



Richmond Municipality

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All correspondence to be addressed to the Municipal Manager
Qondisa Yonke imininingwane kuMeneja kwaMasipala

Our Ref: File 1/7/2017/18/SDM/SM/HO

Enquiries: Ms H Osman

30 MAY 2017

**The Director
NATIONAL TREASURY
PRIVATE BAG X115
PRETORIA
0001**

Dear Sir,

RICHMOND MUNICIPALITY : KZN 227 : BUDGET 2017/2018

Richmond Municipality's 2017/2018 Budget was approved at the council meeting of 30 May 2017.

Attached please find copies of the following documents for your attention:

- a) Council resolution approving the final 2017/2018 budget;
- b) 2017/2018 Budget,
- c) Certification that the adopted budget for 2017/2018 is correctly captured and locked on the municipality's financial management system; and
- d) 2017/2018 Integrated Development Plan

A copy of the approved Service Delivery and Budget Implementation Plan will be forwarded upon approval by the Mayor. Electronic copies of the various budget related documents will also be emailed.

Yours faithfully

**MR S D MKHIZE
ACTING MUNICIPAL MANAGER**

**CC: PROVINCIAL TREASURY
PER HAND DELIVERY**

COUNCIL RESOLUTION

2017/2018 BUDGET



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5 JUNE 2017

EXTRACT FROM THE MINUTES OF THE RICHMOND MUNICIPALITY COUNCIL MEETING HELD ON 30 MAY 2017

4.4 BUDGET 2017/ 2018

The council at its meeting held on 30 May 2017 considered the above matter. It was moved for acceptance by Councillor R.B.Shange, seconded by Councillor N.Mtshwara.

RESOLVED

That Council adopt the 2017 / 2018 Annual Budget with the following resolutions:-

1. The Council of Richmond Municipality, acting in terms of section 24 of the Municipal Finance Management Act, (Act 56 of 2003) approves and adopts:

1.1. The annual budget of the municipality for the financial year 2017/18 and the multi-year and single-year capital appropriations as set out in the following tables:

1.1.1. Budgeted Financial Performance (revenue and expenditure by standard classification) as contained in Table A2;

1.1.2. Budgeted Financial Performance (revenue and expenditure by municipal vote) as contained in Table A3;

1.1.3. Budgeted Financial Performance (revenue by source and expenditure by type) as contained in Table A4; and

1.1.4. Multi-year and single-year capital appropriations by municipal vote and standard classification and associated funding by source as contained in Table A5.

1.2. The financial position, cash flow budget, cash-backed reserve/accumulated surplus, asset management and basic service delivery targets are approved as set out in the following tables:

1.2.1. Budgeted Financial Position as contained in Table A6;

1.2.2. Budgeted Cash Flows as contained in Table A7;

- 1.2.3. Cash backed reserves and accumulated surplus reconciliation as contained in Table A8;
 - 1.2.4. Asset management as contained in Table A9; and
 - 1.2.5. Basic service delivery measurement as contained in Table A10.
2. The Council of Richmond Municipality, acting in terms of section 75A of the Local Government: Municipal Systems Act (Act 32 of 2000) approves and adopts with effect from 1 July 2017:
 - 2.1. the tariffs for property rates - as set out in Annexure A1,
 - 2.2 the tariffs for solid waste services - as set out in Annexure A3
 3. The Council of Richmond Municipality, acting in terms of 75A of the Local Government: Municipal Systems Act (Act 32 of 2000) approves and adopts with effect from 1 July 2017 the tariffs for other services, as set out in Annexures A1 to A5 respectively.
 4. To give proper effect to the municipality's annual budget, the Council of Richmond Municipality approves:
 - 4.1. That cash backing is implemented through the utilisation of a portion of the revenue generated from property rates to ensure that all capital reserves and provisions, unspent long-term loans and unspent conditional grants are cash backed as required in terms of the municipality's funding and reserves policy as prescribed by section 8 of the Municipal Budget and Reporting Regulations.
 5. That in terms of section 24(2)©(iii) of the Municipal Finance Management Act, 56 of 2003, the measurable performance objectives for capital and operating expenditure by vote for each year of the medium term revenue and expenditure framework as set out in Supporting Table SA7 are approved.
 6. That in terms of section 24(2)©(iv) of the Municipal Finance Management Act, 56 of 2003, the amendments to the integrated development plan as set out in Budget Chapter 17 are approved.
 7. That in terms of section 24(2)©(v) of the Municipal Finance Management Act, 56 of 2003, the budget related policies, including any amendments are approved for the budget year 2017/18.
 8. That in terms of sections 22(2)(b) of the Municipal Finance Management Act read together with section 23(3) of the Municipal Budget and Reporting Regulations, council approves an application to National Treasury for the roll-over of any unspent balances (if applicable) of the 2016/2017 Financial Management Grant, Municipal Systems Improvement Grant and Municipal Infrastructure Grant (MIG).

(NB: All unspent 2016/2017 funds are committed)

9. The Council notes the Service Delivery and Budget Implementation Plan (SDBIP) with the budget for subsequent approval by the mayor.

Certified as true extract of the minutes.


Mr. S.D. MKHIZE
Acting Municipal Manager

2017/2018 BUDGET

ANNUAL BUDGET OF RICHMOND MUNICIPALITY



2017/2018 TO 2019/2020 MEDIUM TERM REVENUE AND EXPENDITURE FORECASTS

Copies of this document can be viewed:

- In the foyers of all municipal buildings
- All public libraries within the municipality
- www.richmond.gov.za

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Abbreviations and Acronyms

| | |
|--------|--|
| ASGISA | Accelerated and Shared Growth Initiative |
| BPC | Budget Planning Committee |
| CFO | Chief Financial Officer |
| CPI | Consumer Price Index |
| CRRF | Capital Replacement Reserve Fund |
| DBSA | Development Bank of South Africa |
| DoRA | Division of Revenue Act |
| FBS | Free basic services |
| GAMAP | Generally Accepted Municipal Accounting Practice |
| GRAP | General Recognised Accounting Practice |
| HR | Human Resources |
| IDP | Integrated Development Strategy |
| IT | Information Technology |
| km | kilometre |
| KPA | Key Performance Area |
| KPI | Key Performance Indicator |
| LED | Local Economic Development |
| mSCOA | Municipal Standard Chart of Accounts |
| MFMA | Municipal Financial Management Act |
| MIG | Municipal Infrastructure Grant |
| MM | Municipal Manager |
| MPRA | Municipal Properties Rates Act |
| MSA | Municipal Systems Act |
| MTEF | Medium-term Expenditure Framework |
| MTREF | Medium-term Revenue and Expenditure Framework |
| NGO | Non-Governmental organisations |
| NKPIs | National Key Performance Indicators |
| OHS | Occupational Health and Safety |
| PBO | Public Benefit Organisations |
| PMS | Performance Management System |
| PPE | Property Plant and Equipment |
| SALGA | South African Local Government Association |
| SDBIP | Service Delivery Budget Implementation Plan |
| SMME | Small Micro and Medium Enterprises |

Part 1 – Annual Budget

1.1 Mayor's Report

I have pleasure in presenting the Final Draft Budget Report for 2017/2018, in terms of Section 24(21) of the MFMA, Act 56 of 2003.

This IDP and Budget is an important milestone for councillors and officials alike as it is the first budget of the newly elected council. It will outline our expected plans for the next five years within legal prescripts. We have to improve and add to the legacy left by the previous council. There remains much work ahead of us to do.

At this stage I would like to mention the challenges and setback we have experienced with the tragic killing of our Municipal Manager – Mr Edward Sibusiso Sithole. His continuous efforts in sustaining service delivery to all communities within Richmond must be complimented and we will endeavour to continue with his great work.

Government has a plan for a stronger economy and a budget that can grow and deliver to its citizens over the long term. The pace of economic growth is however too slow to address unemployment and poverty. Slow growth means that the municipality will have less revenue.

As communicated by the Finance minister, South Africa's political economy is at a cross roads. In Short, that means it can't continue being business as usual. Some serious structural changes are called for to generate a higher growth rate but equally it calls for a change in direction.

The process of balancing the budget has been a difficult one as we had to grapple with the challenge of scarce income as opposed to increased needs.

Herein lies the challenge and test that we should be both innovative and disciplined in our approach so as not to drift from the path that has always been set for ourselves in producing a people-orientated and people-centred Budget that provides hope and fulfils the needs of all our community.

The municipality is committed to implementing its plan for boosting economic growth, working together with business, labour and all citizens.

Initiatives include:-

- Improving support for small businesses,
- Increase electricity supply,
- Revised rules for government procurement to increase business opportunities for black people and women,
- Employment through the Expanded Public Works Programme,
- Improving service delivery Infrastructure
- Extension of the town along the R56

Citizens can help by holding their Councillors accountable and calling out corruption, waste of public resources and maladministration.

Cabinet resolved that all spheres of government, including municipalities must implement measures to contain operational costs and eliminate all non-essential expenditure.

The implementation of mSCOA from 1 July 2017 will assist, to some extent, in alleviating non-essential expenditure.

In our public participation processes, we find the wish-list of residents is sometimes extravagant in the extreme and fruitless in our efforts to improve the lives of our people. Whilst these interactions are largely invigorating and interesting, we have to muster the courage to place practicality above the high hopes of people. Projects have to be within the ambit of our IDP and National Development Plan and not for cosmetic beauty.

As is our practice, we have used the IDP to inform our Budget and also consider the priorities whilst shaving off the trimmings. That simply means belt-tightening and casting aside the temptation to waste and misuse funding from the public purse.

We still have some way to go to successfully reduce our expenditure on employees. Our target is to reach an expenditure of around 35% in the near future. In this financial year we propose to spend around R21 million on the Capital Budget with around R17.7 million funded from the MIG grant.

Our priorities remain service delivery with Safety and Security also a high priority.

As a collective of officials and councillors, we remain and will continue to be committed to serving our constituents with pride and joy in the spirit of togetherness.

I would like to express my sincere thanks and appreciation to the officials, councillors, ward committee and residents of Richmond for their unwavering support.


CLLR S J MCHUNU
HONOURABLE MAYOR

1.2 Council Resolutions

On **30 May 2017** the Council of Richmond Municipality met in the Council Chamber to consider the draft annual budget of the municipality for the financial year 2017/18. The Council approved and adopted the following resolutions:

1. The Council of Richmond Municipality, acting in terms of section 24 of the Municipal Finance Management Act, (Act 56 of 2003) approves and adopts:

1.1. The annual budget of the municipality for the financial year 2017/18 and the multi-year and single-year capital appropriations as set out in the following tables:

1.1.1. Budgeted Financial Performance (revenue and expenditure by standard classification) as contained in Table A2;

1.1.2. Budgeted Financial Performance (revenue and expenditure by municipal vote) as contained in Table A3;

1.1.3. Budgeted Financial Performance (revenue by source and expenditure by type) as contained in Table A4; and

1.1.4. Multi-year and single-year capital appropriations by municipal vote and standard classification and associated funding by source as contained in Table A5.

1.2. The financial position, cash flow budget, cash-backed reserve/accumulated surplus, asset management and basic service delivery targets are approved as set out in the following tables:

1.2.1. Budgeted Financial Position as contained in Table A6;

1.2.2. Budgeted Cash Flows as contained in Table A7;

1.2.3. Cash backed reserves and accumulated surplus reconciliation as contained in Table A8;

1.2.4. Asset management as contained in Table A9; and

1.2.5. Basic service delivery measurement as contained in Table A10.

2.1 The Council of Richmond Municipality, acting in terms of section 75A of the Local Government: Municipal Systems Act (Act 32 of 2000) approves and adopts with effect from 1 July 2017:

a. the tariffs for property rates – as set out in Annexure A1,

b. the tariffs for solid waste services – as set out in Annexure A3

2.2 The Council of Richmond Municipality, acting in terms of Section 14 of the Local Government: Municipal Property Rates Act, 2004 (Act no. 6 of 2004), resolved to levy rates on properties reflected in the schedule below with effect from 1 July 2017

| Category | Proposed Tariff (from 1 July 2017) |
|-------------------------------------|---------------------------------------|
| | C |
| RESIDENTIAL | 0.0072645 |
| BUSINESS, COMMERCIAL AND INDUSTRIAL | 0.0146662 |
| VACANT LAND | 0.0231011 |
| AGRICULTURAL | 0.0018161 |
| PUBLIC SERVICE PURPOSES | 0.0155461 |
| PUBLIC SERVICE INFRASTRUCTURE | 0.0018161 |
| PUBLIC BENEFIT ORGANISATION | 0.0018161 |
| UNAUTHORISED USE | 0.0231011 |
| OTHER | 0.0045143 |

3. The Council of Richmond Municipality, acting in terms of 75A of the Local Government: Municipal Systems Act (Act 32 of 2000) approves and adopts with effect from 1 July 2017 the tariffs for other services, as set out in Annexure A1 to A5 respectively.

4. To give proper effect to the municipality's annual budget, the Council of Richmond Municipality approves:

4.1. That cash backing is implemented through the utilisation of a portion of the revenue generated from property rates to ensure that all capital reserves and provisions, unspent long-term loans and unspent conditional grants are cash backed as required in terms of the municipality's funding and reserves policy as prescribed by section 8 of the Municipal Budget and Reporting Regulations.

5. That in terms of section 24(2)©(iii) of the Municipal Finance Management Act, 56 of 2003, the measurable performance objectives for capital and operating expenditure by vote for each year of the medium term revenue and expenditure framework as set out in Supporting Table SA7 are approved.

6. That in terms of section 24(2)©(iv) of the Municipal Finance Management Act, 56 of 2003, the amendments to the integrated development plan as set out in Budget Chapter 17 are approved.

7.1 That in terms of section 24(2)©(v) of the Municipal Finance Management Act, 56 of 2003, the budget related policies, including any amendments (Procedure manuals and delegations) are approved for the budget year 2017/18.

8. That in terms of sections 22(2)(b) of the Municipal Finance Management Act read together with section 23(3) of the Municipal Budget and Reporting Regulations, council approves an application to National Treasury for the roll-over of any unspent balances (if applicable) of the 2016/2017 Financial Management Grant, Small Town Regeneration Grant, Library Services Grant and Municipal Infrastructure Grant (MIG).

(NB: All unspent 2016/2017 funds are committed)

9. Council notes the Service Delivery and Budget Implementation Plan (SDBIP) with the budget for subsequent approval by the mayor.
10. Council notes the Circular in respect to the Cost containment measures for Richmond Municipality
11. The Service standards document is noted by council
12. Council adopts the organogram in terms of Section 66(a) of the Municipal Systems Act

1.3 Executive Summary

The application of sound financial management principles for the compilation of the municipality's financial plan is essential and critical to ensure that the municipality remains financially viable and that municipal services are provided sustainably, economically and equitably to all communities.

The municipality's business and service delivery priorities were reviewed as part of this year's planning and budget process. Where appropriate, funds were transferred from low- to high-priority programmes so as to maintain sound financial stewardship. A critical review was also undertaken of expenditures on noncore and „nice to have“ items.

It is about sticking to our plans despite challenging circumstances. The municipality's aim is to eliminate wasteful spending and reduce it on non-critical items so as to sustain service delivery and maintain strong public finances.

The Municipality will embark on implementing a range of revenue collection strategies to optimize the collection of debt owed by consumers by implementing the debt collection and credit control policy as well as the implementation of the approved revenue enhancement strategy.

National Treasury's MFMA Circular No. 51,54, 55,57,58,59,66,67,70,72, 74, 75,78,79, 82, 85 and 86 were used to guide the compilation of the 2017/18 MTREF.

The main challenges experienced during the compilation of the 2017/18 MTREF can be summarised as follows:

- The ongoing difficulties in the national and local economy;
- Aging and poorly maintained roads and other infrastructure assets;
- The need to reprioritise projects and expenditure within the existing resource envelope given the available sources of funding;
- Wage increases for municipal staff that continue to exceed consumer inflation, as well as the need to fill critical vacancies which makes it difficult to maintain the salaries budget within the acceptable norm as a percentage of the total operating budget; and
- Affordability of capital projects – original allocations had to be reduced and the operational expenditure associated with prior year's capital investments needed to be factored into the budget as part of the 2017/18 MTREF process.

The following budget principles and guidelines directly informed the compilation of the 2017/18 MTREF:

- The 2016/17 Adjustments Budget priorities and targets;
- Intermediate service level standards were used to inform the measurable objectives, targets and backlog eradication goals;
- Tariff and property rate increases should be affordable and should generally not exceed inflation as measured by the CPI. In addition, tariffs need to remain or move towards being cost reflective, and should take into account the need to address infrastructure backlogs;

- There will be no budget allocated to national and provincial funded projects unless the necessary grants to the municipality are reflected in the national and provincial budget and have been gazetted as required by the annual Division of Revenue Act;
- Local Government budget and Financial reforms: Regulation of a "Standard Chart of Accounts" (SCOA) for local government; and
- Local Government elections held in August 2016.

In view of the aforementioned, the following table is a consolidated overview of the proposed 2017/18 Medium-term Revenue and Expenditure Framework:

Table 1: Consolidated Overview of the 2017/18 MTREF

| R thousand | Adjustment Budget 2016/17 | Budget Year 2017/18 | Budget Year+1 2018/19 | Budget Year+2 2019/20 |
|-------------------------------------|------------------------------|------------------------|--------------------------|--------------------------|
| Total Operating Revenue | 90.834.424 | 94.592.230 | 94.802.643 | 101.728.667 |
| Total Operating Expenditure | 103.559.674 | 104.546.821 | 103.563.143 | 112.275.316 |
| Surplus / (Deficit) for the year | -12.725.250 | -9.954.591 | -8.760.500 | -10.546.649 |
| Total Capital Expenditure | 39.856.152 | 21.005.250 | 18.566.800 | 19.418.000 |

Total operating revenue has increased by 4 per cent or R3.7 million for the 2017/18 financial year when compared to the 2016/17 Adjustments Budget. For the two outer years, operational revenue will increase by 0 per cent and 7 per cent respectively, equating to a total revenue growth of R10, 8 million over the MTREF when compared to the 2016/17 financial year.

Total operating expenditure for the 2017/18 financial year has been appropriated at R104.5 million and translates into a budgeted deficit of R9, 9 million. When compared to the 2016/17 Adjustments Budget, operational expenditure has increased by 1 per cent in the 2017/18 budget, decreased by 1 per cent for 2018/2019 and increases by 8 per cent for 2019/2020, the two outer years of the MTREF. The operating deficit for the two outer years steadily decreases to R8.7 million for 2018/2019 and increases to R10.5 million for 2019/2020.

The capital budget of R 21.0 million for 2017/18 is 47 per cent less when compared to the 2016/17 Adjustment Budget. The reduction is due to various projects being finalised in the previous financial year and the availability of own funding. The capital programme decreases to R 18.5 million in the 2018/19 financial year and increases to R19.4 million in the 2019/2020 financial year. A substantial portion of the capital budget will be funded from government grants (MIG). The balance will be funded from internally generated funds.

1.4 Operating Revenue Framework

The municipality's revenue strategy is built around the following key components;

- National Treasury's guidelines and macroeconomic policy;
- Efficient revenue management which aims to ensure a 80% percent annual collection rate for rates and other service charges;
- The municipality's Property Rates Policy approved in terms of the Municipal Property rates Act, 2004 (Act 6 of 2004)(MPRA);
- Increase ability to extend new services and recovers costs;
- The municipality's Indigent Policy and rendering of Free Basic Services;

- The Tariff Policy of the municipality; and
- The establishment of a Drivers Testing Licence Centre.

Management have further adopted a conservative approach when projecting revenue and cash receipts. Council has also carefully considered the affordability of tariff increases, especially as it relates to domestic consumers whilst considering the level of service versus the associated cost. Particular attention was paid to managing revenue effectively and evaluating all spending decisions.

Table 2: The following table is a summary of the 2017/18 MTREF (classified by main revenue source):

| Description | Adjustment Budget 2016/17 | Budget Year 2017/18 | Budget Year+1 2018/19 | Budget Year+2 2019/20 |
|---|---------------------------------|------------------------|-----------------------------|-----------------------------|
| Property rates | 11.500.000 | 15.040.000 | 15.942.400 | 16.898.94 |
| Property rates- penalties and collection charges | 900.000 | 450.000 | 450.000 | 450.00 |
| Service charges- refuse revenue | 500.000 | 1.100.000 | 1.166.000 | 1.235.96 |
| Rental of facilities and equipment | 2.929.854 | 739.480 | 730.463 | 775.22 |
| Interest earned - external investments | 4.060.000 | 3.040.000 | 3.540.000 | 3.540.00 |
| Interest earned - outstanding debtors | 90.000 | 70.000 | 72.400 | 74.94 |
| Fines | 352.000 | 400.000 | 424.000 | 449.44 |
| Licences and permits | 272.500 | 343.000 | 363.580 | 385.39 |
| Income from agency services | 515.570 | 570.000 | 604.200 | 640.45 |
| Government Grants and Subsidies | 69.113.000 | 72.462.750 | 71.131.200 | 76.891.00 |
| Other income | 601.500 | 377.000 | 378.400 | 387.30 |
| TOTAL OPERATING REVENUE(excluding capital transfers and contributions) | 90.834.424 | 94.592.230 | 94.802.643 | 101.728.66 |

Table 3: Percentage growth in revenue by main revenue source

| Description | Adjusted 2016/2017 Budget | % | Budget Year 2017/2018 | % |
|--|---------------------------------|-------------|--------------------------|-------------|
| REVNUE BY SOURCE | | | | |
| Property Rates | 11.500.000.00 | 0.13 | 15.040.000.00 | 0.16 |
| Property rates - Interest | 900.000.00 | 0.01 | 450.000.00 | 0.00 |
| Service Charges - refuse removal | 500.000.00 | 0.01 | 1.100.000.00 | 0.01 |
| Rental of facilities and equipment | 2.929.854.00 | 0.03 | 739.480.00 | 0.01 |
| Interest earned - external investments | 4.060.000.00 | 0.04 | 3.040.000.00 | 0.03 |
| Interest earned - outstanding debtors | 90.000.00 | 0.00 | 70.000.00 | 0.00 |
| Fines | 352.000.00 | 0.00 | 400.000.00 | 0.00 |
| Licences and Permits | 272.500.00 | 0.00 | 343.000.00 | 0.00 |
| Income from Agency Services | 515.570.00 | 0.01 | 570.000.00 | 0.01 |
| Government Grants and Subsidies | 69.113.000.00 | 0.76 | 72.462.750.00 | 0.77 |
| Other Income | 601.500.00 | 0.01 | 377.000.00 | 0.00 |
| Total Revenue (excluding capital transfers and contributions) | 90.834.424.00 | 1.00 | 94.592.230.00 | 1.00 |
| Total revenue from rates and service charges | 12.900.000.00 | 14.20 | 16.590.000.00 | 17.54 |

In line with the formats prescribed by the Municipal Budget and Reporting regulations, capital transfers and contributions are excluded from the operating statement, as inclusion of these revenue sources would distort the calculation of the operating surplus / deficit.

Revenue generated from rates and service charges forms 16% of the revenue basket of the municipality. Operating grants and transfers totals R 72.4 million.

Tariff-setting is a pivotal and strategic part of the compilation of any budget. When rates, tariffs and other charges were revised, local economic conditions, input costs and the affordability of services were taken into account to ensure the financial sustainability of the municipality. National Treasury continues to encourage municipalities to keep increases in rates, tariffs and other charges as low as possible. The municipality has increased rates and domestic refuse charges by 6.4% and all other service charges by 6. Commercial refuse charges have been increased with new tariffs introduced in line with the guidelines to ensure that the refuse tariff is cost effective.

1.4.1 Property Rates

In accordance with Section 32 (1) of the Municipal Property rates Act No. 6 of 2004, the municipality had compiled a new valuation roll effective 1 July 2017. 2017/2018 Would be the first year of implementation of the new valuation roll.

Property rates contribute towards covering the costs of the provision of general services. National Treasury's MFMA Circular No. 51 deals, inter alia with the implementation of the MPRA, with the regulations issued by the Department of Co-operative Governance. These regulations came into effect on 1 July 2009 and prescribe the rate ratio for the non residential categories, public service infrastructure and agricultural properties relative to residential properties to be 0,25:1. The implementation of these regulations was done in the previous budget process and the Property Rates Policy of the municipality has been amended accordingly.

The tariffs have not been increased for certain categories and increased by 6 per cent in other categories. However the rand value shows an increase of R3.5 million. This is mainly due to the compilation of a new valuation roll. The previous General Valuation roll was undertaken with an effective date of 01/07/2012, which means all values relate to a fixed date of 01/07/2011, some 5 years ago. Most properties have therefore experienced an increase in value due to time. Research has also indicated that the values placed on agricultural properties in particular may have been on the generously low side and appear to have escalated substantially in some cases due to the previous values being low.

The Property Rates Policy has been amended in order to implement the provisions of Section 93A of the Municipal Property Rates Amendment Act, 2014 (MPRA) on Transitional arrangement: Public Service Infrastructure; which states:-

- (1) *The prohibition on the levying of rates on public service infrastructure referred to in section 17(1)(a)(A) must be phased in over a period of five municipal financial years, with effect from the date of commencement of this Act.*
- (2) *The rates levied on property referred to in subsection (1) must-*
 - (a) *In the first year, be no more than 80 per cent of the rate for that year otherwise applicable to that property;*
 - (b) *In the second year, be no more than 60 per cent of the rate for that year otherwise applicable to that property;*
 - (c) *In the third year, be no more than 40 per cent of the rate for that year otherwise applicable to that property;*
 - (d) *In the fourth year be no more than 20 per cent of the rate for that year otherwise applicable to the property; and*
 - (e) *In the fifth year, be no more than 10 per cent of the rate for that year otherwise applicable to that property*

The municipality has budget for income against Public Service Infrastructure in terms of (2)(b) – third year of implementation.

The following stipulations in the Property Rates Policy are highlighted:

- The first R 15 000 of the market value of a residential property is excluded from the rateable value (Section 17h of the MPRA). In addition to this rebate, a further R 35 000 reduction on the market value of a residential property will be granted in terms of the municipality's property rates policy;
- Rebates will be granted to registered indigents in terms of the Indigent Policy;
- For the aged a maximum rebate of 80 per cent will be granted to the owners of residential rateable property. In this regard the following stipulations are relevant:

- The rateable property concerned must be occupied only by the applicant and his/her spouse, if any. (Other stipulations are contained in the policy)
- The municipality may grant a 100 per cent grant-in-aid on the assessment rates of rateable properties of certain classes such as registered welfare organisations provided they are registered and comply with the requirements as referred to in the Property rates Policy.

Table 4: Comparison of the proposed rates to be levied for the 2017/2018 financial year

| Category | Current Tariff (1 July 2016) | Proposed Tariff (from 1 July 2017) | % Increase | Rate Ratio |
|--|------------------------------------|--|--------------|-------------|
| | c | c | | |
| RESIDENTIAL | 0.0072645 | 0.0072645 | 0.00% | 1 |
| BUSINESS, COMMERCIAL AND INDUSTRIAL | 0.0146662 | 0.0146662 | 0.00% | 2 |
| VACANT LAND | 0.0217935 | 0.0231011 | 6.00% | 3 |
| AGRICULTURAL | 0.0018161 | 0.0018161 | 0.00% | 0.25 |
| PUBLIC SERVICE PURPOSES | 0.0146662 | 0.0155461 | 6.00% | 2 |
| PUBLIC SERVICE INFRASTRUCTURE | 0.0018161 | 0.0018161 | 0.00% | 0.25 |
| PUBLIC BENEFIT ORGANISATION | 0.0018161 | 0.0018161 | 0.00% | 0.25 |
| OTHER | 0.0042588 | 0.0045143 | 6.00% | 0.62 |
| UNAUTHORISED USE | 0.0217935 | 0.0231011 | 6.00% | 1.58 |

1.4.2 Refuse Removal

Currently waste removal is operating at a deficit. It is widely accepted that the rendering of this service should at least break even, which is currently not the case. The municipality will have to implement a solid waste strategy to ensure that this service can be rendered in a sustainable manner over the medium to long term. The municipality has therefore reviewed the tariffs in respect of commercial users and attempted to apply an increase that would address this issue. Further to the above the tariff charge will be raised per unit and not per property. In order to align the service rendered with the tariffs, new tariffs for commercial users have been introduced.

A 6.4% increase in the waste removal tariff for domestic and commercial users is proposed from 1 July 2017. Currently indigent residential consumers are subsidised in full for refuse removal.

Although the municipality has affected a 6.4% increase on the refuse tariff, the income has increased by 120 per cent for 2017/2018 when compared to 2016/2017. This is largely due to the following:

- Extending the service to Siyathuthuka (Ward 2);
- Formalising and introducing new tariffs for commercial users where applicable

Table 5: Comparison between current refuse removal fees and increases

| | CURRENT TARIFFS 2016/17 | PROPOSED TARIFFS 2017/18 | % INCREASE |
|--|--|---|-----------------------|
| Refuse removal residential once a week | 40,15 | 42,72 | 6.4% |
| Refuse – Residential complex | New | 625.00 | New |
| Commercial twice a week | 303,47 | 322,89 | 6.4% |
| Commercial five times a week | 893,26 | 1250,00 | 6% |
| Commercial bulk | New | 2500,00 | New |
| Commercial daily | New | 5000,00 | New |

The Waste Management (Refuse) trading service is budgeted at a deficit. We would fund the deficit through the equitable share.

1.4.3 Transfers recognised- operational

Transfers recognised operational contributes to 77 per cent of the total operating income of the municipality.

The municipality needs to investigate other sources of revenue through updating and reviewing its revenue enhancement strategy. Raising income continues to be a challenge for the municipality as we do not render services such as water, sanitation or electricity.

The municipality has also taken cognisance of the fact that its tariffs are not cost reflective and would need to align tariffs accordingly.

1.4.4 Other income

Other income has been increased per the request of department heads and has been aligned to the 2016/2017 forecast.

1.5 Operating Expenditure Framework

The municipality's expenditure framework for the 2017/18 budget and MTREF is informed by the following;

- The asset management plan;
- Balanced budget constraint (operating expenditure should not exceed operating revenue) unless there are existing uncommitted cash backed reserves to fund any deficit;
- Funding of the budget over the medium term as informed by Section 18 and 19 of the MFMA.

Table 6: The following table is a high level summary of the 2017/18 budget (classified per main type of operating expenditure);

| Description | Adjusted Budget 2016/17 | % | Budget Year 2017/18 | % |
|-----------------------------------|-------------------------|-------|---------------------|-------|
| <u>Expenditure By Type</u> | | | | |
| Employee related costs | 39,657 | 38.29 | 45,900 | 43.90 |
| Remuneration of councillors | 4,544 | 4.39 | 5,106 | 4.88 |
| Debt impairment | 1,350 | 1.30 | 1,050 | 1.00 |
| Depreciation & asset impairment | 11,517 | 11.12 | 11,867 | 11.35 |
| Finance charges | 148 | 0.14 | 18 | 0.02 |
| Bulk purchases | – | – | – | – |
| Other materials | – | – | – | – |
| Contracted services | 8,832 | 8.53 | 24,275 | 23.22 |
| Transfers and subsidies | 940 | 0.91 | 1,443 | 1.38 |
| Other expenditure | 36,572 | 35.31 | 4,889 | 14.24 |
| Loss on disposal of PPE | – | – | – | – |
| Total Expenditure | 103,560 | | 104,547 | |

1.5.1 Employee Related Costs

The budgeted allocation for employee related costs for the 2017/18 financial year totals R 45, 9 million, which equals 44 per cent of the total operating expenditure. Salary increases have been factored into this budget at a percentage increase of 7.5 per cent for the 2017/18 financial year. An annual increase of 6 per cent has been included for the 2018/2019 financial year and 6 per cent for the 2019/2020 financial year. The budget has also been drawn up considering the budgeting for applicable annual notch increases. There appears to be a vast increase compared to the adjustment budget against salaries, however this is largely due to resignations/ death or vacant positions during the 2016/2017 financial year. We budget for a full year for all approved positions.

In addition, expenditure against overtime was significantly reduced, with provisions against this budget item only being provided for emergency services and other critical functions. Essential services departments are expected to introduce the "Shift System" to curb overtime and ensure compliance with relevant legislation.

All Senior Management positions have been budgeted for a full year in 2017/2018. Further to the above and analysing the trend and historical performance it is evident that performance bonuses had not been paid out to any senior manager for the past 3 years. Performance bonuses have been budgeted for in terms of the Local Government Municipal Performance regulations; however, affordability would be assessed during the adjustment process as required by regulation 32.

The municipality understands that sustainable job creation remains a national priority and in drafting the 2017/2018 budget and MTREFs, the municipality has explored opportunities to promote labour intensive approaches to delivering services, and more particularly to participate fully in the Expanded Public Works Programme.

1.5.2 Remuneration of Councillors

The cost associated with the remuneration of councillors is determined by the Minister of Co-operative Governance and Traditional Affairs in accordance with the Remuneration of Public Office Bearers Act, 1998 (Act 20 of 1998). A 6 per cent increase has been factored into the budget for the 2017/18 financial year. The Position of Mayor, Speaker and Deputy Mayor have been budgeted as full-time and all other positions are part-time.

The overall increase against 2016/2017 adjusted equates to 12 per cent. The municipality is legislated to have a mayor, speaker, deputy mayor, member of the executive committee and councillors. For 2016/2017 there was no councillor elected as Deputy Mayor for the period April 2017 to June 2017. The 2017/2018 budget has been aligned to legislation requirements.

1.5.3 Depreciation

Provision for depreciation and asset impairment has been informed by the Municipality's Asset Management Policy. Depreciation is widely considered a proxy for the measurement of the rate asset consumption. Budget appropriations in this regard total R11,8 million for the 2017/18 financial year and equates to 11 per cent of the total operating expenditure.

1.5.4 Finance Charges

The finance charges budgeted for under Table A4 relates to bank charges and finance charges on the lease of Photocopiers.

The contract for the photocopiers expires early in the new-year, Thus the decrease in expenditure when compared to the adjusted 2016/2017 budget.

1.5.5 Debt Impairment

The municipality has budgeted for a collection rate of 90 per cent for rates and 80 per cent for refuse. Impairment of traffic fines has also been considered. An additional provision of R1.3 million has been made towards debt impairment. This provision would be reviewed during the adjustment budget.

The collection rate on average for rates is 87 per cent however we have implemented strict debt collection mechanisms to increase this percentage. We are therefore confident that we will improve to 90 per cent.

On average the collection rate on refuse between 75 per cent and 80 per cent.

1.5.6 Contracted Services

In the 2017/18 financial year, contracted services totals R24.2 million and has escalated by 15 per cent. This is due in the main to annual increases by service providers as well as the introduction of operational costs arising from previous year's infrastructure projects. Further to the aforementioned and with the introduction of mSCOA more expenditure items have been classified as contracted services. Further details relating to contracted services can be seen in SA1.

1.5.7 General Expenditure

General expenditure comprises various line items relating to the daily operations of the municipality. This group of expenditure has been identified as an area in which cost savings and efficiencies can be achieved. General expenditure totals R13.9 million in the 2017/18 financial year and has decreased by 23 per cent when compared the revised 2016/2017 budget.

In order to improve its sustainability, the municipality has adopted routine business practices in the day to day running of the municipality and has also implemented cost containment measures to eliminate wastage during the provision of services. The municipality understands that expenditure management is fundamental to the sustainability of the municipality.

A detailed breakdown can be seen in the Consolidated Budget summary.

1.5.8 Repairs and Maintenance

In terms of the Municipal Budget and Reporting Regulations, operational repairs and maintenance is not considered a direct expenditure driver but an outcome of certain other expenditures, such as remuneration, purchases of materials and contracted services. During the compilation of the 2017/2018 MTREF operational repairs and maintenance was identified as a strategic imperative owing to the aging of the Municipality's infrastructure. Repairs and Maintenance has increased to 26% per cent in the 2017/2018 financial year.

The level of budgeted Repairs and Maintenance expenditure, expressed as a percentage of the asset values is 26 per cent. This is above the norm of 8 per cent as required by MFMA circular 55. The municipality budgets as per the maintenance plans and is confident that the budget would adequately secure the on-going health of the municipalities' infrastructure and assets.

1.5.9 Municipal Standard Chart of Account (mSCOA)

The Municipal Standard Chart of accounts (mSCOA) is the biggest reform to be implemented in local government reform since the introduction of the MFMA. The mSCOA regulations apply to all municipalities with effect from 1 July 2017. This budget has thus been prepared in terms of mSCOA. The first draft was duly uploaded on the National Treasury Portal by 31 March 2017.

A working papers file, in line with Provincial Treasury circulars and guidance, has been opened.

The Municipality had to also change financial systems and it is expected that this exercise would be completed by June 2017.

1.5.10 Operating Budget Surplus / Deficit

The municipality has budgeted for an Operating deficit of R9,9 million in 2017/2018 and deficits of R8,7 and R10.4 million in the two respective outer years. MFMA circular No.72 requires all municipalities to adopt a surplus position. The deficit for the two outer years is lower than the non-cash items expenditure reflected on the budgets (e.g. Depreciation). The deficit would be funded from accumulated funds.

This may indicate that the tariffs and rates are insufficient to ensure that the community is making a sufficient contribution towards the economic benefits they are consuming over the medium-term budget period.

1.5.11 Free Basic Services: Basic Social Services Package

The social package assists households that are poor or face other circumstances that limit their ability to pay for services. To receive these free services households are required to register in terms of the Municipality Indigent Policy. The municipality has in the 2017/2018 year undertaken to register all indigents and thereby create an updated indigent register. The cost of the social package of the registered indigent households is largely financed by national government through the local government equitable share received in terms of the annual Division of Revenue Act.

The amount under transfers and grants made by municipalities includes;

- Free basic electricity;
- Free Basic Refuse;
- Rebates on Rates offers to indigent
- Rebates on Rates offered to Pensioners

1.6 Capital expenditure

Table 7: The following table provides a breakdown of budgeted capital expenditure per vote:

| Vote | Adjustment Budget 2016/17 | Budget Year 2017/18 | Budget Year+1 2018/19 | Budget Year+2 2019/20 |
|--------------------------------|--|--------------------------------|--------------------------------------|--------------------------------------|
| Executive and Council | 942.687 | 25.000 | | |
| Finance and Administration | 3.422.582 | 35.000 | | |
| Planning and Development | 3.536.500 | 0 | | |
| Community & Social Services | 455.000 | 425.000 | | |
| Public Safety | 664.300 | 2.160.000 | | |
| Sport & Recreation | 5.013.500 | 5.386.968 | | |
| Waste Management | 0 | 0 | | |
| Road Transport | 25.609.366 | 12.973.282 | 18.566.800 | 19.418.000 |
| Total Capital Budget | 39.643.935 | 21.005.250 | 18.566.800 | 19.418.000 |

For 2017/18 an amount of R20 million has been appropriated for the development of infrastructure which represents 95 per cent of the total capital budget. Roads receives the highest allocation of R12,9 million.

Management acknowledges that capital programmes needs a balanced funding structure addressing not only backlogs in services but also investment in new infrastructure as well as the renewing of current infrastructure.

Total new assets represents 32 per cent or R6,6 million of the total capital budget while asset renewal equates to 68 per cent or R 14,3 million. Further detail relating to asset classes and proposed capital expenditure is contained in table A9 (Asset Management). In addition to the MBRR table A9, MBRR table SA34a, b and c provides a detailed breakdown of the capital programme relating to new asset construction, capital asset renewal as well as operational repairs and maintenance by asset class.

The accepted norm for renewal of assets is 40 per cent. The municipality however has the challenge of maintaining roads that have never been attended to such that communities can have access to basic services. The roads infrastructure has huge backlogs which the 2017/2018 budget is attempting to address.

Some of salient projects to be undertaken over the medium-term includes, amongst others:-

- Asphaltting of Smozomeni road Ward 6
- Construction of KwaBualwayo Sportsfield
- Tarring of internal roads Ward 4
- 2 x Sport Facilities

1.6.1. Transfer recognised – Capital

Transfers recognised capital contributes to 85 per cent or R17.7 million to the total capital expenditure.

The municipality is highly dependent on grants for the delivery of capital projects.

As an alternative source of funding the municipality has gone out to tender for service providers to source alternate funding for the municipality.

1.7 Cash Flow

As per table A8, all statutory requirements (PAYE, Pension, Medical Aid etc.) are met at month end.

The following provisions have been accounted for:-

- Post-retirement medical aid; and
- Long service provision
- Housing development fund

The budget will be funded from cash backed accumulated reserves.

Part of the Cash and Cash investments includes investment's less than three months which are captured under call investments in Table A6.

1.8 Annual Budget Tables - Parent Municipality

The following pages present the main budget as required.

Municipal annual bud and MTREF & supporting tables

Click for Instructions!

Accountability

Transparency



national

Department
National Treasury
REPUBLIC OF SA

Contact details:

Elsabé Rossouw
National Treasury
Tel: (012) 315-5534

Preparation Instructions

Municipality Name: KZN227 Richmond

CFO Name: MR SANJAY MEWALAI

Tel: 0332122155 Fax:

E-Mail: CFO@RICHMOND.GOV.ZA

Budget for MTREF starting: 2017 Budget Year

Does this municipality have Entities? No

If YES: Identify type of report: Parent Municipal

LGDB Export

Name Vote

Printing Instructions

Important documents
provide essential

Organisational Structure Votes

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KZN227 Richmond - Contact Information

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Fax number: 033 212 4669

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Secretary/PA to the Deputy Mayor/Executive Mayor

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Title:
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D. MANAGEMENT / EXECUTIVE

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KZN227 Richmond - Table A1 Budget Summary

| Description | 2013/14 | 2014/15 | 2015/16 | Current Year 2016/17 | | | | 2017/18 Medium Term Revenue & Expenditure Framework | | |
|--|-----------------|-----------------|-----------------|----------------------|-----------------|--------------------|-------------------|---|------------------------|------------------------|
| | Audited Outcome | Audited Outcome | Audited Outcome | Original Budget | Adjusted Budget | Full Year Forecast | Pre-audit outcome | Budget Year 2017/18 | Budget Year +1 2018/19 | Budget Year +2 2019/20 |
| R thousands | | | | | | | | | | |
| Financial Performance | | | | | | | | | | |
| Property rates | - | - | - | - | - | - | - | 15,040 | 15,942 | 16,899 |
| Service charges | - | - | - | - | - | - | - | 1,070 | 1,134 | 1,202 |
| Investment revenue | - | - | - | - | - | - | - | 3,040 | 3,540 | 3,540 |
| Transfers recognised - operational | - | - | - | - | - | - | - | 72,463 | 71,131 | 78,891 |
| Other own revenue | - | - | - | - | - | - | - | 2,949 | 3,023 | 3,163 |
| Total Revenue (excluding capital transfers and contributions) | - | - | - | - | - | - | - | 94,562 | 94,771 | 101,695 |
| Employee costs | - | - | - | - | - | - | - | 45,900 | 47,202 | 50,001 |
| Remuneration of councillors | - | - | - | - | - | - | - | 5,106 | 5,410 | 5,721 |
| Depreciation & asset impairment | - | - | - | - | - | - | - | 11,867 | 12,584 | 13,339 |
| Finance charges | - | - | - | - | - | - | - | 18 | 17 | 19 |
| Materials and bulk purchases | - | - | - | - | - | - | - | - | - | - |
| Transfers and grants | - | - | - | - | - | - | - | 900 | 954 | 1,000 |
| Other expenditure | - | - | - | - | - | - | - | 40,756 | 37,313 | 42,106 |
| Total Expenditure | - | - | - | - | - | - | - | 104,546 | 103,480 | 112,185 |
| Surplus/(Deficit) | - | - | - | - | - | - | - | (9,984) | (8,709) | (10,491) |
| Transfers and subsidies - capital (monetary allocations) | - | - | - | - | - | - | - | 17,760 | 18,567 | 19,418 |
| Contributions recognised - capital & contributed assets | - | - | - | - | - | - | - | - | - | - |
| Surplus/(Deficit) after capital transfers & contributions | - | - | - | - | - | - | - | 7,776 | 9,858 | 8,927 |
| Share of surplus/ (deficit) of associate | - | - | - | - | - | - | - | - | - | - |
| Surplus/(Deficit) for the year | - | - | - | - | - | - | - | 7,776 | 9,858 | 8,927 |
| Capital expenditure & funds sources | | | | | | | | | | |
| Capital expenditure | - | - | - | - | - | - | - | - | - | - |
| Transfers recognised - capital | - | - | - | - | - | - | - | 21,005 | 18,567 | 19,418 |
| Public contributions & donations | - | - | - | - | - | - | - | 21,005 | 18,567 | 19,418 |
| Borrowing | - | - | - | - | - | - | - | - | - | - |
| Internally generated funds | - | - | - | - | - | - | - | - | - | - |
| Total sources of capital funds | - | - | - | - | - | - | - | 21,005 | 18,567 | 19,418 |
| Financial position | | | | | | | | | | |
| Total current assets | - | - | - | - | - | - | - | 49,499 | 49,174 | 48,770 |
| Total non current assets | - | - | - | - | - | - | - | 214,945 | 218,659 | 221,998 |
| Total current liabilities | - | - | - | - | - | - | - | 29,293 | 29,143 | 30,891 |
| Total non current liabilities | - | - | - | - | - | - | - | 17,131 | 18,154 | 19,240 |
| Community wealth/Equity | - | - | - | - | - | - | - | 256,422 | 266,293 | 275,234 |
| Cash flows | | | | | | | | | | |
| Net cash from (used) operating | - | - | - | - | - | - | - | 18,432 | 37,959 | 38,662 |
| Net cash from (used) investing | - | - | - | - | - | - | - | (21,005) | (18,567) | (19,418) |
| Net cash from (used) financing | - | - | - | - | - | - | - | - | - | - |
| Cash/cash equivalents at the year end | - | - | - | - | - | - | - | 38,619 | 58,011 | 77,255 |
| Cash backing/surplus reconciliation | | | | | | | | | | |
| Cash and investments available | - | - | - | - | - | - | - | 40,000 | 40,000 | 40,000 |
| Allocation of cash and investments | - | - | - | - | - | - | - | 26,661 | 26,377 | 28,954 |
| Balance - surplus (shortfall) | - | - | - | - | - | - | - | 13,339 | 13,623 | 11,046 |
| Asset management | | | | | | | | | | |
| Asset register summary (WDV) | - | - | - | - | - | - | 161,927 | 161,927 | 186,580 | 195,184 |
| Depreciation | - | - | - | - | - | - | 12,558 | 12,558 | 13,312 | 14,110 |
| Renewal of Existing Assets | - | - | - | - | - | - | - | 2,400 | - | - |
| Repairs and Maintenance | - | - | - | - | - | - | 12,394 | 12,394 | 13,137 | 13,925 |
| Free services | | | | | | | | | | |
| Cost of Free Basic Services provided | - | - | - | - | - | - | 1,000 | 1,000 | 1,060 | 1,124 |
| Revenue cost of free services provided | - | - | - | - | - | - | - | - | - | - |
| Households below minimum service level | | | | | | | | | | |
| Water: | - | - | - | - | - | - | 4 | 4 | 4 | 4 |
| Sanitation/sewerage: | - | - | - | - | - | - | - | - | - | - |
| Energy: | - | - | - | - | - | - | 2 | 2 | 2 | 2 |
| Refuse: | - | - | - | - | - | - | 13 | 13 | 13 | 13 |

KZN227 Richmond - Table A2 Budgeted Financial Performance (revenue and expenditure by functional classification)

| Functional Classification Description | Ref | 2013/14 | 2014/15 | 2015/16 | Current Year 2016/17 | | | 2017/18 Medium Term Revenue & Expenditure Framework | | |
|--|----------|-----------------|-----------------|-----------------|----------------------|-----------------|--------------------|---|------------------------|------------------------|
| | | Audited Outcome | Audited Outcome | Audited Outcome | Original Budget | Adjusted Budget | Full Year Forecast | Budget Year 2017/18 | Budget Year +1 2018/19 | Budget Year +2 2019/20 |
| R thousand | 1 | | | | | | | | | |
| Revenue - Functional | | | | | | | | | | |
| <i>Governance and administration</i> | | - | - | - | - | - | - | 76,033 | 82,659 | 85,676 |
| Executive and council | | - | - | - | - | - | - | 2,749 | 2,886 | 3,024 |
| Finance and administration | | - | - | - | - | - | - | 73,284 | 79,773 | 82,652 |
| Internal audit | | - | - | - | - | - | - | - | - | - |
| <i>Community and public safety</i> | | - | - | - | - | - | - | 1,316 | 1,329 | 1,396 |
| Community and social services | | - | - | - | - | - | - | 1,259 | 1,329 | 1,396 |
| Sport and recreation | | - | - | - | - | - | - | 57 | - | - |
| Public safety | | - | - | - | - | - | - | - | - | - |
| Housing | | - | - | - | - | - | - | - | - | - |
| Health | | - | - | - | - | - | - | - | - | - |
| <i>Economic and environmental services</i> | | - | - | - | - | - | - | 29,695 | 26,199 | 30,701 |
| Planning and development | | - | - | - | - | - | - | 20,387 | 19,813 | 21,231 |
| Road transport | | - | - | - | - | - | - | 9,308 | 6,386 | 9,470 |
| Environmental protection | | - | - | - | - | - | - | - | - | - |
| <i>Trading services</i> | | - | - | - | - | - | - | 4,379 | 2,196 | 2,330 |
| Energy sources | | - | - | - | - | - | - | - | - | - |
| Water management | | - | - | - | - | - | - | - | - | - |
| Waste water management | | - | - | - | - | - | - | - | - | - |
| Waste management | | - | - | - | - | - | - | 4,379 | 2,196 | 2,330 |
| Total revenue - Functional | 2 | - | - | - | - | - | - | 111,422 | 112,384 | 120,102 |
| Expenditure - Functional | | | | | | | | | | |
| <i>Governance and administration</i> | | - | - | - | - | - | - | 40,266 | 42,338 | 44,659 |
| Executive and council | | - | - | - | - | - | - | 12,138 | 12,632 | 13,281 |
| Finance and administration | | - | - | - | - | - | - | 28,128 | 29,706 | 31,378 |
| Internal audit | | - | - | - | - | - | - | - | - | - |
| <i>Community and public safety</i> | | - | - | - | - | - | - | 16,074 | 16,848 | 17,855 |
| Community and social services | | - | - | - | - | - | - | 13,185 | 13,796 | 14,620 |
| Sport and recreation | | - | - | - | - | - | - | 2,621 | 2,778 | 2,945 |
| Public safety | | - | - | - | - | - | - | - | - | - |
| Housing | | - | - | - | - | - | - | 268 | 274 | 290 |
| Health | | - | - | - | - | - | - | - | - | - |
| <i>Economic and environmental services</i> | | - | - | - | - | - | - | 42,481 | 38,230 | 43,228 |
| Planning and development | | - | - | - | - | - | - | 6,502 | 3,570 | 3,785 |
| Road transport | | - | - | - | - | - | - | 35,979 | 34,660 | 39,443 |
| Environmental protection | | - | - | - | - | - | - | - | - | - |
| <i>Trading services</i> | | - | - | - | - | - | - | 4,826 | 5,115 | 5,422 |
| Energy sources | | - | - | - | - | - | - | - | - | - |
| Water management | | - | - | - | - | - | - | - | - | - |
| Waste water management | | - | - | - | - | - | - | 446 | 473 | 502 |
| Waste management | | - | - | - | - | - | - | 4,379 | 4,642 | 4,920 |
| Other | 4 | - | - | - | - | - | - | - | - | - |
| Total expenditure - Functional | 3 | - | - | - | - | - | - | 103,647 | 102,531 | 111,164 |
| Surplus (Deficit) for the year | | - | - | - | - | - | - | 7,776 | 9,853 | 8,938 |

References

1. Government Finance Statistics Functions and Sub-functions are standardised to assist the compilation of national and international accounts for comparison purposes
2. Total Revenue by functional classification must reconcile to Total Operating Revenue shown in Budgeted Financial Performance (revenue and expenditure)
3. Total Expenditure by Functional Classification must reconcile to Total Operating Expenditure shown in Budgeted Financial Performance (revenue and expenditure)
4. All amounts must be classified under a functional classification. The GFS function 'Other' is only for Abbatoirs, Air Transport, Forestry, Licensing and Regulation, Markets and Tourism - and if used must be supported by footnotes. Nothing else may be placed under 'Other'. Assign associate share to relevant classification.

KZN227 Richmond - Table A3 Budgeted Financial Performance (revenue and expenditure by municipal vote)

| Vote Description | Ref | 2013/14 | 2014/15 | 2015/16 | Current Year 2016/17 | | | 2017/18 Medium Term Revenue & Expenditure Framework | | |
|---|----------|-----------------|-----------------|-----------------|----------------------|-----------------|--------------------|---|------------------------|---------------------|
| | | Audited Outcome | Audited Outcome | Audited Outcome | Original Budget | Adjusted Budget | Full Year Forecast | Budget Year 2017/18 | Budget Year +1 2018/19 | Budget Year 2019/20 |
| Revenue by Vote | 1 | | | | | | | | | |
| Vote 1 - EXECUTIVE AND COUNCIL | | - | - | - | - | - | - | | | |
| Vote 2 - FINANCE AND ADMIN | | - | - | - | - | - | - | 2,749 | 2,886 | 3,02 |
| Vote 3 - PLANNING AND DEVELOPMENT | | - | - | - | - | - | - | 73,284 | 79,773 | 82,65 |
| Vote 4 - COMMUNITY AND SOCIAL SERVICES | | - | - | - | - | - | - | 20,387 | 19,813 | 21,23 |
| Vote 5 - HOUSING | | - | - | - | - | - | - | 1,259 | 1,329 | 1,39 |
| Vote 6 - PUBLIC SAFETY | | - | - | - | - | - | - | - | - | - |
| Vote 7 - SPORTS AND RECREATION | | - | - | - | - | - | - | 435 | 461 | 48 |
| Vote 8 - WASTE MANAGEMENT | | - | - | - | - | - | - | 57 | - | - |
| Vote 9 - WASTE WATER MANAGEMENT | | - | - | - | - | - | - | 4,379 | 2,196 | 2,33 |
| Vote 10 - ROADS TRANSPORT | | - | - | - | - | - | - | - | - | - |
| Vote 11 - Null | | - | - | - | - | - | - | 8,873 | 5,925 | 8,981 |
| Vote 12 - Null | | - | - | - | - | - | - | - | - | - |
| Vote 13 - Null | | - | - | - | - | - | - | - | - | - |
| Vote 14 - Null | | - | - | - | - | - | - | - | - | - |
| Vote 15 - Null | | - | - | - | - | - | - | - | - | - |
| Total Revenue by Vote | 2 | - | - | - | - | - | - | - | - | - |
| Expenditure by Vote to be appropriated | 1 | | | | | | | 111,422 | 112,384 | 120,102 |
| Vote 1 - EXECUTIVE AND COUNCIL | | - | - | - | - | - | - | 12,138 | 12,632 | 13,281 |
| Vote 2 - FINANCE AND ADMIN | | - | - | - | - | - | - | 28,128 | 29,706 | 31,378 |
| Vote 3 - PLANNING AND DEVELOPMENT | | - | - | - | - | - | - | 6,502 | 3,570 | 3,785 |
| Vote 4 - COMMUNITY AND SOCIAL SERVICES | | - | - | - | - | - | - | 13,185 | 13,791 | 14,630 |
| Vote 5 - HOUSING | | - | - | - | - | - | - | 268 | 274 | 290 |
| Vote 6 - PUBLIC SAFETY | | - | - | - | - | - | - | 3,729 | 3,953 | 4,190 |
| Vote 7 - SPORTS AND RECREATION | | - | - | - | - | - | - | 2,621 | 2,778 | 2,945 |
| Vote 8 - WASTE MANAGEMENT | | - | - | - | - | - | - | 4,379 | 4,642 | 4,920 |
| Vote 9 - WASTE WATER MANAGEMENT | | - | - | - | - | - | - | 446 | 473 | 502 |
| Vote 10 - ROADS TRANSPORT | | - | - | - | - | - | - | 32,250 | 30,708 | 35,253 |
| Vote 11 - Null | | - | - | - | - | - | - | - | - | - |
| Vote 12 - Null | | - | - | - | - | - | - | - | - | - |
| Vote 13 - Null | | - | - | - | - | - | - | - | - | - |
| Vote 14 - Null | | - | - | - | - | - | - | - | - | - |
| Vote 15 - Null | | - | - | - | - | - | - | - | - | - |
| Total Expenditure by Vote | 2 | - | - | - | - | - | - | - | - | - |
| Surplus/(Deficit) for the year | 2 | - | - | - | - | - | - | 109,646 | 102,526 | 111,174 |
| References | | | | | | | | 7,776 | 9,858 | 8,927 |

1. Insert 'Vote'; e.g. department, if different to functional classification structure
2. Must reconcile to Budgeted Financial Performance (revenue and expenditure)
3. Assign share in 'associate' to relevant Vote

KZN227 Richmond - Table A3 Budgeted Financial Performance (revenue and expenditure by municipal vote)A

| Table 10: Medium Term Budgeted Financial Performance (Revenue and expenditure by municipal vote) | | | | | | | | | | |
|--|-----|-----------------|-----------------|-----------------|----------------------|-----------------|--------------------|---|------------------------|------------------------|
| Vote Description | Ref | 2013/14 | 2014/15 | 2015/16 | Current Year 2016/17 | | | 2017/18 Medium Term Revenue & Expenditure Framework | | |
| | | Audited Outcome | Audited Outcome | Audited Outcome | Original Budget | Adjusted Budget | Full Year Forecast | Budget Year 2017/18 | Budget Year +1 2018/19 | Budget Year +2 2019/20 |
| R thousand | | | | | | | | | | |
| Revenue by Vote | 1 | | | | | | | | | |
| Vote 1 - EXECUTIVE AND COUNCIL | | - | - | - | - | - | - | 2,749 | 2,886 | 3,024 |
| 1.1 - Municipal Manager | | - | - | - | - | - | - | - | - | - |
| 1.2 - Council | | - | - | - | - | - | - | 2,749 | 2,886 | 3,024 |
| Vote 2 - FINANCE AND ADMIN | | - | - | - | - | - | - | 73,284 | 79,773 | 82,662 |
| 2.1 - Budget and Treasury | | - | - | - | - | - | - | 73,172 | 79,660 | 82,538 |
| 2.2 - Corporate Services | | - | - | - | - | - | - | 112 | 112 | 113 |
| 2.3 - Security | | - | - | - | - | - | - | - | - | - |
| Vote 3 - PLANNING AND DEVELOPMENT | | - | - | - | - | - | - | 20,387 | 19,813 | 21,231 |
| 3.1 - Planning | | - | - | - | - | - | - | 40 | 42 | 545 |
| 3.2 - Local Economic Development | | - | - | - | - | - | - | 1,852 | 227 | 244 |
| 3.3 - PMU | | - | - | - | - | - | - | 18,695 | 19,544 | 20,440 |
| Vote 4 - COMMUNITY AND SOCIAL SERVICES | | - | - | - | - | - | - | 1,259 | 1,329 | 1,396 |
| 4.1 - Community Hall | | - | - | - | - | - | - | 267 | 267 | 305 |
| 4.2 - Cemetery | | - | - | - | - | - | - | 50 | 55 | 58 |
| 4.3 - Library | | - | - | - | - | - | - | 942 | 999 | 1,034 |
| 4.4 - Disaster | | - | - | - | - | - | - | - | - | - |
| Vote 5 - HOUSING | | - | - | - | - | - | - | - | - | - |
| 5.1 - Housing | | - | - | - | - | - | - | - | - | - |
| Vote 6 - PUBLIC SAFETY | | - | - | - | - | - | - | 435 | 461 | 489 |
| 6.1 - Null | | - | - | - | - | - | - | - | - | - |
| 6.2 - Police | | - | - | - | - | - | - | 435 | 461 | 489 |
| 6.3 - Learners and Drivers Licence | | - | - | - | - | - | - | - | - | - |
| Vote 7 - SPORTS AND RECREATION | | - | - | - | - | - | - | 57 | - | - |
| 7.1 - Grass Cutting | | - | - | - | - | - | - | 57 | - | - |
| Vote 8 - WASTE MANAGEMENT | | - | - | - | - | - | - | 4,379 | 2,196 | 2,330 |
| 8.1 - Solid Waste | | - | - | - | - | - | - | 4,359 | 2,175 | 2,307 |
| 8.2 - Street Cleaning | | - | - | - | - | - | - | - | - | - |
| 8.3 - Landfill Site | | - | - | - | - | - | - | 20 | 21 | 22 |
| Vote 9 - WASTE WATER MANAGEMENT | | - | - | - | - | - | - | - | - | - |
| 9.1 - Public Toilets | | - | - | - | - | - | - | - | - | - |
| Vote 10 - ROADS TRANSPORT | | - | - | - | - | - | - | 8,673 | 5,925 | 8,981 |
| 10.1 - Roads | | - | - | - | - | - | - | 8,673 | 5,925 | 8,981 |
| Total Revenue by Vote | 2 | - | - | - | - | - | - | 111,422 | 112,384 | 120,102 |

KZN227 Richmond - Table A4 Budgeted Financial Performance (revenue and expenditure)

| REVENUE - Richmond - Table A4 Budgeted Financial Performance (revenue and expenditure) | | | | | | | | | | | |
|--|------|-----------------|-----------------|-----------------|----------------------|-----------------|--------------------|-------------------|---|------------------------|------------------------|
| Description | Ref | 2013/14 | 2014/15 | 2015/16 | Current Year 2016/17 | | | | 2017/18 Medium Term Revenue & Expenditure Framework | | |
| | | Audited Outcome | Audited Outcome | Audited Outcome | Original Budget | Adjusted Budget | Full Year Forecast | Pre-audit outcome | Budget Year 2017/18 | Budget Year +1 2018/19 | Budget Year +2 2019/20 |
| R thousand | 1 | | | | | | | | | | |
| Revenue By Source | | | | | | | | | | | |
| Property rates | 2 | - | - | - | - | - | - | - | 15,040 | 15,942 | 16,899 |
| Service charges - electricity revenue | 2 | - | - | - | - | - | - | - | - | - | - |
| Service charges - water revenue | 2 | - | - | - | - | - | - | - | - | - | - |
| Service charges - sanitation revenue | 2 | - | - | - | - | - | - | - | - | - | - |
| Service charges - refuse revenue | 2 | - | - | - | - | - | - | - | - | - | - |
| Service charges - other | | - | - | - | - | - | - | - | 1,070 | 1,134 | 1,202 |
| Rental of facilities and equipment | | - | - | - | - | - | - | - | - | - | - |
| Interest earned - external investments | | - | - | - | - | - | - | - | 656 | 630 | 657 |
| Interest earned - outstanding debtors | | - | - | - | - | - | - | - | 3,040 | 3,540 | 3,540 |
| Dividends received | | - | - | - | - | - | - | - | 70 | 72 | 75 |
| Fines, penalties and forfeits | | - | - | - | - | - | - | - | - | - | - |
| Licences and permits | | - | - | - | - | - | - | - | 870 | 946 | 922 |
| Agency services | | - | - | - | - | - | - | - | 774 | 831 | 887 |
| Transfers and subsidies | | - | - | - | - | - | - | - | - | - | - |
| Other revenue | 2 | - | - | - | - | - | - | - | 72,469 | 71,131 | 76,891 |
| Gains on disposal of PPE | | - | - | - | - | - | - | - | 575 | 594 | 622 |
| Total Revenue (excluding capital transfers and contributions) | | - | - | - | - | - | - | - | 94,562 | 94,771 | 101,695 |
| Expenditure By Type | | | | | | | | | | | |
| Employee related costs | 2 | - | - | - | - | - | - | - | 45,900 | 47,202 | 50,001 |
| Remuneration of councillors | | - | - | - | - | - | - | - | 3,106 | 5,410 | 5,721 |
| Debt impairment | 3 | - | - | - | - | - | - | - | 1,050 | 1,113 | 1,180 |
| Depreciation & asset impairment | 2 | - | - | - | - | - | - | - | 11,867 | 12,584 | 13,339 |
| Finance charges | | - | - | - | - | - | - | - | 18 | 17 | 19 |
| Bulk purchases | 2 | - | - | - | - | - | - | - | - | - | - |
| Other materials | 8 | - | - | - | - | - | - | - | - | - | - |
| Contracted services | | - | - | - | - | - | - | - | 24,275 | 22,155 | 26,088 |
| Transfers and subsidies | | - | - | - | - | - | - | - | 900 | 954 | 1,000 |
| Other expenditure | 4, 5 | - | - | - | - | - | - | - | 15,431 | 14,045 | 14,838 |
| Loss on disposal of PPE | | - | - | - | - | - | - | - | - | - | - |
| Total Expenditure | | - | - | - | - | - | - | - | 104,546 | 103,480 | 112,185 |
| Surplus/(Deficit) | | | | | | | | | | | |
| Transfers and subsidies - capital (monetary allocations) (National / Provincial and District) | | - | - | - | - | - | - | - | (9,984) | (8,709) | (10,491) |
| Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions) | 6 | - | - | - | - | - | - | - | 17,760 | 18,567 | 19,418 |
| Transfers and subsidies - capital (in-kind - all) | | - | - | - | - | - | - | - | - | - | - |
| Surplus/(Deficit) after capital transfers & contributions | | - | - | - | - | - | - | - | 7,776 | 9,858 | 8,927 |
| Taxation | | - | - | - | - | - | - | - | - | - | - |
| Surplus/(Deficit) after taxation | | - | - | - | - | - | - | - | 7,776 | 9,858 | 8,927 |
| Attributable to minorities | | - | - | - | - | - | - | - | - | - | - |
| Surplus/(Deficit) attributable to municipality | | - | - | - | - | - | - | - | 7,776 | 9,858 | 8,927 |
| Share of surplus/ (deficit) of associate | 7 | - | - | - | - | - | - | - | - | - | - |
| Surplus/(Deficit) for the year | | - | - | - | - | - | - | - | 7,776 | 9,858 | 8,927 |
| References | | | | | | | | | | | |
| | | - | - | - | - | - | - | - | 7,776 | 9,858 | 8,927 |

References

1. Classifications are revenue sources and expenditure type
2. Detail to be provided in Table SA1
3. Previously described as 'bad or doubtful debts' - amounts shown should reflect the change in the provision for debt impairment
4. Expenditure type components previously shown under repairs and maintenance should be allocated back to the originating expenditure group/item; e.g. employee costs
5. Repairs & maintenance detailed in Table A9 and Table SA34c
6. Contributions are funds provided by external organisations to assist with infrastructure development; e.g. developer contributions (detail to be provided in Table SA1)
7. Equity method (Includes Joint Ventures)

KZN227 Richmond - Table A5 Budgeted Capital Expenditure by vote, functional classification and funding

| Vote Description | Ref | 2013/14 | 2014/15 | 2015/16 | Current Year 2016/17 | | | | 2017/18 Medium Term Revenue & Expenditure Framework | | |
|---|-----|-----------------|-----------------|-----------------|----------------------|-----------------|--------------------|-------------------|---|------------------------|------------------------|
| | | Audited Outcome | Audited Outcome | Audited Outcome | Original Budget | Adjusted Budget | Full Year Forecast | Pre-audit outcome | Budget Year 2017/18 | Budget Year +1 2018/19 | Budget Year +2 2019/20 |
| Capital expenditure - Vote | | | | | | | | | | | |
| Multi-year expenditure to be appropriated | 2 | | | | | | | | | | |
| Vote 1 - EXECUTIVE AND COUNCIL | | - | - | - | - | - | - | - | - | - | - |
| Vote 2 - FINANCE AND ADMIN | | - | - | - | - | - | - | - | - | - | - |
| Vote 3 - PLANNING AND DEVELOPMENT | | - | - | - | - | - | - | - | - | - | - |
| Vote 4 - COMMUNITY AND SOCIAL SERVICES | | - | - | - | - | - | - | - | - | - | - |
| Vote 5 - HOUSING | | - | - | - | - | - | - | - | - | - | - |
| Vote 6 - PUBLIC SAFETY | | - | - | - | - | - | - | - | - | - | - |
| Vote 7 - SPORTS AND RECREATION | | - | - | - | - | - | - | - | - | - | - |
| Vote 8 - WASTE MANAGEMENT | | - | - | - | - | - | - | - | - | - | - |
| Vote 9 - WASTE WATER MANAGEMENT | | - | - | - | - | - | - | - | - | - | - |
| Vote 10 - ROADS TRANSPORT | | - | - | - | - | - | - | - | - | - | - |
| Vote 11 - Null | | - | - | - | - | - | - | - | - | - | - |
| Vote 12 - Null | | - | - | - | - | - | - | - | - | - | - |
| Vote 13 - Null | | - | - | - | - | - | - | - | - | - | - |
| Vote 14 - Null | | - | - | - | - | - | - | - | - | - | - |
| Vote 15 - Null | | - | - | - | - | - | - | - | - | - | - |
| Capital multi-year expenditure sub-total | 7 | - | - | - | - | - | - | - | - | - | - |
| Single-year expenditure to be appropriated | 2 | | | | | | | | | | |
| Vote 1 - EXECUTIVE AND COUNCIL | | - | - | - | - | - | - | - | 25 | - | - |
| Vote 2 - FINANCE AND ADMIN | | - | - | - | - | - | - | - | 185 | - | - |
| Vote 3 - PLANNING AND DEVELOPMENT | | - | - | - | - | - | - | - | - | - | - |
| Vote 4 - COMMUNITY AND SOCIAL SERVICES | | - | - | - | - | - | - | - | 425 | - | - |
| Vote 5 - HOUSING | | - | - | - | - | - | - | - | - | - | - |
| Vote 6 - PUBLIC SAFETY | | - | - | - | - | - | - | - | - | - | - |
| Vote 7 - SPORTS AND RECREATION | | - | - | - | - | - | - | - | 2,010 | - | - |
| Vote 8 - WASTE MANAGEMENT | | - | - | - | - | - | - | - | 5,387 | - | - |
| Vote 9 - WASTE WATER MANAGEMENT | | - | - | - | - | - | - | - | - | - | - |
| Vote 10 - ROADS TRANSPORT | | - | - | - | - | - | - | - | - | - | - |
| Vote 11 - Null | | - | - | - | - | - | - | - | 12,973 | 18,567 | 19,418 |
| Vote 12 - Null | | - | - | - | - | - | - | - | - | - | - |
| Vote 13 - Null | | - | - | - | - | - | - | - | - | - | - |
| Vote 14 - Null | | - | - | - | - | - | - | - | - | - | - |
| Vote 15 - Null | | - | - | - | - | - | - | - | - | - | - |
| Capital single-year expenditure sub-total | | - | - | - | - | - | - | - | 21,005 | 18,567 | 19,418 |
| Total Capital Expenditure - Vote | | - | - | - | - | - | - | - | 21,005 | 18,567 | 19,418 |
| Capital Expenditure - Functional | | | | | | | | | | | |
| Governance and administration | | | | | | | | | 218 | - | - |
| Executive and council | | - | - | - | - | - | - | - | 25 | - | - |
| Finance and administration | | - | - | - | - | - | - | - | 185 | - | - |
| Internal audit | | - | - | - | - | - | - | - | - | - | - |
| Community and public safety | | | | | | | | | 7,822 | - | - |
| Community and social services | | - | - | - | - | - | - | - | 425 | - | - |
| Sport and recreation | | - | - | - | - | - | - | - | 5,387 | - | - |
| Public safety | | - | - | - | - | - | - | - | 2,010 | - | - |
| Housing | | - | - | - | - | - | - | - | - | - | - |
| Health | | - | - | - | - | - | - | - | - | - | - |
| Economic and environmental services | | | | | | | | | 12,973 | 18,567 | 19,418 |
| Planning and development | | - | - | - | - | - | - | - | - | - | - |
| Road transport | | - | - | - | - | - | - | - | 12,973 | 18,567 | 19,418 |
| Environmental protection | | - | - | - | - | - | - | - | - | - | - |
| Trading services | | | | | | | | | - | - | - |
| Energy sources | | - | - | - | - | - | - | - | - | - | - |
| Water management | | - | - | - | - | - | - | - | - | - | - |
| Waste water management | | - | - | - | - | - | - | - | - | - | - |
| Waste management | | - | - | - | - | - | - | - | - | - | - |
| Other | | | | | | | | | - | - | - |
| Total Capital Expenditure - Functional | 3 | - | - | - | - | - | - | - | 21,005 | 18,567 | 19,418 |
| Funded by: | | | | | | | | | | | |
| National Government | | - | - | - | - | - | - | - | 17,780 | 18,567 | 19,418 |
| Provincial Government | | - | - | - | - | - | - | - | - | - | - |
| District Municipality | | - | - | - | - | - | - | - | - | - | - |
| Other transfers and grants | | - | - | - | - | - | - | - | 3,245 | - | - |
| Transfers recognised - capital | 4 | - | - | - | - | - | - | - | 21,005 | 18,567 | 19,418 |
| Public contributions & donations | 5 | - | - | - | - | - | - | - | - | - | - |
| Borrowing | 6 | - | - | - | - | - | - | - | - | - | - |
| Internally generated funds | | - | - | - | - | - | - | - | - | - | - |
| Total Capital Funding | 7 | - | - | - | - | - | - | - | 21,005 | 18,567 | 19,418 |

References

- Municipalities may choose to appropriate for capital expenditure for three years or for one year (if one year appropriation projected expenditure required for yr2 and yr3).
- Include capital component of PPP unitary payment. Note that capital transfers are only appropriated to municipalities for the budget year
- Capital expenditure by functional classification must reconcile to the appropriations by vote
- Must reconcile to supporting table SA20 and to Budgeted Financial Performance (revenue and expenditure)
- Must reconcile to Budgeted Financial Performance (revenue and expenditure)
- Include finance leases and PPP capital funding component of unitary payment - total borrowing/repayments to reconcile to changes in Table SA17
- Total Capital Funding must balance with Total Capital Expenditure
- Include any capitalised interest (MFMA section 46) as part of relevant capital budget

KZN227 Richmond - Table A5 Budgeted Capital Expenditure by vote, functional classification and funding

| Table A-2 Capital Expenditure by Vote, functional classification and funding | | | | | | | | | | | |
|--|-----|-----------------|-----------------|-----------------|----------------------|-----------------|--------------------|-------------------|---|------------------------|------------------------|
| Vote Description | Ref | 2013/14 | 2014/15 | 2015/16 | Current Year 2016/17 | | | | 2017/18 Medium Term Revenue & Expenditure Framework | | |
| R thousand | 1 | Audited Outcome | Audited Outcome | Audited Outcome | Original Budget | Adjusted Budget | Full Year Forecast | Pre-audit outcome | Budget Year 2017/18 | Budget Year +1 2018/19 | Budget Year +2 2019/20 |
| Capital expenditure - Municipal Vote | 2 | | | | | | | | | | |
| Single-year expenditure appropriation | | | | | | | | | | | |
| Vote 1 - EXECUTIVE AND COUNCIL | | - | - | - | - | - | - | - | 25 | - | - |
| 1.1 - Municipal Manager | | - | - | - | - | - | - | - | 25 | - | - |
| 1.2 - Council | | - | - | - | - | - | - | - | - | - | - |
| Vote 2 - FINANCE AND ADMIN | | - | - | - | - | - | - | - | - | - | - |
| 2.1 - Budget and Treasury | | - | - | - | - | - | - | - | 185 | - | - |
| 2.2 - Corporate Services | | - | - | - | - | - | - | - | 35 | - | - |
| 2.3 - Security | | - | - | - | - | - | - | - | 150 | - | - |
| Vote 3 - PLANNING AND DEVELOPMENT | | - | - | - | - | - | - | - | - | - | - |
| 3.1 - Planning | | - | - | - | - | - | - | - | - | - | - |
| 3.2 - Local Economic Development | | - | - | - | - | - | - | - | - | - | - |
| 3.3 - PMU | | - | - | - | - | - | - | - | - | - | - |
| Vote 4 - COMMUNITY AND SOCIAL SERVICES | | - | - | - | - | - | - | - | - | - | - |
| 4.1 - Community Hall | | - | - | - | - | - | - | - | 428 | - | - |
| 4.2 - Cemetery | | - | - | - | - | - | - | - | 475 | - | - |
| 4.3 - Library | | - | - | - | - | - | - | - | - | - | - |
| 4.4 - Disaster | | - | - | - | - | - | - | - | - | - | - |
| Vote 5 - HOUSING | | - | - | - | - | - | - | - | - | - | - |
| 5.1 - Housing | | - | - | - | - | - | - | - | - | - | - |
| Vote 6 - PUBLIC SAFETY | | - | - | - | - | - | - | - | 2,010 | - | - |
| 6.1 - Null | | - | - | - | - | - | - | - | - | - | - |
| 6.2 - Police | | - | - | - | - | - | - | - | 2,010 | - | - |
| 6.3 - Learners and Drivers Licence | | - | - | - | - | - | - | - | - | - | - |
| Vote 7 - SPORTS AND RECREATION | | - | - | - | - | - | - | - | 5,387 | - | - |
| 7.1 - Grass Cutting | | - | - | - | - | - | - | - | 5,387 | - | - |
| Vote 8 - WASTE MANAGEMENT | | - | - | - | - | - | - | - | - | - | - |
| 8.1 - Solid Waste | | - | - | - | - | - | - | - | - | - | - |
| 8.2 - Street Cleaning | | - | - | - | - | - | - | - | - | - | - |
| 8.3 - Landfill Site | | - | - | - | - | - | - | - | - | - | - |
| Vote 9 - WASTE WATER MANAGEMENT | | - | - | - | - | - | - | - | - | - | - |
| 9.1 - Public Toilet | | - | - | - | - | - | - | - | - | - | - |
| Vote 10 - ROADS TRANSPORT | | - | - | - | - | - | - | - | 12,973 | 18,567 | 19,418 |
| 10.1 - Roads | | - | - | - | - | - | - | - | 12,973 | 18,567 | 19,418 |
| Vote 11 - Null | | - | - | - | - | - | - | - | - | - | - |
| Capital single-year expenditure sub-total | | - | - | - | - | - | - | - | 21,095 | 18,567 | 19,418 |
| Total Capital Expenditure | | - | - | - | - | - | - | - | 21,095 | 18,567 | 19,418 |

KZN227 Richmond - Table A6 Budgeted Financial Position

| Description | Ref | 2013/14 | 2014/15 | 2015/16 | Current Year 2016/17 | | | | 2017/18 Medium Term Revenue & Expenditure Framework | | |
|--|-----|-----------------|-----------------|-----------------|----------------------|-----------------|--------------------|-------------------|---|------------------------|------------------------|
| | | Audited Outcome | Audited Outcome | Audited Outcome | Original Budget | Adjusted Budget | Full Year Forecast | Pre-audit outcome | Budget Year 2017/18 | Budget Year +1 2018/19 | Budget Year +2 2019/20 |
| R thousand | | | | | | | | | | | |
| ASSETS | | | | | | | | | | | |
| Current assets | | | | | | | | | | | |
| Cash | | - | - | - | - | - | - | - | 500 | 500 | 500 |
| Call investment deposits | 1 | - | - | - | - | - | - | - | 40,000 | 40,000 | 40,000 |
| Consumer debtors | 1 | - | - | - | - | - | - | - | 9,499 | 9,174 | 8,770 |
| Other debtors | | - | - | - | - | - | - | - | 5,000 | 5,000 | 5,000 |
| Current portion of long-term receivables | | - | - | - | - | - | - | - | - | - | - |
| Inventory | 2 | - | - | - | - | - | - | - | 70 | 70 | 70 |
| Total current assets | | - | - | - | - | - | - | - | 55,069 | 54,744 | 54,340 |
| Non current assets | | | | | | | | | | | |
| Long-term receivables | | - | - | - | - | - | - | - | - | - | - |
| Investments | | - | - | - | - | - | - | - | - | - | - |
| Investment property | | - | - | - | - | - | - | - | - | - | - |
| Investment in Associate | | - | - | - | - | - | - | - | 4,115 | 4,115 | 4,115 |
| Property, plant and equipment | 3 | - | - | - | - | - | - | - | 214,915 | 218,659 | 221,998 |
| Agricultural | | - | - | - | - | - | - | - | - | - | - |
| Biological | | - | - | - | - | - | - | - | - | - | - |
| Intangible | | - | - | - | - | - | - | - | 30 | 30 | 30 |
| Other non-current assets | | - | - | - | - | - | - | - | 65 | 65 | 65 |
| Total non current assets | | - | - | - | - | - | - | - | 219,125 | 222,869 | 226,208 |
| TOTAL ASSETS | | - | - | - | - | - | - | - | 274,194 | 277,613 | 280,547 |
| LIABILITIES | | | | | | | | | | | |
| Current liabilities | | | | | | | | | | | |
| Bank overdraft | 1 | - | - | - | - | - | - | - | - | - | - |
| Borrowing | 4 | - | - | - | - | - | - | - | - | - | - |
| Consumer deposits | | - | - | - | - | - | - | - | - | - | - |
| Trade and other payables | 4 | - | - | - | - | - | - | - | 29,293 | 29,143 | 30,891 |
| Provisions | | - | - | - | - | - | - | - | 5,701 | 6,100 | 6,527 |
| Total current liabilities | | - | - | - | - | - | - | - | 34,994 | 35,243 | 37,418 |
| Non current liabilities | | | | | | | | | | | |
| Borrowing | | - | - | - | - | - | - | - | 66 | 66 | 66 |
| Provisions | | - | - | - | - | - | - | - | 17,065 | 18,089 | 19,174 |
| Total non current liabilities | | - | - | - | - | - | - | - | 17,131 | 18,154 | 19,240 |
| TOTAL LIABILITIES | | - | - | - | - | - | - | - | 52,125 | 53,397 | 56,658 |
| NET ASSETS | 5 | - | - | - | - | - | - | - | 222,069 | 224,216 | 223,889 |
| COMMUNITY WEALTH/EQUITY | | | | | | | | | | | |
| Accumulated Surplus/(Deficit) | | - | - | - | - | - | - | - | 273,905 | 283,763 | 292,691 |
| Reserves | 4 | - | - | - | - | - | - | - | 288 | 301 | 315 |
| TOTAL COMMUNITY WEALTH/EQUITY | 5 | - | - | - | - | - | - | - | 274,194 | 284,065 | 293,006 |

References

1. Detail to be provided in Table SA3
2. Include completed low cost housing to be transferred to beneficiaries within 12 months
3. Include 'Construction-work-in-progress' (disclosed separately in annual financial statements)
4. Detail to be provided in Table SA3. Includes reserves to be funded by statute.
5. Net assets must balance with Total Community Wealth/Equity

KZN227 Richmond - Table A7 Budgeted Cash Flows

| Description | Ref | 2013/14 | 2014/15 | 2015/16 | Current Year 2016/17 | | | | 2017/18 Medium Term Revenue & Expenditure Framework | | |
|---|-----|-----------------|-----------------|-----------------|----------------------|-----------------|--------------------|-------------------|---|------------------------|------------------------|
| | | Audited Outcome | Audited Outcome | Audited Outcome | Original Budget | Adjusted Budget | Full Year Forecast | Pre-audit outcome | Budget Year 2017/18 | Budget Year +1 2018/19 | Budget Year +2 2019/20 |
| R thousand | | | | | | | | | | | |
| CASH FLOW FROM OPERATING ACTIVITIES | | | | | | | | | | | |
| Receipts | | | | | | | | | | | |
| Property rates | | - | - | - | - | - | - | - | 13,536 | 15,942 | 16,899 |
| Service charges | | - | - | - | - | - | - | - | 856 | 1,134 | 1,202 |
| Other revenue | | - | - | - | - | - | - | - | 2,879 | 2,951 | 3,088 |
| Government - operating | 1 | - | - | - | - | - | - | - | 72,463 | 71,131 | 76,891 |
| Government - capital | 1 | - | - | - | - | - | - | - | 17,760 | 18,567 | 19,418 |
| Interest | | - | - | - | - | - | - | - | 3,110 | 3,612 | 3,615 |
| Dividends | | - | - | - | - | - | - | - | - | - | - |
| Payments | | | | | | | | | | | |
| Suppliers and employees | | - | - | - | - | - | - | - | (90,712) | (75,361) | (82,432) |
| Finance charges | | - | - | - | - | - | - | - | (18) | (17) | (19) |
| Transfers and Grants | 1 | - | - | - | - | - | - | - | (1,443) | - | - |
| NET CASH FROM/(USED) OPERATING ACTIVITIES | | | | | | | | | | | |
| | | - | - | - | - | - | - | - | 18,432 | 37,969 | 38,662 |
| CASH FLOWS FROM INVESTING ACTIVITIES | | | | | | | | | | | |
| Receipts | | | | | | | | | | | |
| Proceeds on disposal of PPE | | - | - | - | - | - | - | - | - | - | - |
| Decrease (increase) in non-current debtors | | - | - | - | - | - | - | - | - | - | - |
| Decrease (increase) other non-current receivables | | - | - | - | - | - | - | - | - | - | - |
| Decrease (increase) in non-current investments | | - | - | - | - | - | - | - | - | - | - |
| Payments | | | | | | | | | | | |
| Assets | | - | - | - | - | - | - | - | - | - | - |
| NET CASH FROM/(USED) INVESTING ACTIVITIES | | | | | | | | | | | |
| | | - | - | - | - | - | - | - | (21,005) | (18,567) | (19,418) |
| CASH FLOWS FROM FINANCING ACTIVITIES | | | | | | | | | | | |
| Receipts | | | | | | | | | | | |
| Short term loans | | - | - | - | - | - | - | - | - | - | - |
| Borrowing long term/refinancing | | - | - | - | - | - | - | - | - | - | - |
| Increase (decrease) in consumer deposits | | - | - | - | - | - | - | - | - | - | - |
| Payments | | | | | | | | | | | |
| Repayment of borrowing | | - | - | - | - | - | - | - | - | - | - |
| NET CASH FROM/(USED) FINANCING ACTIVITIES | | | | | | | | | | | |
| | | - | - | - | - | - | - | - | - | - | - |
| NET INCREASE/ (DECREASE) IN CASH HELD | | | | | | | | | | | |
| Cash/cash equivalents at the year begin: | 2 | - | - | - | - | - | - | - | (2,573) | 19,392 | 19,244 |
| Cash/cash equivalents at the year end: | 2 | - | - | - | - | - | - | - | 41,192 | 38,619 | 58,011 |
| References | | | | | | | | | | | |
| | | | | | | | | | 38,619 | 58,011 | 77,255 |

1. Local/District municipalities to include transfers from/to District/Local Municipalities
2. Cash equivalents includes investments with maturities of 3 months or less

KZN227 Richmond - Table A8 Cash backed reserves/accumulated surplus reconciliation

| Description | Ref | 2013/14 | 2014/15 | 2015/16 | Current Year 2016/17 | | | | 2017/18 Medium Term Revenue & Expenditure Framework | | |
|---|-----|-----------------|-----------------|-----------------|----------------------|-----------------|--------------------|-------------------|---|------------------------|------------------------|
| | | Audited Outcome | Audited Outcome | Audited Outcome | Original Budget | Adjusted Budget | Full Year Forecast | Pre-audit outcome | Budget Year 2017/18 | Budget Year +1 2018/19 | Budget Year +2 2019/20 |
| Cash and investments available | | | | | | | | | | | |
| Cash/cash equivalents at the year end | 1 | - | - | - | - | - | - | - | 38,619 | 58,011 | 77,255 |
| Other current investments > 90 days | | - | - | - | - | - | - | - | 1,881 | (17,511) | (36,755) |
| Non current assets - Investments | 1 | - | - | - | - | - | - | - | - | - | - |
| Cash and Investments available: | | - | - | - | - | - | - | - | 40,500 | 40,500 | 40,500 |
| Application of cash and investments | | | | | | | | | | | |
| Unspent conditional transfers | | - | - | - | - | - | - | - | - | - | - |
| Unspent borrowing | | - | - | - | - | - | - | - | 1,800 | - | - |
| Statutory requirements | 2 | - | - | - | - | - | - | - | - | - | - |
| Other working capital requirements | 3 | - | - | - | - | - | - | - | - | - | - |
| Other provisions | | - | - | - | - | - | - | - | 14,364 | 15,020 | 17,170 |
| Long term investments committed | 4 | - | - | - | - | - | - | - | 5,701 | 6,100 | 5,527 |
| Reserves to be backed by cash/investments | 5 | - | - | - | - | - | - | - | - | - | - |
| Total Application of cash and Investments: | | - | - | - | - | - | - | - | 275 | 275 | 275 |
| Surplus(shortfall) | | - | - | - | - | - | - | - | 22,130 | 21,395 | 23,972 |
| References | | | | | | | | | 18,370 | 19,105 | 16,528 |

1. Must reconcile with Budgeted Cash Flows

2. For example: VAT, taxation

3. Council approval for policy required - include sufficient working capital (e.g. allowing for a % of current debtors > 90 days as uncollectable)

4. For example: sinking fund requirements for borrowing

5. Council approval required for each reserve created and basis of cash backing of reserves

KZN227 Richmond - Table A9 Asset Management[illegible]

| | | | | | | | | | |
|--|------|------|------|------|------|------|---------------|---------------|---------------|
| Electrical Infrastructure | - | - | - | - | - | - | - | - | - |
| Water Supply Infrastructure | - | - | - | - | - | - | - | - | - |
| Sanitation Infrastructure | - | - | - | - | - | - | - | - | - |
| Solid Waste Infrastructure | - | - | - | - | - | - | - | - | - |
| Rail Infrastructure | - | - | - | - | - | - | - | - | - |
| Coastal Infrastructure | - | - | - | - | - | - | - | - | - |
| Information and Communication Infrastructure | - | - | - | - | - | - | - | - | - |
| Infrastructure | - | - | - | - | - | - | - | - | - |
| Community Facilities | - | - | - | - | - | - | 5,217 | 5,458 | 5,708 |
| Sport and Recreation Facilities | - | - | - | - | - | - | 1,215 | 1,300 | 1,391 |
| Community Assets | - | - | - | - | - | - | - | - | - |
| Heritage Assets | - | - | - | - | - | - | 1,215 | 1,300 | 1,391 |
| Revenue Generating | - | - | - | - | - | - | - | - | - |
| Non-revenue Generating | - | - | - | - | - | - | - | - | - |
| Investment properties | - | - | - | - | - | - | - | - | - |
| Operational Buildings | - | - | - | - | - | - | - | - | - |
| Housing | - | - | - | - | - | - | 46 | 49 | 52 |
| Other Assets | - | - | - | - | - | - | - | - | - |
| Biological or Cultivated Assets | - | - | - | - | - | - | 46 | 49 | 52 |
| Servitudes | - | - | - | - | - | - | - | - | - |
| Licences and Rights | - | - | - | - | - | - | - | - | - |
| Intangible Assets | - | - | - | - | - | - | - | - | - |
| Computer Equipment | - | - | - | - | - | - | 100 | 107 | 114 |
| Furniture and Office Equipment | - | - | - | - | - | - | 100 | 107 | 114 |
| Machinery and Equipment | - | - | - | - | - | - | 260 | 278 | 296 |
| Transport Assets | - | - | - | - | - | - | 5,456 | 5,838 | 6,247 |
| Libraries | - | - | - | - | - | - | - | - | - |
| Zoo's, Marine and Non-biological Animals | - | - | - | - | - | - | - | - | - |
| TOTAL EXPENDITURE OTHER ITEMS | - | - | - | - | - | - | 24,952 | 26,449 | 28,035 |
| Renewal and upgrading of Existing Assets as % of total capex | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 88.4% | 100.0% | 100.0% |
| Renewal and upgrading of Existing Assets as % of deprecn | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 114.5% | 139.5% | 137.6% |
| R&M as a % of PPE | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 5.8% | 6.0% | 6.3% |
| Renewal and upgrading and R&M as a % of PPE | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 17.0% | 17.0% | 17.0% |

References

1. Detail of new assets provided in Table SA34a
2. Detail of renewal of existing assets provided in Table SA34b
3. Detail of Repairs and Maintenance by Asset Class provided in Table SA34c
4. Must reconcile to total capital expenditure on Budgeted Capital Expenditure
5. Must reconcile to 'Budgeted Financial Position' (written down value)
6. Detail of upgrading of existing assets provided in Table SA34e
7. Detail of depreciation provided in Table SA34d

KZN227 Richmond - Table A10 Basic service delivery measurement

| Description | Ref | 2013/14 | 2014/15 | 2015/16 | Current Year 2016/17 | | | 2017/18 Medium Term Revenue & Expenditure Framework | | |
|--|-----|---------|---------|---------|----------------------|-----------------|--------------------|---|------------------------|------------------------|
| | | Outcome | Outcome | Outcome | Original Budget | Adjusted Budget | Full Year Forecast | Budget Year 2017/18 | Budget Year +1 2018/19 | Budget Year +2 2019/20 |
| Household service targets | 1 | | | | | | | | | |
| Water | | | | | | | | | | |
| Piped water inside dwelling | | - | - | - | - | - | - | 13,567 | 13,567 | 13,567 |
| Piped water inside yard (but not in dwelling) | | - | - | - | - | - | - | 4,500 | 4,500 | 4,500 |
| Using public tap (at least min.service level) | 2 | - | - | - | - | - | - | - | - | - |
| Other water supply (at least min.service level) | 4 | - | - | - | - | - | - | - | - | - |
| <i>Minimum Service Level and Above sub-total</i> | | | | | | | | 18,067 | 18,067 | 18,067 |
| Using public tap (< min.service level) | 3 | - | - | - | - | - | - | - | - | - |
| Other water supply (< min.service level) | 4 | - | - | - | - | - | - | - | - | - |
| No water supply | | - | - | - | - | - | - | 4,057 | 4,057 | 4,057 |
| <i>Below Minimum Service Level sub-total</i> | | | | | | | | 4,057 | 4,057 | 4,057 |
| Total number of households | 5 | - | - | - | - | - | - | 22,124 | 22,124 | 22,124 |
| Sanitation/sewerage | | | | | | | | | | |
| Flush toilet (connected to sewerage) | | - | - | - | - | - | - | 5,249 | 6,363 | 6,363 |
| Flush toilet (with septic tank) | | - | - | - | - | - | - | - | - | - |
| Chemical toilet | | - | - | - | - | - | - | - | - | - |
| Pit toilet (ventilated) | | - | - | - | - | - | - | - | - | - |
| Other toilet provisions (> min.service level) | | - | - | - | - | - | - | 12,375 | 12,375 | 12,375 |
| <i>Minimum Service Level and Above sub-total</i> | | | | | | | | 17,624 | 18,738 | 18,738 |
| Bucket toilet | | - | - | - | - | - | - | - | - | - |
| Other toilet provisions (< min.service level) | | - | - | - | - | - | - | - | - | - |
| No toilet provisions | | - | - | - | - | - | - | - | - | - |
| <i>Below Minimum Service Level sub-total</i> | | | | | | | | - | - | - |
| Total number of households | 5 | - | - | - | - | - | - | 17,624 | 18,738 | 18,738 |
| Energy | | | | | | | | | | |
| Electricity (at least min.service level) | | - | - | - | - | - | - | 15,971 | 15,971 | 15,971 |
| Electricity - prepaid (min.service level) | | - | - | - | - | - | - | - | - | - |
| <i>Minimum Service Level and Above sub-total</i> | | | | | | | | 15,971 | 15,971 | 15,971 |
| Electricity (< min.service level) | | - | - | - | - | - | - | - | - | - |
| Electricity - prepaid (< min. service level) | | - | - | - | - | - | - | - | - | - |
| Other energy sources | | - | - | - | - | - | - | 1,654 | 1,654 | 1,654 |
| <i>Below Minimum Service Level sub-total</i> | | | | | | | | 1,654 | 1,654 | 1,654 |
| Total number of households | 5 | - | - | - | - | - | - | 17,625 | 17,625 | 17,625 |
| Refuse | | | | | | | | | | |
| Removed at least once a week | | - | - | - | - | - | - | 1,500 | 2,000 | 5,000 |
| <i>Minimum Service Level and Above sub-total</i> | | | | | | | | 1,500 | 2,000 | 5,000 |
| Removed less frequently than once a week | | - | - | - | - | - | - | - | - | - |
| Using communal refuse dump | | - | - | - | - | - | - | 12,000 | 12,000 | 12,000 |
| Using own refuse dump | | - | - | - | - | - | - | 1,000 | 1,000 | 1,000 |
| Other rubbish disposal | | - | - | - | - | - | - | 35 | 35 | 35 |
| No rubbish disposal | | - | - | - | - | - | - | - | - | - |
| <i>Below Minimum Service Level sub-total</i> | | | | | | | | 13,035 | 13,035 | 13,035 |
| Total number of households | 5 | - | - | - | - | - | - | 14,538 | 15,035 | 18,035 |
| Households receiving Free Basic Service | 7 | | | | | | | | | |
| Water (6 kilolitres per household per month) | | - | - | - | - | - | - | - | - | - |
| Sanitation (free minimum level service) | | - | - | - | - | - | - | - | - | - |
| Electricity/other energy (50kwh per household per month) | | - | - | - | - | - | - | 25 | 25 | 25 |
| Refuse (removed at least once a week) | | - | - | - | - | - | - | 770 | 800 | 1,000 |
| Cost of Free Basic Services provided - Formal Settlements (R'000) | 8 | | | | | | | | | |
| Water (6 kilolitres per indigent household per month) | | - | - | - | - | - | - | - | - | - |
| Sanitation (free sanitation service to indigent households) | | - | - | - | - | - | - | - | - | - |
| Electricity/other energy (50kwh per indigent household per month) | | - | - | - | - | - | - | - | - | - |
| Refuse (removed once a week for indigent households) | | - | - | - | - | - | - | - | - | - |
| Cost of Free Basic Services provided - Informal Formal Settlements (R'000) | | | | | | | | 1,000 | 1,060 | 1,124 |
| Total cost of FBS provided | | | | | | | | 1,000 | 1,060 | 1,124 |
| Highest level of free service provided per household | | | | | | | | | | |
| Property rates (R value threshold) | | - | - | - | - | - | - | - | - | - |
| Water (kilolitres per household per month) | | - | - | - | - | - | - | - | - | - |
| Sanitation (kilolitres per household per month) | | - | - | - | - | - | - | - | - | - |
| Sanitation (Rand per household per month) | | - | - | - | - | - | - | - | - | - |
| Electricity (kwh per household per month) | | - | - | - | - | - | - | 50 | 50 | 50 |
| Refuse (average litres per week) | | - | - | - | - | - | - | 49 | 49 | 49 |
| Revenue cost of subsidised services provided (R'000) | 9 | | | | | | | | | |
| Property rates (tariff adjustment) (Impermissible values per section 17 of MPRA) | | - | - | - | - | - | - | - | - | - |
| Property rates exemptions, reductions and rebates and Impermissible values in excess of section 17 of MPRA | | - | - | - | - | - | - | - | - | - |
| Water (in excess of 6 kilolitres per indigent household per month) | | - | - | - | - | - | - | - | - | - |
| Sanitation (in excess of free sanitation service to indigent households) | | - | - | - | - | - | - | - | - | - |
| Electricity/other energy (in excess of 50 kwh per indigent household per month) | | - | - | - | - | - | - | - | - | - |
| Refuse (in excess of one removal a week for indigent households) | | - | - | - | - | - | - | - | - | - |
| Municipal Housing - rental rebates | | - | - | - | - | - | - | - | - | - |
| Housing - top structure subsidies | | - | - | - | - | - | - | - | - | - |
| Other | 6 | - | - | - | - | - | - | - | - | - |
| Total revenue cost of subsidised services provided | | - | - | - | - | - | - | - | - | - |

- References**
1. Include services provided by another entity; e.g. Eskom
 2. Stand distance <= 200m from dwelling
 3. Stand distance > 200m from dwelling
 4. Borehole, spring, rain-water tank etc.
 5. Must agree to total number of households in municipal area (informal settlements receiving services must be included)
 6. Include value of subsidy provided by municipality above provincial subsidy level
 7. Show number of households receiving at least these levels of services completely free (informal settlements must be included)
 8. Must reflect the cost to the municipality of providing the Free Basic Service

K2027 Revised - Supporting Table S41 Report of the City of Boulder Financial Performance

| Description | FTE | Current Year 2027 | | | | | 2027 Budgetary Performance | | |
|---|-----|-------------------|--------|--------|----------|----------|----------------------------|----------|----------------------------|
| | | Actual | Actual | Actual | Original | Adjusted | Full Year | Pre-2027 | 2027 Budgetary Performance |
| | | Actual | Actual | Actual | Original | Adjusted | Full Year | Pre-2027 | 2027 Budgetary Performance |
| REVENUE ITEMS | | | | | | | | | |
| Property Taxes | | | | | | | | | |
| Total Property Taxes | 1 | | | | | | | | |
| - Assessments, including property taxes, and other taxes levied on property | | | | | | | | | |
| - Net Property Taxes | | | | | | | | | |
| Other Revenue | | | | | | | | | |
| Total Other Revenue | 2 | | | | | | | | |
| - Fees and charges for services | | | | | | | | | |
| - Grants and other income | | | | | | | | | |
| - Interest income | | | | | | | | | |
| - Dividend income | | | | | | | | | |
| - Capital gains | | | | | | | | | |
| - Other income | | | | | | | | | |
| EXPENSE ITEMS | | | | | | | | | |
| Personnel | | | | | | | | | |
| Total Personnel | 3 | | | | | | | | |
| - Salaries and wages | | | | | | | | | |
| - Benefits | | | | | | | | | |
| - Other personnel costs | | | | | | | | | |
| Materials and Supplies | | | | | | | | | |
| Total Materials and Supplies | 4 | | | | | | | | |
| - Office supplies | | | | | | | | | |
| - Travel | | | | | | | | | |
| - Other materials and supplies | | | | | | | | | |
| Utilities | | | | | | | | | |
| Total Utilities | 5 | | | | | | | | |
| - Gas | | | | | | | | | |
| - Electric | | | | | | | | | |
| - Water | | | | | | | | | |
| - Sewer | | | | | | | | | |
| - Other utilities | | | | | | | | | |
| Capital Outlay | | | | | | | | | |
| Total Capital Outlay | 6 | | | | | | | | |
| - Construction | | | | | | | | | |
| - Equipment | | | | | | | | | |
| - Other capital outlay | | | | | | | | | |
| Debt Service | | | | | | | | | |
| Total Debt Service | 7 | | | | | | | | |
| - Principal | | | | | | | | | |
| - Interest | | | | | | | | | |
| Other Expenses | | | | | | | | | |
| Total Other Expenses | 8 | | | | | | | | |
| - Professional fees | | | | | | | | | |
| - Legal fees | | | | | | | | | |
| - Other expenses | | | | | | | | | |
| Total Revenue | 9 | | | | | | | | |
| Total Expense | 10 | | | | | | | | |
| Net Revenue | 11 | | | | | | | | |
| Net Expense | 12 | | | | | | | | |
| Net Revenue/Expense | 13 | | | | | | | | |

1. All amounts are in thousands of dollars.
 2. All amounts are in thousands of dollars.
 3. All amounts are in thousands of dollars.
 4. All amounts are in thousands of dollars.
 5. All amounts are in thousands of dollars.
 6. All amounts are in thousands of dollars.
 7. All amounts are in thousands of dollars.
 8. All amounts are in thousands of dollars.
 9. All amounts are in thousands of dollars.
 10. All amounts are in thousands of dollars.
 11. All amounts are in thousands of dollars.
 12. All amounts are in thousands of dollars.
 13. All amounts are in thousands of dollars.

KZN227 Richmond - Supporting Table SA2 Matrix Financial Performance Budget (revenue source/expenditure type and dept.)

| Description | Ref | Vote 1 - EXECUTIVE AND COUNCIL | Vote 2 - FINANCE AND ADMIN | Vote 3 - PLANNING AND DEVELOPMENT | Vote 4 - COMMUNITY AND SOCIAL SERVICES | Vote 5 - HOUSING | Vote 6 - PUBLIC SAFETY | Vote 7 - SPORTS AND RECREATION | Vote 8 - WASTE MANAGEMENT | Vote 9 - WASTE WATER MANAGEMENT | Vote 10 - ROADS TRANSPORT | Vote 11 - Null | Vote 12 - Null | Vote 13 - Null | Vote 14 - Null | Vote 15 - Null | Total |
|--|-----|--------------------------------------|----------------------------------|--|---|---------------------|------------------------------|--------------------------------------|---------------------------------|--|---------------------------------|----------------|----------------|----------------|----------------|----------------|----------|
| R thousand | 1 | | | | | | | | | | | | | | | | |
| Revenue By Source | | | | | | | | | | | | | | | | | |
| Property rates | | - | 15 040 | - | - | - | - | - | - | - | - | - | - | - | - | - | 15 040 |
| Service charges - electricity revenue | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Service charges - water revenue | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Service charges - sanitation revenue | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Service charges - refuse revenue | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Service charges - other | | - | - | - | - | - | - | - | 1 070 | - | - | - | - | - | - | - | 1 070 |
| Rental of facilities and equipment | | - | 130 | - | 257 | - | - | 51 | - | - | - | - | - | - | - | - | 438 |
| Interest earned - external investments | | - | 2 040 | - | - | - | - | - | - | - | - | - | - | - | - | - | 2 040 |
| Interest earned - outstanding debtors | | - | 70 | - | - | - | - | - | 41 | - | - | - | - | - | - | - | 111 |
| Dividends received | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Fines, penalties and forfeits | | - | 450 | - | - | - | 220 | - | - | - | - | - | - | - | - | - | 670 |
| Licences and permits | | - | - | 181 | - | - | 15 | - | - | - | 570 | - | - | - | - | - | 766 |
| Agency services | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Other revenue | | - | 1 711 | 55 | 140 | - | - | - | 21 | - | 310 | - | - | - | - | - | 2 237 |
| Transfers and subsidies | | 2 744 | 56 225 | 2 078 | 1 802 | - | - | - | 3 240 | - | 8 000 | - | - | - | - | - | 70 089 |
| Gains on disposal of PPE | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Total Revenue (excluding capital transfers and contributions) | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 84 862 |
| Expenditure By Type | | | | | | | | | | | | | | | | | |
| Employee related costs | | 2 295 | 15 718 | 4 871 | 5 814 | 352 | 2 876 | 1 890 | 2 145 | 51 | 9 201 | - | - | - | - | - | 45 300 |
| Remuneration of councillors | | 8 406 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 8 406 |
| Debt impairment | | - | 1 451 | - | - | - | - | - | - | - | - | - | - | - | - | - | 1 451 |
| Depreciation & asset impairment | | 148 | 84 | 7 | 1 576 | - | 904 | 8 | 573 | - | 8 151 | - | - | - | - | - | 11 867 |
| Finance charges | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Bulk purchases | | - | - | - | - | - | - | - | - | - | 6 | - | - | - | - | - | 6 |
| Other materials | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Contracted services | | 1 170 | 5 634 | 215 | 4 346 | - | 181 | 301 | 492 | - | 11 794 | - | - | - | - | - | 24 276 |
| Transfers and subsidies | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Other expenditure | | 2 346 | 4 871 | 723 | 2 975 | 17 | 171 | 218 | 781 | 15 | 3 155 | - | - | - | - | - | 15 431 |
| Loss on disposal of PPE | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Total Expenditure | | 12 138 | 28 128 | 5 859 | 15 838 | 286 | 3 729 | 2 821 | 4 379 | 446 | 32 250 | - | - | - | - | - | 104 846 |
| Surplus/(Deficit) | | (12 138) | (28 128) | (5 859) | (15 838) | (286) | (3 729) | (2 821) | (4 379) | (446) | (32 250) | - | - | - | - | - | (19 984) |
| Transfers and subsidies - capital (monetary allocations) | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Transfers and subsidies - capital (in-kind - all) | | - | - | 17 790 | - | - | - | - | - | - | - | - | - | - | - | - | 17 790 |
| Surplus/(Deficit) after capital transfers & contributions | | (12 138) | (28 128) | 12 701 | (15 838) | (286) | (3 729) | (2 821) | (4 379) | (446) | (32 250) | - | - | - | - | - | (19 984) |

References

1. Departmental columns to be based on municipal organisation structure

KZN227 Richmond - Supporting Table SA3 Supporting detail to 'Budgeted Financial Position'

| Description | Ref | 2013/14 | 2014/15 | 2015/16 | Current Year 2016/17 | | | | 2017/18 Medium Term Revenue & Expenditure Framework | | |
|---|-----|-----------------|-----------------|-----------------|----------------------|-----------------|--------------------|-------------------|---|------------------------|------------------------|
| | | Audited Outcome | Audited Outcome | Audited Outcome | Original Budget | Adjusted Budget | Full Year Forecast | Pre-audit outcome | Budget Year 2017/18 | Budget Year +1 2018/19 | Budget Year +2 2019/20 |
| R thousand | | | | | | | | | | | |
| ASSETS | | | | | | | | | | | |
| Call investment deposits | | | | | | | | | | | |
| Call deposits | | - | - | - | - | - | - | - | 40,000 | 40,000 | 40,000 |
| Other current investments | | - | - | - | - | - | - | - | - | - | - |
| Total Call investment deposits | 2 | - | - | - | - | - | - | - | 40,000 | 40,000 | 40,000 |
| Consumer debtors | | | | | | | | | | | |
| Consumer debtors | | - | - | - | - | - | - | - | 18,650 | 18,650 | 20,650 |
| Less: Provision for debt impairment | | - | - | - | - | - | - | - | (9,151) | (10,476) | (11,880) |
| Total Consumer debtors | 2 | - | - | - | - | - | - | - | 9,499 | 9,174 | 8,770 |
| Debt impairment provision | | | | | | | | | | | |
| Balance at the beginning of the year | | - | - | - | - | - | - | - | 7,901 | 9,151 | 10,476 |
| Contributions to the provision | | - | - | - | - | - | - | - | 1,250 | 1,325 | 1,405 |
| Bad debts written off | | - | - | - | - | - | - | - | - | - | - |
| Balance at end of year | | - | - | - | - | - | - | - | 9,151 | 10,476 | 11,880 |
| Property, plant and equipment (PPE) | | | | | | | | | | | |
| PPE at cost/valuation (excl. finance leases) | | - | - | - | - | - | - | - | 214,915 | 218,659 | 221,998 |
| Leases recognised as PPE | 3 | - | - | - | - | - | - | - | - | - | - |
| Less: Accumulated depreciation | | - | - | - | - | - | - | - | - | - | - |
| Total Property, plant and equipment (PPE) | 2 | - | - | - | - | - | - | - | 214,915 | 218,659 | 221,998 |
| LIABILITIES | | | | | | | | | | | |
| Current liabilities - Borrowing | | | | | | | | | | | |
| Short term loans (other than bank overdraft) | | - | - | - | - | - | - | - | - | - | - |
| Current portion of long-term liabilities | | - | - | - | - | - | - | - | - | - | - |
| Total Current liabilities - Borrowing | | - | - | - | - | - | - | - | - | - | - |
| Trade and other payables | | | | | | | | | | | |
| Trade and other creditors | | - | - | - | - | - | - | - | 27,493 | 29,143 | 30,891 |
| Unspent conditional transfers | | - | - | - | - | - | - | - | 1,800 | - | - |
| VAT | | - | - | - | - | - | - | - | - | - | - |
| Total Trade and other payables | 2 | - | - | - | - | - | - | - | 29,293 | 29,143 | 30,891 |
| Non current liabilities - Borrowing | | | | | | | | | | | |
| Borrowing | 4 | - | - | - | - | - | - | - | 66 | 66 | 66 |
| Finance leases (including PPP asset element) | | - | - | - | - | - | - | - | - | - | - |
| Total Non current liabilities - Borrowing | | - | - | - | - | - | - | - | 66 | 66 | 66 |
| Provisions - non-current | | | | | | | | | | | |
| Retirement benefits | | - | - | - | - | - | - | - | 11,540 | 12,233 | 12,967 |
| List other major provision items | | - | - | - | - | - | - | - | - | - | - |
| Refuse landfill site rehabilitation | | - | - | - | - | - | - | - | 5,525 | 5,356 | 6,208 |
| Other | | - | - | - | - | - | - | - | - | - | - |
| Total Provisions - non-current | | - | - | - | - | - | - | - | 17,065 | 18,089 | 19,174 |
| CHANGES IN NET ASSETS | | | | | | | | | | | |
| Accumulated Surplus/(Deficit) | | | | | | | | | | | |
| Accumulated Surplus/(Deficit) - opening balance | | - | - | - | - | - | - | - | 266,129 | 273,905 | 283,763 |
| GRAP adjustments | | - | - | - | - | - | - | - | - | - | - |
| Restated balance | | - | - | - | - | - | - | - | 266,129 | 273,905 | 283,763 |
| Surplus/(Deficit) | | - | - | - | - | - | - | - | 7,776 | 9,858 | 8,927 |
| Appropriations to Reserves | | - | - | - | - | - | - | - | - | - | - |
| Transfers from Reserves | | - | - | - | - | - | - | - | - | - | - |
| Depreciation offsets | | - | - | - | - | - | - | - | - | - | - |
| Other adjustments | | - | - | - | - | - | - | - | - | - | - |
| Accumulated Surplus/(Deficit) | 1 | - | - | - | - | - | - | - | 273,905 | 283,763 | 292,691 |
| Reserves | | | | | | | | | | | |
| Housing Development Fund | | - | - | - | - | - | - | - | 288 | 301 | 315 |
| Capital replacement | | - | - | - | - | - | - | - | - | - | - |
| Self-insurance | | - | - | - | - | - | - | - | - | - | - |
| Other reserves | | - | - | - | - | - | - | - | - | - | - |
| Revaluation | | - | - | - | - | - | - | - | - | - | - |
| Total Reserves | 2 | - | - | - | - | - | - | - | 288 | 301 | 315 |
| TOTAL COMMUNITY WEALTH/EQUITY | 2 | - | - | - | - | - | - | - | 274,194 | 284,065 | 293,006 |
| Total capital expenditure includes expenditure on nationally significant priorities: | | | | | | | | | | | |
| Provision of basic services | | | | | | | | | | | |

KZN227 Richmond - Supporting Table SA4 Reconciliation of IDP strategic objectives and budget (revenue)

| Strategic Objective | Goal | Goal Code | Ref | 2013/14 | 2014/15 | 2015/16 | Current Year 2016/17 | | | 2017/18 Medium Term Revenue & Expenditure Framework | | |
|---|--|-----------|-----|-----------------|-----------------|-----------------|----------------------|-----------------|--------------------|---|------------------------|------------------------|
| | | | | Audited Outcome | Audited Outcome | Audited Outcome | Original Budget | Adjusted Budget | Full Year Forecast | Budget Year 2017/18 | Budget Year +1 2018/19 | Budget Year +2 2019/20 |
| R thousand | | | | | | | | | | | | |
| Basic Service Delivery and Infrastructure development | To address services backlogs and future growth as well as maintain and upgrade existing infrastructure by: a) Promote the use of current capital market resources b) Identify and identify the implementation of required training and skills development c) Prepare and implement demand management plan | | | | | | | | | 13,744 | 8,583 | 11,798 |
| Rural and local economic development | To stimulate economic development to create an environment suitable for vigorous economic development thereby enhancing economic and socio-economic growth by: a) Rural development and land reform as well as private land owners b) Review LED strategy based on outcome of analysis of outcomes c) Develop and implement LED policies and procedures d) Promote LED strategies inclusive of programmes and projects | | | | | | | | | 3,527 | 2,196 | 2,813 |
| Good Governance and Public Participation | To provide systems and mechanisms for accountability and public participation in municipal development matters by: a) Formulate an integrated development plan within the context of the 5 year cycle b) Formulate organisational performance management framework c) Formulate communication strategy d) Prevention, awareness and education e) To partner with the Department of Social Development | | | | | | | | | | | |
| Municipal Transformation and Institutional development | Provide input into the review of the current Recruitment and retention strategy by: a) Schedule of critical skills required | | | | | | | | | 2,749 | 2,886 | 3,064 |
| Municipal Financial Viability and Management | To manage municipal resources to ensure financial sustainability and affordability by: a) Introduce investment incentive schemes b) Incorporate previously non-rimed assets | | | | | | | | | 73,284 | 79,772 | 82,852 |
| Spatial and Environmental (Cross Cutting) | To promote an efficient and credible strategic and spatial municipal planning by: a) Develop well in well schemes b) Renew SDF c) Develop local area plans - Ntleni, Magodon, Hopeville, etc. d) Develop Richmond SDF e) To improve response in disasters | | | | | | | | | 1,269 | 1,329 | 1,396 |
| Allocations to other priorities | | 2 | | | | | | | | | | |
| Total Revenue (excluding capital transfers and contributions) | | 1 | | - | - | - | - | - | - | 94,562 | 94,767 | 101,684 |

References

1. Total revenue must reconcile to Table A4 Budgeted Financial Performance (revenue and expenditure)

KZN227 Richmond - Supporting Table SA5 Reconciliation of IDP strategic objectives and budget (operating expenditure)

| Strategic Objective | Goal | Goal Code | Ref | 2013/14 | 2014/15 | 2015/16 | Current Year 2016/17 | | | 2017/18 Medium Term Revenue & Expenditure Framework | | |
|--|---|-----------|-----|-----------------|-----------------|-----------------|----------------------|-----------------|--------------------|---|------------------------|------------------------|
| | | | | Audited Outcome | Audited Outcome | Audited Outcome | Original Budget | Adjusted Budget | Full Year Forecast | Budget Year 2017/18 | Budget Year +1 2018/19 | Budget Year +2 2019/20 |
| R thousand | | | | | | | | | | | | |
| Basic Service Delivery and Infrastructure Development | To deliver services to residents and ensure public works well as maintain and upgrade existing infrastructure by: a) Promote the use of current capital and resources b) Identify and streamline the implementation of capital projects and infrastructure development c) Develop and implement demand management plan | | | | | | | | | 6,504 | 45,787 | 49,111 |
| Small and local economic development | To stimulate economic development in order to: Promote sustainable economic activities, diversification strategy a) Local development and land reform as well as peripheral regions b) Enhance LED strategy/insert as outcome of strategy on economy c) Develop and implement LED policies and procedures d) Promote LED strategies and plans of municipalities and provinces | | | | | | | | | 6,502 | 45,785 | 49,095 |
| Good Governance and Public Participation | To provide systems and mechanisms for accountability and public participation in municipal development strategy a) Formulate an integrated development plan within the context of the 5 year cycle b) Formulate organisational performance management framework c) Formulate communication strategy d) Promote transparency and accountability e) To promote with the Department of Social Development | | | | | | | | | 10,110 | 10,632 | 13,281 |
| Municipal Transformation and Institutional Development | Provide input into delivery of the current Reconstruction and Development Strategy by: a) Strengthen of current skills network | | | | | | | | | | | |
| Municipal Financial Viability and Management | To manage municipal resources in order to ensure sustainability and affordability by: a) Introduce a responsible financial plan b) To propose previous financial plan | | | | | | | | | 26,135 | 24,706 | 31,376 |
| Spatial and Environmental (Core City) | To promote a sustainable and credible integrated spatial development planning by: a) Develop spatial well solutions b) Review SDF c) Develop local development strategy, integrated Housing d) Develop national SDF e) To manage responsible development | | | | | | | | | 15,105 | 15,794 | 15,530 |
| Allocations to other priorities | | | | | | | | | | | | |
| Total Expenditure | | | 1 | - | - | - | - | - | - | 104,546 | 103,480 | 112,185 |
| Reference | | | | | | | | | | | | |

1. Total expenditure must reconcile to Table A4 Budgeted Financial Performance (revenue and expenditure)

KZN227 Richmond - Supporting Table SAs Reconciliation of IDP strategic objectives and budget (capital expenditure)

| Strategic Objective | | | | Goal | Goal Code | Ref | 2013/14 | 2014/15 | 2015/16 | Current Year 2016/17 | | | 2017/18 Medium Term Revenue & Expenditure Framework | | | |
|--|--|---|--|------|-----------|-----|-----------------|-----------------|-----------------|----------------------|-----------------|--------------------|---|------------------------|------------------------|---|
| | | | | | | | Audited Outcome | Audited Outcome | Audited Outcome | Original Budget | Adjusted Budget | Full Year Forecast | Budget Year 2017/18 | Budget Year +1 2018/19 | Budget Year +2 2019/20 | |
| R thousand | | | | | | | | | | | | | | | | |
| Basic Service Delivery and Infrastructure Development | To address services backlog and ensure growth as well as maintain and upgrade existing infrastructure by: a) Promote the use of current capital annual allocations b) Identify and initiate the implementation of capital funding and public development c) Improve and implement domestic infrastructure plan | A | | | | | | | | | | | 18 735 | 18 567 | 19 418 | |
| | | B | | | | | | | | | | | | | | |
| | | C | | | | | | | | | | | | | | |
| | | D | | | | | | | | | | | | | | |
| | | E | | | | | | | | | | | | | | |
| | | F | | | | | | | | | | | | 2 155 | - | - |
| Social and Environmental Development | To establish structural development vision on various aspects for regional economic development strategy a) Social development and human resources as well as public housing b) Review LED strategy, ensure no resource of analysis of economy c) Develop and implement LED policies and programmes d) Review LED strategic objectives of programmes and projects | G | | | | | | | | | | | | | | |
| | | H | | | | | | | | | | | | | | |
| | | I | | | | | | | | | | | | | | |
| | | J | | | | | | | | | | | | | | |
| Good Governance and Public Participation | To provide relevant and mechanisms for accountability and public participation in municipal development plans by: a) Formulate an integrated development plan within the context of the 5 year cycle b) Formulate organisational performance and regulatory framework c) Finalize communication strategy d) Promote transparency and accountability e) To progress with the Development of Social Development | K | | | | | | | | | | | 15 | - | - | |
| | | L | | | | | | | | | | | | | | |
| | | M | | | | | | | | | | | | | | |
| | | N | | | | | | | | | | | | | | |
| | | O | | | | | | | | | | | | | | |
| | | P | | | | | | | | | | | | | | |
| Municipal Transformation and Institutional Development | Provide input into the review of the current framework and vision strategy by: a) Strengthen Council skills required | Q | | | | | | | | | | | 185 | - | - | |
| | | R | | | | | | | | | | | | | | |
| Municipal Financial Viability and Sustainability | To manage municipal resources to ensure financial sustainability and affordability by: a) Introduce measures to manage resources b) Introduce pre-estimation and pricing | S | | | | | | | | | | | | | | |
| | | T | | | | | | | | | | | | | | |
| Spatial and Environmental (Green Living) | To promote an efficient and effective energy and spatial management plan by: a) Develop staff to meet demands b) Review GDE c) Develop local infrastructure Mkhoma, Nqobane, Nqobane d) Develop infrastructure e) To develop response to climate change | U | | | | | | | | | | | | | | |
| | | V | | | | | | | | | | | | | | |
| | | W | | | | | | | | | | | | | | |
| | | X | | | | | | | | | | | | | | |
| | | Y | | | | | | | | | | | | | | |
| | | Z | | | | | | | | | | | | | | |
| Allocations to other priorities | | | | | 3 | | | | | | | | | | | |
| Total Capital Expenditure | | | | | 1 | - | - | - | - | - | - | - | 21,005 | 19,567 | 19,418 | |

References:

1. Total capital expenditure must reconcile to Budgeted Capital Expenditure

2. Post code must be used on Table SA36

KZN227 Richmond - Supporting Table SA7 Measureable performance objectives

| Description | Unit of measurement | 2013/14 | 2014/15 | 2015/16 | Current Year 2016/17 | | | 2017/18 Medium Term Revenue & Expenditure Framework | | |
|--|---------------------|-----------------|-----------------|-----------------|----------------------|-----------------|--------------------|---|------------------------|------------------------|
| | | Audited Outcome | Audited Outcome | Audited Outcome | Original Budget | Adjusted Budget | Full Year Forecast | Budget Year 2017/18 | Budget Year +1 2018/19 | Budget Year +2 2019/20 |
| Vote 1 - Roads and Stormwater | | | | | | | | | | |
| Function - Roads | | | | | | | | | | |
| Sub-function 1 - Eradication of backlogs | | | | | | | | | | |
| Reduce road backlogs | Kilometer | | | | | | | 79.0% | 87.0% | 88.0% |
| Sub-function 2 - Roads maintained | | | | | | | | | | |
| Surface roads resurfaced / rehabilitated | Kilometer | | | | | | | 4.0% | 4.0% | 4.0% |
| Sub-function 3 - Roads for growth | | | | | | | | | | |
| New roads to be constructed | Kilometer | | | | | | | 4.0% | 4.0% | 4.0% |
| Function - Stormwater | | | | | | | | | | |
| Sub-function 1 - Reduction of backlog | | | | | | | | | | |
| Stormwater drainage to stimulate growth | Kilometer | | | | | | | 30.0% | 30.0% | 30.0% |
| Sub-function 2 - Stormwater for growth | | | | | | | | | | |
| Stormwater drainage to stimulate growth | Kilometer | | | | | | | 10.0% | 10.0% | 10.0% |
| Vote 2 - Energy and Electricity | | | | | | | | | | |
| Function - Electrification | | | | | | | | | | |
| Sub-function 1 - New connections | | | | | | | | | | |
| Houses electrified to eradicate backlogs | No of Households | | | | | | | 1000.0% | 1000.0% | 1000.0% |
| Vote - Housing | | | | | | | | | | |
| Function 1 - Housing | | | | | | | | | | |
| Sub-function 1 - Construction of houses | | | | | | | | | | |
| No of houses constructed to eradicate backlogs | no of houses | | | | | | | 100.0% | 100.0% | 100.0% |
| Vote - Solid waste | | | | | | | | | | |
| Function 1 - Refuse removal | | | | | | | | | | |
| Sub-function 1 - Refuse collection | no of houses | | | | | | | 100.0% | 100.0% | 100.0% |
| backlogs | no of houses | | | | | | | | | |

1. Include a measurable performance objective for each revenue source (within a relevant function) and each vote (MFMA s17(3)(b))
2. Include all Basic Services performance targets from 'Basic Service Delivery' to ensure Table SA7 represents all strategic responsibilities
3. Only include prior year comparative information for individual measures where relevant activity occurred in that year/s

KZN227 Richmond - Entities measureable performance objectives

| Description | Unit of measurement | 2013/14 | 2014/15 | 2015/16 | Current Year 2016/17 | | | 2017/18 Medium Term Revenue & Expenditure Framework | | |
|--|---------------------|-----------------|-----------------|-----------------|----------------------|-----------------|--------------------|---|------------------------|------------------------|
| | | Audited Outcome | Audited Outcome | Audited Outcome | Original Budget | Adjusted Budget | Full Year Forecast | Budget Year 2017/18 | Budget Year +1 2018/19 | Budget Year +2 2019/20 |
| Entity 1 - (name of entity) | | | | | | | | | | |
| Insert measure's description | | | | | | | | | | |
| Entity 2 - (name of entity) | | | | | | | | | | |
| Surface roads resurfaced / rehabilitated | | | | | | | | | | |
| Entity 3 - (name of entity) | | | | | | | | | | |
| Surface roads resurfaced / rehabilitated | | | | | | | | | | |
| And so on for the rest of the Entities | | | | | | | | | | |

1. Include a measurable performance objective as agreed with the parent municipality (MFMA s87(5)(d))
2. Only include prior year comparative information for individual measures where relevant activity occurred in that year/s

KZN227 Richmond - Supporting Table SA8 Performance indicators and benchmarks

| Annex 27: Performance Indicators and Benchmarks | | | | | | | | | | | |
|--|--|-----------------|-----------------|-----------------|----------------------|-----------------|--------------------|-------------------|---|------------------------|------------------------|
| Description of financial indicator | Basis of calculation | 2013/14 | 2014/15 | 2015/16 | Current Year 2016/17 | | | | 2017/18 Medium Term Revenue & Expenditure Framework | | |
| | | Audited Outcome | Audited Outcome | Audited Outcome | Original Budget | Adjusted Budget | Full Year Forecast | Pre-audit outcome | Budget Year 2017/18 | Budget Year +1 2018/19 | Budget Year +2 2019/20 |
| Borrowing Management | | | | | | | | | | | |
| Credit Rating | | | | | | | | | | | |
| Capital Charges to Operating Expenditure | Interest & Principal Paid /Operating Expenditure | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% |
| Capital Charges to Own Revenue | Finance charges & Repayment of borrowing /Own Revenue | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.1% | 0.1% | 0.1% |
| Borrowed funding of 'own' capital expenditure | Borrowing/Capital expenditure excl. transfers and grants and contributions | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% |
| Safety of Capital | | | | | | | | | | | |
| Gearing | Long Term Borrowing/ Funds & Reserves | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 22.8% | 21.8% | 20.9% |
| Liquidity | | | | | | | | | | | |
| Current Ratio | Current assets/current liabilities | - | - | - | - | - | - | - | 1.6 | 1.6 | 1.5 |
| Current Ratio adjusted for aged debtors | Current assets less debtors > 90 days/current liabilities | - | - | - | - | - | - | - | 1.6 | 1.6 | 1.5 |
| Liquidity Ratio | Monetary Assets/Current Liabilities | - | - | - | - | - | - | - | 1.2 | 1.1 | 1.1 |
| Revenue Management | | | | | | | | | | | |
| Annual Debtors Collection Rate (Payment Level %) | Last 12 Mths Receipts/Last 12 Mths Billing | | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 89.3% | 100.0% |
| Current Debtors Collection Rate (Cash receipts % of Ratepayer & Other revenue) | | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 89.3% | 100.0% | 100.0% |
| Outstanding Debtors to Revenue | Total Outstanding Debtors to Annual Revenue | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 15.3% | 15.0% | 13.5% |
| Longstanding Debtors Recovered | Debtors > 12 Mths Recovered/Total Debtors > 12 Months Old | | | | | | | | 90.0% | 90.0% | 90.0% |
| Creditors Management | | | | | | | | | | | |
| Creditors System Efficiency | % of Creditors Paid Within Terms (within MFMA's 65(e)) | | | | | | | | 100.0% | 100.0% | 100.0% |
| Creditors to Cash and Investments | | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 71.2% | 50.2% | 40.0% |
| Other Indicators | | | | | | | | | | | |
| Electricity Distribution Losses (2) | Total Volume Losses (kW) | | | | | | | | 0 | 0 | 0 |
| | Total Cost of Losses (Rand '000) | | | | | | | | - | - | - |
| | % Volume (units purchased and generated less units sold)/units purchased and generated | | | | | | | | - | - | - |
| Water Distribution Losses (2) | Total Volume Losses (kL) | | | | | | | | 0 | 0 | 0 |
| | Total Cost of Losses (Rand '000) | | | | | | | | - | - | - |
| | % Volume (units purchased and generated less units sold)/units purchased and generated | | | | | | | | - | - | - |
| Employee costs | Employee costs/(Total Revenue - capital revenue) | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 48.5% | 49.8% | 48.2% |
| Remuneration | Total remuneration/(Total Revenue - capital revenue) | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 53.9% | 55.5% | 54.8% |
| Repairs & Maintenance | R&M/(Total Revenue excluding capital revenue) | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 13.1% | 13.9% | 13.7% |
| Finance charges & Depreciation | FC&D/(Total Revenue - capital revenue) | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 12.6% | 13.3% | 13.1% |
| IDP regulation financial viability indicators | | | | | | | | | | | |
| i. Debt coverage | (Total Operating Revenue - Operating Grants)/Debt service payments due within financial year | - | - | - | - | - | - | - | 8.1 | 6.5 | 6.9 |
| ii. O/S Service Debtors to Revenue | Total outstanding service debtors/annual revenue received for services | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 86.5% | 80.0% | 73.4% |
| iii. Cost coverage | (Available cash + Investments)/monthly fixed operational expenditure | - | - | - | - | - | - | - | 5.6 | 8.5 | 10.4 |

References

1. Consumer debtors > 12 months old are excluded from current assets
2. Only include if services provided by the municipality

[illegible]

KZN227 Richmond Supporting Table SA10 Funding measurement

| Description | MFMA section | Ref | 2013/14 | 2014/15 | 2015/16 | Current Year 2016/17 | | | | 2017/18 Medium Term Revenue & Expenditure Framework | | |
|---|--------------|-----|-----------------|-----------------|-----------------|----------------------|-----------------|--------------------|-------------------|---|------------------------|------------------------|
| | | | Audited Outcome | Audited Outcome | Audited Outcome | Original Budget | Adjusted Budget | Full Year Forecast | Pre-audit outcome | Budget Year 2017/18 | Budget Year +1 2018/19 | Budget Year +2 2019/20 |
| Funding measures | | | | | | | | | | | | |
| Cash/cash equivalents at the year end - R'000 | 18(1)b | 1 | - | - | - | - | - | - | - | 38,619 | 58,011 | 77,255 |
| Cash + investments at the yr end less applications - R'000 | 18(1)b | 2 | - | - | - | - | - | - | - | 18,370 | 19,105 | 18,528 |
| Cash year end/monthly employee/supplier payments | 18(1)b | 3 | - | - | - | - | - | - | - | 5.6 | 8.5 | 10.4 |
| Surplus/(Deficit) excluding depreciation offsets: R'000 | 18(1) | 4 | - | - | - | - | - | - | - | 7,776 | 9,858 | 8,927 |
| Service charge rev % change - macro CPIX target exclusive | 18(1)a,(2) | 5 | N.A. | (6.0%) | (6.0%) | (6.0%) | (6.0%) | (6.0%) | (6.0%) | (6.0%) | 0.0% | 0.0% |
| Cash receipts % of Ratepayer & Other revenue | 18(1)a,(2) | 6 | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 90.6% | 99.6% | 99.6% |
| Debt impairment expense as a % of total billable revenue | 18(1)a,(2) | 7 | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 6.5% | 6.5% | 6.5% |
| Capital payments % of capital expenditure | 18(1)c;19 | 8 | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 100.0% | 100.0% | 100.0% |
| Borrowing receipts % of capital expenditure (excl. transfers) | 18(1)c | 9 | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% |
| Grants % of Govt. legislated/gazetted allocations | 18(1)a | 10 | | | | | | | | 0.0% | 0.0% | 0.0% |
| Current consumer debtors % change - incr(decr) | 18(1)a | 11 | N.A. | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | (2.2%) | (2.9%) |
| Long term receivables % change - incr(decr) | 18(1)a | 12 | N.A. | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% |
| R&M % of Property Plant & Equipment | 20(1)(vi) | 13 | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 5.8% | 6.0% | 6.3% |
| Asset renewal % of capital budget | 20(1)(vi) | 14 | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 11.4% | 0.0% | 0.0% |

References

1. Positive cash balances indicative of minimum compliance - subject to 2
2. Deduct cash and investment applications (delineated) from cash balances.
3. Indicative of sufficient liquidity to meet average monthly operating payments
4. Indicative of funded operational requirements
5. Indicative of adherence to macro-economic targets (prior to 2003/04 revenue not available for high capacity municipalities and later for other capacity classifications)
6. Indicative of average cash collection forecasts as % of annual billed revenue
7. Indicative of average increase in debt impairment (doubtful debt) provision
8. Indicative of planned capital expenditure level & cash payment timing
9. Indicative of compliance with borrowing 'only' for the capital budget - should not exceed 100% unless refinancing
10. Substantiation of National/Province allocations included in budget
11. Indicative of realistic current arrears debtor collection targets (prior to 2003/04 revenue not available for high capacity municipalities and later for other capacity classifications)
12. Indicative of realistic long term arrears debtor collection targets (prior to 2003/04 revenue not available for high capacity municipalities and later for other capacity classifications)
13. Indicative of a credible allowance for repairs & maintenance of assets - functioning assets revenue protection
14. Indicative of a credible allowance for asset renewal (requires analysis of asset renewal projects as % of total capital projects - detailed capital plan) - functioning assets revenue protection

KZN227 Richmond - Supporting Table SA11 Property rates summary

| Description | Ref | 2013/14 | 2014/15 | 2015/16 | Current Year 2016/17 | | | 2017/18 Medium Term Revenue & Expenditure Framework | | |
|---|-----|-----------------|-----------------|-----------------|----------------------|-----------------|--------------------|---|------------------------|------------------------|
| | | Audited Outcome | Audited Outcome | Audited Outcome | Original Budget | Adjusted Budget | Full Year Forecast | Budget Year 2017/18 | Budget Year +1 2018/19 | Budget Year +2 2019/20 |
| Valuation: | 1 | | | | | | | | | |
| Date of valuation: | | | | | | | | | | |
| Financial year valuation used | | | | | | | | | | |
| Municipal by-laws s6 in place? (Y/N) | 2 | | | | | | | 01/07/2017 | | |
| Municipal/assistant valuer appointed? (Y/N) | | | | | | | | Yes | | |
| Municipal partnership s38 used? (Y/N) | | | | | | | | Yes | | |
| No. of assistant valuers (FTE) | 3 | | | | | | | No | No | No |
| No. of data collectors (FTE) | 3 | | | | | | | 2 | 2 | 2 |
| No. of internal valuers (FTE) | 3 | | | | | | | 6 | 6 | 6 |
| No. of external valuers (FTE) | 3 | | | | | | | | | |
| No. of additional valuers (FTE) | 4 | | | | | | | 1 | 1 | 1 |
| Valuation appeal board established? (Y/N) | | | | | | | | | | |
| Implementation time of new valuation roll (mths) | | | | | | | | | | |
| No. of properties | 5 | | | | | | | Yes | | |
| No. of sectional title values | 5 | | | | | | | 60 | | |
| No. of unreasonably difficult properties s7(2) | | | | | | | | 3,171 | 3,171 | 3,171 |
| No. of supplementary valuations | | | | | | | | 1,245,000 | 1,245,000 | 1,245,000 |
| No. of valuation roll amendments | | | | | | | | - | - | - |
| No. of objections by rate payers | | | | | | | | 1 | 1 | 1 |
| No. of appeals by rate payers | | | | | | | | 1 | 1 | 1 |
| No. of successful objections | 8 | | | | | | | 73 | | |
| No. of successful objections > 10% | 8 | | | | | | | | | |
| Supplementary valuation | | | | | | | | | | |
| Public service infrastructure value (Rm) | 5 | | | | | | | 39 | 39 | 39 |
| Municipality owned property value (Rm) | | | | | | | | 100 | 100 | 100 |
| Valuation reductions: | | | | | | | | | | |
| Valuation reductions-public infrastructure (Rm) | | | | | | | | 12 | 12 | 12 |
| Valuation reductions-nature reserves/park (Rm) | | | | | | | | - | - | - |
| Valuation reductions-mineral rights (Rm) | | | | | | | | - | - | - |
| Valuation reductions-R15,000 threshold (Rm) | | | | | | | | - | - | - |
| Valuation reductions-public worship (Rm) | | | | | | | | 21 | 21 | 21 |
| Valuation reductions-other (Rm) | | | | | | | | - | - | - |
| Total valuation reductions: | | | | | | | | 49 | 49 | 49 |
| Total value used for rating (Rm) | 5 | | | | | | | 82 | 82 | 82 |
| Total land value (Rm) | 5 | | | | | | | 3,723 | 3,723 | 3,723 |
| Total value of improvements (Rm) | 5 | | | | | | | - | - | - |
| Total market value (Rm) | 5 | | | | | | | - | - | - |
| Rating: | | | | | | | | 3,723 | 3,723 | 3,723 |
| Residential rate used to determine rate for other categories? (Y/N) | | | | | | | | | | |
| Differential rates used? (Y/N) | 5 | | | | | | | Yes | | |
| Limit on annual rate increase (s20)? (Y/N) | | | | | | | | Yes | | |
| Special rating area used? (Y/N) | | | | | | | | Yes | | |
| Phasing-in properties s21 (number) | | | | | | | | Yes | | |
| Rates policy accompanying budget? (Y/N) | | | | | | | | Yes | | |
| Fixed amount minimum value (R'000) | | | | | | | | Yes | | |
| Non-residential prescribed ratio s19? (%) | | | | | | | | No | | |
| Rate revenue: | | | | | | | | | | |
| Rate revenue budget (R'000) | 6 | | | | | | | | | |
| Rate revenue expected to collect (R'000) | 6 | | | | | | | 15,040 | 15,370 | 16,899 |
| Expected cash collection rate (%) | | | | | | | | 13,536 | 13,833 | 15,209 |
| Special rating areas (R'000) | 7 | | | | | | | 90.0% | 90.0% | 90.0% |
| Rebates, exemptions - indigent (R'000) | | | | | | | | - | - | - |
| Rebates, exemptions - pensioners (R'000) | | | | | | | | - | - | - |
| Rebates, exemptions - bona fide farm. (R'000) | | | | | | | | 200 | 200 | 200 |
| Rebates, exemptions - other (R'000) | | | | | | | | - | - | - |
| Phase-in reductions/discounts (R'000) | | | | | | | | - | - | - |
| Total rebates, exemptions, reductions, discounts (R'000) | | | | | | | | 200 | 200 | 200 |

References

1. All numbers to be expressed as whole numbers except FTEs and Rates in the Rand
2. To give effect to rates policy
3. Full Time Equivalent (FTE) should be expressed to one decimal place and takes into account full time and part time staff
4. Required to implement new system (FTE)
5. Provide relevant information for historical comparisons. Must reconcile to the total of Table SA12
6. Current and budget year must reconcile to Table A4 Budgeted Financial Performance (revenue and expenditure)
7. Included in rate revenue budget
8. In favour of the rate-payer

KZN227 Richmond - Supporting Table SA12a Property rates by category (current year)

| Description | Ref | Res. | Indust. | Bus. & Comm. | Farm props. | State-owned | Muni props. | Public service infra. | Private owned towns | Formal & Informal Settle. | Comm. Land | State trust land | Section 8(2)(n) (note 1) | Protect. Areas | National Monuments | Public benefit organs. | Mining Props. |
|---|-----|-------|---------|--------------|-------------|-------------|-------------|-----------------------|---------------------|---------------------------|------------|------------------|--------------------------|----------------|--------------------|------------------------|---------------|
| Current Year 2018/17 | | | | | | | | | | | | | | | | | |
| Valuation: | | | | | | | | | | | | | | | | | |
| No. of properties | | 1 667 | | | | | | | | | | | | | | | |
| No. of sectional title property values | | 13 | | 138 | 851 | 85 | 92 | | | | | | | | | 164 | |
| No. of unreasonably difficult properties s7(2) | | | | 8 | | | | | | | | | | | | | |
| No. of supplementary valuations | | | | | | | | | | | | | | | | | |
| Supplementary valuation (Rm) | | | | | | | | | | | | | | | | | |
| No. of valuation roll amendments | | | | | | | | | | | | | | | | | |
| No. of objections by rate-payers | | | | | | | | | | | | | | | | | |
| No. of appeals by rate-payers | | | | | | | | | | | | | | | | | |
| No. of successful objections | 5 | | | | | | | | | | | | | | | | |
| Estimated no. of properties not valued | 5 | | | | | | | | | | | | | | | | |
| Years since last valuation (select) | | | | | | | | | | | | | | | | | |
| Frequency of valuation (select) | | | | | | | | | | | | | | | | | |
| Method of valuation used (select) | | | | | | | | | | | | | | | | | |
| Base of valuation (select) | | | | | | | | | | | | | | | | | |
| Phasing-in properties s21 (number) | | | | | | | | | | | | | | | | | |
| Combination of rating types used? (YN) | | | | | | | | | | | | | | | | | |
| Flat rate used? (YN) | | | | | | | | | | | | | | | | | |
| Is balance rated by uniform rate/variable rate? | | | | | | | | | | | | | | | | | |
| Valuation reductions: | | | | | | | | | | | | | | | | | |
| Valuation reductions-public infrastructure (Rm) | | | | | | | | | | | | | | | | | |
| Valuation reductions-nature reserves/park (Rm) | | | | | | | | | | | | | | | | | |
| Valuation reductions-mineral rights (Rm) | | | | | | | | | | | | | | | | | |
| Valuation reductions-R15,000 threshold (Rm) | | | | | | | | | | | | | | | | | |
| Valuation reductions-public worship (Rm) | | | | | | | | | | | | | | | | | |
| Valuation reductions-other (Rm) | | | | | | | | | | | | | | | | | |
| Total valuation reductions: | 2 | | | | | | | | | | | | | | | | |
| Total value used for rating (Rm) | | | | | | | | | | | | | | | | | |
| Total land value (Rm) | 6 | | | | | | | | | | | | | | | | |
| Total value of improvements (Rm) | 6 | | | | | | | | | | | | | | | | |
| Total market value (Rm) | 6 | | | | | | | | | | | | | | | | |
| Rating: | | | | | | | | | | | | | | | | | |
| Average rate | 3 | | | | | | | | | | | | | | | | |
| Rate revenue budget (R'000) | | | | | | | | | | | | | | | | | |
| Rate revenue expected to collect (R'000) | | | | | | | | | | | | | | | | | |
| Expected cash collection rate (%) | | | | | | | | | | | | | | | | | |
| Special rating areas (R'000) | 4 | | | | | | | | | | | | | | | | |
| Rebates, exemptions - indigent (R'000) | | | | | | | | | | | | | | | | | |
| Rebates, exemptions - pensioners (R'000) | | | | | | | | | | | | | | | | | |
| Rebates, exemptions - bona fide farm (R'000) | | | | | | | | | | | | | | | | | |
| Rebates, exemptions - other (R'000) | | | | | | | | | | | | | | | | | |
| Phase-in reductions/discounts (R'000) | | | | | | | | | | | | | | | | | |
| Total rebates, exemptions, reductions, discounts (R'000) | | | | | | | | | | | | | | | | | |
| References: | | | | | | | | | | | | | | | | | |

1. Land & Assistance Act, Restitution of Land Rights, Communal Property Associations
2. Include value of additional reductions is 'free' value greater than MPPA minimum.
3. Average rate - cents in the Rand. Eg 10.26 cents in the Rand is 0.1026; expressed to 6 decimal places maximum
4. Include arrears collections
5. In favour of the rate-payer
6. Provide relevant information for historical comparisons.

KZN227 Richmond - Supporting Table SA12b Property rates by category (budget year)

| Description | Ref | Resid. | Indust. | Bus. & Comm. | Farm props. | State-owned | Muni props. | Public service infra. | Private owned towns | Formal & Informal Settle. | Comm. Land | State trust land | Section 82(n) (note 1) | Protect. Areas | National Monuments | Public benefit organs. | Mining Props. |
|---|---------------|------------------|------------------|------------------|------------------|------------------|------------------|-----------------------|---------------------|---------------------------|------------------|------------------|------------------------|------------------|--------------------|------------------------|------------------|
| Budget Year 2017/18 | | | | | | | | | | | | | | | | | |
| Valuation: | | | | | | | | | | | | | | | | | |
| No. of properties | 1,402 | 15 | Worship 12 | 118 | 691 | PSP 84 | n/a | 116 | vacant Land 4 | Unauthorised 14 | 65 | Other 9 | n/a | 27 | - | 4 | - |
| No. of sectional title property values | Due End of Yr | Due End of Yr | Due End of Yr | Due End of Yr | Due End of Yr | Due End of Yr | Due End of Yr | Due End of Yr | Due End of Yr | Due End of Yr | Due End of Yr | Due End of Yr | Due End of Yr | Due End of Yr | Due End of Yr | Due End of Yr | Due End of Yr |
| No. of unreasonably difficult properties s7(2) | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| No. of supplementary valuations | 73 | Still to process | Still to process | Still to process | Still to process | Still to process | Still to process | Still to process | Still to process | Still to process | Still to process | Still to process | Still to process | Still to process | Still to process | Still to process | Still to process |
| Supplementary valuation (R/m) | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| No. of valuation roll amendments | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| No. of objections by rate-payers | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| No. of appeals by rate-payers | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| No. of successful objections | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| No. of successful objections > 10% | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Estimated no. of properties not valued | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Years since last valuation (select) | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Frequency of valuation (select) | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Method of valuation used (select) | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Base of valuation (select) | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Phasing-in properties s21 (number) | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Combination of rating types used? (Y/N) | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Flat rate used? (Y/N) | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Is balance rated by uniform rate/variable rate? | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Valuation reductions: | | | | | | | | | | | | | | | | | |
| Valuation reductions-public infrastructure (R/m) | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Valuation reductions-nature reserves/park (R/m) | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Valuation reductions-mineral rights (R/m) | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Valuation reductions-R15,000 threshold (R/m) | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Valuation reductions-public worship (R/m) | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Valuation reductions-other (R/m) | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Total valuation reductions: | | | | | | | | | | | | | | | | | |
| Total value used for rating (R/m) | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Total land value (R/m) | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Total value of improvements (R/m) | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Total market value (R/m) | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Rating: | | | | | | | | | | | | | | | | | |
| Average rate | 0.0172445 | 0.014864 | 0.014864 | 0.014864 | 0.014864 | 0.014864 | 0.014864 | 0.020697 | - | - | - | - | - | 0.001867 | - | 0.001867 | - |
| Rate revenue budget (R'000) | 3,034 | 1,621 | 1,621 | 1,621 | 1,621 | 1,621 | 1,621 | 10 | - | - | - | - | - | - | - | - | - |
| Rate revenue expected to collect (R'000) | 2,735 | 1,459 | 1,459 | 1,459 | 1,459 | 1,459 | 1,459 | 9 | - | - | - | - | - | - | - | - | - |
| Expected cash collection rate (%) | 30.1% | 30.1% | 30.1% | 30.1% | 30.1% | 30.1% | 30.1% | 30.1% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% |
| Special rating areas (R'000) | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Rebates, exemptions - indigent (R'000) | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Rebates, exemptions - pensioners (R'000) | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Rebates, exemptions - bona fide farm. (R'000) | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Rebates, exemptions - other (R'000) | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Phase-in reductions/discounts (R'000) | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Total rebates, exemptions, discounts (R'000) | | | | | | | | | | | | | | | | | |
| References | | | | | | | | | | | | | | | | | |

1. Land & Assistance Act, Restitution of Land Rights, Communal Property Associations

2. Include value of additional reductions is 'red' value greater than MPRA minimum.

3. Average rate - cents in the Rand. Eg 10.26 cents in the Rand is 0.1026, expressed to 6 decimal places maximum

4. Include arrears collections

5. In favour of the rate-payer

6. Provide relevant information for historical comparisons.

KZN227 Richmond - Supporting Table SA13a Service Tariffs by category

[illegible]

References

1. If properties are not rated or ...to rated this must be indicated as such
 2. Please provide detailed descriptions on Sheet SA13b

KZN227 Richmond - Supporting Table SA13b Service Tariffs by category - explanatory

[illegible]

KZN227 Richmond - Supporting Table SA14 Household bills

| Description | Ref | 2013/14 | 2014/15 | 2015/16 | Current Year 2016/17 | | | 2017/18 Medium Term Revenue & Expenditure Framework | | | |
|---|-----|-----------------|-----------------|-----------------|----------------------|-----------------|--------------------|---|---------------------|------------------------|------------------------|
| | | Audited Outcome | Audited Outcome | Audited Outcome | Original Budget | Adjusted Budget | Full Year Forecast | Budget Year 2017/18 % Incr. | Budget Year 2017/18 | Budget Year +1 2018/19 | Budget Year +2 2019/20 |
| Rand/cent | | | | | | | | | | | |
| Monthly Account for Household - 'Middle Income Range' | 1 | | | | | | | | | | |
| Rates and services charges: | | | | | | | | | | | |
| Property rates | | | | | | | | - | 172.19 | 500.52 | 530.55 |
| Electricity: Basic levy | | | | | | | | - | - | - | - |
| Electricity: Consumption | | | | | | | | - | - | - | - |
| Water: Basic levy | | | | | | | | - | - | - | - |
| Water: Consumption | | | | | | | | - | - | - | - |
| Sanitation | | | | | | | | - | - | - | - |
| Refuse removal | | | | | | | | 6.4% | 42.72 | 45.28 | 48.00 |
| Other | | | | | | | | | | | |
| sub-total | | - | - | - | - | - | - | - | 514.91 | 545.80 | 578.55 |
| VAT on Services | | - | - | - | - | - | - | - | 514.91 | 545.80 | 578.55 |
| Total large household bill: | | - | - | - | - | - | - | - | 514.91 | 545.80 | 578.55 |
| % increase/decrease | | | | | | | | | - | 6.0% | 6.0% |
| Monthly Account for Household - 'Affordable Range' | 2 | | | | | | | | | | |
| Rates and services charges: | | | | | | | | | | | |
| Property rates | | | | | | | | | 323.79 | 343.22 | 363.81 |
| Electricity: Basic levy | | | | | | | | | - | - | - |
| Electricity: Consumption | | | | | | | | | - | - | - |
| Water: Basic levy | | | | | | | | | - | - | - |
| Water: Consumption | | | | | | | | | - | - | - |
| Sanitation | | | | | | | | | - | - | - |
| Refuse removal | | | | | | | | | 42.72 | 45.28 | 48.00 |
| Other | | | | | | | | | | | |
| sub-total | | - | - | - | - | - | - | - | 366.51 | 388.50 | 411.81 |
| VAT on Services | | - | - | - | - | - | - | - | 366.51 | 388.50 | 411.81 |
| Total small household bill: | | - | - | - | - | - | - | - | 366.51 | 388.50 | 411.81 |
| % increase/decrease | | | | | | | | | - | 6.0% | 6.0% |
| Monthly Account for Household - 'Indigent Household receiving free basic services' | 3 | | | | | | | | | | |
| Rates and services charges: | | | | | | | | | | | |
| Property rates | | | | | | | | #DIV/0! | 323.79 | 343.22 | 363.81 |
| Electricity: Basic levy | | | | | | | | | - | - | - |
| Electricity: Consumption | | | | | | | | | - | - | - |
| Water: Basic levy | | | | | | | | | - | - | - |
| Water: Consumption | | | | | | | | | - | - | - |
| Sanitation | | | | | | | | | - | - | - |
| Refuse removal | | | | | | | | #DIV/0! | 42.72 | 45.28 | 48.00 |
| Other | | | | | | | | | | | |
| sub-total | | - | - | - | - | - | - | - | 366.51 | 388.50 | 411.81 |
| VAT on Services | | - | - | - | - | - | - | - | 366.51 | 388.50 | 411.81 |
| Total small household bill: | | - | - | - | - | - | - | - | 366.51 | 388.50 | 411.81 |
| % increase/decrease | | | | | | | | | - | 6.0% | 6.0% |

References

1. Use as basis property value of R700 000, 1 000 kWh electricity and 30kl water
2. Use as basis property value of R500 000 and R700 000, 500 kWh electricity and 25kl water
3. Use as basis property value of R 300 000, 350kWh electricity and 20kl water (50 kWh electricity and 6 kl water free)

KZN227 Richmond - Supporting Table SA15 Investment particulars by type

| Investment type | Ref | 2013/14 | 2014/15 | 2015/16 | Current Year 2016/17 | | | 2017/18 Medium Term Revenue & Expenditure Framework | | |
|--|-----|-----------------|-----------------|-----------------|----------------------|-----------------|--------------------|---|------------------------|------------------------|
| | | Audited Outcome | Audited Outcome | Audited Outcome | Original Budget | Adjusted Budget | Full Year Forecast | Budget Year 2017/18 | Budget Year +1 2018/19 | Budget Year +2 2019/20 |
| R thousand | | | | | | | | | | |
| Parent municipality | | | | | | | | | | |
| Securities - National Government | | | | | | | | | | |
| Listed Corporate Bonds | | | | | | | | | | |
| Deposits - Bank | | | | | | | | | | |
| Deposits - Public Investment Commissioners | | | | | | | | 40 000 | 40 000 | 40 000 |
| Deposits - Corporation for Public Deposits | | | | | | | | | | |
| Bankers Acceptance Certificates | | | | | | | | | | |
| Negotiable Certificates of Deposit - Banks | | | | | | | | | | |
| Guaranteed Endowment Policies (sinking) | | | | | | | | | | |
| Repurchase Agreements - Banks | | | | | | | | | | |
| Municipal Bonds | | | | | | | | | | |
| Municipality sub-total | 1 | - | - | - | - | - | - | 40,000 | 40,000 | 40,000 |
| Entities | | | | | | | | | | |
| Securities - National Government | | | | | | | | | | |
| Listed Corporate Bonds | | | | | | | | | | |
| Deposits - Bank | | | | | | | | | | |
| Deposits - Public Investment Commissioners | | | | | | | | | | |
| Deposits - Corporation for Public Deposits | | | | | | | | | | |
| Bankers Acceptance Certificates | | | | | | | | | | |
| Negotiable Certificates of Deposit - Banks | | | | | | | | | | |
| Guaranteed Endowment Policies (sinking) | | | | | | | | | | |
| Repurchase Agreements - Banks | | | | | | | | | | |
| Entities sub-total | | - | - | - | - | - | - | - | - | - |
| Consolidated total: | | - | - | - | - | - | - | 40,000 | 40,000 | 40,000 |

References

1. Total investments must reconcile to Budgeted Financial Position ('current' call investment deposits plus 'non-current' investments)

KZN227 Richmond - Supporting Table SA16 Investment particulars by maturity

| Investments by Maturity | Ref | Period of Investment | Type of Investment | Capital Guarantee (Yes/ No) | Variable or Fixed Interest rate | Interest Rate * | Commission Paid (Rands) | Commission Recipient | Expiry date of investment |
|---------------------------------------|----------|----------------------|--------------------|--------------------------------|------------------------------------|-----------------|----------------------------|----------------------|------------------------------|
| Name of Institution & investment ID | 1 | Yrs/Months | | | | | | | |
| <u>Parent municipality</u> Nedbank | | Month | 3 months | No | Fixed | 7.9 | 0 | n/a | 30/06/2016 |
| Municipality sub-total | | | | | | | | | |
| <u>Entities</u> | | | | | | | | | |
| Entities sub-total | | | | | | | | | |
| TOTAL INVESTMENTS AND INTEREST | 1 | | | | | | | | |

References

1. Total investments must reconcile to all items in Table SA15 for the Current Year (30 June)
2. List investments in expiry date order

KZN227 Richmond - Supporting Table SA17 Borrowing

| Borrowing - Categorized by type | Ref | 2013/14 | 2014/15 | 2015/16 | Current Year 2016/17 | | | 2017/18 Medium Term Revenue & Expenditure Framework | | |
|---|-----|-----------------|-----------------|-----------------|----------------------|-----------------|--------------------|---|------------------------|------------------------|
| | | Audited Outcome | Audited Outcome | Audited Outcome | Original Budget | Adjusted Budget | Full Year Forecast | Budget Year 2017/18 | Budget Year +1 2018/19 | Budget Year +2 2019/20 |
| R thousand | | | | | | | | | | |
| Parent municipality | | | | | | | | | | |
| Annuity and Bullet Loans | | | | | | | | | | |
| Long-Term Loans (non-annuity) | | | | | | | | | | |
| Local registered stock | | | | | | | | | | |
| Instalment Credit | | | | | | | | | | |
| Financial Leases | | | | | | | | | | |
| PPP liabilities | | | | | | | | 66 | 66 | 66 |
| Finance Granted By Cap Equipment Supplier | | | | | | | | | | |
| Marketable Bonds | | | | | | | | | | |
| Non-Marketable Bonds | | | | | | | | | | |
| Bankers Acceptances | | | | | | | | | | |
| Financial derivatives | | | | | | | | | | |
| Other Securities | | | | | | | | | | |
| Municipality sub-total | 1 | - | - | - | - | - | - | 66 | 66 | 66 |
| Entities | | | | | | | | | | |
| Annuity and Bullet Loans | | | | | | | | | | |
| Long-Term Loans (non-annuity) | | | | | | | | | | |
| Local registered stock | | | | | | | | | | |
| Instalment Credit | | | | | | | | | | |
| Financial Leases | | | | | | | | | | |
| PPP liabilities | | | | | | | | | | |
| Finance Granted By Cap Equipment Supplier | | | | | | | | | | |
| Marketable Bonds | | | | | | | | | | |
| Non-Marketable Bonds | | | | | | | | | | |
| Bankers Acceptances | | | | | | | | | | |
| Financial derivatives | | | | | | | | | | |
| Other Securities | | | | | | | | | | |
| Entities sub-total | 1 | - | - | - | - | - | - | - | - | - |
| Total Borrowing | 1 | - | - | - | - | - | - | 66 | 66 | 66 |

| | | | | | | | | | | |
|--|---|---|---|---|---|---|---|---|---|---|
| Unspent Borrowing - Categorized by type | | | | | | | | | | |
| Parent municipality | | | | | | | | | | |
| Long-Term Loans (annuity/reducing balance) | | | | | | | | | | |
| Long-Term Loans (non-annuity) | | | | | | | | | | |
| Local registered stock | | | | | | | | | | |
| Instalment Credit | | | | | | | | | | |
| Financial Leases | | | | | | | | | | |
| PPP liabilities | | | | | | | | | | |
| Finance Granted By Cap Equipment Supplier | | | | | | | | | | |
| Marketable Bonds | | | | | | | | | | |
| Non-Marketable Bonds | | | | | | | | | | |
| Bankers Acceptances | | | | | | | | | | |
| Financial derivatives | | | | | | | | | | |
| Other Securities | | | | | | | | | | |
| Municipality sub-total | 1 | - | - | - | - | - | - | - | - | - |
| Entities | | | | | | | | | | |
| Long-Term Loans (annuity/reducing balance) | | | | | | | | | | |
| Long-Term Loans (non-annuity) | | | | | | | | | | |
| Local registered stock | | | | | | | | | | |
| Instalment Credit | | | | | | | | | | |
| Financial Leases | | | | | | | | | | |
| PPP liabilities | | | | | | | | | | |
| Finance Granted By Cap Equipment Supplier | | | | | | | | | | |
| Marketable Bonds | | | | | | | | | | |
| Non-Marketable Bonds | | | | | | | | | | |
| Bankers Acceptances | | | | | | | | | | |
| Financial derivatives | | | | | | | | | | |
| Other Securities | | | | | | | | | | |
| Entities sub-total | 1 | - | - | - | - | - | - | - | - | - |
| Total Unspent Borrowing | 1 | - | - | - | - | - | - | - | - | - |

References

1. Total borrowing must reconcile to Budgeted Financial Position (Borrowing - non-current)

KZN227 Richmond - Supporting Table SA18 Transfers and grant receipts

| Description | Ref | 2013/14 | 2014/15 | 2015/16 | Current Year 2016/17 | | | 2017/18 Medium Term Revenue & Expenditure Framework | | |
|--|------|-----------------|-----------------|-----------------|----------------------|-----------------|--------------------|---|------------------------|------------------------|
| | | Audited Outcome | Audited Outcome | Audited Outcome | Original Budget | Adjusted Budget | Full Year Forecast | Budget Year 2017/18 | Budget Year +1 2018/19 | Budget Year +2 2019/20 |
| R thousand | | | | | | | | | | |
| RECEIPTS: | 1, 2 | | | | | | | | | |
| Operating Transfers and Grants | | | | | | | | | | |
| National Government: | | - | - | - | - | - | - | 71,531 | 70,152 | 75,368 |
| Local Government Equitable Share | | | | | | | | 59,253 | 62,275 | 64,446 |
| Finance Management | | | | | | | | 1,900 | 1,900 | 1,900 |
| Integrated National Electrification Programme | | | | | | | | 8,000 | 5,000 | 8,000 |
| EPWP Incentive | | | | | | | | 1,440 | | |
| MIG (PMU Operational) | | | | | | | | 935 | 977 | 1,022 |
| Provincial Government: | | - | - | - | - | - | - | 932 | 979 | 1,523 |
| | | | | | | | | 744 | 782 | 821 |
| | | | | | | | | 188 | 197 | 202 |
| MIG (PMU Operational) | | | | | | | | | | 500 |
| District Municipality: | | - | - | - | - | - | - | - | - | - |
| <i>(insert description)</i> | | | | | | | | | | |
| Other grant providers: | | - | - | - | - | - | - | - | - | - |
| <i>(insert description)</i> | | | | | | | | | | |
| Total Operating Transfers and Grants | 5 | - | - | - | - | - | - | 72,463 | 71,131 | 76,891 |
| Capital Transfers and Grants | | | | | | | | | | |
| National Government: | | - | - | - | - | - | - | 17,760 | 18,567 | 19,418 |
| Municipal Infrastructure Grant (MIG) | | | | | | | | 17,760 | 18,567 | 19,418 |
| Other capital transfers/grants (insert desc) | | | | | | | | | | |
| Provincial Government: | | - | - | - | - | - | - | - | - | - |
| Other capital transfers/grants (insert description) | | | | | | | | | | |
| District Municipality: | | - | - | - | - | - | - | - | - | - |
| <i>(insert description)</i> | | | | | | | | | | |
| Other grant providers: | | - | - | - | - | - | - | - | - | - |
| <i>(insert description)</i> | | | | | | | | | | |
| Total Capital Transfers and Grants | 5 | - | - | - | - | - | - | 17,760 | 18,567 | 19,418 |
| TOTAL RECEIPTS OF TRANSFERS & GRANTS | | - | - | - | - | - | - | 90,223 | 89,698 | 96,309 |

References

1. Each transfer/grant is listed by name as gazetted together with the name of the transferring department or municipality, donor or other organisation
2. Amounts actually **RECEIVED**; not revenue recognised (objective is to confirm grants transferred)
3. Replacement of RSC levies
4. Housing subsidies for housing where ownership transferred to organisations or persons outside the control of the municipality
5. Total transfers and grants must reconcile to Budgeted Cash Flows
6. Motor vehicle licensing refunds to be included under 'agency' services (Not Grant Receipts)

KZN227 Richmond - Supporting Table SA19 Expenditure on transfers and grant programme

| Description | Ref | 2013/14 | 2014/15 | 2015/16 | Current Year 2016/17 | | | 2017/18 Medium Term Revenue & Expenditure Framework | | |
|---|-----|-----------------|-----------------|-----------------|----------------------|-----------------|--------------------|---|------------------------|------------------------|
| | | Audited Outcome | Audited Outcome | Audited Outcome | Original Budget | Adjusted Budget | Full Year Forecast | Budget Year 2017/18 | Budget Year +1 2018/19 | Budget Year +2 2019/20 |
| R thousand | | | | | | | | | | |
| EXPENDITURE: | 1 | | | | | | | | | |
| Operating expenditure of Transfers and Grants | | | | | | | | | | |
| National Government: | | - | - | - | - | - | - | 71,531 | 70,152 | 75,368 |
| Local Government Equitable Share | | | | | | | | 59,253 | 62,275 | 64,446 |
| Finance Management | | | | | | | | 1,300 | 1,900 | 1,900 |
| Integrated National Electrification Programme | | | | | | | | 8,000 | 5,000 | 8,000 |
| EPWP Incentive | | | | | | | | 1,443 | - | - |
| | | | | | | | | - | - | - |
| MIG (PMU Operational) | | | | | | | | 935 | 977 | 1,022 |
| Provincial Government: | | - | - | - | - | - | - | 932 | 979 | 1,523 |
| | | | | | | | | 744 | 702 | 821 |
| | | | | | | | | 188 | 197 | 202 |
| | | | | | | | | - | - | 500 |
| | | | | | | | | - | - | - |
| MIG (PMU Operational) | | | | | | | | - | - | - |
| District Municipality: | | - | - | - | - | - | - | - | - | - |
| [insert description] | | | | | | | | | | |
| Other grant providers: | | - | - | - | - | - | - | - | - | - |
| [insert description] | | | | | | | | | | |
| Total operating expenditure of Transfers and Grants: | | - | - | - | - | - | - | 72,463 | 71,131 | 76,891 |
| Capital expenditure of Transfers and Grants | | | | | | | | | | |
| National Government: | | - | - | - | - | - | - | 17,760 | 18,567 | 19,418 |
| Municipal Infrastructure Grant (MIG) | | | | | | | | 17,760 | 18,567 | 19,418 |
| | | | | | | | | | | |
| Other capital transfers/grants [insert desc] | | | | | | | | | | |
| Provincial Government: | | - | - | - | - | - | - | - | - | - |
| | | | | | | | | | | |
| Other capital transfers/grants [insert description] | | | | | | | | | | |
| District Municipality: | | - | - | - | - | - | - | - | - | - |
| [insert description] | | | | | | | | | | |
| Other grant providers: | | - | - | - | - | - | - | - | - | - |
| [insert description] | | | | | | | | | | |
| Total capital expenditure of Transfers and Grants | | - | - | - | - | - | - | 17,760 | 18,567 | 19,418 |
| TOTAL EXPENDITURE OF TRANSFERS AND GRANTS | | - | - | - | - | - | - | 90,223 | 89,698 | 96,309 |

References

1. Expenditure must be separately listed for each transfer or grant received or recognised

KZN227 Richmond - Supporting Table SA20 Reconciliation of transfers, grant receipts and unspent funds

| Description | Ref | 2013/14 | 2014/15 | 2015/16 | Current Year 2016/17 | | | 2017/18 Medium Term Revenue & Expenditure Framework | | |
|---|-----|-----------------|-----------------|-----------------|----------------------|-----------------|--------------------|---|------------------------|------------------------|
| | | Audited Outcome | Audited Outcome | Audited Outcome | Original Budget | Adjusted Budget | Full Year Forecast | Budget Year 2017/18 | Budget Year +1 2018/19 | Budget Year +2 2019/20 |
| R thousand | | | | | | | | | | |
| Operating transfers and grants: | 1,3 | | | | | | | | | |
| National Government: | | | | | | | | | | |
| Balance unspent at beginning of the year | | | | | | | | | | |
| Current year receipts | | | | | | | | 71 531 | 70 152 | 75 368 |
| Conditions met - transferred to revenue | | - | - | - | - | - | - | 71 531 | 70 152 | 75 368 |
| Conditions still to be met - transferred to liabilities | | | | | | | | | | |
| Provincial Government: | | | | | | | | | | |
| Balance unspent at beginning of the year | | | | | | | | | | |
| Current year receipts | | | | | | | | 932 | 979 | 1 523 |
| Conditions met - transferred to revenue | | - | - | - | - | - | - | 932 | 979 | 1 523 |
| Conditions still to be met - transferred to liabilities | | | | | | | | | | |
| District Municipality: | | | | | | | | | | |
| Balance unspent at beginning of the year | | | | | | | | | | |
| Current year receipts | | | | | | | | | | |
| Conditions met - transferred to revenue | | - | - | - | - | - | - | - | - | - |
| Conditions still to be met - transferred to liabilities | | | | | | | | | | |
| Other grant providers: | | | | | | | | | | |
| Balance unspent at beginning of the year | | | | | | | | | | |
| Current year receipts | | | | | | | | | | |
| Conditions met - transferred to revenue | | - | - | - | - | - | - | - | - | - |
| Conditions still to be met - transferred to liabilities | | | | | | | | | | |
| Total operating transfers and grants revenue | | - | - | - | - | - | - | 72 463 | 71 131 | 76 891 |
| Total operating transfers and grants - CTBM | 2 | - | - | - | - | - | - | - | - | - |
| Capital transfers and grants: | 1,3 | | | | | | | | | |
| National Government: | | | | | | | | | | |
| Balance unspent at beginning of the year | | | | | | | | | | |
| Current year receipts | | | | | | | | 17 760 | 18 567 | 19 418 |
| Conditions met - transferred to revenue | | - | - | - | - | - | - | 17 760 | 18 567 | 19 418 |
| Conditions still to be met - transferred to liabilities | | | | | | | | | | |
| Provincial Government: | | | | | | | | | | |
| Balance unspent at beginning of the year | | | | | | | | | | |
| Current year receipts | | | | | | | | | | |
| Conditions met - transferred to revenue | | - | - | - | - | - | - | - | - | - |
| Conditions still to be met - transferred to liabilities | | | | | | | | | | |
| District Municipality: | | | | | | | | | | |
| Balance unspent at beginning of the year | | | | | | | | | | |
| Current year receipts | | | | | | | | | | |
| Conditions met - transferred to revenue | | - | - | - | - | - | - | - | - | - |
| Conditions still to be met - transferred to liabilities | | | | | | | | | | |
| Other grant providers: | | | | | | | | | | |
| Balance unspent at beginning of the year | | | | | | | | | | |
| Current year receipts | | | | | | | | | | |
| Conditions met - transferred to revenue | | - | - | - | - | - | - | - | - | - |
| Conditions still to be met - transferred to liabilities | | | | | | | | | | |
| Total capital transfers and grants revenue | | - | - | - | - | - | - | 17 760 | 18 567 | 19 418 |
| Total capital transfers and grants - CTBM | 2 | - | - | - | - | - | - | - | - | - |
| TOTAL TRANSFERS AND GRANTS REVENUE | | - | - | - | - | - | - | 90 223 | 89 698 | 96 309 |
| TOTAL TRANSFERS AND GRANTS - CTBM | | - | - | - | - | - | - | - | - | - |

References

1. Total capital transfers and grants revenue must reconcile to Budgeted Financial Performance and Financial Position; total recurrent grants revenue must reconcile to Budgeted Financial Performance
2. CTBM = conditions to be met
3. National Treasury database will require this reconciliation for each transfer/grant

KZN227 Richmond - Supporting Table SA21 Transfers and grants made by the municipality

| Description | Ref | 2013/14 | 2014/15 | 2015/16 | Current Year 2016/17 | | | | 2017/18 Medium Term Revenue & Expenditure Framework | | |
|---|-----|-----------------|-----------------|-----------------|----------------------|-----------------|--------------------|-------------------|---|------------------------|------------------------|
| | | Audited Outcome | Audited Outcome | Audited Outcome | Original Budget | Adjusted Budget | Full Year Forecast | Pre-audit outcome | Budget Year 2017/18 | Budget Year +1 2018/19 | Budget Year +2 2019/20 |
| Cash Transfers to other municipalities | | | | | | | | | | | |
| <i>Insert description</i> | 1 | - | - | - | - | - | - | - | - | - | - |
| Total Cash Transfers To Municipalities: | | - | - | - | - | - | - | - | - | - | - |
| Cash Transfers to Entities/Other External Mechanisms | | | | | | | | | | | |
| <i>Insert description</i> | 2 | - | - | - | - | - | - | - | - | - | - |
| Total Cash Transfers To Entities/Em's | | - | - | - | - | - | - | - | - | - | - |
| Cash Transfers to other Organs of State | | | | | | | | | | | |
| <i>Insert description</i> | 3 | - | - | - | - | - | - | - | - | - | - |
| Total Cash Transfers To Other Organs Of State: | | - | - | - | - | - | - | - | - | - | - |
| Cash Transfers to Organisations | | | | | | | | | | | |
| <i>Insert description</i> | | - | - | - | - | - | - | - | - | - | - |
| Total Cash Transfers To Organisations | | - | - | - | - | - | - | - | - | - | - |
| Cash Transfers to Groups of Individuals | | | | | | | | | | | |
| <i>Insert description</i> | | - | - | - | - | - | - | - | - | - | - |
| Total Cash Transfers To Groups Of Individuals: | | - | - | - | - | - | - | - | - | - | - |
| TOTAL CASH TRANSFERS AND GRANTS | 6 | - | - | - | - | - | - | - | - | - | - |
| Non-Cash Transfers to other municipalities | | | | | | | | | | | |
| <i>Insert description</i> | 1 | - | - | - | - | - | - | - | - | - | - |
| Total Non-Cash Transfers To Municipalities: | | - | - | - | - | - | - | - | - | - | - |
| Non-Cash Transfers to Entities/Other External Mechanisms | | | | | | | | | | | |
| <i>Insert description</i> | 2 | - | - | - | - | - | - | - | - | - | - |
| Total Non-Cash Transfers To Entities/Em's | | - | - | - | - | - | - | - | - | - | - |
| Non-Cash Transfers to other Organs of State | | | | | | | | | | | |
| <i>Insert description</i> | 3 | - | - | - | - | - | - | - | - | - | - |
| Total Non-Cash Transfers To Other Organs Of State: | | - | - | - | - | - | - | - | - | - | - |
| Non-Cash Grants to Organisations | | | | | | | | | | | |
| <i>Insert description</i> | 4 | - | - | - | - | - | - | - | - | - | - |
| Total Non-Cash Grants To Organisations | | - | - | - | - | - | - | - | - | - | - |
| Groups of Individuals | | | | | | | | | | | |
| <i>Insert description</i> | 5 | - | - | - | - | - | - | - | 900 | 954 | 1,000 |
| Total Non-Cash Grants To Groups Of Individuals: | | - | - | - | - | - | - | - | 900 | 954 | 1,000 |
| TOTAL NON-CASH TRANSFERS AND GRANTS | | - | - | - | - | - | - | - | 900 | 954 | 1,000 |
| TOTAL TRANSFERS AND GRANTS | 6 | - | - | - | - | - | - | - | 900 | 954 | 1,000 |

- References**
1. Insert description listed by municipal name and demarcation code of recipient
 2. Insert description of each entity or external mechanism (an external mechanism may be provided with resources to ensure a minimum level of service)
 3. Insert description of each Organ of State (e.g. transfer to electricity provider to compensate for FBS provided)
 4. Insert description of each other organisation (e.g. charity)
 5. Insert description of each other organisation (e.g. the aged, child-headed households)
 6. All descriptions should separate transfers for 'capital purposes' and 'operating purposes'

KZN227 Richmond - Supporting Table SA22 Summary councillor and staff benefits

| Summary of Employee and Councillor remuneration | | 2013/14 | 2014/15 | 2015/16 | Current Year 2016/17 | | | 2017/18 Medium Term Revenue & Expenditure Framework | | |
|--|-----|-----------------|-----------------|-----------------|----------------------|-----------------|--------------------|---|------------------------|------------------------|
| R thousand | Ref | Audited Outcome | Audited Outcome | Audited Outcome | Original Budget | Adjusted Budget | Full Year Forecast | Budget Year 2017/18 | Budget Year +1 2018/19 | Budget Year +2 2019/20 |
| | | A | B | C | D | E | F | G | H | I |
| Councillors (Political Office Bearers plus Other) | | | | | | | | | | |
| Basic Salaries and Wages | | - | - | - | - | - | - | 3,296 | 3,424 | 3,704 |
| Pension and UIF Contributions | | - | - | - | - | - | - | 140 | 145 | 140 |
| Medical Aid Contributions | | - | - | - | - | - | - | 148 | 145 | 155 |
| Motor Vehicle Allowance | | - | - | - | - | - | - | - | - | - |
| Cellphone Allowance | | - | - | - | - | - | - | - | - | - |
| Housing Allowances | | - | - | - | - | - | - | 336 | 355 | 375 |
| Other benefits and allowances | | - | - | - | - | - | - | - | - | - |
| Sub Total - Councillors | | - | - | - | - | - | - | 1,620 | 1,369 | 1,580 |
| % Increase | 4 | - | - | - | - | - | - | 5,105 | 5,410 | 5,721 |
| | | - | - | - | - | - | - | - | 5.9% | 5.8% |
| Senior Managers of the Municipality | | | | | | | | | | |
| Basic Salaries and Wages | | - | - | - | - | - | - | 5,601 | 6,342 | 6,670 |
| Pension and UIF Contributions | | - | - | - | - | - | - | 11 | 10 | 11 |
| Medical Aid Contributions | | - | - | - | - | - | - | - | - | - |
| Overtime | | - | - | - | - | - | - | - | - | - |
| Performance Bonus | | - | - | - | - | - | - | - | - | - |
| Motor Vehicle Allowance | 3 | - | - | - | - | - | - | 515 | 515 | 507 |
| Cellphone Allowance | 3 | - | - | - | - | - | - | 612 | 719 | 736 |
| Housing Allowances | 3 | - | - | - | - | - | - | - | - | - |
| Other benefits and allowances | 3 | - | - | - | - | - | - | - | - | - |
| Payments in lieu of leave | | - | - | - | - | - | - | - | - | - |
| Long service awards | | - | - | - | - | - | - | - | - | - |
| Post-retirement benefit obligations | 6 | - | - | - | - | - | - | - | - | - |
| Sub Total - Senior Managers of Municipality | | - | - | - | - | - | - | 7,334 | 7,847 | 8,388 |
| % Increase | 4 | - | - | - | - | - | - | - | 7.0% | 7.0% |
| Other Municipal Staff | | | | | | | | | | |
| Basic Salaries and Wages | | - | - | - | - | - | - | 34,590 | 35,010 | 34,514 |
| Pension and UIF Contributions | | - | - | - | - | - | - | 251 | 264 | 280 |
| Medical Aid Contributions | | - | - | - | - | - | - | 1,753 | 1,731 | 1,836 |
| Overtime | | - | - | - | - | - | - | 140 | 140 | 140 |
| Performance Bonus | | - | - | - | - | - | - | - | - | - |
| Motor Vehicle Allowance | 3 | - | - | - | - | - | - | 1,700 | 1,701 | 1,745 |
| Cellphone Allowance | 3 | - | - | - | - | - | - | 144 | 118 | 347 |
| Housing Allowances | 3 | - | - | - | - | - | - | - | - | - |
| Other benefits and allowances | 3 | - | - | - | - | - | - | 50 | 30 | 37 |
| Payments in lieu of leave | 3 | - | - | - | - | - | - | - | - | - |
| Long service awards | | - | - | - | - | - | - | 1,100 | 1,060 | 1,124 |
| Post-retirement benefit obligations | 6 | - | - | - | - | - | - | 500 | 530 | 561 |
| Sub Total - Other Municipal Staff | | - | - | - | - | - | - | 38,558 | 38,380 | 41,604 |
| % Increase | 4 | - | - | - | - | - | - | - | 2.0% | 5.7% |
| Total Parent Municipality | | - | - | - | - | - | - | 51,006 | 52,612 | 55,722 |
| | | - | - | - | - | - | - | - | 3.1% | 5.9% |
| Board Members of Entities | | | | | | | | | | |
| Basic Salaries and Wages | | - | - | - | - | - | - | - | - | - |
| Pension and UIF Contributions | | - | - | - | - | - | - | - | - | - |
| Medical Aid Contributions | | - | - | - | - | - | - | - | - | - |
| Overtime | | - | - | - | - | - | - | - | - | - |
| Performance Bonus | | - | - | - | - | - | - | - | - | - |
| Motor Vehicle Allowance | 3 | - | - | - | - | - | - | - | - | - |
| Cellphone Allowance | 3 | - | - | - | - | - | - | - | - | - |
| Housing Allowances | 3 | - | - | - | - | - | - | - | - | - |
| Other benefits and allowances | 3 | - | - | - | - | - | - | - | - | - |
| Board Fees | | - | - | - | - | - | - | - | - | - |
| Payments in lieu of leave | | - | - | - | - | - | - | - | - | - |
| Long service awards | | - | - | - | - | - | - | - | - | - |
| Post-retirement benefit obligations | 6 | - | - | - | - | - | - | - | - | - |
| Sub Total - Board Members of Entities | | - | - | - | - | - | - | - | - | - |
| % Increase | 4 | - | - | - | - | - | - | - | - | - |
| Senior Managers of Entities | | | | | | | | | | |
| Basic Salaries and Wages | | - | - | - | - | - | - | - | - | - |
| Pension and UIF Contributions | | - | - | - | - | - | - | - | - | - |
| Medical Aid Contributions | | - | - | - | - | - | - | - | - | - |
| Overtime | | - | - | - | - | - | - | - | - | - |
| Performance Bonus | | - | - | - | - | - | - | - | - | - |
| Motor Vehicle Allowance | 3 | - | - | - | - | - | - | - | - | - |
| Cellphone Allowance | 3 | - | - | - | - | - | - | - | - | - |
| Housing Allowances | 3 | - | - | - | - | - | - | - | - | - |
| Other benefits and allowances | 3 | - | - | - | - | - | - | - | - | - |
| Payments in lieu of leave | | - | - | - | - | - | - | - | - | - |
| Long service awards | | - | - | - | - | - | - | - | - | - |
| Post-retirement benefit obligations | 6 | - | - | - | - | - | - | - | - | - |
| Sub Total - Senior Managers of Entities | | - | - | - | - | - | - | - | - | - |
| % Increase | 4 | - | - | - | - | - | - | - | - | - |
| Other Staff of Entities | | | | | | | | | | |
| Basic Salaries and Wages | | - | - | - | - | - | - | - | - | - |
| Pension and UIF Contributions | | - | - | - | - | - | - | - | - | - |
| Medical Aid Contributions | | - | - | - | - | - | - | - | - | - |
| Overtime | | - | - | - | - | - | - | - | - | - |
| Performance Bonus | | - | - | - | - | - | - | - | - | - |
| Motor Vehicle Allowance | 3 | - | - | - | - | - | - | - | - | - |
| Cellphone Allowance | 3 | - | - | - | - | - | - | - | - | - |
| Housing Allowances | 3 | - | - | - | - | - | - | - | - | - |
| Other benefits and allowances | 3 | - | - | - | - | - | - | - | - | - |
| Payments in lieu of leave | | - | - | - | - | - | - | - | - | - |
| Long service awards | | - | - | - | - | - | - | - | - | - |
| Post-retirement benefit obligations | 6 | - | - | - | - | - | - | - | - | - |
| Sub Total - Other Staff of Entities | | - | - | - | - | - | - | - | - | - |
| % Increase | 4 | - | - | - | - | - | - | - | - | - |
| Total Municipal Entities | | - | - | - | - | - | - | - | - | - |
| TOTAL SALARY, ALLOWANCES & BENEFITS | | - | - | - | - | - | - | 51,006 | 52,612 | 55,722 |
| % Increase | 4 | - | - | - | - | - | - | - | 3.1% | 5.9% |
| TOTAL MANAGERS AND STAFF | 5,7 | - | - | - | - | - | - | 45,900 | 47,202 | 50,001 |

References:

1. Include 'Loans and advances' where applicable if any reportable amounts until phased compliance with s164 of MFMA achieved
2. s57 of the Systems Act
3. In kind benefits (e.g. provision of living quarters) must be shown as the cost (full market value) to the municipality, as part of the relevant allowance
4. B, C, D, E, F, G, H, I, J, K, L, M, N, O, P, Q, R, S, T, U, V, W, X, Y, Z
5. Must agree to the sub-total appearing on Table A1 (Employee costs)
6. Includes pension payments and employer contributions to medical aid
7. Correct as at 30 June

Column Definitions:

- A, B and C. Audited actual as per the audited financial statements. If audited amounts are unavailable, unaudited amounts must be provided with a note stating these are unaudited
- D. The original budget approved by council for the budget year.
- E. The budget for the budget year as adjusted by council resolution in terms of section 23 of the MFMA.
- F. An estimate of final actual amounts (pro audit) for the current year at the point in time of preparing the budget for the budget year. This may differ from E.
- G. The amount to be appropriated for the budget year.
- H and I. The indicative projection

KZN227 Richmond - Supporting Table SA23 Salaries, allowances & benefits (political office bearers/councillors/senior managers)

[illegible]

References

1. Pension and medical aid
2. Total package must equal the total cost to the municipality
3. List each political office bearer by designation. Provide a total for all other councillors
4. Political office bearer is defined in MFMA s 1: speaker, executive mayor, deputy executive mayor, member of executive committee, mayor, deputy mayor, member of mayoral committee, the councillor designated to exercise powers and duties of mayor (MSA s 57)
5. Also list each senior manager reporting to MM by designation and each official with package >= senior manager by designation
6. List each entity where municipality has an interest and state percentage ownership and control
7. List each senior manager reporting to the CEO of an Entity by designation
8. Must reconcile to relevant section of Table SA24
9. Must reconcile to totals shown for the budget year of **Table SA22**
10. Correct as at 30 June

KZN227 Richmond - Supporting Table SA24 Summary of personnel numbers

| Summary of Personnel Numbers | | Ref | 2015/16 | | | Current Year 2016/17 | | | Budget Year 2017/18 | | |
|---|--|-------|-----------|---------------------|--------------------|----------------------|---------------------|--------------------|---------------------|---------------------|--------------------|
| Number | | 1,2 | Positions | Permanent employees | Contract employees | Positions | Permanent employees | Contract employees | Positions | Permanent employees | Contract employees |
| Municipal Council and Boards of Municipal Entities | | | | | | | | | | | |
| Councillors (Political Office Bearers plus Other Councillors) | | | 14 | 1 | 13 | 14 | 1 | 13 | 14 | 1 | 13 |
| Board Members of municipal entities | | 4 | | | | | | | | | |
| Municipal employees | | | | | | | | | | | |
| Municipal Manager and Senior Managers | | 5 | | | | | | | | | |
| Other Managers | | 3 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 |
| Professionals | | 7 | 8 | 6 | 6 | 6 | 5 | 6 | 6 | 6 | 6 |
| Finance | | | 25 | 25 | - | 31 | 31 | - | 31 | 31 | - |
| Spatial/town planning | | | 3 | 3 | | 5 | 5 | | 5 | 5 | |
| Information Technology | | | 2 | 2 | | 3 | 3 | | 3 | 3 | |
| Roads | | | 2 | 3 | | 3 | 3 | | 3 | 3 | |
| Electricity | | | | | | | | | | | |
| Water | | | | | | | | | | | |
| Sanitation | | | | | | | | | | | |
| Refuse | | | | | | | | | | | |
| Other | | | 17 | 17 | | 20 | 20 | | 20 | 20 | |
| Technicians | | | 35 | 31 | 4 | 31 | 31 | | 31 | 31 | |
| Finance | | | 9 | 5 | 4 | 5 | 5 | | 5 | 5 | |
| Spatial/town planning | | | | | | | | | | | |
| Information Technology | | | | | | | | | | | |
| Roads | | | | | | | | | | | |
| Electricity | | | | | | | | | | | |
| Water | | | | | | | | | | | |
| Sanitation | | | | | | | | | | | |
| Refuse | | | 5 | 5 | | 5 | 5 | | 5 | 5 | |
| Other | | | 21 | 21 | | 21 | 21 | | 21 | 21 | |
| Clerks (Clerical and administrative) | | | 10 | 10 | | 11 | 11 | | 11 | 11 | |
| Service and sales workers | | | 9 | 9 | | 10 | 10 | | 10 | 10 | |
| Skilled agricultural and fishery workers | | | | | | | | | | | |
| Craft and related trades | | | | | | | | | | | |
| Plant and Machine Operators | | | 14 | 14 | | 14 | 14 | | 14 | 14 | |
| Elementary Occupations | | | 48 | 48 | | 48 | 48 | | 48 | 48 | |
| TOTAL PERSONNEL NUMBERS | | 9 | 166 | 149 | 28 | 170 | 157 | 24 | 170 | 157 | 24 |
| % increase | | | | | | 2.4% | 5.4% | (14.3%) | | | |
| Total municipal employees headcount | | 6, 10 | | | | | | | | | |
| Finance personnel headcount | | 8, 10 | 14 | 9 | 6 | 14 | 14 | 6 | 14 | 14 | 6 |
| Human Resources personnel headcount | | 8, 10 | 2 | 2 | | 4 | 2 | 2 | 4 | 2 | 2 |

References

1. Positions must be funded and aligned to the municipality's current organisational structure
 2. Full Time Equivalent (FTE). E.g. One full time person = 1FTE. A person working half time (say 4 hours out of 8) = 0.5FTE.
 3. s57 of the Systems Act
 4. Include only in Consolidated Statements
 5. Include municipal entity employees in Consolidated Statements
 6. Include headcount (number to persons, Not FTE) of managers and staff only (exclude councillors)
 7. Managers who provide the direction of a critical technical function
- () al number of employees working on these functions

KZN227 Richmond - Supporting Table SA25 Budgeted monthly revenue and expenditure

| Description | Ref | Budget Year 2017/18 | | | | | | | | | | | | Medium Term Revenue and Expenditure Framework | | |
|--|-----|---------------------|--------------|--------------|--------------|----------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|---|------------------------|------------------------|
| | | July | August | Sept. | October | November | December | January | February | March | April | May | June | Budget Year 2017/18 | Budget Year +1 2018/19 | Budget Year +2 2019/20 |
| Revenue By Source | | | | | | | | | | | | | | | | |
| Property rates | | 1,253 | 1,253 | 1,253 | 1,253 | 1,253 | 1,253 | 1,253 | 1,253 | 1,253 | 1,253 | 1,253 | 1,253 | 15,040 | 15,942 | 16,889 |
| Service charges - electricity revenue | | (75) | (75) | (75) | (75) | (75) | (75) | (75) | (75) | (75) | (75) | (75) | (75) | - | - | - |
| Service charges - water revenue | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Service charges - sanitation revenue | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Service charges - refuse revenue | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Service charges - other | | 39 | 99 | 89 | 44 | 89 | 34 | 89 | 89 | 84 | 89 | 89 | 89 | 1,070 | 1,134 | 1,202 |
| Rental of facilities and equipment | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Interest earned - external investments | | 55 | 55 | 55 | 55 | 55 | 55 | 55 | 55 | 55 | 55 | 55 | 55 | - | - | - |
| Interest earned - outstanding debtors | | 253 | 253 | 253 | 253 | 253 | 253 | 253 | 253 | 253 | 253 | 253 | 253 | 656 | 630 | 657 |
| Dividends received | | 6 | 6 | 6 | 6 | 6 | 6 | 6 | 6 | 6 | 6 | 6 | 6 | 3,040 | 3,540 | 3,540 |
| Fines, penalties and forfeits | | - | - | - | - | - | - | - | - | - | - | - | - | 70 | 72 | 75 |
| Licences and permits | | 73 | 73 | 73 | 73 | 73 | 73 | 73 | 73 | 73 | 73 | 73 | 73 | - | - | - |
| Agency services | | 65 | 65 | 65 | 65 | 65 | 65 | 65 | 65 | 65 | 65 | 65 | 65 | 870 | 885 | 922 |
| Transfers and subsidies | | 5,961 | 5,961 | 5,961 | 5,961 | 5,961 | 5,961 | 5,961 | 5,961 | 5,961 | 5,961 | 5,961 | 5,961 | 779 | 831 | 887 |
| Other revenue | | 48 | 48 | 48 | 48 | 48 | 48 | 48 | 48 | 48 | 48 | 48 | 48 | 72,463 | 71,131 | 76,891 |
| Gains on disposal of PPE | | - | - | - | - | - | - | - | - | - | - | - | - | 575 | 594 | 622 |
| Total Revenue (excluding capital transfers and contributions) | | 7,727 | 7,727 | 7,727 | 7,727 | 7,727 | 7,727 | 7,727 | 7,727 | 7,727 | 7,727 | 7,727 | 7,727 | 94,562 | 94,771 | 101,595 |
| Expenditure By Type | | | | | | | | | | | | | | | | |
| Employee related costs | | 5,806 | 5,806 | 5,806 | 5,806 | 5,806 | 5,806 | 5,806 | 5,806 | 5,806 | 5,806 | 5,806 | 5,806 | 45,900 | 47,202 | 50,001 |
| Remuneration of councillors | | 426 | 426 | 426 | 426 | 426 | 426 | 426 | 426 | 426 | 426 | 426 | 426 | 5,108 | 5,410 | 5,721 |
| Debt impairment | | 88 | 88 | 88 | 88 | 88 | 88 | 88 | 88 | 88 | 88 | 88 | 88 | 1,050 | 1,113 | 1,180 |
| Depreciation & asset impairment | | 389 | 389 | 389 | 389 | 389 | 389 | 389 | 389 | 389 | 389 | 389 | 389 | 11,867 | 12,584 | 13,338 |
| Finance charges | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 18 | 17 | 19 |
| Bulk purchases | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Other materials | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Contracted services | | 2,023 | 2,023 | 2,023 | 2,023 | 2,023 | 2,023 | 2,023 | 2,023 | 2,023 | 2,023 | 2,023 | 2,023 | 24,275 | 22,155 | 28,088 |
| Transfers and subsidies | | 120 | 120 | 120 | 120 | 120 | 120 | 120 | 120 | 120 | 120 | 120 | 120 | 900 | 964 | 1,000 |
| Other expenditure | | 1,166 | 1,166 | 1,166 | 1,166 | 1,166 | 1,166 | 1,166 | 1,166 | 1,166 | 1,166 | 1,166 | 1,166 | 15,431 | 14,045 | 14,898 |
| Loss on disposal of PPE | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Total Expenditure | | 9,620 | 9,620 | 9,620 | 9,620 | 9,620 | 9,620 | 9,620 | 9,620 | 9,620 | 9,620 | 9,620 | 9,620 | 104,546 | 103,480 | 112,185 |
| Surplus/(Deficit) | | (893) | (893) | (893) | (893) | (1,082) | (893) | (893) | (893) | (893) | (893) | (893) | (893) | (9,984) | (8,709) | (10,491) |
| Transfers and subsidies - capital (monetary allocations) (National / Provincial and District) | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit institutions, Private Enterprises, Public Corporations, Higher Educational Institutions) | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Transfers and subsidies - capital (in-kind - all) | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Surplus/(Deficit) after capital transfers & contributions | | 685 | 685 | 685 | 685 | 476 | 685 | 685 | 685 | 685 | 685 | 685 | 685 | 7,776 | 9,888 | 8,927 |
| Taxation | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Attributable to minorities | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Share of surplus/(deficit) of associate | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Surplus/(Deficit) | | 685 | 685 | 685 | 685 | 476 | 685 | 685 | 685 | 685 | 685 | 685 | 685 | 7,776 | 9,888 | 8,927 |
| References | | 1 | | | | | | | | | | | | | | |

1. Surplus (Deficit) must reconcile with Budgeted Financial Performance

KZN227 Richmond - Supporting Table SA26 Budgeted monthly revenue and expenditure (municipal vote)

| Description | Ref | Budget Year 2017/18 | | | | | | | | | | | | Medium Term Revenue and Expenditure Framework | | |
|--|----------|---------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|---|------------------------|------------------------|
| | | July | August | Sept. | October | November | December | January | February | March | April | May | June | Budget Year 2017/18 | Budget Year +1 2018/19 | Budget Year +2 2019/20 |
| R thousand | | | | | | | | | | | | | | | | |
| Revenue by Vote | | | | | | | | | | | | | | | | |
| Vote 1 - EXECUTIVE AND COUNCIL | | 229 | 229 | 229 | 229 | 229 | 229 | 229 | 229 | 229 | 229 | 229 | 229 | 2,749 | 2,886 | 3,024 |
| Vote 2 - FINANCE AND ADMIN | | 6,107 | 6,107 | 6,107 | 6,107 | 6,107 | 6,107 | 6,107 | 6,107 | 6,107 | 6,107 | 6,107 | 6,107 | 73,284 | 79,773 | 82,652 |
| Vote 3 - PLANNING AND DEVELOPMENT | | 1,699 | 1,699 | 1,699 | 1,699 | 1,699 | 1,699 | 1,699 | 1,699 | 1,699 | 1,699 | 1,699 | 1,699 | 20,387 | 19,813 | 21,231 |
| Vote 4 - COMMUNITY AND SOCIAL SERVICES | | 105 | 105 | 105 | 105 | 105 | 105 | 105 | 105 | 105 | 105 | 105 | 105 | 1,259 | 1,329 | 1,366 |
| Vote 5 - HOUSING | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Vote 6 - PUBLIC SAFETY | | 36 | 36 | 36 | 36 | 36 | 36 | 36 | 36 | 36 | 36 | 36 | 36 | 435 | 461 | 489 |
| Vote 7 - SPORTS AND RECREATION | | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 57 | - | - |
| Vote 8 - WASTE MANAGEMENT | | 365 | 365 | 365 | 365 | 365 | 365 | 365 | 365 | 365 | 365 | 365 | 365 | 4,379 | 2,196 | 2,330 |
| Vote 9 - WASTE WATER MANAGEMENT | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Vote 10 - ROADS TRANSPORT | | 739 | 739 | 739 | 739 | 739 | 739 | 739 | 739 | 739 | 739 | 739 | 739 | 8,873 | 5,925 | 8,981 |
| Vote 11 - Null | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Vote 12 - Null | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Vote 13 - Null | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Vote 14 - Null | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Vote 15 - Null | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Total Revenue by Vote | | 9,285 | 9,285 | 9,285 | 9,285 | 9,285 | 9,285 | 9,285 | 9,285 | 9,285 | 9,285 | 9,285 | 9,285 | 111,422 | 112,384 | 120,102 |
| Expenditure by Vote to be appropriated | | | | | | | | | | | | | | | | |
| Vote 1 - EXECUTIVE AND COUNCIL | | 1,007 | 1,007 | 1,007 | 1,007 | 1,063 | 1,007 | 1,007 | 1,007 | 1,007 | 1,007 | 1,007 | 1,007 | 12,138 | 12,632 | 13,281 |
| Vote 2 - FINANCE AND ADMIN | | 2,344 | 2,344 | 2,344 | 2,344 | 2,344 | 2,344 | 2,344 | 2,344 | 2,344 | 2,344 | 2,344 | 2,344 | 28,128 | 29,706 | 31,378 |
| Vote 3 - PLANNING AND DEVELOPMENT | | 534 | 534 | 534 | 534 | 619 | 534 | 534 | 534 | 534 | 534 | 534 | 534 | 6,502 | 3,570 | 3,785 |
| Vote 4 - COMMUNITY AND SOCIAL SERVICES | | 1,096 | 1,096 | 1,096 | 1,096 | 1,121 | 1,096 | 1,096 | 1,096 | 1,096 | 1,096 | 1,096 | 1,099 | 13,185 | 13,791 | 14,630 |
| Vote 5 - HOUSING | | 22 | 22 | 22 | 22 | 22 | 22 | 22 | 22 | 22 | 22 | 22 | 22 | 268 | 274 | 290 |
| Vote 6 - PUBLIC SAFETY | | 311 | 311 | 311 | 311 | 311 | 311 | 311 | 311 | 311 | 311 | 311 | 311 | 3,729 | 3,963 | 4,190 |
| Vote 7 - SPORTS AND RECREATION | | 218 | 218 | 218 | 218 | 218 | 218 | 218 | 218 | 218 | 218 | 218 | 218 | 2,621 | 2,778 | 2,945 |
| Vote 8 - WASTE MANAGEMENT | | 365 | 365 | 365 | 365 | 365 | 365 | 365 | 365 | 365 | 365 | 365 | 365 | 4,379 | 4,842 | 4,920 |
| Vote 9 - WASTE WATER MANAGEMENT | | 35 | 35 | 35 | 35 | 58 | 35 | 35 | 35 | 35 | 35 | 35 | 38 | 446 | 473 | 502 |
| Vote 10 - ROADS TRANSPORT | | 2,687 | 2,687 | 2,687 | 2,687 | 2,687 | 2,687 | 2,687 | 2,687 | 2,687 | 2,687 | 2,687 | 2,687 | 32,250 | 30,708 | 35,253 |
| Vote 11 - Null | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Vote 12 - Null | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Vote 13 - Null | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Vote 14 - Null | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Vote 15 - Null | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Total Expenditure by Vote | | 8,620 | 8,620 | 8,620 | 8,620 | 8,810 | 8,620 | 8,620 | 8,620 | 8,620 | 8,620 | 8,620 | 8,636 | 103,646 | 102,526 | 111,174 |
| Surplus/(Deficit) before assoc. | | 665 | 665 | 665 | 665 | 476 | 665 | 665 | 665 | 665 | 665 | 665 | 649 | 7,776 | 9,858 | 8,927 |
| Taxation | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Attributable to minorities | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Share of surplus/ (deficit) of associate | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Surplus/(Deficit) | 1 | 665 | 665 | 665 | 665 | 476 | 665 | 665 | 665 | 665 | 665 | 665 | 649 | 7,776 | 9,858 | 8,927 |
| References | | | | | | | | | | | | | | | | |
| Surplus (Deficit) must reconcile with Budgeted Financial Position | | | | | | | | | | | | | | | | |

1. Surplus (Deficit) must reconcile with Budgeted Financial Performance

KZ1227 Richmond - Supporting Table SA27 Budgeted monthly revenue and expenditure (functional classification)

| Ref | Description | R thousand | Budget Year 2017/18 | | | | | | | | | | | | Medium Term Revenue and Expenditure Framework | | |
|-----|--|--------------|---------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|---|------------------------|------------------------|
| | | | July | August | Sept. | October | November | December | January | February | March | April | May | June | Budget Year 2017/18 | Budget Year +1 2018/19 | Budget Year +2 2019/20 |
| | Revenue - Functional | | | | | | | | | | | | | | | | |
| | Governance and administration | | | | | | | | | | | | | | | | |
| | Executive and council | 6,336 | 6,336 | 6,336 | 6,336 | 6,336 | 6,336 | 6,336 | 6,336 | 6,336 | 6,336 | 6,336 | 6,336 | 6,336 | 76,033 | 82,559 | 86,576 |
| | Finance and administration | 229 | 229 | 229 | 229 | 229 | 229 | 229 | 229 | 229 | 229 | 229 | 229 | 229 | 2,749 | 2,886 | 3,024 |
| | Internal audit | 6,107 | 6,107 | 6,107 | 6,107 | 6,107 | 6,107 | 6,107 | 6,107 | 6,107 | 6,107 | 6,107 | 6,107 | 6,107 | 73,284 | 79,773 | 82,582 |
| | Community and public safety | | | | | | | | | | | | | | | | |
| | Community and social services | 110 | 110 | 110 | 110 | 110 | 110 | 110 | 110 | 110 | 110 | 110 | 110 | 110 | 1,316 | 1,329 | 1,396 |
| | Sport and recreation | 105 | 105 | 105 | 105 | 105 | 105 | 105 | 105 | 105 | 105 | 105 | 105 | 105 | 1,259 | 1,329 | 1,396 |
| | Public safety | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 57 | 57 | 57 | |
| | Housing | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| | Health | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| | Economic and environmental services | | | | | | | | | | | | | | | | |
| | Planning and development | 2,475 | 2,475 | 2,475 | 2,475 | 2,475 | 2,475 | 2,475 | 2,475 | 2,475 | 2,475 | 2,475 | 2,475 | 2,475 | 28,695 | 28,199 | 30,701 |
| | Road transport | 1,699 | 1,699 | 1,699 | 1,699 | 1,699 | 1,699 | 1,699 | 1,699 | 1,699 | 1,699 | 1,699 | 1,699 | 1,699 | 20,367 | 19,813 | 21,231 |
| | Environmental protection | 776 | 776 | 776 | 776 | 776 | 776 | 776 | 776 | 776 | 776 | 776 | 776 | 776 | 9,308 | 6,386 | 9,470 |
| | Trading services | | | | | | | | | | | | | | | | |
| | Energy sources | 365 | 365 | 365 | 365 | 365 | 365 | 365 | 365 | 365 | 365 | 365 | 365 | 365 | 4,379 | 2,196 | 2,330 |
| | Water management | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| | Waste water management | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| | Waste management | 365 | 365 | 365 | 365 | 365 | 365 | 365 | 365 | 365 | 365 | 365 | 365 | 365 | 4,379 | 2,196 | 2,330 |
| | Other | | | | | | | | | | | | | | | | |
| | Total Revenue - Functional | 9,285 | 9,285 | 9,285 | 9,285 | 9,285 | 9,285 | 9,285 | 9,285 | 9,285 | 9,285 | 9,285 | 9,285 | 9,285 | 111,422 | 112,384 | 120,102 |
| | Expenditure - Functional | | | | | | | | | | | | | | | | |
| | Governance and administration | | | | | | | | | | | | | | | | |
| | Executive and council | 3,351 | 3,351 | 3,351 | 3,351 | 3,407 | 3,351 | 3,351 | 3,351 | 3,351 | 3,351 | 3,351 | 3,351 | 3,351 | 40,266 | 42,338 | 44,659 |
| | Finance and administration | 1,007 | 1,007 | 1,007 | 1,007 | 1,063 | 1,007 | 1,007 | 1,007 | 1,007 | 1,007 | 1,007 | 1,007 | 1,007 | 12,138 | 12,682 | 13,281 |
| | Internal audit | 2,344 | 2,344 | 2,344 | 2,344 | 2,344 | 2,344 | 2,344 | 2,344 | 2,344 | 2,344 | 2,344 | 2,344 | 2,344 | 28,128 | 29,706 | 31,378 |
| | Community and public safety | | | | | | | | | | | | | | | | |
| | Community and social services | 1,337 | 1,337 | 1,337 | 1,337 | 1,362 | 1,337 | 1,337 | 1,337 | 1,337 | 1,337 | 1,337 | 1,340 | 1,340 | 16,074 | 16,848 | 17,865 |
| | Sport and recreation | 1,096 | 1,096 | 1,096 | 1,096 | 1,121 | 1,096 | 1,096 | 1,096 | 1,096 | 1,096 | 1,096 | 1,099 | 1,099 | 13,185 | 13,796 | 14,620 |
| | Public safety | 218 | 218 | 218 | 218 | 218 | 218 | 218 | 218 | 218 | 218 | 218 | 218 | 218 | 2,621 | 2,778 | 2,945 |
| | Housing | 22 | 22 | 22 | 22 | 22 | 22 | 22 | 22 | 22 | 22 | 22 | 22 | 22 | 268 | 274 | 290 |
| | Health | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| | Economic and environmental services | | | | | | | | | | | | | | | | |
| | Planning and development | 3,532 | 3,532 | 3,532 | 3,532 | 3,617 | 3,532 | 3,532 | 3,532 | 3,532 | 3,532 | 3,532 | 3,543 | 3,543 | 42,481 | 38,230 | 43,228 |
| | Road transport | 534 | 534 | 534 | 534 | 619 | 534 | 534 | 534 | 534 | 534 | 534 | 545 | 545 | 6,502 | 3,570 | 3,785 |
| | Environmental protection | 2,998 | 2,998 | 2,998 | 2,998 | 2,998 | 2,998 | 2,998 | 2,998 | 2,998 | 2,998 | 2,998 | 2,998 | 2,998 | 35,979 | 34,660 | 39,443 |
| | Trading services | | | | | | | | | | | | | | | | |
| | Energy sources | 400 | 400 | 400 | 400 | 423 | 400 | 400 | 400 | 400 | 400 | 400 | 403 | 403 | 4,826 | 5,115 | 5,422 |
| | Water management | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| | Waste water management | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| | Waste management | 365 | 365 | 365 | 365 | 365 | 365 | 365 | 365 | 365 | 365 | 365 | 365 | 365 | 4,379 | 4,642 | 4,920 |
| | Other | | | | | | | | | | | | | | | | |
| | Total Expenditure - Functional | 8,620 | 8,620 | 8,620 | 8,620 | 8,620 | 8,620 | 8,620 | 8,620 | 8,620 | 8,620 | 8,620 | 8,620 | 8,620 | 103,647 | 102,531 | 111,164 |
| | Surplus/(Deficit) before assoc. | 665 | 665 | 665 | 665 | 476 | 665 | 665 | 665 | 665 | 665 | 665 | 665 | 665 | 7,776 | 9,853 | 9,938 |
| | Share of surplus/(deficit) of associate | | | | | | | | | | | | | | | | |
| | Surplus/(Deficit) | 665 | 665 | 665 | 665 | 476 | 665 | 665 | 665 | 665 | 665 | 665 | 665 | 665 | 7,776 | 9,853 | 9,938 |
| 1 | | | | | | | | | | | | | | | | | |

1. Surplus (Deficit) must reconcile with Budgeted Financial Performance

KZN227 Richmond - Supporting Table SA28 Budgeted monthly capital expenditure (municipal vote)

| Description | Ref | Budget Year 2017/18 | | | | | | | | | | | | Medium Term Revenue and Expenditure Framework | | |
|--|-----|---------------------|--------|-------|---------|-------|-------|---------|-------|-------|-------|-------|-------|---|------------------------|------------------------|
| | | July | August | Sept. | October | Nov. | Dec. | January | Feb. | March | April | May | June | Budget Year 2017/18 | Budget Year +1 2018/19 | Budget Year +2 2019/20 |
| R thousand | | | | | | | | | | | | | | | | |
| Multi-year expenditure to be appropriated | 1 | | | | | | | | | | | | | | | |
| Vote 1 - EXECUTIVE AND COUNCIL | | | | | | | | | | | | | | | | |
| Vote 2 - FINANCE AND ADMIN | | | | | | | | | | | | | | | | |
| Vote 3 - PLANNING AND DEVELOPMENT | | | | | | | | | | | | | | | | |
| Vote 4 - COMMUNITY AND SOCIAL SERVICES | | | | | | | | | | | | | | | | |
| Vote 5 - HOUSING | | | | | | | | | | | | | | | | |
| Vote 6 - PUBLIC SAFETY | | | | | | | | | | | | | | | | |
| Vote 7 - SPORTS AND RECREATION | | | | | | | | | | | | | | | | |
| Vote 8 - WASTE MANAGEMENT | | | | | | | | | | | | | | | | |
| Vote 9 - WASTE WATER MANAGEMENT | | | | | | | | | | | | | | | | |
| Vote 10 - ROADS TRANSPORT | | | | | | | | | | | | | | | | |
| Vote 11 - Null | | | | | | | | | | | | | | | | |
| Vote 12 - Null | | | | | | | | | | | | | | | | |
| Vote 13 - Null | | | | | | | | | | | | | | | | |
| Vote 14 - Null | | | | | | | | | | | | | | | | |
| Vote 15 - Null | | | | | | | | | | | | | | | | |
| Capital multi-year expenditure sub-total | 2 | | | | | | | | | | | | | | | |
| Single-year expenditure to be appropriated | | | | | | | | | | | | | | | | |
| Vote 1 - EXECUTIVE AND COUNCIL | | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 25 | | |
| Vote 2 - FINANCE AND ADMIN | | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 185 | | |
| Vote 3 - PLANNING AND DEVELOPMENT | | | | | | | | | | | | | | | | |
| Vote 4 - COMMUNITY AND SOCIAL SERVICES | | 35 | 35 | 35 | 35 | 35 | 35 | 35 | 35 | 35 | 35 | 35 | 35 | 425 | | |
| Vote 5 - HOUSING | | | | | | | | | | | | | | | | |
| Vote 6 - PUBLIC SAFETY | | 168 | 168 | 168 | 168 | 168 | 168 | 168 | 168 | 168 | 168 | 168 | 168 | 2,010 | | |
| Vote 7 - SPORTS AND RECREATION | | | | | | | | | | | | | | 5,387 | | |
| Vote 8 - WASTE MANAGEMENT | | | | | | | | | | | | | | | | |
| Vote 9 - WASTE WATER MANAGEMENT | | | | | | | | | | | | | | | | |
| Vote 10 - ROADS TRANSPORT | | 1,538 | 1,538 | 1,538 | 1,538 | 1,538 | 1,538 | 1,538 | 1,538 | 1,538 | 1,538 | 1,538 | 1,538 | 12,973 | 18,567 | 19,418 |
| Vote 11 - Null | | | | | | | | | | | | | | | | |
| Vote 12 - Null | | | | | | | | | | | | | | | | |
| Vote 13 - Null | | | | | | | | | | | | | | | | |
| Vote 14 - Null | | | | | | | | | | | | | | | | |
| Vote 15 - Null | | | | | | | | | | | | | | | | |
| Capital single-year expenditure sub-total | 2 | 1,759 | 1,759 | 1,759 | 1,759 | 1,759 | 1,759 | 1,759 | 1,759 | 1,759 | 1,759 | 1,759 | 1,759 | 21,005 | 18,567 | 19,418 |
| Total Capital Expenditure | 2 | 1,759 | 1,759 | 1,759 | 1,759 | 1,759 | 1,759 | 1,759 | 1,759 | 1,759 | 1,759 | 1,759 | 1,759 | 21,005 | 18,567 | 19,418 |

References

1. Table should be completed as either Multi-Year expenditure appropriation or Budget Year and Forward Year estimates
2. Total Capital Expenditure must reconcile to Budgeted Capital Expenditure

KZN227 Richmond - Supporting Table SA29 Budgeted monthly capital expenditure (functional classification)

| R thousand | Description | Ref | Budget Year 2017/18 | | | | | | | | | | | | Medium Term Revenue and Expenditure Framework | | |
|------------|---|-----|---------------------|--------|-------|---------|-------|-------|---------|-------|-------|-------|-------|------|---|------------------------|------------------------|
| | | | July | August | Sept. | October | Nov. | Dec. | January | Feb. | March | April | May | June | Budget Year 2017/18 | Budget Year +1 2018/19 | Budget Year +2 2019/20 |
| | Capital Expenditure - Functional | 1 | | | | | | | | | | | | | | | |
| | <i>Governance and administration</i> | | | | | | | | | | | | | | | | |
| | Executive and council | | 60 | 25 | 50 | 100 | - | - | - | - | - | - | - | - | 210 | - | - |
| | Finance and administration | | 35 | 35 | 50 | 100 | - | - | - | - | - | - | - | - | 25 | - | - |
| | Internal audit | | - | - | - | - | - | - | - | - | - | - | - | - | 185 | - | - |
| | <i>Community and public safety</i> | | | | | | | | | | | | | | | | |
| | Community and social services | | 1,847 | 1,847 | 2,272 | 1,847 | 1,847 | 10 | - | - | - | - | - | (0) | 7,822 | - | - |
| | Sport and recreation | | - | - | 425 | - | - | - | - | - | - | - | - | - | 425 | - | - |
| | Public safety | | 1,347 | 1,347 | 1,347 | 1,347 | 1,347 | - | - | - | - | - | - | (0) | 5,387 | - | - |
| | Housing | | 500 | 500 | 500 | 500 | 500 | 10 | - | - | - | - | - | - | 2,010 | - | - |
| | Health | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| | <i>Economic and environmental services</i> | | | | | | | | | | | | | | | | |
| | Planning and development | | 1,297 | 1,297 | 1,297 | 1,297 | 1,297 | 1,297 | 1,297 | 1,297 | 1,297 | 1,297 | 1,297 | - | 12,973 | 18,567 | 19,418 |
| | Road transport | | 1,297 | 1,297 | 1,297 | 1,297 | 1,297 | 1,297 | 1,297 | 1,297 | 1,297 | 1,297 | 1,297 | 0 | - | - | - |
| | Environmental protection | | - | - | - | - | - | - | - | - | - | - | - | 0 | 12,973 | 18,567 | 19,418 |
| | <i>Trading services</i> | | | | | | | | | | | | | | | | |
| | Energy sources | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| | Water management | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| | Waste water management | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| | Waste management | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| | <i>Other</i> | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| | Total Capital Expenditure - Functional | 2 | - | 3,204 | 3,619 | 3,244 | 3,144 | 1,307 | 1,297 | 1,297 | 1,297 | 1,297 | 1,297 | 0 | 21,005 | 18,567 | 19,418 |
| | Funded by: | | | | | | | | | | | | | | | | |
| | National Government | | 8,880 | | | | | 4,600 | | | | | | 0 | 17,760 | 18,567 | 19,418 |
| | Provincial Government | | | | | | | | | | 4,380 | | | - | - | - | - |
| | District Municipality | | | | | | | | | | | | | - | - | - | - |
| | Other transfers and grants | | | 325 | 325 | 325 | 325 | 325 | 325 | 325 | 325 | 325 | 325 | - | 3,245 | - | - |
| | Transfers recognised - capital | | | 325 | 325 | 325 | 325 | 325 | 325 | 325 | 325 | 325 | 325 | - | - | - | - |
| | Public contributions & donations | | 8,880 | 325 | 325 | 325 | 325 | 4,825 | 325 | 325 | 4,705 | 325 | 325 | 0 | 21,005 | 18,567 | 19,418 |
| | Borrowing | | | | | | | | | | | | | - | - | - | - |
| | Internally generated funds | | | | | | | | | | | | | - | - | - | - |
| | Total Capital Funding | | 8,880 | 325 | 325 | 325 | 325 | 4,825 | 325 | 325 | 4,705 | 325 | 325 | 0 | 21,005 | 18,567 | 19,418 |
| | References | | | | | | | | | | | | | | | | |

1. Table should be completed as either Multi-Year expenditure appropriation or Budget Year and Forward Year estimates

2. Total Capital Expenditure must reconcile to Budgeted Capital Expenditure

check

| MONTHLY CASH FLOWS | | Budget Year 2017/18 | | | | | | | | | | | | Medium Term Revenue and Expenditure Framework | | |
|--|--|---------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|-----------------|---|------------------------|------------------------|
| R thousand | | July | August | Sept | October | November | December | January | February | March | April | May | June | Budget Year 2017/18 | Budget Year +1 2018/19 | Budget Year +2 2019/20 |
| Cash Receipts by Source | | | | | | | | | | | | | | | | |
| Property rates | | 1,255 | 1,253 | 1,253 | 1,253 | 1,253 | 1,253 | 1,253 | 1,253 | 1,253 | 1,253 | 1,253 | (251) | 15,536 | 15,942 | 16,869 |
| Service charges - electricity revenue | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Service charges - water revenue | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Service charges - sanitation revenue | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Service charges - refuse revenue | | 85 | 90 | 90 | 85 | 90 | 70 | 70 | 70 | 70 | 70 | 70 | 66 | 856 | 1,104 | 1,202 |
| Service charges - other | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Rental of facilities and equipment | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Interest earned - external investments | | 55 | 55 | 55 | 55 | 55 | 55 | 55 | 55 | 55 | 55 | 55 | 55 | 866 | 890 | 657 |
| Interest earned - outstanding debtors | | 253 | 253 | 253 | 253 | 253 | 253 | 253 | 253 | 253 | 253 | 253 | 253 | 3,040 | 3,540 | 3,540 |
| Dividends received | | 6 | 6 | 6 | 6 | 6 | 6 | 6 | 6 | 6 | 6 | 6 | 6 | 70 | 72 | 75 |
| Fines, penalties and forfeits | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Licences and permits | | 73 | 73 | 73 | 73 | 73 | 73 | 73 | 73 | 73 | 73 | 73 | 73 | 870 | 885 | 922 |
| Agency services | | 65 | 65 | 65 | 65 | 65 | 65 | 65 | 65 | 65 | 65 | 65 | 65 | 779 | 831 | 987 |
| Transfer receipts - operational | | 5,981 | 5,981 | 5,981 | 5,981 | 5,981 | 5,981 | 5,981 | 5,981 | 5,981 | 5,981 | 5,981 | 5,981 | 72,463 | 71,131 | 76,881 |
| Other revenue | | 48 | 48 | 48 | 48 | 48 | 48 | 48 | 48 | 48 | 48 | 48 | 48 | 575 | 594 | 622 |
| Cash Receipts by Source | | 7,798 | 7,793 | 7,793 | 7,778 | 7,773 | 7,783 | 7,783 | 7,783 | 7,783 | 7,783 | 7,783 | 7,720 | 92,844 | 94,771 | 101,695 |
| Other Cash Flows by Source | | | | | | | | | | | | | | | | |
| Transfer receipts - capital | | 1,558 | 1,558 | 1,558 | 1,558 | 1,558 | 1,558 | 1,558 | 1,558 | 1,558 | 1,558 | 1,558 | 623 | 17,760 | 18,587 | 19,412 |
| Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions) & Transfers and subsidies - capital (in-kind - all) | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Proceeds on disposal of PPE | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Short term loans | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Borrowing long term/financing | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Increase (decrease) in consumer deposits | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Increase (decrease) in non-current debtors | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Decrease (increase) other non-current receivables | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Decrease (increase) in non-current investments | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Total Cash Receipts by Source | | 9,356 | 9,351 | 9,351 | 9,336 | 9,331 | 9,341 | 9,341 | 9,341 | 9,341 | 9,341 | 9,341 | 7,833 | 110,604 | 113,358 | 121,113 |
| Cash Payments by Type | | | | | | | | | | | | | | | | |
| Employee related costs | | 3,308 | 3,308 | 3,308 | 3,308 | 3,307 | 3,308 | 3,308 | 3,308 | 3,308 | 3,308 | 3,308 | 3,308 | 3,325 | 45,900 | 50,401 |
| Remuneration of councillors | | 426 | 426 | 426 | 426 | 426 | 426 | 426 | 426 | 426 | 426 | 426 | 426 | 5,108 | 5,416 | 5,721 |
| Finance charges | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 18 | 17 | 19 |
| Bulk purchases - Electricity | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Bulk purchases - Water & Sewer | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Other materials | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Contracted services | | 2,023 | 2,023 | 2,023 | 2,023 | 2,023 | 2,023 | 2,023 | 2,023 | 2,023 | 2,023 | 2,023 | 2,023 | 24,775 | 22,155 | 26,088 |
| Transfers and grants - other municipalities | | 120 | 120 | 120 | 120 | 120 | 120 | 120 | 120 | 120 | 120 | 120 | 120 | 1,443 | - | - |
| Transfers and grants - other | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Other expenditure | | 48 | 48 | 48 | 48 | 48 | 48 | 48 | 48 | 48 | 48 | 48 | 48 | - | - | - |
| Cash Payments by Type | | 6,426 | 6,426 | 6,426 | 6,426 | 6,615 | 6,426 | 6,426 | 6,426 | 6,426 | 6,426 | 6,426 | 6,426 | 21,299 | 75,379 | 82,451 |
| Other Cash Flows/Payments by Type | | | | | | | | | | | | | | | | |
| Capital assets | | 1,760 | 1,760 | 1,760 | 1,760 | 1,760 | 1,760 | 1,760 | 1,760 | 1,760 | 1,760 | 1,760 | 1,760 | 21,005 | 18,567 | 19,418 |
| Repayment of borrowing | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Other Cash Flows/Payments | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Total Cash Payments by Type | | 6,186 | 6,186 | 6,186 | 6,186 | 6,373 | 6,186 | 6,186 | 6,186 | 6,186 | 6,186 | 6,186 | 6,186 | 113,178 | 93,945 | 101,689 |
| NET INCREASE/(DECREASE) IN CASH HELD | | 1,170 | 1,165 | 1,165 | 1,150 | 956 | 1,155 | 1,155 | 1,155 | 1,155 | 1,155 | 1,270 | (15,226) | (2,573) | 19,382 | 19,244 |

KZN227 Richmond - NOT REQUIRED - municipality does not have entities

[illegible]

KZN227 Richmond - Supporting Table SA32 List of external mechanisms

| External mechanism Name of organisation | Yrs/ Mths | Period of agreement 1. | Service provided | Expiry date of service delivery agreement or contract | Monetary value of agreement 2. |
|--|--------------|---------------------------|--|---|-----------------------------------|
| | | Number | | | R thousand |
| Khuselani Security Services | Yrs | 3 | Security Services at Municipal Buildings | 30 June 2018 | € 299 |

References

1. Total agreement period from commencement until end
2. Annual value

KZN227 Richmond - Supporting Table SA33 Contracts having future budgetary implications

| Description | Ref | Preceding Years | Current Year 2016/17 | 2017/18 Medium Term Revenue & Expenditure Framework | | | Forecast 2020/21 | Forecast 2021/22 | Forecast 2022/23 | Forecast 2023/24 | Forecast 2024/25 | Forecast 2025/26 | Forecast 2026/27 | Total Contract Value |
|--|-----|-----------------|----------------------|---|------------------------|------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|----------------------|
| | | | | Budget Year 2017/18 | Budget Year +1 2018/19 | Budget Year +2 2019/20 | | | | | | | | |
| R thousand | 1,3 | Total | Original Budget | | | | Estimate | Estimate | Estimate | Estimate | Estimate | Estimate | Estimate | Estimate |
| Parent Municipality: | 2 | | | | | | | | | | | | | |
| Revenue Obligation By Contract | | | | | | | | | | | | | | |
| Contract 1 | | | | | | | | | | | | | | |
| Contract 2 | | | | | | | | | | | | | | |
| Contract 3 etc | | | | | | | | | | | | | | |
| Total Operating Revenue Implication | | | | | | | | | | | | | | |
| Expenditure Obligation By Contract | 2 | | | | | | | | | | | | | |
| Insurance (Indwe) | | | 780 | 840 | 848 | 889 | | | | | | | | |
| Munroft (FMS) | | | 2,981 | 1,412 | 1,553 | 1,798 | 1,879 | 2,067 | | | | | | 3,327 |
| Mills Firchet (Vauers) | | | 761 | 165 | 176 | 189 | 202 | 216 | | | | | | 11,499 |
| Total Operating Expenditure Implication | | | 4,422 | 2,376 | 2,577 | 2,796 | 2,081 | 2,283 | | | | | | 16,535 |
| Capital Expenditure Obligation By Contract | 2 | | | | | | | | | | | | | |
| Contract 1 | | | | | | | | | | | | | | |
| Contract 2 | | | | | | | | | | | | | | |
| Contract 3 etc | | | | | | | | | | | | | | |
| Total Capital Expenditure Implication | | | | | | | | | | | | | | |
| Total Parent Expenditure Implication | | | 4,422 | 2,376 | 2,577 | 2,796 | 2,081 | 2,283 | | | | | | 16,535 |
| Entities: | 2 | | | | | | | | | | | | | |
| Revenue Obligation By Contract | | | | | | | | | | | | | | |
| Contract 1 | | | | | | | | | | | | | | |
| Contract 2 | | | | | | | | | | | | | | |
| Contract 3 etc | | | | | | | | | | | | | | |
| Total Operating Revenue Implication | | | | | | | | | | | | | | |
| Expenditure Obligation By Contract | 2 | | | | | | | | | | | | | |
| Contract 1 | | | | | | | | | | | | | | |
| Contract 2 | | | | | | | | | | | | | | |
| Contract 3 etc | | | | | | | | | | | | | | |
| Total Operating Expenditure Implication | | | | | | | | | | | | | | |
| Capital Expenditure Obligation By Contract | 2 | | | | | | | | | | | | | |
| Contract 1 | | | | | | | | | | | | | | |
| Contract 2 | | | | | | | | | | | | | | |
| Contract 3 etc | | | | | | | | | | | | | | |
| Total Capital Expenditure Implication | | | | | | | | | | | | | | |
| Total Entity Expenditure Implication | | | | | | | | | | | | | | |
| Reconciles | | | | | | | | | | | | | | |

1. Total Implication for all preceding years to be summed and total stated in 'Preceding Years' column

2. List all contracts with future financial obligations beyond the three years covered by the MTRF (MFMA s33)

3. For municipalities with approved total revenue not exceeding R250 m - all contracts with an annual cost greater than R500 000. For municipalities with approved total revenue greater than R250 m - all contracts with an annual cost greater than R1 million. For municipalities with approved total revenue greater than R500 m - all contracts with an annual cost greater than R5 million

KZN227 Richmond - Supporting Table SA34a Capital expenditure on new assets by asset class

| Description | Ref | 2013/14 | 2014/15 | 2015/16 | Current Year 2016/17 | | | 2017/18 Medium Term Revenue & Expenditure Framework | | |
|--|-----|-----------------|-----------------|-----------------|----------------------|-----------------|--------------------|---|------------------------|------------------------|
| | | Audited Outcome | Audited Outcome | Audited Outcome | Original Budget | Adjusted Budget | Full Year Forecast | Budget Year 2017/18 | Budget Year +1 2018/19 | Budget Year +2 2019/20 |
| R thousand | 1 | | | | | | | | | |
| Capital expenditure on new assets by Asset Class/Sub-class | | | | | | | | | | |
| Infrastructure | | - | - | - | - | - | - | 600 | - | - |
| Roads Infrastructure | | - | - | - | - | - | - | - | - | - |
| Roads | | - | - | - | - | - | - | - | - | - |
| Road Structures | | - | - | - | - | - | - | - | - | - |
| Road Furniture | | - | - | - | - | - | - | - | - | - |
| Capital Spares | | - | - | - | - | - | - | - | - | - |
| Storm water Infrastructure | | - | - | - | - | - | - | - | - | - |
| Drainage Collection | | - | - | - | - | - | - | - | - | - |
| Storm water Conveyance | | - | - | - | - | - | - | - | - | - |
| Attenuation | | - | - | - | - | - | - | - | - | - |
| Electrical Infrastructure | | - | - | - | - | - | - | 600 | - | - |
| Power Plants | | - | - | - | - | - | - | - | - | - |
| HV Substations | | - | - | - | - | - | - | - | - | - |
| HV Switching Station | | - | - | - | - | - | - | - | - | - |
| HV Transmission Conductors | | - | - | - | - | - | - | - | - | - |
| MV Substations | | - | - | - | - | - | - | - | - | - |
| MV Switching Stations | | - | - | - | - | - | - | - | - | - |
| Networks | | - | - | - | - | - | - | - | - | - |
| LV Networks | | - | - | - | - | - | - | - | - | - |
| Capital Spares | | - | - | - | - | - | - | 600 | - | - |
| Water Supply Infrastructure | | - | - | - | - | - | - | - | - | - |
| Dams and Weirs | | - | - | - | - | - | - | - | - | - |
| Boreholes | | - | - | - | - | - | - | - | - | - |
| Reservoirs | | - | - | - | - | - | - | - | - | - |
| Pump Stations | | - | - | - | - | - | - | - | - | - |
| Water Treatment Works | | - | - | - | - | - | - | - | - | - |
| Bulk Mains | | - | - | - | - | - | - | - | - | - |
| Distribution | | - | - | - | - | - | - | - | - | - |
| Distribution Points | | - | - | - | - | - | - | - | - | - |
| PRV Stations | | - | - | - | - | - | - | - | - | - |
| Capital Spares | | - | - | - | - | - | - | - | - | - |
| Sanitation Infrastructure | | - | - | - | - | - | - | - | - | - |
| Pump Station | | - | - | - | - | - | - | - | - | - |
| Reticulation | | - | - | - | - | - | - | - | - | - |
| Waste Water Treatment Works | | - | - | - | - | - | - | - | - | - |
| Outfall Sewers | | - | - | - | - | - | - | - | - | - |
| Toilet Facilities | | - | - | - | - | - | - | - | - | - |
| Capital Spares | | - | - | - | - | - | - | - | - | - |
| Solid Waste Infrastructure | | - | - | - | - | - | - | - | - | - |
| Landfill Sites | | - | - | - | - | - | - | - | - | - |
| Waste Transfer Stations | | - | - | - | - | - | - | - | - | - |
| Waste Processing Facilities | | - | - | - | - | - | - | - | - | - |
| Waste Drop-off Points | | - | - | - | - | - | - | - | - | - |
| Waste Separation Facilities | | - | - | - | - | - | - | - | - | - |
| Electricity Generation Facilities | | - | - | - | - | - | - | - | - | - |
| Capital Spares | | - | - | - | - | - | - | - | - | - |
| Rail Infrastructure | | - | - | - | - | - | - | - | - | - |
| Rail Lines | | - | - | - | - | - | - | - | - | - |
| Rail Structures | | - | - | - | - | - | - | - | - | - |
| Rail Furniture | | - | - | - | - | - | - | - | - | - |
| Drainage Collection | | - | - | - | - | - | - | - | - | - |
| Storm water Conveyance | | - | - | - | - | - | - | - | - | - |
| Attenuation | | - | - | - | - | - | - | - | - | - |
| MV Substations | | - | - | - | - | - | - | - | - | - |
| LV Networks | | - | - | - | - | - | - | - | - | - |
| Capital Spares | | - | - | - | - | - | - | - | - | - |
| Coastal Infrastructure | | - | - | - | - | - | - | - | - | - |
| Sand Pumps | | - | - | - | - | - | - | - | - | - |
| Piers | | - | - | - | - | - | - | - | - | - |
| Revetments | | - | - | - | - | - | - | - | - | - |

| | | | | | | | | | | | |
|---|---|--|--|--|--|--|--|--|-------|--|--|
| Biological or Cultivated Assets | | | | | | | | | | | |
| Biological or Cultivated Assets | | | | | | | | | | | |
| Intangible Assets | | | | | | | | | | | |
| Servitudes | | | | | | | | | | | |
| Licences and Rights | | | | | | | | | | | |
| Water Rights | | | | | | | | | | | |
| Effluent Licenses | | | | | | | | | | | |
| Solid Waste Licenses | | | | | | | | | | | |
| Computer Software and Applications | | | | | | | | | | | |
| Load Settlement Software Applications | | | | | | | | | | | |
| Unspecified | | | | | | | | | | | |
| Computer Equipment | | | | | | | | | | | |
| Computer Equipment | | | | | | | | | 60 | | |
| | | | | | | | | | 60 | | |
| Furniture and Office Equipment | | | | | | | | | | | |
| Furniture and Office Equipment | | | | | | | | | 25 | | |
| | | | | | | | | | 25 | | |
| Machinery and Equipment | | | | | | | | | | | |
| Machinery and Equipment | | | | | | | | | 50 | | |
| | | | | | | | | | 50 | | |
| Transport Assets | | | | | | | | | | | |
| Transport Assets | | | | | | | | | 10 | | |
| | | | | | | | | | 10 | | |
| Libraries | | | | | | | | | | | |
| Libraries | | | | | | | | | | | |
| Zoo's, Marine and Non-biological Animals | | | | | | | | | | | |
| Zoo's, Marine and Non-biological Animals | | | | | | | | | | | |
| Total Capital Expenditure on new assets | 1 | | | | | | | | 6,632 | | |

References

1. Total Capital Expenditure on new assets (SA34a) plus Total Capital Expenditure on renewal of existing assets (SA34b) plus Total Capital Expenditure on upgrading of existing assets (SA34e) must reconcile to total capital.

check balance

21,005,250

-2,438,450

851,200

KZN227 Richmond - Supporting Table SA34b Capital expenditure on the renewal of existing assets by asset class

| Description | Ref | 2013/14 | 2014/15 | 2015/16 | Current Year 2016/17 | | | 2017/18 Medium Term Revenue & Expenditure Framework | | |
|---|-----|-----------------|-----------------|-----------------|----------------------|-----------------|--------------------|---|------------------------|------------------------|
| | | Audited Outcome | Audited Outcome | Audited Outcome | Original Budget | Adjusted Budget | Full Year Forecast | Budget Year 2017/18 | Budget Year +1 2018/19 | Budget Year +2 2019/20 |
| R thousand | 1 | | | | | | | | | |
| Capital expenditure on renewal of existing assets by Asset Class/Sub-class | | | | | | | | | | |
| Infrastructure | | - | - | - | - | - | - | - | - | - |
| Roads Infrastructure | | - | - | - | - | - | - | - | - | - |
| Roads | | - | - | - | - | - | - | - | - | - |
| Road Structures | | - | - | - | - | - | - | - | - | - |
| Road Furniture | | - | - | - | - | - | - | - | - | - |
| Capital Spares | | - | - | - | - | - | - | - | - | - |
| Storm water Infrastructure | | - | - | - | - | - | - | - | - | - |
| Drainage Collection | | - | - | - | - | - | - | - | - | - |
| Storm water Conveyance | | - | - | - | - | - | - | - | - | - |
| Attenuation | | - | - | - | - | - | - | - | - | - |
| Electrical Infrastructure | | - | - | - | - | - | - | - | - | - |
| Power Plants | | - | - | - | - | - | - | - | - | - |
| HV Substations | | - | - | - | - | - | - | - | - | - |
| HV Switching Station | | - | - | - | - | - | - | - | - | - |
| HV Transmission Conductors | | - | - | - | - | - | - | - | - | - |
| MV Substations | | - | - | - | - | - | - | - | - | - |
| MV Switching Stations | | - | - | - | - | - | - | - | - | - |
| MV Networks | | - | - | - | - | - | - | - | - | - |
| LV Networks | | - | - | - | - | - | - | - | - | - |
| Capital Spares | | - | - | - | - | - | - | - | - | - |
| Water Supply Infrastructure | | - | - | - | - | - | - | - | - | - |
| Dams and Weirs | | - | - | - | - | - | - | - | - | - |
| Boreholes | | - | - | - | - | - | - | - | - | - |
| Reservoirs | | - | - | - | - | - | - | - | - | - |
| Pump Stations | | - | - | - | - | - | - | - | - | - |
| Water Treatment Works | | - | - | - | - | - | - | - | - | - |
| Bulk Mains | | - | - | - | - | - | - | - | - | - |
| Distribution | | - | - | - | - | - | - | - | - | - |
| Distribution Points | | - | - | - | - | - | - | - | - | - |
| PRV Stations | | - | - | - | - | - | - | - | - | - |
| Capital Spares | | - | - | - | - | - | - | - | - | - |
| Sanitation Infrastructure | | - | - | - | - | - | - | - | - | - |
| Pump Station | | - | - | - | - | - | - | - | - | - |
| Reticulation | | - | - | - | - | - | - | - | - | - |
| Waste Water Treatment Works | | - | - | - | - | - | - | - | - | - |
| Outfall Sewers | | - | - | - | - | - | - | - | - | - |
| Toilet Facilities | | - | - | - | - | - | - | - | - | - |
| Capital Spares | | - | - | - | - | - | - | - | - | - |
| Solid Waste Infrastructure | | - | - | - | - | - | - | - | - | - |
| Landfill Sites | | - | - | - | - | - | - | - | - | - |
| Waste Transfer Stations | | - | - | - | - | - | - | - | - | - |
| Waste Processing Facilities | | - | - | - | - | - | - | - | - | - |
| Waste Drop-off Points | | - | - | - | - | - | - | - | - | - |
| Waste Separation Facilities | | - | - | - | - | - | - | - | - | - |
| Electricity Generation Facilities | | - | - | - | - | - | - | - | - | - |
| Capital Spares | | - | - | - | - | - | - | - | - | - |
| Rail Infrastructure | | - | - | - | - | - | - | - | - | - |
| Rail Lines | | - | - | - | - | - | - | - | - | - |
| Rail Structures | | - | - | - | - | - | - | - | - | - |
| Rail Furniture | | - | - | - | - | - | - | - | - | - |
| Drainage Collection | | - | - | - | - | - | - | - | - | - |
| Storm water Conveyance | | - | - | - | - | - | - | - | - | - |
| Attenuation | | - | - | - | - | - | - | - | - | - |
| MV Substations | | - | - | - | - | - | - | - | - | - |
| LV Networks | | - | - | - | - | - | - | - | - | - |
| Capital Spares | | - | - | - | - | - | - | - | - | - |
| Coastal Infrastructure | | - | - | - | - | - | - | - | - | - |
| Sand Pumps | | - | - | - | - | - | - | - | - | - |
| Piers | | - | - | - | - | - | - | - | - | - |
| Revetments | | - | - | - | - | - | - | - | - | - |
| Promenades | | - | - | - | - | - | - | - | - | - |
| Capital Spares | | - | - | - | - | - | - | - | - | - |
| Information and Communication Infrastructure | | - | - | - | - | - | - | - | - | - |
| Data Centres | | - | - | - | - | - | - | - | - | - |
| Core Layers | | - | - | - | - | - | - | - | - | - |
| Distribution Layers | | - | - | - | - | - | - | - | - | - |
| Capital Spares | | - | - | - | - | - | - | - | - | - |
| Community Assets | | - | - | - | - | - | - | 2,400 | - | - |
| Community Facilities | | - | - | - | - | - | - | 2,000 | - | - |

| | | | | | | | | | |
|---|---|------|------|------|------|------|------|-------|------|
| Zoo's Marine and Non-biological Animals | | | | | | | | | |
| Zoo's, Marine and Non-biological Animals | | | | | | | | | |
| Total Capital Expenditure on renewal of existing assets | 1 | - | - | - | - | - | - | 2,400 | - |
| Renewal of Existing Assets as % of total capex | | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 11.4% | 0.0% |
| Renewal of Existing Assets as % of deprecn* | | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 12.1% | 0.0% |

References

1. Total Capital Expenditure on renewal of existing assets (SA34b) plus Total Capital Expenditure on new assets (SA34a) plus Total Capital Expenditure on upgrading of existing assets (SA34e) must reconcile to total capital expenditure (SA34d).

check balance

21,005,250 -2,438,460 851,200

KZN227 Richmond - Supporting Table SA34c Repairs and maintenance expenditure by asset class

[illegible]

[illegible]

| | | | | | | | | | | | |
|---|----------|--|--|--|--|--|--|---------------|---------------|---------------|--|
| Biological or Cultivated Assets | | | | | | | | | | | |
| Intangible Assets | | | | | | | | | | | |
| Servitudes | | | | | | | | | | | |
| Licences and Rights | | | | | | | | | | | |
| Water Rights | | | | | | | | | | | |
| Effluent Licenses | | | | | | | | | | | |
| Solid Waste Licenses | | | | | | | | | | | |
| Computer Software and Applications | | | | | | | | | | | |
| Load Settlement Software Applications | | | | | | | | | | | |
| Unspecified | | | | | | | | | | | |
| Computer Equipment | | | | | | | | | | | |
| Computer Equipment | | | | | | | | 233 | 250 | 267 | |
| | | | | | | | | 230 | 250 | 267 | |
| Furniture and Office Equipment | | | | | | | | | | | |
| Furniture and Office Equipment | | | | | | | | 254 | 272 | 291 | |
| | | | | | | | | 254 | 272 | 291 | |
| Machinery and Equipment | | | | | | | | | | | |
| Machinery and Equipment | | | | | | | | 323 | 345 | 369 | |
| | | | | | | | | 320 | 345 | 369 | |
| Transport Assets | | | | | | | | | | | |
| Transport Assets | | | | | | | | 508 | 544 | 582 | |
| | | | | | | | | 508 | 544 | 582 | |
| Libraries | | | | | | | | | | | |
| Libraries | | | | | | | | | | | |
| Zoo's, Marine and Non-biological Animals | | | | | | | | | | | |
| Zoo's, Marine and Non-biological Animals | | | | | | | | | | | |
| Total Depreciation | 1 | | | | | | | 12,558 | 13,312 | 14,110 | |

References

1. Depreciation based on write down values. Not including Depreciation resulting from revaluation.

Check

12,558

1,445

1,528

KZN227 Richmond - Supporting Table SA34e Capital expenditure on the upgrading of existing assets by asset class

| Supporting Table 6: Capital expenditure on the upgrading of existing assets by asset class | | | | | | | | | | |
|--|-----|-----------------|-----------------|-----------------|----------------------|-----------------|--------------------|---|------------------------|------------------------|
| Description | Ref | 2013/14 | 2014/15 | 2015/16 | Current Year 2016/17 | | | 2017/18 Medium Term Revenue & Expenditure Framework | | |
| | | Audited Outcome | Audited Outcome | Audited Outcome | Original Budget | Adjusted Budget | Full Year Forecast | Budget Year 2017/18 | Budget Year +1 2018/19 | Budget Year +2 2019/20 |
| R thousand | 1 | | | | | | | | | |
| Capital expenditure on upgrading of existing assets by Asset Class/Sub-class | | | | | | | | | | |
| Infrastructure | | - | - | - | - | - | - | 11,973 | 18,567 | 19,418 |
| Roads Infrastructure | | - | - | - | - | - | - | - | - | - |
| Roads | | - | - | - | - | - | - | 11,973 | 18,567 | 19,418 |
| Road Structures | | - | - | - | - | - | - | - | - | - |
| Road Furniture | | - | - | - | - | - | - | - | - | - |
| Capital Spares | | - | - | - | - | - | - | - | - | - |
| Storm water Infrastructure | | - | - | - | - | - | - | - | - | - |
| Drainage Collection | | - | - | - | - | - | - | - | - | - |
| Storm water Conveyance | | - | - | - | - | - | - | - | - | - |
| Attenuation | | - | - | - | - | - | - | - | - | - |
| Electrical Infrastructure | | - | - | - | - | - | - | - | - | - |
| Power Plants | | - | - | - | - | - | - | - | - | - |
| HV Substations | | - | - | - | - | - | - | - | - | - |
| HV Switching Station | | - | - | - | - | - | - | - | - | - |
| HV Transmission Conductors | | - | - | - | - | - | - | - | - | - |
| MV Substations | | - | - | - | - | - | - | - | - | - |
| MV Switching Stations | | - | - | - | - | - | - | - | - | - |
| MV Networks | | - | - | - | - | - | - | - | - | - |
| LV Networks | | - | - | - | - | - | - | - | - | - |
| Capital Spares | | - | - | - | - | - | - | - | - | - |
| Water Supply Infrastructure | | - | - | - | - | - | - | - | - | - |
| Dams and Weirs | | - | - | - | - | - | - | - | - | - |
| Boreholes | | - | - | - | - | - | - | - | - | - |
| Reservoirs | | - | - | - | - | - | - | - | - | - |
| Pump Stations | | - | - | - | - | - | - | - | - | - |
| Water Treatment Works | | - | - | - | - | - | - | - | - | - |
| Bulk Mains | | - | - | - | - | - | - | - | - | - |
| Distribution | | - | - | - | - | - | - | - | - | - |
| Distribution Points | | - | - | - | - | - | - | - | - | - |
| PRV Stations | | - | - | - | - | - | - | - | - | - |
| Capital Spares | | - | - | - | - | - | - | - | - | - |
| Sanitation Infrastructure | | - | - | - | - | - | - | - | - | - |
| Pump Station | | - | - | - | - | - | - | - | - | - |
| Reticulation | | - | - | - | - | - | - | - | - | - |
| Waste Water Treatment Works | | - | - | - | - | - | - | - | - | - |
| Outfall Sewers | | - | - | - | - | - | - | - | - | - |
| Toilet Facilities | | - | - | - | - | - | - | - | - | - |
| Capital Spares | | - | - | - | - | - | - | - | - | - |
| Solid Waste Infrastructure | | - | - | - | - | - | - | - | - | - |
| Landfill Sites | | - | - | - | - | - | - | - | - | - |
| Waste Transfer Stations | | - | - | - | - | - | - | - | - | - |
| Waste Processing Facilities | | - | - | - | - | - | - | - | - | - |
| Waste Drop-off Points | | - | - | - | - | - | - | - | - | - |
| Waste Separation Facilities | | - | - | - | - | - | - | - | - | - |
| Electricity Generation Facilities | | - | - | - | - | - | - | - | - | - |
| Capital Spares | | - | - | - | - | - | - | - | - | - |
| Rail Infrastructure | | - | - | - | - | - | - | - | - | - |
| Rail Lines | | - | - | - | - | - | - | - | - | - |
| Rail Structures | | - | - | - | - | - | - | - | - | - |
| Rail Furniture | | - | - | - | - | - | - | - | - | - |
| Drainage Collection | | - | - | - | - | - | - | - | - | - |
| Storm water Conveyance | | - | - | - | - | - | - | - | - | - |
| Attenuation | | - | - | - | - | - | - | - | - | - |
| MV Substations | | - | - | - | - | - | - | - | - | - |
| LV Networks | | - | - | - | - | - | - | - | - | - |
| Capital Spares | | - | - | - | - | - | - | - | - | - |
| Coastal Infrastructure | | - | - | - | - | - | - | - | - | - |
| Sand Pumps | | - | - | - | - | - | - | - | - | - |
| Piers | | - | - | - | - | - | - | - | - | - |
| Revetments | | - | - | - | - | - | - | - | - | - |
| Promenades | | - | - | - | - | - | - | - | - | - |
| Capital Spares | | - | - | - | - | - | - | - | - | - |
| Information and Communication Infrastructure | | - | - | - | - | - | - | - | - | - |
| Data Centres | | - | - | - | - | - | - | - | - | - |
| Core Layers | | - | - | - | - | - | - | - | - | - |
| Distribution Layers | | - | - | - | - | - | - | - | - | - |
| Capital Spares | | - | - | - | - | - | - | - | - | - |
| Community Assets | | - | - | - | - | - | - | - | - | - |
| Community Facilities | | - | - | - | - | - | - | - | - | - |

| | | | | | | | | | | |
|--|----------|------|------|------|------|------|------|---------------|---------------|---------------|
| Zoo's, Marine and Non-biological Animals | | - | - | - | - | - | - | - | - | - |
| Zoo's, Marine and Non-biological Animals | | - | - | - | - | - | - | - | - | - |
| Total Capital Expenditure on upgrading of existing assets | 1 | - | - | - | - | - | - | 11,973 | 18,567 | 19,418 |
| Upgrading of Existing Assets as % of total capex | | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 57.0% | 100.0% | 100.0% |
| Upgrading of Existing Assets as % of deprecn* | | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 95.3% | 139.5% | 137.6% |
| References | | | | | | | | | | |

References

1. Total Capital Expenditure on upgrading of existing assets (SA34a) plus Total Capital Expenditure on new assets (SA34a) plus Total Capital Expenditure on renewal of existing assets (SA34b) must reconcile to total capital exp

check balance

21,005,250 -2,438,450 851,200

KZN227 Richmond - Supporting Table SA35 Future financial implications of the capital budget

| Vote Description R thousand | Ref | 2017/18 Medium Term Revenue & Expenditure Framework | | | Forecasts | | | |
|---|----------|---|------------------------|------------------------|------------------|------------------|------------------|---------------|
| | | Budget Year 2017/18 | Budget Year +1 2018/19 | Budget Year +2 2019/20 | Forecast 2020/21 | Forecast 2021/22 | Forecast 2022/23 | Present value |
| Capital expenditure | 1 | | | | | | | |
| Vote 1 - EXECUTIVE AND COUNCIL | | 25 | - | - | | | | |
| Vote 2 - FINANCE AND ADMIN | | 185 | - | - | | | | |
| Vote 3 - PLANNING AND DEVELOPMENT | | - | - | - | | | | |
| Vote 4 - COMMUNITY AND SOCIAL SERVICES | | 425 | - | - | | | | |
| Vote 5 - HOUSING | | - | - | - | | | | |
| Vote 6 - PUBLIC SAFETY | | 2,010 | - | - | | | | |
| Vote 7 - SPORTS AND RECREATION | | 5,387 | - | - | | | | |
| Vote 8 - WASTE MANAGEMENT | | - | - | - | | | | |
| Vote 9 - WASTE WATER MANAGEMENT | | - | - | - | | | | |
| Vote 10 - ROADS TRANSPORT | | 12,973 | 18,567 | 19,418 | | | | |
| Vote 11 - Null | | - | - | - | | | | |
| Vote 12 - Null | | - | - | - | | | | |
| Vote 13 - Null | | - | - | - | | | | |
| Vote 14 - Null | | - | - | - | | | | |
| Vote 15 - Null | | - | - | - | | | | |
| List entity summary if applicable | | | | | | | | |
| Capital Expenditure | | 21,005 | 18,567 | 19,418 | | | | |
| Future operational costs by vote | 2 | | | | | | | |
| Vote 1 - EXECUTIVE AND COUNCIL | | 12,138 | 12,632 | 13,281 | | | | |
| Vote 2 - FINANCE AND ADMIN | | 28,123 | 29,706 | 31,378 | | | | |
| Vote 3 - PLANNING AND DEVELOPMENT | | 6,502 | 3,570 | 3,785 | | | | |
| Vote 4 - COMMUNITY AND SOCIAL SERVICES | | 13,185 | 13,796 | 14,620 | | | | |
| Vote 5 - HOUSING | | 268 | 274 | 290 | | | | |
| Vote 6 - PUBLIC SAFETY | | - | - | - | | | | |
| Vote 7 - SPORTS AND RECREATION | | 2,621 | 2,778 | 2,945 | | | | |
| Vote 8 - WASTE MANAGEMENT | | 4,379 | 4,642 | 4,920 | | | | |
| Vote 9 - WASTE WATER MANAGEMENT | | 446 | 473 | 502 | | | | |
| Vote 10 - ROADS TRANSPORT | | 35,979 | 34,660 | 39,443 | | | | |
| Vote 11 - Null | | - | - | - | | | | |
| Vote 12 - Null | | - | - | - | | | | |
| Vote 13 - Null | | - | - | - | | | | |
| Vote 14 - Null | | - | - | - | | | | |
| Vote 15 - Null | | - | - | - | | | | |
| List entity summary if applicable | | | | | | | | |
| Total future operational costs | | 103,647 | 102,531 | 111,164 | | | | |
| Future revenue by source | 3 | | | | | | | |
| Property rates | | 15,040 | 15,942 | 16,899 | | | | |
| Service charges - electricity revenue | | - | - | - | | | | |
| Service charges - water revenue | | - | - | - | | | | |
| Service charges - sanitation revenue | | - | - | - | | | | |
| Service charges - refuse revenue | | 1,070 | 1,134 | 1,202 | | | | |
| Service charges - other | | - | - | - | | | | |
| Rental of facilities and equipment | | 656 | 630 | 657 | | | | |
| Interest earned - external investments | | 3,040 | 3,540 | 3,540 | | | | |
| Interest earned - outstanding debtors | | 70 | 72 | 75 | | | | |
| Fines, penalties and forfeits | | 870 | 895 | 922 | | | | |
| Licences and permits | | 779 | 831 | 887 | | | | |
| Transfers and subsidies | | 72,463 | 71,131 | 76,891 | | | | |
| Other revenue | | 575 | 594 | 622 | | | | |
| Total future revenue | | 94,562 | 94,771 | 101,695 | | | | |
| Net Financial Implications | | 30,090 | 26,327 | 28,887 | | | | |
| References | | | | | | | | |

1. Summarise the total capital cost until capital project is operational (MFMA s19(2)(a))
2. Summary of future operational costs from when projects operational (present value until the end of each asset's useful life) (MFMA s19(2)(b))
3. Summarise the future revenue from when projects are operational, including municipal tax and tariff implications, (present value until the end of asset's useful life)

KZN227 Richmond - Supporting Table SA36 Detailed capital budget

| Municipal Vote/Capital project | Ref | Program/Project description | Project number | IDP Goal code | Individually Approved (Yes/No) | Asset Class | Asset Sub-Class | GPS co-ordinates | Total Project Estimate | Prior year outcomes | | 2017/18 Medium Term Revenue & Expenditure Framework | | | Project Information | |
|---|-----|-------------------------------|----------------|---------------|--------------------------------|---------------------------------|-------------------|---------------------|------------------------|-------------------------|---|---|------------------------|------------------------|---------------------|----------------|
| | | | | | | | | | | Audited Outcome 2015/16 | Current Year 2016/17 Full Year Forecast | Budget Year -1 2017/18 | Budget Year +1 2018/19 | Budget Year +2 2019/20 | Ward location | New or renewal |
| Permit municipality: List all capital projects grouped by Municipal Vote | 4 | | | 2 | 6 | 3 | 3 | 5 | | | | | | | | |
| Executive and Council | | Municipal Manager's Office | | | No | Capital Equipment | Unspecified | 29 590° S 30 297° E | 25 | | | 25 | | | ALL | New |
| Finance and Administration | | Budget and Treasury | 1 | KPA1 | No | Capital Equipment | Unspecified | 29 590° S 30 297° E | 25 | | | 25 | | | ALL | New |
| Community and Admin | | Agribusiness Hall - 1st Floor | 2 | KPA1 | No | Capital Equipment | Unspecified | 29 590° S 30 297° E | 25 | | | 25 | | | ALL | New |
| Community and Admin | | Disaster Relief Centre | 3 | KPA2 | No | Transport Assets | Unspecified | 29 590° S 30 297° E | 10 | | | 10 | | | ALL | New |
| Police Capital | | Police Station | 4 | KPA2 | No | Sport and Recreation Facilities | Public Open Space | 29 590° S 30 297° E | 10 | | | 10 | | | ALL | New |
| Finance and Administration | | Security Capital | 5 | KPA2 | No | Capital Equipment | Unspecified | 29 590° S 30 297° E | 10 | | | 10 | | | ALL | New |
| Finance and Administration | | Security Capital | 6 | KPA2 | No | Capital Equipment | Unspecified | 29 590° S 30 297° E | 10 | | | 10 | | | ALL | New |
| Roads Technical Capital | | Roads Technical Capital | 7 | KPA2 | No | Capital Equipment | Unspecified | 29 590° S 30 297° E | 10 | | | 10 | | | ALL | New |
| Roads Technical Capital | | Roads Technical Capital | 8 | KPA2 | No | Capital Equipment | Unspecified | 29 590° S 30 297° E | 10 | | | 10 | | | ALL | New |
| Roads Technical Capital | | Roads Technical Capital | 9 | KPA2 | No | Capital Equipment | Unspecified | 29 590° S 30 297° E | 10 | | | 10 | | | ALL | New |
| Roads Technical Capital | | Roads Technical Capital | 10 | KPA2 | No | Capital Equipment | Unspecified | 29 590° S 30 297° E | 10 | | | 10 | | | ALL | New |
| Roads Technical Capital | | Roads Technical Capital | 11 | KPA2 | No | Capital Equipment | Unspecified | 29 590° S 30 297° E | 10 | | | 10 | | | ALL | New |
| Roads Technical Capital | | Roads Technical Capital | 12 | KPA2 | No | Capital Equipment | Unspecified | 29 590° S 30 297° E | 10 | | | 10 | | | ALL | New |
| Roads Technical Capital | | Roads Technical Capital | 13 | KPA2 | No | Capital Equipment | Unspecified | 29 590° S 30 297° E | 10 | | | 10 | | | ALL | New |
| Roads Technical Capital | | Roads Technical Capital | 14 | KPA2 | No | Capital Equipment | Unspecified | 29 590° S 30 297° E | 10 | | | 10 | | | ALL | New |
| Roads Technical Capital | | Roads Technical Capital | 15 | KPA2 | No | Capital Equipment | Unspecified | 29 590° S 30 297° E | 10 | | | 10 | | | ALL | New |
| Roads Technical Capital | | Roads Technical Capital | 16 | KPA2 | No | Capital Equipment | Unspecified | 29 590° S 30 297° E | 10 | | | 10 | | | ALL | New |
| Roads Technical Capital | | Roads Technical Capital | 17 | KPA2 | No | Capital Equipment | Unspecified | 29 590° S 30 297° E | 10 | | | 10 | | | ALL | New |
| Permit municipality: List all capital projects grouped by Entity | | | | | | | | | | | | | | | | |
| Entity A | | | | | | | | | | | | | | | | |
| Entity B | | | | | | | | | | | | | | | | |
| Entity C | | | | | | | | | | | | | | | | |
| Entity D | | | | | | | | | | | | | | | | |
| Entity E | | | | | | | | | | | | | | | | |
| Entity F | | | | | | | | | | | | | | | | |
| Entity G | | | | | | | | | | | | | | | | |
| Entity H | | | | | | | | | | | | | | | | |
| Entity I | | | | | | | | | | | | | | | | |
| Entity J | | | | | | | | | | | | | | | | |
| Entity K | | | | | | | | | | | | | | | | |
| Entity L | | | | | | | | | | | | | | | | |
| Entity M | | | | | | | | | | | | | | | | |
| Entity N | | | | | | | | | | | | | | | | |
| Entity O | | | | | | | | | | | | | | | | |
| Entity P | | | | | | | | | | | | | | | | |
| Entity Q | | | | | | | | | | | | | | | | |
| Entity R | | | | | | | | | | | | | | | | |
| Entity S | | | | | | | | | | | | | | | | |
| Entity T | | | | | | | | | | | | | | | | |
| Entity U | | | | | | | | | | | | | | | | |
| Entity V | | | | | | | | | | | | | | | | |
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KZN227 Richmond - Supporting Table SA37 Projects delayed from previous financial year/s

| Municipal Vote/Capital project | Ref. 1,2 | Project name | Project number | Asset Class 3 | GPS co-ordinates 4 | Previous target year to complete | | Current Year 2016/17 | | 2017/18 Medium Term Revenue & Expenditure Framework | | |
|---|-------------|--------------|----------------|------------------|-----------------------|----------------------------------|------|----------------------|--------------------|---|------------------------|------------------------|
| | | | | | | Year | Year | Original Budget | Full Year Forecast | Budget Year 2017/18 | Budget Year +1 2018/19 | Budget Year +2 2019/20 |
| Parent municipality: List all capital projects grouped by Municipal Vote | | | | | | | | | | | | |
| N/A | | | | | | | | | | | | |
| Entities: List all capital projects grouped by Municipal Entity | | | | | | | | | | | | |
| Entity Name N/A | | | | | | | | | | | | |

References

1. List all projects with planned completion dates in current year that have been re-budgeted in the MTREF
2. Refer MFMA s30
3. As per Table SA34
4. Correct to seconds. Provide a logical starting point on networked infrastructure.

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Part 2 – Supporting Documentation

2.1 Overview of the annual budget process

Section 53 of the MFMA requires the Mayor of the municipality to provide general political guidance in the budget process and the setting of priorities that must guide the preparation of the budget. In addition Chapter 2 of the Municipal Budget and Reporting Regulations states that the Mayor of the municipality must establish a Budget Steering Committee to provide technical assistance to the Mayor in discharging the responsibilities set out in section 53 of the Act.

The Budget Steering Committee consists of the Mayor, Members of the Executive Committee, Municipal Manager and senior officials of the municipality. The primary aim of the Budget Steering Committee is to ensure:-

-that the process followed to compile the budget complies with legislation and good budget practices;

-that there is proper alignment between the policy and service delivery priorities set out in the municipality's IDP and the budget, taking into account the need to protect the financial sustainability of municipality;

-that the municipality's revenue and tariff setting strategies ensure that the cash resources needed to deliver services are available; and

-that the various spending priorities of the different municipal departments are properly evaluated and prioritised in the allocation of resources.

2.1.1 Budget Process Overview

In terms of section 21 of the MFMA the Mayor is required to table in Council ten months before the start of the new financial year (i.e. in August 2015) a time schedule that sets out the process to revise the IDP and prepare the budget.

The Mayor tabled in Council the required budget time schedule on 31 August 2015.

Key dates applicable to the process were:-

- **August 2016** : Adoption of Budget and IDP Schedule of Key deadlines;
- **September 2016** : Engagement with Sector Departments on sector specific programmes ;
- **October 2016** : S52(d) Mayoral report on the implementation of the 2016/2017 budget and SDBIP;
- **November and December 2016**: Review of IDP strategies to ensure relevance;
- **January 2017** : First community consultative process, tabling of annual report 2015/2016 and Mid-Year review of Budget and SDBIP 2016/2017;
- **February 2017** : Adoption of adjustment budget 2016/2017 and Budget steering meeting to discuss input for first draft Budget 2017/2018;
- **March 2017** : Oversight report on the annual report, First draft budget to Budget steering committee, Exco and table to Council to seek approval before community participation;
- **April 2017** : Community Participation / Budget Izimbizos
- **May 2017** : Input from Provincial Treasury , consideration of all comments received and finalisation of budget in mSCOA format; Adoption of final budget 2017/2018;

- **June 2017** : Submission of budget to National and Provincial Treasuries; Uploading of Budget returns, Mayor to Sign SDBIP and submission of Budget / IDP and SDBIP to relevant structures and departments.

2.1.2 IDP and Service Delivery and Budget Implementation Plan

This is the first IDP of the newly elected council. It started in August 2016 after the tabling of the IDP Process Plan and the Budget Time Schedule for the 2017/18 MTREF.

The municipality's IDP is its principal strategic planning instrument, which directly guides and informs its planning, budget, management and development actions. This framework is rolled out into objectives, key performance indicators and targets for implementation which directly inform the Service Delivery and Budget Implementation Plan.

The IDP has been taken into a business and financial planning process leading up to the 2017/18 MTREF, based on the approved 2016/17 MTREF, Mid-year Review and adjustments budget. The business planning process has subsequently been refined in the light of current economic circumstances and the resulting revenue projections. With the compilation of the 2017/18 MTREF, each department/function had to review the business planning process, including the setting of priorities and targets after reviewing the mid-year performance against the 2016/17 Departmental Service Delivery and Budget Implementation Plan. Business planning links back to priority needs and master planning, and essentially informed the detail operating budget appropriations and three-year capital programme.

2.1.3 Financial Modelling and Key Planning Drivers

As part of the compilation of the 2017/18 MTREF, extensive financial modelling was undertaken to ensure affordability and long-term financial sustainability. The following key factors and planning strategies have informed the compilation of the 2017/18 MTREF:

- Policy priorities and strategic objectives
- Asset maintenance
- Economic climate and trends (i.e inflation, household debt, migration patterns)
- Performance trends
- The approved 2016/17 adjustments budget and performance against the SDBIP
- Cash Flow Management Strategy
- Debtor payment levels
- The need for tariff increases versus the ability of the community to pay for services;
- Improved and sustainable service delivery
- The FMCMM assessment as tabled at council

In addition to the above, the strategic guidance given in National Treasury' MFMA Circulars 66 ,67, 70 72,74,75, 78 ,79, 80 and 85 has been taken into consideration in the planning and prioritisation process.

2.1.4 Community Consultation

Once the draft budget was approved by council the following community consultation process took place:-

- The draft 2017/18 MTREF was published on the municipality's website;
- Hard copies were made available at all municipal offices and libraries;
- Notices were placed on municipal notice boards and various libraries;
- In addition the budget was taken out to all wards by the process of Budget and IDP Imbizo's. The applicable dates and venues were published in two local newspapers and were scheduled as follows:

| <u>Ward</u> | <u>Proposed Date</u> | <u>Venue</u> | <u>Time</u> | <u>Comments</u> |
|-------------|----------------------|-----------------------|-------------|--|
| 1 | 12/04/2017 | Agricultural Hall | 16H00 | Meeting was well attended |
| 2 | 11/04/2017 | Slahla Hall | 12H00 | Meeting was well attended |
| 3 | 09/04/2017 | Tsongeni Hall | 14H30 | Meeting was well attended |
| 4 | 19/04/2017 | Argossy Hall | 15H00 | Meeting was well attended |
| 5 | 20/04/2017 | Mpofana Ground | 10H00 | Meeting was well attended |
| 6 | 13/04/2017 | Smozomeni Hall | 10H00 | Did not take place. No community members in attendance |
| 7 | 23/04/2017 | Ndabikona High School | 14H00 | Did not take place. |

- No written communication or input was received from community members;
- All minutes and attendance registers for budget imbizo's are available in the working papers files.

All documents in the appropriate format (electronic and printed) will be provided to National Treasury and Provincial Treasury in accordance with section 23 of the MFMA, to provide an opportunity for them to make inputs.

2.2 Overview of alignment of annual budget with IDP

The Constitution mandates local government with the responsibility to exercise local developmental and cooperative governance. The eradication of imbalances in South African society can only be realized through a credible integrated developmental planning process. Municipalities in South Africa need to utilise integrated development planning as a method to plan future development in their areas and so find the best solutions to achieve sound long-term development goals. A municipal IDP provides a five year strategic programme of action aimed at setting short, medium and long term strategic and budget priorities to create a

development platform, which correlates with the term of office of the political incumbents. The plan aligns the resources and the capacity of a municipality to its overall development aims and guides the municipal budget. An IDP is therefore a key instrument which municipalities use to provide vision, leadership and direction to all those that have a role to play in the development of a municipal area. The IDP enables municipalities to make the best use of scarce resources and speed up service delivery.

Integrated developmental planning in the South African context is amongst others, an approach to planning aimed at involving the municipality and the community to jointly find the best solutions towards sustainable development. Furthermore, integrated development planning provides a strategic environment for managing and guiding all planning, development and decision making in the municipality.

It is important that the IDP developed by municipalities correlate with National and Provincial intent. It must aim to co-ordinate the work of local and other spheres of government in a coherent plan to improve the quality of life for all the people living in that area. Applied to the municipality, issues of national and provincial importance should be reflected in the IDP of the municipality. A clear understanding of such intent is therefore imperative to ensure that the municipality strategically complies with the key national and provincial priorities.

The aim of this revision cycle was to develop and coordinate a coherent plan to improve the quality of life for all the people living in the area, also reflecting issues of national and provincial importance. One of the key objectives is therefore to ensure that there exists alignment between national and provincial priorities, policies and strategies and the municipality's response to these requirements.

The national and provincial priorities, policies and strategies of importance include amongst others:

- Green Paper on National Strategic Planning of 2009;
- Government Programme of Action;
- Development Facilitation Act of 1995;
- Provincial Growth and Development Strategy (GGDS);
- National and Provincial spatial development perspectives;
- Relevant sector plans such as transportation, legislation and policy;
- National Key Performance Indicators (NKPis);
- Accelerated and Shared Growth Initiative (ASGISA);
- National 2014 Vision;
- National Spatial Development Perspective (NSDP) and
- The National Priority Outcomes.

The Constitution requires local government to relate its management, budgeting and planning functions to its objectives. This gives a clear indication of the intended purposes of municipal integrated development planning. Legislation stipulates clearly that a municipality must not only give effect to its IDP, but must also conduct its affairs in a manner which is consistent with its IDP.

2.3 Measurable performance objectives and indicators

Performance Management is a system intended to manage and monitor service delivery progress against the identified strategic objectives and priorities. In accordance with legislative requirements and good business practices as informed by the National Framework for Managing Programme Performance Information, the municipality has developed and implemented a performance management system of which system is constantly refined as the integrated planning process unfolds. The Municipality targets,

monitors, assess and reviews organisational performance which in turn is directly linked to individual employee's performance.

At any given time within government, information from multiple years is being considered; plans and budgets for next year; implementation for the current year; and reporting on last year's performance. Although performance information is reported publicly during the last stage, the performance information process begins when policies are being developed, and continues through each of the planning, budgeting, implementation and reporting stages.

The planning, budgeting and reporting cycle can be graphically illustrated as follows:



Planning, budgeting and reporting cycle

2.3.1 Performance indicators and benchmarks

2.3.1.1 Liquidity

- Current ratio is a measure of the current assets divided by the current liabilities and as a benchmark the municipality has set a limit of 1, hence at no point in time should this ratio be less than 1. Going forward it will be necessary to maintain these levels.
- The liquidity ratio is a measure of the ability of the municipality to utilize cash and cash equivalents to extinguish or retire its current liabilities immediately. Ideally the municipality should have the equivalent cash and cash equivalents on hand to meet at least the current liabilities, which should translate into a liquidity ratio of 1. Anything below 1 indicates a shortage in cash to meet creditor obligations.

2.3.1.2 Revenue Management

• As part of the financial sustainability strategy, the debt collection and credit control policy has been implemented to increase cash inflow, not only from current billings but also from debtors that are in arrears in excess of 90 days.

2.3.1.3 Creditors Management

• The municipality has managed to ensure that creditors are settled within the legislated 30 days of invoice. The municipality has managed to ensure a 100 per cent compliance rate to this legislative obligation. This has had a favourable impact on suppliers' perceptions of risk of doing business with the municipality, which is expected to benefit the municipality in the form of more competitive pricing of tenders, as suppliers compete for the municipality's business.

2.3.2 Free Basic Services: basic social services package for indigent households

In terms of the municipality's Indigent and Free Basic Services Policy registered households are entitled to 50kwh of electricity and free waste removal equivalent to once a week as well as a rebate on their property rates.

2.4 Overview of budget related-policies

The municipality's budgeting process is guided and governed by relevant legislation, frameworks, strategies and related policies.

All policies as listed hereunder, are available on the municipality's website.

The Following policies have been amended for the 2017/2018 financial year (copies attached):-

| NO. | POLICY | DEPT. | AVAILABILITY | ADOPTION DATE |
|-------|---|--------------------------|--------------|---------------------------|
| 2.4.1 | Debt Collection and Credit Control Policy | Budget & Treasury Office | Y | Not amended 14/12/2010 |
| 2.4.2 | Property Rates Act Policy | Budget & Treasury Office | Y | Amended 30/05/2017 |
| 2.4.3 | Revenue enhancement Policy | Budget & Treasury Office | Y | Not amended 14/12/2010 |
| 2.4.4 | Petty Cash Policy | Budget & Treasury Office | Y | Not amended 29/04/2011 |
| 2.4.5 | Borrowing Policy | Budget & Treasury Office | Y | Not amended 14/12/2010 |
| 2.4.6 | Long Term Financial Plan Policy | Budget & Treasury Office | Y | Not amended 29/04/2011 |
| 2.4.7 | Supply Chain Management policy | Budget & Treasury Office | Y | Not amended 31/05/2016 |

| | | | | | |
|--------|---|--------------------------|---|-------------|------------|
| 2.4.8 | Asset management policy | Budget & Treasury Office | Y | Not amended | 14/12/2010 |
| 2.4.9 | Indigent policy and Free Basic Services Policy | Budget & Treasury Office | Y | Amended | 30/05/2017 |
| 2.4.10 | Cash Management and Investment Policy | Budget & Treasury Office | Y | Not amended | 14/12/2010 |
| 2.4.11 | Budget Policy | Budget & Treasury Office | Y | Not amended | 14/12/2010 |
| 2.4.12 | Infrastructure and Capital Investment policy | Budget & Treasury Office | Y | Not amended | 14/12/2010 |
| 2.4.13 | Funds and Reserves Policy | Budget & Treasury Office | Y | Not amended | 14/12/2010 |
| 2.4.14 | Tariff Policy(including Property Rates Tariff, Refuse Removal / Solid Waste Tariff) | Budget & Treasury Office | Y | Not amended | 14/12/2010 |
| 2.4.15 | Virement Policy | Budget & Treasury Office | Y | Amended | 14/12/2010 |
| 2.4.16 | Budget Implementation and Management Policy | Budget & Treasury Office | Y | Not amended | 14/12/2010 |

2.4.2 Property rates Act Policy

The property Rates Act Policy has been amended in accordance with applicable legislation and comments as received from National COGTA. Whilst the policy is credible, sustainable and manageable there has been a need to review certain components to achieve a higher customer satisfaction and to take cognisance of community input.

2.4.7 Indigent Policy

All municipalities within the district are attempting to align their indigent policies. The policy has been amended to address the above.

2.5 Overview of budget assumptions

2.5.1 External factors

Owing to the economic slowdown, there are reduced payment levels by consumers. This is being addressed by the implementation of the debt collection and credit control policy. The MTBPS highlights that South Africa's economic performance has deteriorated over the past several years. The 2016 Medium Term Budget Policy Statement emphasised that the global recovery from the 2008 financial crisis remains precarious, with growth forecast at 3.1 per cent in 2016 and 3.4 per cent in 2017. In developed economies, the combination of weak economic growth, low or negative interest rates, and elevated asset prices has increased the likelihood of renewed financial volatility. Gross Domestic Product (GDP) growth for 2016 was

forecasted at 0.9 per cent and at the time of the 2016 Budget it has since been revised to 0.5 per cent.

2.5.2 General inflation outlook and its impact on the municipal activities

The following factors have been taken into consideration in the compilation of the 2017/18 MTREF

- National Government macro economic targets;
- The general inflationary outlook;
- The increase in the cost of remuneration;
- The increase in the cost of services by service providers;
- Annual increases in contracted services;
- Building the capacity of local government through the **“Back to Basics”** which will focus on improving service delivery

In the 12 months to June 2016, employment fell by 112 000 jobs although employment growth was achieved in larger urban municipalities.

These economic challenges continue to pressurise municipal revenue generation and collection hence a conservative approach has been implemented when projecting revenue.

2.5.3 Headline inflation forecasts

As per the MFMA circular 85, municipalities were requested to take the following macro-economic forecasts into consideration when preparing the 2017/2018 budgets and MTREF:-

| Fiscal Year | 2015/16 Actual | 2016/17 Estimate | 2017/18 | 2018/19 Forecast | 2019/20 |
|--------------------|---------------------------|-----------------------------|----------------|-----------------------------|----------------|
| CPI Inflation | 4.6% | 6.4% | 6.1% | 5.9% | 5.8% |
| Real GDP growth | 0.5% | | | | |

2.5.4 Collection rate for revenue services

The base assumption is that tariff and rating increases will increase by 6.4 per cent respectively. It is also assumed that the current economic conditions, will continue for the forecaster term.

The rate of revenue collection is currently expressed as a percentage (90 per cent) of annual billings. There should also be an increased collection of arrear debt from the appointment of new debt collectors. The performance of arrear collections will however only be considered a source of additional cash in-flow once the performance has been carefully monitored.

2.5.5 Salary increases

The South African Local Government Bargaining Council recently entered into a three-year Salary and Wage Collective agreement for the period 01 July 2015 to 30 June 2018. The agreement reached is as follows:-

“ Subject to clause 6.3, in respect of this financial year, all employees covered by this agreement shall receive, with effect from 1 July 2017, an increase based on the average CPI percentage for the period 1 February 2016 until 31 January 2017, plus one per cent.

In the event that the average CPI percentage for the period as contemplated in clause 6.2 above is less than 5 per cent, the average CPI for this period will be deemed to be 5 per cent, and in the event that the average CPI for this period is above 10 per cent, the average CPI will be deemed to be 10 per cent. "

2.5.6 Remuneration of Councillors

The municipality has considered the gazette on the Remuneration of Public Office bearers Act: Determination of Upper limits of Salaries, allowances and Benefits of different members of municipal council for the 2016/2017 financial year.

During 2016/2017 the municipal council had not had an elected Deputy Mayor in office since April 2017 to June 2017. The 2017/2018 budget includes the election of a Full time speaker, Full time Deputy Mayor and Full time Mayor.

2.5.7 Ability of the municipality to deliver and spend on the programmes

It is estimated that a spending rate of 100 per cent is achieved on operating and capital expenditure for the 2017/2018 MTREF of which performance has been factored into the cash flow budget.

2.5.8 Service Level standards

Service level standards have been formulated and are annexed hereto.

2.6 Overview of budget funding

For the medium-term, the funding strategy has been informed directly by ensuring financial sustainability and continuity.

| Description | MFMA section | 2017/18 Medium Term Revenue & Expenditure Framework | | |
|---|--------------|---|------------------------|------------------------|
| | | Budget Year 2017/18 | Budget Year +1 2018/19 | Budget Year +2 2019/20 |
| Funding measures | - | | | |
| Cash/cash equivalents at the year beg - R'000 | 18(1)b | 47,736 | 59,902 | 77,363 |
| Cash + investments at the yr end less applications - R'000 | 18(1)b | - | - | - |
| Cash year end/monthly employee/supplier payments | 18(1)b | 0.6 | 0.5 | 0.5 |
| Surplus/(Deficit) excluding depreciation offsets: R'000 | 18(1) | - | - | - |
| Service charge rev % change - macro CPIX target exclusive | 18(1)a,(2) | 0.0% | 0.0% | 0.0% |
| Cash receipts % of Ratepayer & Other revenue | 18(1)a,(2) | 0.0% | 0.0% | 0.0% |
| Debt impairment expense as a % of total billable revenue | 18(1)a,(2) | 0.0% | 0.0% | 0.0% |
| Capital payments % of capital expenditure | 18(1)c;19 | 0.0% | 0.0% | 0.0% |
| Borrowing receipts % of capital expenditure (excl. transfers) | 18(1)c | 0.0% | 0.0% | 0.0% |
| Grants % of Govt. legislated/gazetted allocations | 18(1)a | 0.0% | 0.0% | 0.0% |
| Current consumer debtors % change - incr(decr) | 18(1)a | 0.0% | (0.7%) | (0.8%) |
| Long term receivables % change - incr(decr) | 18(1)a | 0.0% | 0.0% | 0.0% |
| R&M % of Property Plant & Equipment | 20(1)(vi) | 0.0% | 0.0% | 0.0% |
| Asset renewal % of capital budget | 20(1)(vi) | 0.0% | 0.0% | 0.0% |

Cash and Cash Equivalents: The municipality's cash position was discussed as part of the cash flow statement. A positive cash position, for each of the MTREF would generally be a minimum requirement, subject to the planned application of these funds such as cash backing of reserves and working capital requirements.

The forecasted Cash and Cash Equivalents for the 2017/2018 financial year shows R47 million rand.

The municipality has budgeted to receive an amount of R13 million rand for Property rates penalties and collection charges in the 2017/18 budget year. The historic trend reflects that the rates collection rate is between 87 per cent and 90 per cent. The municipality has implemented debt collection strategies and we are therefore confident the collection rate will improve to 90%.

The refuse average collection rate is between 75 per cent and 80 per cent. The municipality has again improved debt collection strategies and has therefore considered a collection rate of 80 per cent for the 2017/18 budget year.

The municipality has budgeted R90 million rand for Suppliers and employees which is calculated as follows:-

| | |
|-----------------------------|-----------------|
| Employee Related costs | : R 45 900 |
| Less : Non- cash Items | |
| - Long service awards | :(R 500) |
| - PRMB | :(R 500) |
| - Leave | :(R 1 000) |
| | <u>R 43 900</u> |
| Remuneration of councillors | R 5 106 |
| Contracted services | R 24 275 |
| Other Expenditure | R 17 431 |

Cash plus investments less application of funds: The purpose of this measure is to understand how the municipality has applied the available cash and investments as identified in the budgeted cash flow statement.

Cash Flow from financing activities

The municipality has budgeted for repayment of the finance lease as calculated from the amortisation schedule.

2.6.1 Medium-term outlook: operating revenue

The following table is a break-down of the operating revenue over the medium-term:-

| Description R thousands | 2017/18 Medium Term Revenue & Expenditure Framework | | | | | |
|--|---|-----|---------------------------|-----|---------------------------|-----|
| | Budget Year 2016/17 | % | Budget Year +1 2017/18 | % | Budget Year +2 2018/19 | % |
| Property rates | 11,500,000.00 | 13% | 15040000 | 16% | 15942400 | 17% |
| Service charges | 500000.00 | 1% | 1100000 | 1% | 1166000 | 1% |
| Investment revenue | 4060000.00 | 4% | 3040000 | 0% | 3540000 | 4% |
| Transfers recognised - operational | 69113000.00 | 76% | 72426750 | 77% | 71131200 | 75% |
| Other own revenue | 5661424.00 | 6% | 3975480 | 4% | 3023043 | 3% |
| Total Revenue (excluding capital transfers and contributions) | 90,834,424.00 | | 94592230 | | 94802643 | |
| Total Operating Expenditure | 103559674 | | 104581821 | | 103563143 | |
| Surplus / (Deficit) | 12,725,250.00 | | 9,989,591.00 | | 8,760,500.00 | |

Tariff setting plays a major role in ensuring desired levels of revenue. Getting tariffs right assists in the compilation of a credible and funded budget. The municipality derives most of its income from grants and property rates.

The revenue strategy is a function of key components such:

- Growth in the Municipalities economic development;
- Revenue management and enhancement;
- Achievement of a 90% annual collection rate;
- National Treasury guidelines;
- Achievement of a full cost recovery on service charges;
- The Property rates policy in terms of the Municipal Property Rates Act, 2004; and
- The ability to extend services and obtain cost recovery

For the medium term, the funding strategy has been informed directly by ensuring financial sustainability and continuity.

2.6.2 Medium term outlook: capital revenue

The following table is a breakdown of the funding composition of the 2017/2018 MTREF capital programme:

| Funded By | Budget year 2016/2017 | % | Budget year +1 2017/2018 | % |
|------------------------------|--------------------------------------|------------|-------------------------------------|------------|
| National Government | 27 656 371 | 69 | 17 760 000 | 85 |
| Provincial Government | 3 297 217 | 8 | 0 | 0 |
| Internally generated Funds | 8 862 563 | 22 | 3 245 000 | 15 |
| TOTAL CAPITAL FUNDING | 39 816 152 | 100 | 21 005 000 | 100 |

Capital grants and receipts equates to 85 per cent of the total funding source which represents R 17.7 million for the 2017/2018 financial year.

2.6.3 Cash Flow Management

Cash flow management and forecasting is a critical step in determining if the budget is funded over the medium-term. The table below is consistent with international standards of good financial management practice and also improves understand ability for councillors and management.

| Description R thousand | 2017/18 Medium Term Revenue & Expenditure Framework | | |
|---|---|------------------------------|------------------------------|
| | Budget Year 2017/18 | Budget Year +1 2018/19 | Budget Year +2 2019/20 |
| CASH FLOW FROM OPERATING ACTIVITIES | | | |
| Receipts | | | |
| Property rates | 13 536 | 15,942 | 16,899 |
| Service charges | 856 | 180 | 191 |
| Other revenue | 2,879 | 2,951 | 3,088 |
| Government - operating | 72,463 | 70,154 | 75,869 |
| Government - capital | 17,760 | 18,567 | 19,418 |
| Interest | 3,110 | 3,612 | 3,615 |
| Dividends | - | - | - |
| Payments | | | |
| Suppliers and employees | (90,712) | (75,361) | (82,432) |
| Finance charges | (18) | (17) | (19) |
| Transfers and Grants | (1,443) | - | - |
| NET CASH FROM/(USED) OPERATING ACTIVITIES | 33,171 | 36,028 | 36,629 |
| CASH FLOWS FROM INVESTING ACTIVITIES | | | |
| Receipts | | | |
| Proceeds on disposal of PPE | - | - | - |
| Decrease (Increase) in non-current debtors | - | - | - |
| Decrease (Increase) other non-current receivables | - | - | - |
| Decrease (increase) in non-current investments | - | - | - |
| Payments | | | |
| Capital assets | (21,005) | (18,567) | (19,418) |
| NET CASH FROM/(USED) INVESTING ACTIVITIES | (21,005) | (18,567) | (19,418) |

| | | | |
|--|----------------|---------------|---------------|
| CASH FLOWS FROM FINANCING ACTIVITIES | | | |
| Receipts | | | |
| Short term loans | - | - | - |
| Borrowing long term/refinancing | - | - | - |
| Increase (decrease) in consumer deposits | - | - | - |
| Payments | | | |
| Repayment of borrowing | - | - | - |
| NET CASH FROM/(USED) FINANCING ACTIVITIES | - | - | - |
| NET INCREASE/ (DECREASE) IN CASH HELD | (2,573) | 19,392 | 19,244 |
| Cash/cash equivalents at the year begin: | 41,192 | 38,619 | 58,011 |
| Cash/cash equivalents at the year end: | 38,619 | 58,011 | 77,244 |

2.6.4 Cash backed reserves/accumulated surplus reconciliation

| Description R thousand | 2017/18 Medium Term Revenue & Expenditure Framework | | |
|---|---|------------------------|------------------------|
| | Budget Year 2017/18 | Budget Year +1 2018/19 | Budget Year +2 2019/20 |
| <u>Cash and investments available</u> | | | |
| Cash/cash equivalents at the year beg | 38,619 | 58,011 | 77,255 |
| Other current investments > 90 days | 1,881 | (17,511) | (36,755) |
| - Long-term receivables | - | - | - |
| Cash and Investments available: | 40,500 | 40,500 | 40,500 |
| <u>Application of cash and investments</u> | | | |
| Unspent conditional Grants | 1,800 | 0 | 0 |
| Unspent borrowing | - | - | - |
| Statutory requirements | - | - | - |
| Other working capital requirements | 14,354 | 15,020 | 17,070 |
| Other provisions | 5,701 | 6,100 | 6,527 |
| Long term investments committed | - | - | - |
| Reserves to be backed by cash/investments | 275 | 275 | 275 |
| Total Application of cash and investments: | 22,130 | 21,395 | 23,972 |
| Surplus(shortfall) | 18,370 | 19,105 | 16,528 |

From the above table it can be seen that the cash and investments available total R18,3 million.

The following is an application of this funding:-

- Unspent conditional grants are automatically assumed to be an obligation. The municipality is however budgeting to spend all unspent conditional grants;
- The reserves to be cash backed is the funds in respect to the Housing Development fund

2.6.5 Funding Compliance Measurement

National Treasury requires that the municipality assess its financial sustainability against fourteen different measures that look at various aspects of the financial health of the municipality. These measures are contained in the table above. All the information comes directly from the annual budgeted statements of financial performance, financial position and cash flows. The funding measurement table essentially measures the degree to which the proposed budget complies with the funding requirement of the MFMA.

2.7 Expenditure on grants and reconciliations of unspent funds

| Description | 2017/18 Medium Term Revenue & Expenditure Framework | | |
|---|---|------------------------|------------------------|
| | Budget Year 2017/18 | Budget Year +1 2018/19 | Budget Year +2 2019/20 |
| R thousand | | | |
| RECEIPTS: | | | |
| <u>Operating Transfers and Grants</u> | | | |
| National Government: | 71,531 | 70,152 | 75,368 |
| Local Government Equitable Share | 59,253 | 62,275 | 64,446 |
| Finance Management | 1,900 | 1,900 | 1,900 |
| Integrated National Electrification Programme | 8,000 | 5,000 | 8,000 |
| EPWP Incentive | 1,443 | | |
| MIG (PMU -Operational) | 935 | 977 | 1,022 |
| Provincial Government: | 932 | 979 | 1,523 |
| | 744 | 782 | 821 |
| | 188 | 197 | 202 |
| | | | 500 |
| District Municipality: | - | - | - |
| <i>[insert description]</i> | | | |
| Other grant providers: | - | - | - |
| <i>[insert description]</i> | | | |
| Total Operating Transfers and Grants | 72,463 | 71,131 | 76,891 |
| <u>Capital Transfers and Grants</u> | | | |
| National Government: | 17,760 | 18,567 | 19,418 |
| Municipal Infrastructure Grant (MIG) | 17,760 | 18,567 | 19,418 |
| Provincial Government: | - | - | - |
| District Municipality: | - | - | - |
| Other grant providers: | - | - | - |
| Total Capital Transfers and Grants | 17,760 | 18,567 | 19,418 |
| TOTAL RECEIPTS OF TRANSFERS & GRANTS | 90,223 | 89,698 | 96,309 |

The municipality commits to spending all grants received. Every attempt will be made to avoid an application for roll-overs.

2.8 Allocations on grants made by the municipality

| Description R thousand | Current Year 2016/17 | | 2017/18 Medium Term Revenue & Expenditure Framework | | |
|--|----------------------|-----------------|---|------------------------|------------------------|
| | Original Budget | Adjusted Budget | Budget Year 2017/18 | Budget Year +1 2018/19 | Budget Year +2 2019/20 |
| Total Non-Cash Grants To Organisations | - | - | - | - | - |
| <u>Cash Transfers to other Organs of State</u> | | | | | |
| <i>Eskom:</i> | 500 | 890 | 900 | 954 | 1 011 |
| Total Non-Cash Grants To Groups Of Individuals: | 500 | 890 | 900 | 954 | 1 011 |
| TOTAL NON-CASH TRANSFERS AND GRANTS | 500 | 890 | 900 | 954 | 1 011 |
| TOTAL TRANSFERS AND GRANTS | 500 | 890 | 900 | 954 | 1 011 |

Grants to individuals are in respect to Free Basic Electricity.

2.8 Councillor and employee benefits

| R thousand | Budget Year 2017/18 | Budget Year +1 2018/19 | Budget Year +2 2019/20 |
|---|---------------------|------------------------|------------------------|
| - | G | H | I |
| <u>Councillors (Political Office Bearers plus Other)</u> | | | |
| Basic Salaries and Wages | 3,296 | 3,494 | 3,704 |
| Pension and UIF Contributions | 100 | 105 | 100 |
| Medical Aid Contributions | 138 | 147 | 155 |
| Motor Vehicle Allowance | - | - | - |
| Cellphone Allowance | 336 | 355 | 375 |
| Housing Allowances | - | - | - |
| Other benefits and allowances | 1,235 | 1,309 | 1,388 |
| Sub Total - Councillors | 5,108 | 5,410 | 5,721 |
| % increase | - | 5.9% | 5.8% |
| <u>Other Municipal Staff</u> | | | |
| Basic Salaries and Wages | 38,173 | 39,261 | 41,589 |
| Pension and UIF Contributions | 261 | 275 | 291 |
| Medical Aid Contributions | 1,633 | 1,731 | 1,835 |
| Overtime | 140 | 148 | 157 |
| Performance Bonus | 2,527 | 2,577 | 2,731 |
| Motor Vehicle Allowance | 1,116 | 1,037 | 1,094 |
| Cellphone Allowance | - | - | - |
| Housing Allowances | 50 | 53 | 57 |
| Other benefits and allowances | - | - | - |

| | | | |
|--|---------------|---------------|---------------|
| Payments in lieu of leave | 1,000 | 1,060 | 1,124 |
| Long service awards | 500 | 530 | 562 |
| Post-retirement benefit obligations | 500 | 530 | 562 |
| Sub Total - Other Municipal Staff | 45,900 | 47,202 | 50,001 |
| % Increase | - | 2.8% | 5.9% |
| Total Parent Municipality | 51,006 | 52,612 | 55,722 |
| | | 3.1% | 5.9% |
| TOTAL SALARY, ALLOWANCES & BENEFITS | | | |
| | 51,006 | 52,612 | 55,722 |
| % increase | - | 3.1% | 5.9% |
| TOTAL MANAGERS AND STAFF | 45,900 | 47,202 | 50,001 |

The increase in respect to staff is more than 7.5 per cent as per the collective agreement.

This is due to the following:-

- The municipality has incorporated a 7.5% increase;
- The budget is being compared to the 2016/2017 financial year. During the 2016/2017 adjustment budget process, this budget was reduced due to savings realised as a result of resignations/deaths etc.

2.9 Monthly targets for revenue, expenditure and cash flow
As per attached

KZN227 Richmond - Supporting Table SA25 Budgeted monthly revenue and expenditure

| Description | Ref | Budget Year 2017/18 | | | | | | | | | | | | Medium Term Revenue and Expenditure Framework | | |
|--|----------|---------------------|--------------|--------------|--------------|----------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|---|------------------------|------------------------|
| | | July | August | Sept. | October | November | December | January | February | March | April | May | June | Budget Year 2017/18 | Budget Year +1 2018/19 | Budget Year +2 2019/20 |
| Revenue By Source | | | | | | | | | | | | | | | | |
| Property rates | | 1 253 | 1 253 | 1 253 | 1 253 | 1 253 | 1 253 | 1 253 | 1 253 | 1 253 | 1 253 | 1 253 | 1 253 | 15 040 | 15 942 | 16 889 |
| Service charges - electricity revenue | | (75) | (75) | (75) | (75) | (75) | (75) | (75) | (75) | (75) | (75) | (75) | (75) | - | - | - |
| Service charges - water revenue | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Service charges - sanitation revenue | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Service charges - refuse revenue | | 88 | 88 | 88 | 88 | 88 | 88 | 88 | 88 | 88 | 88 | 88 | 88 | - | - | - |
| Service charges - other | | - | - | - | - | - | - | - | - | - | - | - | - | 1 070 | 1 134 | 1 202 |
| Rental of facilities and equipment | | 55 | 55 | 55 | 55 | 55 | 55 | 55 | 55 | 55 | 55 | 55 | 55 | 666 | 630 | 667 |
| Interest earned - external investments | | 253 | 253 | 253 | 253 | 253 | 253 | 253 | 253 | 253 | 253 | 253 | 253 | 3 040 | 3 540 | 3 540 |
| Interest earned - outstanding debtors | | 6 | 6 | 6 | 6 | 6 | 6 | 6 | 6 | 6 | 6 | 6 | 6 | 70 | 72 | 75 |
| Dividends received | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Fines, penalties and forfeits | | 73 | 73 | 73 | 73 | 73 | 73 | 73 | 73 | 73 | 73 | 73 | 73 | 870 | 885 | 922 |
| Licences and permits | | 65 | 65 | 65 | 65 | 65 | 65 | 65 | 65 | 65 | 65 | 65 | 65 | 779 | 831 | 887 |
| Agency services | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Transfers and subsidies | | 5 961 | 5 961 | 5 961 | 5 961 | 5 961 | 5 961 | 5 961 | 5 961 | 5 961 | 5 961 | 5 961 | 5 961 | 72 463 | 71 131 | 76 881 |
| Other revenue | | 48 | 48 | 48 | 48 | 48 | 48 | 48 | 48 | 48 | 48 | 48 | 48 | 575 | 594 | 622 |
| Gains on disposal of PPE | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Total Revenue (excluding capital transfers and contributions) | | 7 727 | 7 727 | 7 727 | 7 727 | 7 727 | 7 727 | 7 727 | 7 727 | 7 727 | 7 727 | 7 727 | 9 562 | 94 562 | 94 771 | 101 695 |
| Expenditure By Type | | | | | | | | | | | | | | | | |
| Employee related costs | | 3 808 | 3 808 | 3 808 | 3 808 | 3 808 | 3 808 | 3 808 | 3 808 | 3 808 | 3 808 | 3 808 | 3 808 | 45 900 | 47 202 | 50 001 |
| Remuneration of councillors | | 426 | 426 | 426 | 426 | 426 | 426 | 426 | 426 | 426 | 426 | 426 | 426 | 5 106 | 5 410 | 5 721 |
| Debt impairment | | 88 | 88 | 88 | 88 | 88 | 88 | 88 | 88 | 88 | 88 | 88 | 88 | 1 060 | 1 113 | 1 180 |
| Depreciation & asset impairment | | 989 | 989 | 989 | 989 | 989 | 989 | 989 | 989 | 989 | 989 | 989 | 989 | 11 887 | 12 584 | 13 339 |
| Finance charges | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 18 | 17 | 19 |
| Bulk purchases | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Other materials | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Contracted services | | 2 023 | 2 023 | 2 023 | 2 023 | 2 023 | 2 023 | 2 023 | 2 023 | 2 023 | 2 023 | 2 023 | 2 023 | 24 275 | 22 155 | 26 088 |
| Transfers and subsidies | | 120 | 120 | 120 | 120 | 120 | 120 | 120 | 120 | 120 | 120 | 120 | 120 | 900 | 954 | 1 000 |
| Other expenditure | | 1 166 | 1 166 | 1 166 | 1 166 | 1 166 | 1 166 | 1 166 | 1 166 | 1 166 | 1 166 | 1 166 | 1 166 | 15 431 | 14 045 | 14 838 |
| Loss on disposal of PPE | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Total Expenditure | | 8 520 | 8 520 | 8 520 | 8 520 | 8 520 | 8 520 | 8 520 | 8 520 | 8 520 | 8 520 | 8 520 | 9 536 | 104 546 | 103 480 | 112 185 |
| Surplus/(Deficit) | | (833) | (833) | (833) | (833) | (1 002) | (833) | (833) | (833) | (833) | (833) | (833) | 26 | (9 984) | (8 709) | (10 491) |
| Transfers and subsidies - capital (monetary allocations) (National / Provincial and District) | | 1 558 | 1 558 | 1 558 | 1 558 | 1 558 | 1 558 | 1 558 | 1 558 | 1 558 | 1 558 | 1 558 | 1 558 | 17 760 | 18 567 | 19 418 |
| Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions) | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Transfers and subsidies - capital (in-kind - all) | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Surplus/(Deficit) after capital transfers & contributions | | 665 | 665 | 665 | 665 | 476 | 665 | 665 | 665 | 665 | 665 | 665 | 649 | 7 776 | 9 858 | 9 927 |
| Taxation | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Attributable to minorities | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Share of surplus/ (deficit) of associate | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Surplus/(Deficit) | 1 | 665 | 665 | 665 | 665 | 476 | 665 | 665 | 665 | 665 | 665 | 665 | 649 | 7 776 | 9 858 | 9 927 |
| References | | | | | | | | | | | | | | | | |

1. Surplus (Deficit) must reconcile with Budgeted Financial Performance

2.10 Annual budgets and SDBIPs – internal departments

- As per Attached draft SDBIP. (Final SDBIP to be approved by the MAYOR)

2.11 Contracts having future budgetary implications

In terms of the Municipality's Supply Chain Management Policy, no contracts are awarded beyond the medium-term revenue and expenditure framework (three years - 36 months).

The municipality has the following contracts that have future budgetary implications:-

- Financial Management System (MUNSOFT)
- Valuation Roll (Mills Fitchet)
- Insurance (INDWE)

2.12 Capital expenditure details

| <u>DEPARTMENT</u> | <u>DESCRIPTION</u> | <u>FUNDING</u> | <u>2017/2018</u> |
|--------------------------|--|----------------|------------------|
| <u>Municipal Manager</u> | | | |
| | Speakers | RM | 25.000.00 |
| <u>Finance</u> | | | |
| | 3 Desktops | RM | 35.000.00 |
| <u>Community - Admin</u> | | | |
| | SM Community Services : laptop | RM | 15.000.00 |
| | Disaster Light | RM | 10.000.00 |
| <u>Community - Halls</u> | | | |
| | Ntsongeni Sport field Fencing | RM | 400.000.00 |
| <u>Traffic</u> | | | |
| | Dash Camera x 3 | RM | 10.000.00 |
| | Completion of Drivers Testing Ground | RM | 2.000.000.00 |
| <u>Security unit</u> | | | |
| | Guard House and Toilets at Play Ground | RM | 100.000.00 |
| | 4 9mm Fire Arms | RM | 50.000.00 |

Technical**Solar Street Lights**

RM 600.000.00

**TOTAL BASIC
CAPITAL****3.245.000.00****DEPARTMENT
ADHOC****FUNDING 2017/2018****Mig funded projects**

Resurfacing of residential Roads Ward 3

MIG 2.856.060.00

Tarring of internal roads - Ward 4

MIG 1.529.750.00

Construction of KwaBulawayo Sporstfield - Ward 5

MIG 1.386.968.00

Asphalting of Smozomeni Main road - Ward 6

MIG 7.587.472.00

Richmond Multi Purpose Sports Centre Ward 1

MIG 4.000.000.00

Roads Ward 2 and Ward 7

MIG

Bus Shelter Ward 2

MIG 400.000.00

17.760.250.00**21.005.250.00**

Reconciliation

| | |
|-----------------------|---------------|
| Richmond Municipality | 3.245.000.00 |
| MIG | 17.760.250.00 |

| |
|----------------------|
| 21.005.250.00 |
|----------------------|

Departmental**Executive and Council**

| | | |
|--------------------------------------|-----------------------------|----------------------|
| | Council | - |
| | Municipal Manager | 25.000.00 |
| Budget and Tresury | | |
| | Finance | 35.000.00 |
| | Corporate | |
| Community and Social Services | | |
| | Library | |
| | Community - Admin | 25.000.00 |
| | Sportsfields and Halls | 400.000.00 |
| Police | | |
| | Traffic | 10.000.00 |
| | Security | 150.000.00 |
| | Learners and Drivers Centre | 2.000.000.00 |
| Grass Cutting | | 5.386.968.00 |
| Roads | | 12.973.282.00 |
| | | 21.005.250.00 |

2.13 Legislation compliance status

Compliance with the MFMA implementation requirements have been substantially adhered to through the following activities:

1. In year reporting

Reporting to National Treasury in electronic format was fully complied with on a monthly basis. Section 71 reporting to the Mayor (within 10 working days) is undertaken on a monthly basis.

2. Internship programme

The municipality is participating in the Municipal Financial Management Internship programme and has employed five interns undergoing training in various divisions of the Budget and Treasury Office. Since the introduction of the Internship programme the municipality has successfully employed and trained 15 interns through this programme.

3. Budget and Treasury Office

The Budget and Treasury Office has been established in accordance with the MFMA.

4. Audit Committee

An Audit Committee has been established and is fully functional.

5. Service Delivery and Implementation Plan

The detailed SDBIP document is at a draft stage and will be finalised after approval of the 2017/18 MTREF in May 2017 directly aligned and informed by the 2017/18 MTREF.

6. Annual Report

Annual report is compiled in terms of the MFMA and National Treasury requirements.

7. MFMA Training

The MFMA training module is available in electronic format.

8. Policies

All financial policies are reviewed and adopted annually as part of the budget process.

2.14 Other supporting documents

- As per Attached tables

RICHMOND MUNICIPALITY
2017/2018 Budget

| | BUDGET | | |
|----------------------|-----------------|--------------|-----------------------------------|
| | Revised | 2017/2018 | BUDGET 2018/2019 BUDGET 2019/2020 |
| REVENUE | -121,982,234.57 | -112,322,480 | -121,112,959 |
| EXPENDITURE | 103,559,673.65 | 104,546,821 | 112,185,390 |
| NET SURPLUS/DEFICIT | -18,422,560.92 | -7,775,659 | -8,927,569 |
| | 31,147,810.57 | 17,760,250 | 19,418,000 |
| MIG | 2,117,371.74 | 17,760,250 | 19,418,000 |
| MIG Prior Yr | 25,539,000.00 | - | - |
| Small Town | 3,000,000.00 | - | - |
| Insurance | 108,000.00 | - | - |
| COGTA UNSPENT GRANTS | 86,221.83 | - | - |
| Library services | 297,217.00 | - | - |
| | 12,725,249.65 | 9,984,591 | 10,490,431 |
| | 12,725,249.65 | 9,984,591 | 10,490,431 |

RICHMOND MUNICIPALITY
2017/2018 Budget
Council

| Ln | Fr | Ep | Sc | Item/Id | Description | Residual 2016/2017 | BUDGET 2017/2018 | BUDGET 2018/2019 | BUDGET 2019/2020 |
|----|----|----|----|---|-----------------------------|-----------------------|---------------------|---------------------|---------------------|
| 1 | 10 | 10 | 10 | 10 3700000 | ADDITIONAL COUNCIL SUP FUND | 2,650,000.00 | 2,740,000.00 | 2,830,000.00 | 2,920,000.00 |
| 1 | 10 | 10 | 10 | 10 5010000 | SALARIES | 600,167.48 | 619,252.33 | 710,144.37 | 751,947.11 |
| 1 | 10 | 10 | 10 | 10 5010000 ANNUAL BONUS | | 41,883.49 | 47,939.49 | 59,355.95 | 67,211.01 |
| 1 | 10 | 10 | 10 | 10 5010000 OVERTIME | | 5,000.00 | | | |
| 1 | 10 | 10 | 10 | 10 5010000 CELL PHONE ALLOWANCE | | 11,088.00 | 13,575.11 | 15,770.81 | 17,971.25 |
| 1 | 10 | 10 | 10 | 10 5010000 TRAVEL ALLOWANCE | | 5,000.00 | 5,757.11 | 6,767.31 | 7,871.25 |
| 1 | 10 | 10 | 10 | 10 5050000 NON PERSONAL ALLOWANCE | | 4,200.00 | 4,125.00 | 4,607.00 | 5,107.11 |
| 1 | 10 | 10 | 10 | 10 5300000 PERSON | | 3,000.00 | 3,125.00 | 3,707.11 | 4,287.11 |
| 1 | 10 | 10 | 10 | 10 5300000 COUNCIL LEVY | | 5,530.00 | 6,018.00 | 7,007.11 | 7,997.11 |
| 1 | 10 | 10 | 10 | 10 5150000 OFF | | 5,530.00 | 6,018.00 | 7,007.11 | 7,997.11 |
| 1 | 10 | 10 | 10 | 10 5150000 DUES LEVY | | 5,530.00 | 6,018.00 | 7,007.11 | 7,997.11 |
| 1 | 10 | 10 | 10 | 10 5300000 MAJOR | | 768,500.00 | 770,731.00 | 867,007.11 | 973,530.00 |
| | | | | | - Bank Salary | | 306.15 | 356.83 | 430.99 |
| | | | | | - Tr. Allowing Allowance | | 2,976.15 | 3,660.17 | 4,266.15 |
| | | | | | - Cell phone allowance | | 2,976.15 | 3,660.17 | 4,266.15 |
| | | | | | - Transport fund | | 17,171.00 | 17,171.00 | 17,171.00 |
| | | | | | - Medical Aid | | 17,171.00 | 17,171.00 | 17,171.00 |
| 1 | 10 | 10 | 10 | 10 5270000 CELLPHONE DATA CARDS | | 318,300.00 | | | |
| 1 | 10 | 10 | 10 | 10 5270000 DATA CARDS | | 318,300.00 | | | |
| 1 | 10 | 10 | 10 | 10 5280000 DEPUTY MAJOR | | 301,000.00 | | | |
| | | | | | - Bank Salary | | 451,071.00 | | |
| | | | | | - Travelling allowance | | 188,667.11 | | |
| | | | | | - Cell phone allowance | | 188,667.11 | | |
| | | | | | - Pension fund | | 1,000.00 | | |
| | | | | | - Medical Aid | | 1,000.00 | | |
| 1 | 10 | 10 | 10 | 10 5290000 COUNCILORS | | 2,118,000.00 | | | |
| | | | | | - Bank Salary | | 117,567.11 | 1,170,000.15 | |
| | | | | | - Travelling allowance | | 2,989.15 | 669,117.00 | |
| | | | | | - Cell phone allowance | | 7,000.00 | 7,514,000.00 | |
| | | | | | - Pension fund | | 3,900.00 | 17,000.00 | |
| | | | | | - Medical Aid | | 3,900.00 | 17,000.00 | |
| 1 | 10 | 10 | 10 | 10 3300000 REPAIR OF COUNCIL | | 335,100.00 | | | |
| | | | | | - Basic Salary | | 107,971.00 | 322,327.22 | |
| | | | | | - Travelling allowance | | 1,645.58 | 3,780,270.00 | |
| | | | | | - Cell phone allowance | | 1,600.00 | 15,400.00 | |
| | | | | | - Pension fund | | 7,900.00 | 28,610.00 | |
| | | | | | - Medical Aid | | 17,350.00 | 14,570.00 | |
| 1 | 10 | 10 | 10 | 10 5310000 MEMBERS OF EXCO | | 314,100.00 | | | |
| | | | | | - Bank Salary | | 107,971.00 | 322,327.22 | |
| | | | | | - Travelling allowance | | 1,645.58 | 3,780,270.00 | |
| | | | | | - Cell phone allowance | | 1,600.00 | 15,400.00 | |
| | | | | | - Pension fund | | 7,900.00 | 28,610.00 | |
| | | | | | - Medical Aid | | 17,350.00 | 14,570.00 | |
| 1 | 10 | 10 | 10 | 10 5610000 EQUIPMENT | | 84,000.00 | | | |
| | | | | | - Removable Equipment | | 22,560.00 | | |
| | | | | | - Other Equip | | 3,560.00 | | |
| 1 | 10 | 10 | 10 | 10 5670000 CRYSTALIA MK 5327 | | 4,000.00 | | | |
| 1 | 10 | 10 | 10 | 10 5710000 CRYSTALIA MK 5327 | | 4,000.00 | | | |
| 1 | 10 | 10 | 10 | 10 6110000 INTEREST | | 12,000.00 | 10,000.00 | 6,400.00 | |
| 1 | 10 | 10 | 10 | 10 6110000 INTEREST EXTERNAL LOANS | | 8,700.00 | 1,000.00 | | |
| 1 | 10 | 10 | 10 | 10 6200000 CELL PHONE CONTR. CTS | | 24,000.00 | 24,000.00 | 5,000.00 | 5,000.00 |
| 1 | 10 | 10 | 10 | 10 6200000 HIRE PHOTOCOPIER | | 8,600.00 | 14,800.00 | 15,000.00 | 15,000.00 |
| 1 | 10 | 10 | 10 | 10 6200000 LEASE OF VEHICLES | | 304,000.00 | 14,800.00 | 15,000.00 | 15,000.00 |
| 1 | 10 | 10 | 10 | 10 6200000 LEASE OF VEHICLES | | 304,000.00 | 14,800.00 | 15,000.00 | 15,000.00 |
| 1 | 10 | 10 | 10 | 10 6310000 MUNICIPAL SECURITY | | 2,450.00 | | | |
| 1 | 10 | 10 | 10 | 10 6310000 MUNICIPAL SECURITY | | 2,450.00 | | | |
| 1 | 10 | 10 | 10 | 10 6310000 MAGICAL WIND RESERVE | | 4,810.00 | | | |
| 1 | 10 | 10 | 10 | 10 6310000 CATERING MUNICIPAL PURC | | 4,810.00 | | | |
| 1 | 10 | 10 | 10 | 10 6720000 FUEL & OIL - BMW X3 RICHMOND | | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 1 | 10 | 10 | 10 | 10 6720000 FUEL & OIL - BMW RICHMOND | | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 1 | 10 | 10 | 10 | 10 6720000 FUEL & OIL - CRYSTALIA MK 5327 | | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 1 | 10 | 10 | 10 | 10 6950000 LICENCES VEHICLES | | 2,575.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 1 | 10 | 10 | 10 | 10 7000000 LEVIES - DUA | | 500,000.00 | 500,000.00 | 500,000.00 | 500,000.00 |
| 1 | 10 | 10 | 10 | 10 7000000 LEVIES - DUA | | 500,000.00 | 500,000.00 | 500,000.00 | 500,000.00 |
| 1 | 10 | 10 | 10 | 10 7000000 COUNCIL MACTING | | 115,000.00 | | | |
| | | | | | - Meeting Services | | 10,000.00 | 50,000.00 | 70,000.00 |
| 1 | 10 | 10 | 10 | 10 7000000 POSTAGE | | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 1 | 10 | 10 | 10 | 10 7090000 PRINTING & STATIONERY | | 20,000.00 | 20,000.00 | 20,000.00 | 20,000.00 |
| 1 | 10 | 10 | 10 | 10 7190000 SEMINARS & CONFERENCES | | 45,000.00 | 45,000.00 | 45,000.00 | 45,000.00 |
| 1 | 10 | 10 | 10 | 10 7200000 STAFF-UNDA CAMPAIN | | 12,000.00 | 12,000.00 | 12,000.00 | 12,000.00 |
| 1 | 10 | 10 | 10 | 10 7230000 SUBSISTENCE TRAVEL & ACCO | | 590,000.00 | | | |
| | | | | | - Accommodation | | 20,000.00 | 150,000.00 | 150,000.00 |
| | | | | | - Airfare Rights | | 50,000.00 | 50,000.00 | 50,000.00 |
| | | | | | - Rental of Vehicle | | 10,000.00 | 10,000.00 | 10,000.00 |
| | | | | | - Parking fee | | 20,000.00 | 20,000.00 | 20,000.00 |
| | | | | | - Refreshment | | 10,000.00 | 10,000.00 | 10,000.00 |
| 1 | 10 | 10 | 10 | 10 7250000 SUBS (REPAIR & PAPERS) | | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| 1 | 10 | 10 | 10 | 10 7300000 WAGO COMMITTEES | | 400,000.00 | 400,000.00 | 400,000.00 | 400,000.00 |
| 1 | 10 | 10 | 10 | 10 7431000 IMPAIRMENT LOSS | | 25,000.00 | 25,000.00 | 25,000.00 | 25,000.00 |
| | | | | | | 2,246,120.41 | 2,740,255.33 | 3,134,331.96 | 3,506,122.47 |

RICHMOND MUNICIPALITY
2017/2018 Budget
Municipal Manager

| Th | Fn | Dp | Sc | ItemSub | Description | Revised 2016/2017 | BUDGET 2017/2018 | BUDGET 2018/2019 | BUDGET 2019/2020 |
|----|----|----|----|---------|---|----------------------|---------------------|---------------------|---------------------|
| | | | | | MM _ Basic Salary | 1,351,023.00 | 1,432,084.38 | 1,518,009.44 | |
| | | | | | MM _ Bonus | | | | |
| | | | | | MM _ Travel or motor allowance | 189,417.00 | 200,782.02 | 212,828.94 | |
| | | | | | MM _ Medical Aid | 144,000.00 | 152,640.00 | 161,798.40 | |
| | | | | | MM _ Pension | | | | |
| | | | | | MM _ UIF | | | | |
| | | | | | MM _ Bargaining Council | 1,860.00 | 1,971.60 | 2,089.90 | |
| | | | | | 20 5010000 SALARIES | 102.00 | 108.12 | 114.61 | |
| | | | | | 20 5011000 ANNUAL BONUS | 1,590,050.00 | 440,206.00 | 456,618.36 | 494,615.46 |
| | | | | | 20 5060000 CELL PHONE ALLOWANCE | 50,500.00 | 36,521.00 | 38,712.26 | 41,035.00 |
| | | | | | 20 5090000 TRAVELLING ALLOWANCE | 17,100.00 | 11,376.00 | 12,058.56 | 12,782.07 |
| | | | | | 20 5094000 PERFORMANCE INCENTIVE | 245,000.00 | 96,000.00 | 96,000.00 | 96,000.00 |
| | | | | | 20 5100000 PENSION | 4,190.00 | 4,380.00 | 4,642.80 | 4,921.37 |
| | | | | | 20 5120000 MEDICAL AID | 44,000.00 | 59,202.00 | 62,754.12 | 66,519.37 |
| | | | | | 20 5140000 /COUNCIL LEVY | 55,000.00 | 91,389.00 | 96,872.34 | 102,684.68 |
| | | | | | 20 5150000 UIF | 300.00 | 306.00 | 324.36 | 343.82 |
| | | | | | 20 5160000 SKILLS LEVY | 9,000.00 | 5,580.00 | 5,914.80 | 6,269.69 |
| | | | | | 20 5510000 DEPRECIATION | 19,000.00 | 5,580.00 | 5,914.80 | 6,269.69 |
| | | | | | Computer Equipment | 60,000.00 | 0 | 0 | 0 |
| | | | | | Furniture and Office Equipment | | | | |
| | | | | | 20 6110000 INTEREST EXTERNAL LOANS | 13,000 | 13,780 | 14,606.8 | 15,493.2 |
| | | | | | 20 6205000 CELL PHONE CONTRACTS | 45,600 | 53,620 | 56,893.2 | 60,166.4 |
| | | | | | 20 6220000 HIRE PHOTO COPIER | | | | |
| | | | | | 20 6245000 INTERNAL AUDIT (outsourced-Business and Advisory- Accounting a | 31,155.00 | 36,000.00 | 40,000.00 | 45,000.00 |
| | | | | | 20 6247000 SIGMA IT : WEB BASED PERFORMANCE SYSTEM | 49,200.00 | 50,000.00 | 53,000.00 | 56,180.00 |
| | | | | | 20 6590000 CATERING (MUNICIPAL FUNC | 709,000.00 | 750,000.00 | 795,000 | 842,700 |
| | | | | | 20 6905000 IDP; BUDGET AND STRATEGI C PLANNING | 40,000.00 | 0 | 0 | 0 |
| | | | | | Transport for public | 10,000.00 | 10,000.00 | 10,600 | 11,236 |
| | | | | | Accommodation | 150,000.00 | 0 | 0 | 0 |
| | | | | | 20 6935000 LEGAL FEES | 40,000.00 | 42,400 | 44,944 | 47,488 |
| | | | | | 20 7052000 MARKETING / COMMUNICATIO N (NEWSLETTER) | 40,000.00 | 42,400 | 44,944 | 47,488 |
| | | | | | Printing of Newsletter | 200,000.00 | 212,000 | 224,720 | 237,440 |
| | | | | | 20 7089000 PERFORMANCE MANAGEMENT E VALUATION COMMITTEE | 235,000.00 | 0 | 0 | 0 |
| | | | | | Contract services - Outsourced Business And Advisory Audit committee | 125,000.00 | 265,000 | 280,900 | 296,800 |
| | | | | | 20 7090000 PRINTING & STATIONERY | 100,000.00 | 106,000 | 112,360 | 118,720 |
| | | | | | 20 7120000 PROFESSIONAL SUBS | 25,000.00 | 26,500 | 28,090 | 29,680 |
| | | | | | 20 7190000 SEMINARS & CONFERENCES | 5,000.00 | 5,300 | 5,618 | 5,936 |
| | | | | | ILGM | 20,000.00 | 0 | 0 | 0 |
| | | | | | IMFO | 8,000.00 | 8,480 | 8,968.8 | 9,456.8 |
| | | | | | Other | 8,000.00 | 8,480 | 8,968.8 | 9,456.8 |
| | | | | | 20 7230000 SUBSISTENCE;TRAVEL &ACCO | 5,000.00 | 5,300 | 5,618 | 5,936 |
| | | | | | Accommodation | 190,000.00 | 0 | 0 | 0 |
| | | | | | Domestic Flights | 90,000.00 | 95,400 | 101,124 | 106,848 |
| | | | | | Rental Car Hire | 50,000.00 | 53,000 | 56,180 | 59,360 |
| | | | | | Parking fees | 10,000.00 | 10,600 | 11,236 | 11,872 |
| | | | | | Incidental | 5,000.00 | 5,300 | 5,618 | 5,936 |
| | | | | | 20 7250000 SUBS (PERIOD.&PAPERS) | 5,000.00 | 5,300 | 5,618 | 5,936 |
| | | | | | | 8,000.00 | 8,480 | 8,968.8 | 9,456.8 |
| | | | | | | 4,041,495.00 | 4,390,542.00 | 4,443,338.52 | 4,706,834.83 |

| Fn | Dp | Sr | Items/Us | Description | Budget | | | |
|----|----|----|----------|----------------------------|---------------|---------------|-------------|---------------|
| | | | | | 2017/2017 | 2017/2018 | 2018/2019 | 2019/2020 |
| 1 | 10 | 30 | 330000 | RENTAL SHOWS AND TALS NAME | -271,200.00 | -133000 | -119000 | -100910 |
| 1 | 10 | 30 | 340000 | RENTAL MARKET STALLS | -50,000.00 | -50,000.00 | -50,000.00 | -50,000.00 |
| 1 | 10 | 30 | 350000 | BUSINESS LICENCES | -10,000.00 | -10,000.00 | -10,000.00 | -10,000.00 |
| 1 | 10 | 30 | 360000 | MARKETING PERSON | -500.00 | - | - | - |
| 1 | 10 | 30 | 370000 | MARKETING PERSON | -17,000.00 | -15,000.00 | - | -16864 |
| 1 | 10 | 30 | 380000 | MARKETING PERSON | -1,277,000.00 | -1,445,000.00 | - | - |
| 1 | 10 | 30 | 390000 | MARKETING PERSON | -3,000,000.00 | - | - | - |
| 1 | 10 | 30 | 400000 | MARKETING PERSON | -4,460,700.00 | -1,461,260.00 | -225,000.00 | -246,150.00 |
| 1 | 10 | 30 | 500000 | MARKETING PERSON | 953,100.00 | 921,135.00 | 979,611.1 | 10,801,100.86 |
| 1 | 10 | 30 | 510000 | MARKETING PERSON | 86,500.00 | 76,485.00 | 81,455.7 | 80,410.42 |
| 1 | 10 | 30 | 520000 | MARKETING PERSON | 5,611,100 | - | 0 | 0 |
| 1 | 10 | 30 | 530000 | MARKETING PERSON | 10,000.00 | 10,000.00 | 11,000.00 | 12,100.00 |
| 1 | 10 | 30 | 540000 | MARKETING PERSON | 30,000.00 | 30,000.00 | 30,000.00 | 30,000.00 |
| 1 | 10 | 30 | 550000 | MARKETING PERSON | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 1 | 10 | 30 | 560000 | MARKETING PERSON | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 1 | 10 | 30 | 570000 | MARKETING PERSON | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 1 | 10 | 30 | 580000 | MARKETING PERSON | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 1 | 10 | 30 | 590000 | MARKETING PERSON | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 1 | 10 | 30 | 600000 | MARKETING PERSON | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 1 | 10 | 30 | 610000 | MARKETING PERSON | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 1 | 10 | 30 | 620000 | MARKETING PERSON | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 1 | 10 | 30 | 630000 | MARKETING PERSON | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 1 | 10 | 30 | 640000 | MARKETING PERSON | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 1 | 10 | 30 | 650000 | MARKETING PERSON | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 1 | 10 | 30 | 660000 | MARKETING PERSON | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 1 | 10 | 30 | 670000 | MARKETING PERSON | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 1 | 10 | 30 | 680000 | MARKETING PERSON | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 1 | 10 | 30 | 690000 | MARKETING PERSON | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 1 | 10 | 30 | 700000 | MARKETING PERSON | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 1 | 10 | 30 | 710000 | MARKETING PERSON | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 1 | 10 | 30 | 720000 | MARKETING PERSON | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 1 | 10 | 30 | 730000 | MARKETING PERSON | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 1 | 10 | 30 | 740000 | MARKETING PERSON | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 1 | 10 | 30 | 750000 | MARKETING PERSON | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 1 | 10 | 30 | 760000 | MARKETING PERSON | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 1 | 10 | 30 | 770000 | MARKETING PERSON | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 1 | 10 | 30 | 780000 | MARKETING PERSON | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 1 | 10 | 30 | 790000 | MARKETING PERSON | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 1 | 10 | 30 | 800000 | MARKETING PERSON | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 1 | 10 | 30 | 810000 | MARKETING PERSON | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 1 | 10 | 30 | 820000 | MARKETING PERSON | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 1 | 10 | 30 | 830000 | MARKETING PERSON | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 1 | 10 | 30 | 840000 | MARKETING PERSON | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 1 | 10 | 30 | 850000 | MARKETING PERSON | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 1 | 10 | 30 | 860000 | MARKETING PERSON | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 1 | 10 | 30 | 870000 | MARKETING PERSON | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 1 | 10 | 30 | 880000 | MARKETING PERSON | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 1 | 10 | 30 | 890000 | MARKETING PERSON | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 1 | 10 | 30 | 900000 | MARKETING PERSON | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 1 | 10 | 30 | 910000 | MARKETING PERSON | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 1 | 10 | 30 | 920000 | MARKETING PERSON | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 1 | 10 | 30 | 930000 | MARKETING PERSON | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 1 | 10 | 30 | 940000 | MARKETING PERSON | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 1 | 10 | 30 | 950000 | MARKETING PERSON | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 1 | 10 | 30 | 960000 | MARKETING PERSON | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 1 | 10 | 30 | 970000 | MARKETING PERSON | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 1 | 10 | 30 | 980000 | MARKETING PERSON | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 1 | 10 | 30 | 990000 | MARKETING PERSON | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 1 | 10 | 30 | 1000000 | MARKETING PERSON | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |

3,002,270.00 3,448,815.00 1,714,796.10 1,400,932.07

RICHMOND MUNICIPALITY
2017/2018 Budget
TOWN PLANNING

| Tn | Fn | Dp | Sc | ItemSub | Description | Revised 2016/2017 | BUDGET 2017/2018 | BUDGET 2018/2019 | BUDGET 2019/2020 |
|----|----|----|----|---------|----------------------------|----------------------|---------------------|---------------------|---------------------|
| 1 | 10 | 30 | 10 | 4130000 | FEES BUILDING INSPECTIONS | -10,000.00 | -10,000.00 | -10600 | -11236 |
| 1 | 10 | 30 | 10 | 4140000 | FEES BUILDING PLANS | -30,000.00 | -10,000.00 | -10600 | -11236 |
| 1 | 10 | 30 | 10 | 4160000 | FEES ENCROACHMENT | -10,000.00 | -10,000.00 | -10600 | -11236 |
| 1 | 10 | 30 | 10 | 4190000 | FEES SUBDIVISION | -5,000.00 | -5,000.00 | -5300 | -5618 |
| 1 | 10 | 30 | 10 | 4200000 | FEES REZONING | -5,000.00 | -5,000.00 | -5300 | -5618 |
| 1 | 10 | 30 | 10 | | SCHEMES SUPPORT PROGRAMMES | | 0 | 0 | -500000 |
| | | | | | | -60,000.00 | -40,000.00 | -42,400.00 | -544,944.00 |
| 1 | 10 | 30 | 10 | 5010000 | SALARIES | 788,900.00 | 927,175.00 | 982805.5 | 1041773.83 |
| 1 | 10 | 30 | 10 | 5011000 | ANNUAL BONUS | 68,700.00 | 77,265.00 | 81900.9 | 86814.954 |
| 1 | 10 | 30 | 10 | 5040000 | OVERTIME | 5,000.00 | | 0 | 0 |
| 1 | 10 | 30 | 10 | 5050000 | HOUSING ALLOWANCE | 8,400.00 | 8,400.00 | 8904 | 9438.24 |
| 1 | 10 | 30 | 10 | 5060000 | CELL PHONE ALLOWANCE | 18,000.00 | 18,000.00 | 19080 | 20224.8 |
| 1 | 10 | 30 | 10 | 5090000 | TRAVELLING ALLOWANCE | 110,000.00 | 108,000.00 | 114480 | 121348.8 |
| 1 | 10 | 30 | 10 | 5094000 | PERFORMANCE INCENTIVE | 8,250.00 | 9,270.00 | 9826.2 | 10415.772 |
| 1 | 10 | 30 | 10 | 5100000 | PENSION | 138,500.00 | 134,547.00 | 142619.82 | 151177.0092 |
| 1 | 10 | 30 | 10 | 5120000 | MEDICAL AID | 54,000.00 | 113,900.00 | 120734 | 127978.04 |
| 1 | 10 | 30 | 10 | 5140000 | I/COUNCIL LEVY | 300.00 | 306.00 | 324.36 | 343.8216 |
| 1 | 10 | 30 | 10 | 5150000 | UIF | 10,100.00 | 5,580.00 | 5914.8 | 6269.688 |
| 1 | 10 | 30 | 10 | 5160000 | SKILLS LEVY | 10,100.00 | 5,580.00 | 5914.8 | 6269.688 |
| 1 | 10 | 30 | 10 | 5510000 | DEPRECIATION | 6,360.00 | | 0 | 0 |
| | | | | | Computer Equipment | | 6741.6 | 7146.096 | 7574.86176 |
| 1 | 10 | 30 | 10 | 5988000 | TOYOTA BAKKIE NK 2775 | 2,000.00 | | 0 | 0 |
| 1 | 10 | 30 | 10 | 6225000 | PLANNING SHARED SERVICES | 200,850.00 | 220000 | 233200 | 247192 |
| 1 | 10 | 30 | 10 | 6720027 | FUEL & OIL NK 2775 | 5,000.00 | | 0 | 0 |
| 1 | 10 | 30 | 10 | 6935000 | LEGAL FEES | | | 0 | 0 |
| 1 | 10 | 30 | 10 | 7090000 | PRINTING & STATIONERY | 10,000.00 | 15,000.00 | 15900 | 16854 |
| 1 | 10 | 30 | 10 | 7120000 | PROFESSIONAL SUBS | 2,000.00 | 5,000.00 | 5300 | 5618 |
| 1 | 10 | 30 | 10 | 7190000 | SEMINARS & CONFERENCES | 3,000.00 | | 0 | 0 |
| | | | | | Town Planners | | 2,500.00 | 2650 | 2809 |
| | | | | | Other | | 2,500.00 | 2650 | 2809 |
| 1 | 10 | 30 | 10 | 7230000 | SUBSISTENCE; TRAVEL & ACCO | 60,000.00 | | 0 | 0 |
| | | | | | Accommodation | | 30,000.00 | 31800 | 33708 |
| | | | | | Domestic Flight | | 15,000.00 | 15900 | 16854 |
| | | | | | Car Hire | | 4,000.00 | 4240 | 4494.4 |
| | | | | | Parking fees | | 500.00 | 530 | 561.8 |
| | | | | | Incidental | | 500.00 | 530 | 561.8 |
| | | | | | | 1,509,460.00 | 1,709,764.60 | 1,812,350.48 | 1,921,091.50 |

RICHMOND MUNICIPALITY
2017/2018 Budget
FINANCE

[illegible]

**RICHMOND MUNICIPALITY
2017/2018 BUDGET
CORPORATE SERVICES**

| Tn | Fn | Dr | Sc | Item/Desc | Description | 2016/2017 | BUDGET | BUDGET | BUDGET |
|----|----|----|----|--|-------------|---------------|---------------|---------------|---------------|
| 1 | 10 | 15 | | 30 3400000 RENTAL MUNICIPAL RESIDENTIAL PROPERTIES | | -10,000.00 | -10,000.00 | -10,000.00 | -10,000.00 |
| 1 | 10 | 15 | | 30 3405000 COSTA - UNEMPLOYMENT GRANT | | -12,270.00 | -12,270.00 | -12,270.00 | -12,270.00 |
| 1 | 10 | 15 | | 30 4220000 INSURANCE CLAIMS | | -1,422,118.00 | -1,422,118.00 | -1,422,118.00 | -1,422,118.00 |
| 1 | 10 | 15 | | 30 4220000 SETA REFUNDS | | -100,000.00 | -100,000.00 | -100,000.00 | -100,000.00 |
| | | | | | | -994,278.00 | -112,270.00 | -112,270.00 | -112,270.00 |
| 1 | 10 | 15 | | 30 5000000 SALARIES | 500,000.00 | 1,117,281.00 | 1,117,281.00 | 1,117,281.00 | 1,117,281.00 |
| 1 | 10 | 15 | | 30 5000000 ANNUAL BONUS | 100,000.00 | 100,000.00 | 100,000.00 | 100,000.00 | 100,000.00 |
| 1 | 10 | 15 | | 30 5000000 ACTING ALLOWANCE | 278,494.00 | 278,494.00 | 278,494.00 | 278,494.00 | 278,494.00 |
| 1 | 10 | 15 | | 30 5000000 OVERTIME | 30,000.00 | 30,000.00 | 30,000.00 | 30,000.00 | 30,000.00 |
| 1 | 10 | 15 | | 30 5000000 HOUSING ALLOWANCE | 9,400.00 | 9,400.00 | 9,400.00 | 9,400.00 | 9,400.00 |
| 1 | 10 | 15 | | 30 5000000 CELL PHONE ALLOWANCE | 20,000.00 | 20,000.00 | 20,000.00 | 20,000.00 | 20,000.00 |
| 1 | 10 | 15 | | 30 5000000 TRAVELING ALLOWANCE | 20,000.00 | 20,000.00 | 20,000.00 | 20,000.00 | 20,000.00 |
| 1 | 10 | 15 | | 30 5000000 PERFORMANCE INCENTIVE | 34,000.00 | 34,000.00 | 34,000.00 | 34,000.00 | 34,000.00 |
| 1 | 10 | 15 | | 30 5000000 NON PENSIONABLE ALLOWANCE | 389,753.00 | 389,753.00 | 389,753.00 | 389,753.00 | 389,753.00 |
| 1 | 10 | 15 | | 30 5000000 PERSON | 186,443.00 | 186,443.00 | 186,443.00 | 186,443.00 | 186,443.00 |
| 1 | 10 | 15 | | 30 5000000 MEDICAL AID | 25,000.00 | 25,000.00 | 25,000.00 | 25,000.00 | 25,000.00 |
| 1 | 10 | 15 | | 30 5000000 UNIFORMS | 2,112.00 | 2,112.00 | 2,112.00 | 2,112.00 | 2,112.00 |
| 1 | 10 | 15 | | 30 5000000 COUNCIL LEVY | 36,498.00 | 36,498.00 | 36,498.00 | 36,498.00 | 36,498.00 |
| 1 | 10 | 15 | | 30 5000000 UNIFORMS | 36,498.00 | 36,498.00 | 36,498.00 | 36,498.00 | 36,498.00 |
| 1 | 10 | 15 | | 30 5000000 DELEGATION | 581,000.00 | 581,000.00 | 581,000.00 | 581,000.00 | 581,000.00 |
| | | | | | | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| | | | | | | 23,850.00 | 23,850.00 | 23,850.00 | 23,850.00 |
| | | | | | | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| | | | | | | 100,000.00 | 100,000.00 | 100,000.00 | 100,000.00 |
| | | | | | | 20,000.00 | 20,000.00 | 20,000.00 | 20,000.00 |
| | | | | | | 11,000.00 | 11,000.00 | 11,000.00 | 11,000.00 |
| | | | | | | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| | | | | | | 200,000.00 | 200,000.00 | 200,000.00 | 200,000.00 |
| | | | | | | 870,800.00 | 870,800.00 | 870,800.00 | 870,800.00 |
| | | | | | | 120,000.00 | 120,000.00 | 120,000.00 | 120,000.00 |
| | | | | | | 60,000.00 | 60,000.00 | 60,000.00 | 60,000.00 |
| | | | | | | 50,000.00 | 50,000.00 | 50,000.00 | 50,000.00 |
| | | | | | | 250,000.00 | 250,000.00 | 250,000.00 | 250,000.00 |
| | | | | | | 70,000.00 | 70,000.00 | 70,000.00 | 70,000.00 |
| | | | | | | 30,000.00 | 30,000.00 | 30,000.00 | 30,000.00 |
| | | | | | | 6,000.00 | 6,000.00 | 6,000.00 | 6,000.00 |
| | | | | | | 380,000.00 | 380,000.00 | 380,000.00 | 380,000.00 |
| | | | | | | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| | | | | | | 16,000.00 | 16,000.00 | 16,000.00 | 16,000.00 |
| | | | | | | 20,000.00 | 20,000.00 | 20,000.00 | 20,000.00 |
| | | | | | | 20,000.00 | 20,000.00 | 20,000.00 | 20,000.00 |
| | | | | | | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| | | | | | | 150,000.00 | 150,000.00 | 150,000.00 | 150,000.00 |
| | | | | | | 75,000.00 | 75,000.00 | 75,000.00 | 75,000.00 |
| | | | | | | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| | | | | | | 180,000.00 | 180,000.00 | 180,000.00 | 180,000.00 |
| | | | | | | 50,000.00 | 50,000.00 | 50,000.00 | 50,000.00 |
| | | | | | | 15,000.00 | 15,000.00 | 15,000.00 | 15,000.00 |
| | | | | | | 18,000.00 | 18,000.00 | 18,000.00 | 18,000.00 |
| | | | | | | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| | | | | | | 2,500.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| | | | | | | 2,500.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| | | | | | | 500,000.00 | 500,000.00 | 500,000.00 | 500,000.00 |
| | | | | | | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| | | | | | | 20,000.00 | 20,000.00 | 20,000.00 | 20,000.00 |
| | | | | | | 8,000.00 | 8,000.00 | 8,000.00 | 8,000.00 |
| | | | | | | 10,177,764.92 | 10,177,764.92 | 10,177,764.92 | 10,177,764.92 |

COMMUNITY SERVICE

[illegible]

RICHMOND MUNICIPALITY

2017/2018 Budget

COMMUNITY ADMIN / Other for management

| Tn | In | Dp | Sc | ItemSub | Description | Revised 2016/2017 | BUDGET 2017/2018 | BUDGET 2018/2019 | BUDGET 2019/2020 |
|-----------|----|----|----|---------|---|----------------------|---------------------|---------------------|---------------------|
| Community | 1 | 10 | 25 | 5 | 3260000 HALL HIRE FEES | | | | 0 |
| | 1 | 10 | 25 | 5 | 3680000 INTERGOVERNMENTAL-EQUITABLE SHARE | | | | 0 |
| | 1 | 10 | 25 | 5 | 5010000 SALARIES | | 266,170.00 | 282,458.2 | 259,402.692 |
| | 1 | 10 | 25 | 5 | 5011000 ANNUAL BONUS | | 22,206.00 | 235,248.36 | 246,950.6616 |
| | 1 | 10 | 25 | 5 | 5080000 ACTING ALLOWANCE | | | 0 | 0 |
| | 1 | 10 | 25 | 5 | 5040000 OVERTIME | | 10,000.00 | 10,000 | 11,236 |
| | 1 | 10 | 25 | 5 | 5080000 CELL PHONE ALLOWANCE | | 5,690.00 | 6,031.4 | 6,393.284 |
| | 1 | 10 | 25 | 5 | 5080000 TRAVELLING ALLOWANCE | | | 0 | 0 |
| | 1 | 10 | 25 | 5 | 5090000 PERFORMANCE INCENTIVE | | | 0 | 0 |
| | 1 | 10 | 25 | 5 | 5090000 PENSION | | 2,665.00 | 2,814.9 | 2,994.374 |
| | 1 | 10 | 25 | 5 | 5100000 MEDICAL AID | | 34,660.00 | 36,739.6 | 38,943.076 |
| | 1 | 10 | 25 | 5 | 5140000 /COUNCIL LEVY | | 17,585.00 | 18,650.7 | 19,769.742 |
| | 1 | 10 | 25 | 5 | 5140000 UN | | 102.00 | 108.12 | 114.6072 |
| | 1 | 10 | 25 | 5 | 5140000 SKILLS LEVY | | 1,860.00 | 1,971.6 | 2,089.846 |
| | 1 | 10 | 25 | 5 | 5510000 DEPRECIATION | | 1,860.00 | 1,971.6 | 2,089.846 |
| | 1 | 10 | 25 | 5 | Community Assets | | | 0 | 0 |
| | 1 | 10 | 25 | 5 | Other Assets | | | 0 | 0 |
| | 1 | 10 | 25 | 5 | 5663000 R5020: NK 4457 | | 80,000.00 | 31,800 | 33,708 |
| | 1 | 10 | 25 | 5 | 5952000 NK 2680 (HOUSING) | | | 0 | 0 |
| | 1 | 10 | 25 | 5 | 6025000 CELL PHONE CONTRACTS | | | 0 | 0 |
| | 1 | 10 | 25 | 5 | 6315000 BPCA - CONTRACT | | | 0 | 0 |
| | 1 | 10 | 25 | 5 | 6480000 ARTS & CULTURE | | | 0 | 0 |
| | 1 | 10 | 25 | 5 | Catering | | | 0 | 0 |
| | 1 | 10 | 25 | 5 | 6480000 AIDS AWARENESS | | 35,000.00 | 37,100 | 39,226 |
| | 1 | 10 | 25 | 5 | Transport | | 35,000.00 | 37,100 | 39,226 |
| | 1 | 10 | 25 | 5 | Catering | | | 0 | 0 |
| | 1 | 10 | 25 | 5 | 6870000 DISASTER MGMT IMPLEMENT | | 25,000.00 | 26,500 | 28,090 |
| | 1 | 10 | 25 | 5 | Transport | | 25,000.00 | 26,500 | 28,090 |
| | 1 | 10 | 25 | 5 | catering | | | 0 | 0 |
| | 1 | 10 | 25 | 5 | 5671000 DISABILITY PROGRAMMES | | 150,000.00 | 159,000 | 168,540 |
| | 1 | 10 | 25 | 5 | Catering | | | 0 | 0 |
| | 1 | 10 | 25 | 5 | Transport | | | 0 | 0 |
| | 1 | 10 | 25 | 5 | 6880000 ELECTRICITY | | | 0 | 0 |
| | 1 | 10 | 25 | 5 | 6720041 F&C: NK 2680 (HOUSING) | | 0 | 0 | 0 |
| | 1 | 10 | 25 | 5 | 6720043 F&C: NK 1457 | | | 0 | 0 |
| | 1 | 10 | 25 | 5 | 6751000 F&C | | 30,000.00 | 31,800 | 33,708 |
| | 1 | 10 | 25 | 5 | 6880000 SALGA GAMES | | | 0 | 0 |
| | 1 | 10 | 25 | 5 | Accommodation for councillors | | | 0 | 0 |
| | 1 | 10 | 25 | 5 | Catering | | | 0 | 0 |
| | 1 | 10 | 25 | 5 | Transport costs | | | 0 | 0 |
| | 1 | 10 | 25 | 5 | Purchase of sport kits | | | 0 | 0 |
| | 1 | 10 | 25 | 5 | 6895000 LICENCES VEHICLES | | 1,300.00 | 1,390 | 1,485.4 |
| | 1 | 10 | 25 | 5 | 7060000 POSTAGE | | | 0 | 0 |
| | 1 | 10 | 25 | 5 | 7060000 MILEAGE CHARGES-WATER ACCS | | | 0 | 0 |
| | 1 | 10 | 25 | 5 | 7090000 PRINTING & STATIONERY | | | 0 | 0 |
| | 1 | 10 | 25 | 5 | 7120000 PROFESSIONAL SUBS | | | 0 | 0 |
| | 1 | 10 | 25 | 5 | 7187000 SENIOR CITIZEN | | | 0 | 0 |
| | 1 | 10 | 25 | 5 | Catering | | | 0 | 0 |
| | 1 | 10 | 25 | 5 | Transport costs | | | 0 | 0 |
| | 1 | 10 | 25 | 5 | 7190000 SEMINARS & CONFERENCES | | | 0 | 0 |
| | 1 | 10 | 25 | 5 | 7230000 SUBSISTENCE, TRAVEL & ACCO | | | 0 | 0 |
| | 1 | 10 | 25 | 5 | Accommodation | | | 0 | 0 |
| | 1 | 10 | 25 | 5 | Domestic Flight | | | 0 | 0 |
| | 1 | 10 | 25 | 5 | Car hire | | | 0 | 0 |
| | 1 | 10 | 25 | 5 | Parking fees | | | 0 | 0 |
| | 1 | 10 | 25 | 5 | Incidental | | | 0 | 0 |
| | 1 | 10 | 25 | 5 | 7186000 SANITONA SANITE | | | 0 | 0 |
| | 1 | 10 | 25 | 5 | Catering | | 25,000.00 | 26,500 | 28,090 |
| | 1 | 10 | 25 | 5 | Transport costs | | 25,000.00 | 26,500 | 28,090 |
| | 1 | 10 | 25 | 5 | 7431000 IMPAIRMENT LOSS | | | 0 | 0 |
| | | | | | | 746,608.00 | 789,284.48 | 836,644.155 | |

744658.000

RICHMOND MUNICIPALITY
2017/2018 Budget
COMMUNITY : HOUSING

| Tn | Fn | Dp | Sc | ItemSub | Description | Revised 2016/2017 | BUDGET 2017/2018 | BUDGET 2018/2019 | BUDGET 2019/2020 |
|------------------|----|----|----|---------|---|----------------------|---------------------|---------------------|---------------------|
| Community | | | | | | | | | |
| 1 | 1 | 10 | 25 | 5 | 3260000 HALL HIRE FEES | - | 191,185.00 | 202656.1 | 214815.466 |
| 1 | 1 | 10 | 25 | 5 | 3680000 INTERGOVERNMENTAL- EQUIT ABLE SHARE | - | 15,932.00 | 16887.92 | 17901.1952 |
| 1 | 1 | 10 | 25 | 5 | 5010000 SALARIES | - | - | 0 | 0 |
| 1 | 1 | 10 | 25 | 5 | 5011000 ANNUAL BONUS | - | - | 0 | 0 |
| 1 | 1 | 10 | 25 | 5 | 5030000 ACTING ALLOWANCE | - | - | 0 | 0 |
| 1 | 1 | 10 | 25 | 5 | 5040000 OVERTIME | - | - | 0 | 0 |
| 1 | 1 | 10 | 25 | 5 | 5060000 CELL PHONE ALLOWANCE | - | - | 0 | 0 |
| 1 | 1 | 10 | 25 | 5 | 5090000 TRAVELLING ALLOWANCE | - | - | 0 | 0 |
| 1 | 1 | 10 | 25 | 5 | 5094000 PERFORMANCE INCENTIVE | - | - | 0 | 0 |
| 1 | 1 | 10 | 25 | 5 | 5100000 PENSION | - | 1,910.00 | 2024.6 | 2146.076 |
| 1 | 1 | 10 | 25 | 5 | 5120000 MEDICAL AID | - | 32,818.00 | 34787.08 | 36874.3048 |
| 1 | 1 | 10 | 25 | 5 | 5140000 I/COUNCIL LEVY | - | 7,722.00 | 8185.32 | 8676.4392 |
| 1 | 1 | 10 | 25 | 5 | 5150000 UIF | - | 102.00 | 108.12 | 114.6072 |
| 1 | 1 | 10 | 25 | 5 | 5160000 SKILLS LEVY | - | 1,860.00 | 1971.6 | 2089.896 |
| 1 | 1 | 10 | 25 | 5 | 5510000 DEPRECIATION | - | 1,860.00 | 1971.6 | 2089.896 |
| 1 | 1 | 10 | 25 | 5 | 5663000 ISUZU : NK 4457 | - | - | 0 | 0 |
| 1 | 1 | 10 | 25 | 5 | 5952000 NK 2680 (HOUSING) | - | - | 0 | 0 |
| 1 | 1 | 10 | 25 | 5 | 6205000 CELL PHONE CONTRACTS | - | - | 0 | 0 |
| 1 | 1 | 10 | 25 | 5 | 6315000 SPCA - CONTRACT | - | - | 0 | 0 |
| 1 | 1 | 10 | 25 | 5 | 6480000 ARTS & CULTURE | - | - | 0 | 0 |
| 1 | 1 | 10 | 25 | 5 | 6490000 AIDS AWARENESS | - | - | 0 | 0 |
| 1 | 1 | 10 | 25 | 5 | 6670000 DISASTER MGMT IMPLEMENT | - | - | 0 | 0 |
| 1 | 1 | 10 | 25 | 5 | 6671000 DISABILITY PROGRAMMES | - | - | 0 | 0 |
| 1 | 1 | 10 | 25 | 5 | 6690000 ELECTRICITY | - | - | 0 | 0 |
| 1 | 1 | 10 | 25 | 5 | 6720041 F&O: NK 2680 (HOUSING) | - | - | 0 | 0 |
| 1 | 1 | 10 | 25 | 5 | 6720043 F&O: NK4457 | - | - | 0 | 0 |
| 1 | 1 | 10 | 25 | 5 | 6751000 FBE | - | - | 0 | 0 |
| 1 | 1 | 10 | 25 | 5 | 6930000 SALGA GAMES | - | - | 0 | 0 |
| 1 | 1 | 10 | 25 | 5 | 6955000 LICENCES VEHICLES | - | - | 0 | 0 |
| 1 | 1 | 10 | 25 | 5 | 7060000 POSTAGE | - | - | 0 | 0 |
| 1 | 1 | 10 | 25 | 5 | 7080000 MUNIC CHARGES-WATER ACCS | - | - | 0 | 0 |
| 1 | 1 | 10 | 25 | 5 | 7090000 PRINTING & STATIONERY | - | 5,000.00 | 5300 | 5618 |
| 1 | 1 | 10 | 25 | 5 | 7120000 PROFESSIONAL SUBS | - | - | 0 | 0 |
| 1 | 1 | 10 | 25 | 5 | 7187000 SENIOR CITIZEN | - | - | 0 | 0 |
| 1 | 1 | 10 | 25 | 5 | 7190000 SEMINARS & CONFERENCES | - | - | 0 | 0 |
| 1 | 1 | 10 | 25 | 5 | 7230000 SUBSISTENCE;TRAVEL &ACCO | - | - | 0 | 0 |
| 1 | 1 | 10 | 25 | 5 | Transport | - | 10000 | 0 | 0 |
| 1 | 1 | 10 | 25 | 5 | 7386000 SUKHUMA SAKHE | - | - | 0 | 0 |
| 1 | 1 | 10 | 25 | 5 | 7431000 IMPAIRMENT LOSS | - | - | 0 | 0 |
| | | | | | | - | 268,389.00 | 273,892.34 | 290,325.88 |

RICHMOND MUNICIPALITY
2017/2018 Budget
COMMUNITY: LIBRARY SERVICES

| Tn | Fn | Dp | Sc | ItemsSub | Description | Revised 2016/2017 | BUDGET 2017/2018 | BUDGET 2018/2019 | BUDGET 2019/2020 |
|----|----|----|----|----------|-------------------------------------|----------------------|---------------------|---------------------|---------------------|
| 1 | 1 | 10 | 25 | 20 | 3520000 LIBRARY FINES | -2,000.00 | | | |
| 1 | 1 | 10 | 25 | 20 | 3682000 COMM LIB SERV GRANT | -179,000.00 | -188,000.00 | -197,000.00 | -202,000.00 |
| 1 | 1 | 10 | 25 | 20 | 3620001 COMM LIBRARY SERVICE GRANT | -297,217.00 | | | |
| 1 | 1 | 10 | 25 | 20 | 3852000 PROVINC. OF LIBRARIES | -715,000.00 | -744,000.00 | -782,000.00 | -821,000.00 |
| 1 | 1 | 10 | 25 | 20 | 4110000 COPIES | -10,000.00 | -10,000.00 | -10,600 | -11,236 |
| 1 | 1 | 10 | 25 | 20 | 4225000 LIBRARY LOST BOOKS | -500.00 | | | |
| | | | | | | -1,203,717.00 | -942,000.00 | -989,600.00 | -1,024,236.00 |
| 1 | 1 | 10 | 25 | 20 | 5010000 SALARIES | 904,110.00 | 1,062,940.00 | 1,126,716.4 | 1,194,319.384 |
| 1 | 1 | 10 | 25 | 20 | 5011000 ANNUAL BONUS | 76,425.00 | 79,978.00 | 84,776.68 | 89,863.2808 |
| 1 | 1 | 10 | 25 | 20 | 5030000 ACTING ALLOWANCE | 8,000.00 | | 0 | 0 |
| 1 | 1 | 10 | 25 | 20 | 5060000 CELL PHONE ALLOWANCE | 18,188.00 | 18,000.00 | 19,080 | 20,224.8 |
| 1 | 1 | 10 | 25 | 20 | 5090000 TRAVELLING ALLOWANCE | 108,000.00 | 132,000.00 | 139,920 | 148,315.2 |
| 1 | 1 | 10 | 25 | 20 | 5094000 PERFORMANCE INCENTIVE | 9,800.00 | 10,630.00 | 11,267.8 | 11,943.868 |
| 1 | 1 | 10 | 25 | 20 | 5095000 NON PENSIONABLE ALLOWANCE | | 4,200.00 | 4,452 | 4,719.12 |
| 1 | 1 | 10 | 25 | 20 | 5100000 PENSION | 167,400.00 | 199,640.40 | 211,618.824 | 224,315.9534 |
| 1 | 1 | 10 | 25 | 20 | 5120000 MEDICAL AID | 75,200.00 | 94,895.00 | 100,588.7 | 106,624.022 |
| 1 | 1 | 10 | 25 | 20 | 5140000 I/COUNCIL LEVY | 580.00 | 612.00 | 648.72 | 687.6432 |
| 1 | 1 | 10 | 25 | 20 | 5150000 UIF | 11,600.00 | 11,160.00 | 11,829.6 | 12,539.376 |
| 1 | 1 | 10 | 25 | 20 | 5160000 SKILLS LEVY | 11,600.00 | 11,160.00 | 11,829.6 | 12,539.376 |
| 1 | 1 | 10 | 25 | 20 | 5510000 DEPRECIATION | 70,000.00 | | 0 | 0 |
| | | | | | - Computer Equipment | | 50,000 | 53,000 | 56,180 |
| | | | | | - Furniture and Office equipment | | 14,000.00 | 14,840 | 15,730.4 |
| | | | | | - Other Assets | | 102.00 | 108.12 | 114,60.72 |
| 1 | 1 | 10 | 25 | 20 | 6110000 INTEREST EXTERNAL LOANS | 8,700.00 | 3,500.00 | 3,710 | 3,932.6 |
| 1 | 1 | 10 | 25 | 20 | 6220000 HIRE PHOTOCOPIER | 3,600.00 | 40,000.00 | 42,400 | 44,944 |
| 1 | 1 | 10 | 25 | 20 | 6310000 MUNICIPAL SECURITY | | | 0 | 0 |
| 1 | 1 | 10 | 25 | 20 | 6310001 MAGMA: ARMED RESPONSE | 9,310.00 | | 0 | 0 |
| 1 | 1 | 10 | 25 | 20 | 6591000 COMM LIB SERVICES GRANT | 179,000.00 | | 0 | 0 |
| | | | | | Basic Salary | | | 0 | 0 |
| 1 | 1 | 10 | 25 | 20 | 6610000 CLEANING MATERIALS | | 188,000.00 | 197,000.00 | 202,000.00 |
| 1 | 1 | 10 | 25 | 20 | 6720000 FUEL & OIL | 10,000.00 | 15,000.00 | 15,900 | 16,854 |
| 1 | 1 | 10 | 25 | 20 | 6940000 LIBRARY BOOKS | 1,000.00 | | 0 | 0 |
| 1 | 1 | 10 | 25 | 20 | 6943000 LIBRARY LOST BOOKS | 15,000.00 | 10,000.00 | 10,600 | 11,236 |
| 1 | 1 | 10 | 25 | 20 | 6945000 LIBRARY ACTIVITIES | | | 0 | 0 |
| 1 | 1 | 10 | 25 | 20 | 6950000 LICENCES TELEVISION | 20,000.00 | 20,000.00 | 21,200 | 22,472 |
| 1 | 1 | 10 | 25 | 20 | 7060000 POSTAGE | 1,500.00 | 2,500.00 | 2,650 | 2,809 |
| 1 | 1 | 10 | 25 | 20 | 7090000 PRINTING & STATIONERY | 1,000.00 | 2,000.00 | 2,120 | 2,247.2 |
| 1 | 1 | 10 | 25 | 20 | 7120000 PROFESSIONAL SUBS | 15,000.00 | 15,000.00 | 15,900 | 16,854 |
| 1 | 1 | 10 | 25 | 20 | 7190000 SEMINARS & CONFERENCES | 3,000.00 | 5,000.00 | 5,300 | 5,618 |
| | | | | | LIASA Conference (Library Conferenc | 11,000.00 | | 0 | 0 |
| 1 | 1 | 10 | 25 | 20 | 7230000 SUBSISTENCE;TRAVEL &ACCO | 15,000.00 | 15,000.00 | 15,900 | 16,854 |
| | | | | | Accommodation | | | 0 | 0 |
| | | | | | Domestic Flight | 24,000.00 | | 0 | 0 |
| | | | | | Car Hire | 20,000.00 | 20,000.00 | 21,200 | 22,472 |
| | | | | | Parking fees | 10,000.00 | 10,000.00 | 10,600 | 11,236 |
| 1 | 1 | 10 | 25 | 20 | 7250000 SUBS (PERIOD.&PAPERS) | | 2,000.00 | 2,120 | 2,247.2 |
| 1 | 1 | 10 | 25 | 20 | 7270000 TELEPHONE | 10,000.00 | 10,000.00 | 10,600 | 11,236 |
| | | | | | | 1,783,013.00 | 2,067,415.40 | 2,189,180.32 | 2,313,711.14 |

RICHMOND MUNICIPALITY
2017/2018 Budget
COMMUNITY : INHLAZUKA HALL

| Tn | Fn | Dp | Sc | ItemSub | Description | TAXI RANK |
|----------------|----|----|----|---------|----------------------------|-----------|
| Inhlazuka Hall | | | | | | |
| 1 | 10 | 25 | 30 | 3330000 | RENTAL SHOPS AND | |
| 1 | 10 | 25 | 30 | 5010000 | SALARIES | |
| 1 | 10 | 25 | 30 | 5011000 | ANNUAL BONUS | |
| 1 | 10 | 25 | 30 | 5060000 | CELL PHONE ALLOWANCE | |
| 1 | 10 | 25 | 30 | 5094000 | PERFORMANCE INCENTIVE | |
| 1 | 10 | 25 | 30 | 5100000 | PENSION | |
| 1 | 10 | 25 | 30 | 5130000 | UNIFORMS | |
| 1 | 10 | 25 | 30 | 5140000 | I/COUNCIL LEVY | |
| 1 | 10 | 25 | 30 | 5150000 | UIF | |
| 1 | 10 | 25 | 30 | 5160000 | SKILLS LEVY | |
| 1 | 10 | 25 | 30 | 5510000 | DEPRECIATION | |
| | | | | | Community Assets | |
| 1 | 10 | 25 | 30 | 5580000 | BUILDINGS | |
| 1 | 10 | 25 | 30 | 5651000 | ISUZU - NK 3874 | |
| 1 | 10 | 25 | 30 | 6310000 | MUNICIPAL SECURITY | |
| 1 | 10 | 25 | 30 | 6610000 | CLEANING MATERIALS | |
| 1 | 10 | 25 | 30 | 6690000 | ELECTRICITY | |
| 1 | 10 | 25 | 30 | 6720032 | F&O ISUZU BAKKIE - NK387 4 | |
| 1 | 10 | 25 | 30 | 6955000 | LICENCES VEHICLES | |
| 1 | 10 | 25 | 30 | 7090000 | PRINTING & STATIONERY | |
| 1 | 10 | 25 | 30 | 7230000 | SUBSISTENCE;TRAVEL &ACCO | |
| | | | | | Accommodation | |
| 1 | 10 | 25 | 30 | 7270000 | TELEPHONE | |

| Revised 2016/2017 | BUDGET 2017/2018 | BUDGET 2018/2019 | BUDGET 2019/2020 |
|----------------------|---------------------|---------------------|---------------------|
| -180,000.00 | -198000 | -217800 | -239580 |
| -180,000.00 | -198,000.00 | -217,800.00 | -239,580.00 |
| 349,400.00 | 400,435.00 | 424461.1 | 449928.766 |
| 33,700.00 | 33,370.00 | 35372.2 | 37494.532 |
| 5,690.00 | 5,688.00 | 6029.28 | 6391.0368 |
| 4,650.00 | 4,000.00 | 4240 | 4494.4 |
| 52,400.00 | 60,862.20 | 64513.932 | 68384.76792 |
| 16,700.00 | | 0 | 0 |
| 390.00 | 306.00 | 324.36 | 343.8216 |
| 5,100.00 | 5,580.00 | 5914.8 | 6269.688 |
| 5,100.00 | 5,580.00 | 5914.8 | 6269.688 |
| 3,494.00 | | 0 | 0 |
| | 3703.64 | 3925.8584 | 4161.409904 |
| 15,000.00 | 20,000.00 | 21200 | 22472 |
| 20,000.00 | 30,000.00 | 31800 | 33708 |
| 466,930.00 | 536960 | 569177.6 | 603328.256 |
| 12,500.00 | 15,000.00 | 15900 | 16854 |
| 115,000.00 | 110,000.00 | 116600 | 123596 |
| 30,000.00 | 30,000.00 | 31800 | 33708 |
| 1,000.00 | 1,000.00 | 1060 | 1123.6 |
| 5,000.00 | 5,000.00 | 5300 | 5618 |
| 7,000.00 | | 0 | 0 |
| | 5,000.00 | 5300 | 5618 |
| 35,000.00 | 40,000.00 | 42400 | 44944 |
| 1,184,054.00 | 1,312,484.84 | 1,391,233.93 | 1,474,707.97 |

RICHMOND MUNICIPALITY
2017/2018 Budget
COMMUNITY : HOPEWELL HALL

| Tn | Fn | Dp | Sc | ItemSub | Description | Revised 2016/2017 | BUDGET 2017/2018 | BUDGET 2018/2019 | BUDGET 2019/2020 |
|----|----|----|----|---------|----------------------------|----------------------|---------------------|---------------------|---------------------|
| 1 | 10 | 25 | 40 | 3330000 | RENTAL SHOPS AND TAXI RANK | -27,000.00 | -28,620.00 | -30,337.2 | -32,157.432 |
| 1 | 10 | 25 | 40 | 5010000 | SALARIES | -27,000.00 | -28,620.00 | -30,337.2 | -32,157.432 |
| 1 | 10 | 25 | 40 | 5011000 | ANNUAL BONUS | 98,410.00 | 103,203.00 | 109,395.18 | 115,958.891 |
| 1 | 10 | 25 | 40 | 5094000 | PERFORMANCE INCENTIVE | 8,080.00 | 8,600.23 | 9,116.2438 | 9,663.21843 |
| 1 | 10 | 25 | 40 | 5100000 | PENSION | 970.00 | 1,032.03 | 1,093.9518 | 1,159.58891 |
| 1 | 10 | 25 | 40 | 5130000 | UNIFORMS | 14,230.00 | 14,086.80 | 14,932.008 | 15,827.9285 |
| 1 | 10 | 25 | 40 | 5140000 | I/COUNCIL LEVY | 5,000.00 | | 0 | 0 |
| 1 | 10 | 25 | 40 | 5150000 | UIF | 96.00 | 102.00 | 108.12 | 114.6072 |
| 1 | 10 | 25 | 40 | 5160000 | SKILLS LEVY | 1,100.00 | 1,860.00 | 1,971.6 | 2,089.896 |
| 1 | 10 | 25 | 40 | 5510000 | DEPRECIATION | 1,100.00 | 1,860.00 | 1,971.6 | 2,089.896 |
| | | | | | Community assets | 798.00 | | 0 | 0 |
| 1 | 10 | 25 | 40 | 5580000 | BUILDINGS | 30,000.00 | 40,000.00 | 901 | 955.06 |
| 1 | 10 | 25 | 40 | 6310000 | MUNICIPAL SECURITY | 374,150.00 | 429,568.00 | 42400 | 44,944 |
| 1 | 10 | 25 | 40 | 6610000 | CLEANING MATERIALS | 10,000.00 | 10,000.00 | 455,342.08 | 482,662.605 |
| 1 | 10 | 25 | 40 | 6690000 | ELECTRICITY | 40,000.00 | 50,000.00 | 10600 | 11,236 |
| | | | | | | | | 53000 | 56,180 |
| | | | | | | 583,934.00 | 661,162.06 | 700,831.78 | 742,881.69 |

RICHMOND MUNICIPALITY
2017/2018 Budget
COMMUNITY : MAGODA HALL

| Tn | Fn | Dp | Sc | ItemSub | Description | Revised 2016/2017 | BUDGET 2017/2018 | BUDGET 2018/2019 | BUDGET 2019/2020 |
|----|----|----|----|---------|--|----------------------|---------------------|---------------------|---------------------|
| 1 | 10 | 25 | 50 | 3260000 | HALL HIRE FEES | | | | |
| 1 | 10 | 25 | 50 | 5010000 | SALARIES | 86,040.00 | 93,860.00 | 99491.6 | 105461.096 |
| 1 | 10 | 25 | 50 | 5011000 | ANNUAL BONUS | 7,005.00 | 7,822.00 | 8291.32 | 8788.7992 |
| 1 | 10 | 25 | 50 | 5040000 | OVERTIME | 1,000.00 | - | 0 | 0 |
| 1 | 10 | 25 | 50 | 5094000 | PERFORMANCE INCENTIVE | 840.00 | 939.00 | 995.34 | 1055.0604 |
| 1 | 10 | 25 | 50 | 5095000 | NON PENSIONABLE ALLOWANCE | 4,200.00 | 4,200.00 | 4452 | 4719.12 |
| 1 | 10 | 25 | 50 | 5100000 | PENSION | 12,500.00 | 12,220.00 | 12953.2 | 13730.392 |
| 1 | 10 | 25 | 50 | 5140000 | I/COUNCIL LEVY | 96.00 | 120.00 | 127.2 | 134.832 |
| 1 | 10 | 25 | 50 | 5150000 | UIF | 1,000.00 | 1,860.00 | 1971.6 | 2089.896 |
| 1 | 10 | 25 | 50 | 5160000 | SKILLS LEVY | 1,000.00 | 1,860.00 | 1971.6 | 2089.896 |
| 1 | 10 | 25 | 50 | 5580000 | BUILDINGS | 15,000.00 | 20,000.00 | 21200 | 22472 |
| 1 | 10 | 25 | 50 | 6235000 | INGONYAMA TRUST - Operation Lease Land | 22,200.00 | 22,200.00 | 23532 | 24943.92 |
| 1 | 10 | 25 | 50 | 6310000 | MUNICIPAL SECURITY | 186,770.00 | 214,785.00 | 227672.1 | 241332.426 |
| 1 | 10 | 25 | 50 | 6610000 | CLEANING MATERIALS | 10,000.00 | 10,000.00 | 10600 | 11236 |
| 1 | 10 | 25 | 50 | 6690000 | ELECTRICITY | 10,000.00 | 15,000.00 | 15900 | 16854 |
| | | | | | | 357,651.00 | 404,866.00 | 429,157.96 | 454,907.44 |

RICHMOND MUNICIPALITY
2017/2018 Budget
COMMUNITY : NKUMANE HALL

| Tn | Fn | Dp | Sc | ItemSub | Description | Revised 2016/2017 | BUDGET 2017/2018 | BUDGET 2018/2019 | BUDGET 2019/2020 |
|----|----|----|----|---------|--------------------|----------------------|---------------------|---------------------|---------------------|
| 1 | 10 | 25 | 55 | 5130000 | UNIFORMS | 5,000.00 | | 0 | 0 |
| 1 | 10 | 25 | 55 | 5510000 | DEPRECIATION | | | 0 | 0 |
| 1 | 10 | 25 | 55 | 5580000 | BUILDINGS | 5,000.00 | 10,000.00 | 10600 | 11236 |
| 1 | 10 | 25 | 55 | 6310000 | MUNICIPAL SECURITY | 186,770.00 | 214,785.00 | 227672.1 | 241332.426 |
| 1 | 10 | 25 | 55 | 6610000 | CLEANING MATERIALS | 10,000.00 | 10,000.00 | 10600 | 11236 |
| 1 | 10 | 25 | 55 | 6690000 | ELECTRICITY | 10,000.00 | 15,000.00 | 15900 | 16854 |
| | | | | | | 216,770.00 | 249,785.00 | 264,772.10 | 280,658.43 |

RICHMOND MUNICIPALITY
2017/2018 Budget
COMMUNITY : MZINOLOVU HALL

| Tn | Fn | Dp | Sc | ItemSub | Description | Revised 2016/2017 | BUDGET 2017/2018 | BUDGET 2018/2019 | BUDGET 2019/2020 |
|----|----|----|----|---------|---------------------------|----------------------|---------------------|---------------------|---------------------|
| 1 | 10 | 25 | 56 | 5010000 | SALARIES | 96,630.00 | 103,033.45 | 109,215.457 | 115,768.384 |
| 1 | 10 | 25 | 56 | 5011000 | ANNUAL BONUS | 7,890.00 | 8,586.12 | 9101.2872 | 9647.36443 |
| 1 | 10 | 25 | 56 | 5040000 | OVERTIME | 500.00 | | 0 | 0 |
| 1 | 10 | 25 | 56 | 5094000 | PERFORMANCE INCENTIVE | 950.00 | 1,030.33 | 1092.1498 | 1157.67879 |
| 1 | 10 | 25 | 56 | 5095000 | NON PENSIONABLE ALLOWANCE | 4,200.00 | 4,200.00 | 4452 | 4719.12 |
| 1 | 10 | 25 | 56 | 5100000 | PENSION | 13,950.00 | 13,764.30 | 14590.158 | 15465.5675 |
| 1 | 10 | 25 | 56 | 5140000 | /COUNCIL LEVY | 96.00 | 102.00 | 108.12 | 114.6072 |
| 1 | 10 | 25 | 56 | 5150000 | UIF | 1,100.00 | 1,860.00 | 1971.6 | 2089.896 |
| 1 | 10 | 25 | 56 | 5160000 | SKILLS LEVY | 1,100.00 | 1,860.00 | 1971.6 | 2089.896 |
| 1 | 10 | 25 | 56 | 5580000 | BUILDINGS | 10,000.00 | 15,000.00 | 15900 | 16854 |
| 1 | 10 | 25 | 56 | 6310000 | MUNICIPAL SECURITY | 186,770.00 | 214,785.00 | 227672.1 | 241332.426 |
| 1 | 10 | 25 | 56 | 6610000 | CLEANING MATERIALS | 10,000.00 | 15,000.00 | 15900 | 16854 |
| 1 | 10 | 25 | 56 | 6690000 | ELECTRICITY | 10,000.00 | 15,000.00 | 15900 | 16854 |
| | | | | | | 343,186.00 | 394,221.20 | 417,874.47 | 442,946.94 |

RICHMOND MUNICIPALITY
2017/2018 Budget
COMMUNITY : NDALENI HALL

| Tn | Fn | Dp | Sc | ItemSub | Description | Revised 2016/2017 | BUDGET 2017/2018 | BUDGET 2018/2019 | BUDGET 2019/2020 |
|----|----|----|----|---------|-------------------------------|----------------------|---------------------|---------------------|---------------------|
| | 1 | 10 | 25 | 70 | 5010000 SALARIES | 194,350.00 | 206,405.00 | 218789.3 | 231916.658 |
| | 1 | 10 | 25 | 70 | 5011000 ANNUAL BONUS | 15,780.00 | 17,200.00 | 18232 | 19325.92 |
| | 1 | 10 | 25 | 70 | 5040000 OVERTIME | 500.00 | | 0 | 0 |
| | 1 | 10 | 25 | 70 | 5094000 PERFORMANCE INCENTIVE | 1,900.00 | 2,065.00 | 2188.9 | 2320.234 |
| | 1 | 10 | 25 | 70 | 5100000 PENSION | 29,350.00 | 27,528.60 | 29180.316 | 30931.135 |
| | 1 | 10 | 25 | 70 | 5140000 I/COUNCIL LEVY | 192.00 | 204.00 | 216.24 | 229.2144 |
| | 1 | 10 | 25 | 70 | 5150000 UIF | 2,100.00 | 3,720.00 | 3943.2 | 4179.792 |
| | 1 | 10 | 25 | 70 | 5160000 SKILLS LEVY | 2,100.00 | 3,720.00 | 3943.2 | 4179.792 |
| | 1 | 10 | 25 | 70 | 5580000 BUILDINGS | 15,000.00 | 20,000.00 | 21200 | 22472 |
| | 1 | 10 | 25 | 70 | 6310000 MUNICIPAL SECURITY | 186,770.00 | 214,785.00 | 227672.1 | 241332.426 |
| | 1 | 10 | 25 | 70 | 6610000 CLEANING MATERIALS | 3,000.00 | 5,000.00 | 5300 | 5618 |
| | | | | | | 451,042.00 | 500,627.60 | 530,665.26 | 562,505.17 |

RICHMOND MUNICIPALITY
2017/2018 Budget
COMMUNITY : SMOZOMENI HALL

| Tn | Fn | Dp | Sc | ItemSub | Description | Revised 2016/2017 | BUDGET 2017/2018 | BUDGET 2018/2019 | BUDGET 2019/2020 |
|----|----|----|----|---------|--|----------------------|---------------------|---------------------|---------------------|
| 1 | 10 | 25 | 80 | 5010000 | SALARIES | 95,900.00 | 103,202.00 | 109394.12 | 115957.767 |
| 1 | 10 | 25 | 80 | 5011000 | ANNUAL BONUS | 7,700.00 | 8,600.00 | 9116 | 9662.96 |
| 1 | 10 | 25 | 80 | 5094000 | PERFORMANCE INCENTIVE | 925.00 | 1,032.00 | 1093.92 | 1159.5552 |
| 1 | 10 | 25 | 80 | 5095000 | NON PENSIONABLE ALLOWANCE E | 4,200.00 | 4,200.00 | 4452 | 4719.12 |
| 1 | 10 | 25 | 80 | 5100000 | PENSION | 14,650.00 | 9,600.00 | 10176 | 10786.56 |
| 1 | 10 | 25 | 80 | 5140000 | I/COUNCIL LEVY | 96.00 | 102.00 | 108.12 | 114.6072 |
| 1 | 10 | 25 | 80 | 5150000 | UIF | 1,100.00 | 1,860.00 | 1971.6 | 2089.896 |
| 1 | 10 | 25 | 80 | 5160000 | SKILLS LEVY | 1,100.00 | 1,860.00 | 1971.6 | 2089.896 |
| 1 | 10 | 25 | 80 | 5580000 | BUILDINGS | 15,000.00 | 20,000.00 | 21200 | 22472 |
| 1 | 10 | 25 | 80 | 6235000 | INGONYAMA TRUST (Operation lease Land) | 22,200.00 | 22,200.00 | 23532 | 24943.92 |
| 1 | 10 | 25 | 80 | 6310000 | MUNICIPAL SECURITY | 186,770.00 | 214,785.00 | 227672.1 | 241332.426 |
| 1 | 10 | 25 | 80 | 6610000 | CLEANING MATERIALS | 10,000.00 | 15,000.00 | 15900 | 16854 |
| 1 | 10 | 25 | 80 | 6690000 | ELECTRICITY | 20,000.00 | 30,000.00 | 31800 | 33708 |
| | | | | | | 379,641.00 | 432,441.00 | 458,387.46 | 485,890.71 |

RICHMOND MUNICIPALITY
2017/2018 Budget
COMMUNITY : PHATHENI HALL

| Tn | Fn | Dp | Sc | ItemSub | Description | Revised 2016/2017 | BUDGET 2017/2018 | BUDGET 2018/2019 | BUDGET 2019/2020 |
|----|----|----|----|---------|-------------------------------------|----------------------|---------------------|---------------------|---------------------|
| | 1 | 10 | 25 | 90 | 5010000 SALARIES | 95,905.00 | 103,203.00 | 109395.18 | 115958.891 |
| | 1 | 10 | 25 | 90 | 5011000 ANNUAL BONUS | 7,700.00 | 8,600.00 | 9116 | 9662.96 |
| | 1 | 10 | 25 | 90 | 5040000 OVERTIME | 500.00 | - | 0 | 0 |
| | 1 | 10 | 25 | 90 | 5094000 PERFORMANCE INCENTIVE | 925.00 | 1,032.00 | 1093.92 | 1159.5552 |
| | 1 | 10 | 25 | 90 | 5095000 NON PENSIONABLE ALLOWANCE E | 4,200.00 | 4,200.00 | 4452 | 4719.12 |
| | 1 | 10 | 25 | 90 | 5100000 PENSION | 15,150.00 | 13,428.90 | 14234.634 | 15088.712 |
| | 1 | 10 | 25 | 90 | 5130000 UNIFORMS | 30,000.00 | - | 0 | 0 |
| | 1 | 10 | 25 | 90 | 5140000 I/COUNCIL LEVY | 96.00 | 102.00 | 108.12 | 114.6072 |
| | 1 | 10 | 25 | 90 | 5150000 UIF | 1,100.00 | 1,860.00 | 1971.6 | 2089.896 |
| | 1 | 10 | 25 | 90 | 5160000 SKILLS LEVY | 1,100.00 | 1,860.00 | 1971.6 | 2089.896 |
| | 1 | 10 | 25 | 90 | 5580000 BUILDINGS | 5,000.00 | 10,000.00 | 10600 | 11236 |
| | 1 | 10 | 25 | 90 | 6310000 MUNICIPAL SECURITY | 373,540.00 | 429,570.00 | 455344.2 | 482664.852 |
| | 1 | 10 | 25 | 90 | 6610000 CLEANING MATERIALS | 10,000.00 | 15,000.00 | 15900 | 16854 |
| | 1 | 10 | 25 | 90 | 6690000 ELECTRICITY | 10,000.00 | 15,000.00 | 15900 | 16854 |
| | | | | | | 555,216.00 | 603,855.90 | 640,087.25 | 678,492.49 |

RICHMOND MUNICIPALITY

2017/2018 Budget

COMMUNITY : SIYATHUTHUKA HALL

| Tn | Fn | Dp | Sc | ItemSub | Description | Revised 2016/2017 | BUDGET 2017/2018 | BUDGET 2018/2019 | BUDGET 2019/2020 |
|----|----|----|----|---------|-----------------------------------|----------------------|---------------------|---------------------|---------------------|
| | 1 | 10 | 25 | 95 | 5010000 SALARIES | 95,905.00 | 103,202.00 | 109394.12 | 115957.767 |
| | 1 | 10 | 25 | 95 | 5011000 ANNUAL BONUS | 7,700.00 | 8,600.00 | 9116 | 9662.96 |
| | 1 | 10 | 25 | 95 | 5094000 PERFORMANCE INCENTIVE | 925.00 | 1,032.00 | 1093.92 | 1159.5552 |
| | 1 | 10 | 25 | 95 | 5095000 NON PENSIONABLE ALLOWANCE | 4,200.00 | 4,200.00 | 4452 | 4719.12 |
| | 1 | 10 | 25 | 95 | 5100000 PENSION | 15,150.00 | 13,428.90 | 14234.634 | 15088.712 |
| | 1 | 10 | 25 | 95 | 5140000 I/COUNCIL LEVY | 96.00 | 102.00 | 108.12 | 114.6072 |
| | 1 | 10 | 25 | 95 | 5150000 UIF | 1,100.00 | 1,860.00 | 1971.6 | 2089.896 |
| | 1 | 10 | 25 | 95 | 5160000 SKILLS LEVY | 1,100.00 | 1,860.00 | 1971.6 | 2089.896 |
| | 1 | 10 | 25 | 95 | 5580000 BUILDINGS | 10,000.00 | 15,000.00 | 15900 | 16854 |
| | 1 | 10 | 25 | 95 | 6310000 MUNICIPAL SECURITY | 186,770.00 | 214,775.00 | 227661.5 | 241321.19 |
| | 1 | 10 | 25 | 95 | 6610000 CLEANING MATERIALS | 10,000.00 | 15,000.00 | 15900 | 16854 |
| | 1 | 10 | 25 | 95 | 6690000 ELECTRICITY | 10,000.00 | 15,000.00 | 15900 | 16854 |
| | | | | | | 342,946.00 | 394,059.90 | 417,703.49 | 442,765.70 |

RICHMOND MUNICIPALITY
2017/2018 Budget
COMMUNITY : MALIZAYO HALL

| Tn | Fn | Dp | Sc | ItemSub | Description | Revised 2016/2017 | BUDGET 2017/2018 | BUDGET 2018/2019 | BUDGET 2019/2020 |
|----|----|----|----|---------|----------------------------|----------------------|---------------------|---------------------|---------------------|
| | 1 | 10 | 25 | 96 | 5580000 BUILDINGS | 15,000.00 | 20,000.00 | 21200 | 22472 |
| | 1 | 10 | 25 | 96 | 6310000 MUNICIPAL SECURITY | 186,500.00 | 214,775.00 | 227661.5 | 241321.19 |
| | 1 | 10 | 25 | 96 | 6610000 CLEANING MATERIALS | 2,000.00 | 5,000.00 | 5300 | 5618 |
| | 1 | 10 | 25 | 96 | 6690000 ELECTRICITY | 10,000.00 | 15,000.00 | 15900 | 16854 |
| | | | | | | 213,500.00 | 254,775.00 | 270,061.50 | 286,265.19 |

RICHMOND MUNICIPALITY
2017/2018 Budget
TRAFFIC

| Tn | Fn | Dp | Sc | ItemSub | Description | Revised 2016/2017 | BUDGET 2017/2018 | BUDGET 2018/2019 | BUDGET 2019/2020 |
|----|----|----|----|---------|--------------------------------------|----------------------|---------------------|---------------------|---------------------|
| 1 | 10 | 35 | 10 | 3510000 | TRAFFIC FINES | -350,000.00 | -400,000.00 | -424,000 | -449,440 |
| 1 | 10 | 35 | 10 | 3580000 | RANK PERMITS | -15,000.00 | -15,000.00 | -15,900 | -16,854 |
| 1 | 10 | 35 | 10 | 3925000 | SCHOLAR PATROL GRANT | -80,000.00 | - | 0 | 0 |
| 1 | 10 | 35 | 10 | 4220000 | IMPOUNDING STORAGE - MOT OR VEHICLES | -10,000.00 | -10,000.00 | -10,600 | -11,236 |
| 1 | 10 | 35 | 10 | 4221000 | IMPOUNDING & STORAGE - A NIMALS | -10,000.00 | -10,000.00 | -10,600 | -11,236 |
| | | | | | | -465,000.00 | -435,000.00 | -461,100.00 | -488,766.00 |
| 1 | 10 | 35 | 10 | 5010000 | SALARIES | 1,524,970.00 | 1,852,890.00 | 196,4063.4 | 208,1907.204 |
| 1 | 10 | 35 | 10 | 5011000 | ANNUAL BONUS | 125,414.00 | 154,400.00 | 163,664 | 173,483.84 |
| 1 | 10 | 35 | 10 | 5040000 | OVERTIME | 145,000.00 | 60,000.00 | 63,600 | 67,416 |
| 1 | 10 | 35 | 10 | 5050000 | HOUSING ALLOWANCE | 8,400.00 | 8,400.00 | 8,904 | 9,438.24 |
| 1 | 10 | 35 | 10 | 5060000 | CELL PHONE ALLOWANCE | 35,752.00 | 40,752.00 | 43,197.12 | 45,788.9472 |
| 1 | 10 | 35 | 10 | 5070000 | DANGER ALLOWANCE | 40,000.00 | 42,000.00 | 44,520 | 47,191.2 |
| 1 | 10 | 35 | 10 | 5090000 | TRAVELLING ALLOWANCE | 120,000.00 | 120,000.00 | 127,200 | 134,832 |
| 1 | 10 | 35 | 10 | 5094000 | PERFORMANCE INCENTIVE | 16,250.00 | 18,530.00 | 19,641.8 | 20,820.308 |
| 1 | 10 | 35 | 10 | 5095000 | NON PENSIONABLE ALLOWANCE E | 4,200.00 | 4,200.00 | 4,452 | 4,719.12 |
| 1 | 10 | 35 | 10 | 5100000 | PENSION | 253,808.00 | 291,217.50 | 308,690.55 | 327,711.983 |
| 1 | 10 | 35 | 10 | 5120000 | MEDICAL AID | 169,045.00 | 188,060.00 | 199,343.6 | 211,304.216 |
| 1 | 10 | 35 | 10 | 5130000 | UNIFORMS | 60,000.00 | 80,000.00 | 84,800 | 89,888 |
| 1 | 10 | 35 | 10 | 5140000 | /COUNCIL LEVY | 870.00 | 816.00 | 864.96 | 916.8576 |
| 1 | 10 | 35 | 10 | 5150000 | UIF | 20,831.00 | 14,880.00 | 15,772.8 | 16,719.168 |
| 1 | 10 | 35 | 10 | 5160000 | SKILLS LEVY | 20,831.00 | 14,880.00 | 15,772.8 | 16,719.168 |
| 1 | 10 | 35 | 10 | 5411000 | IMPAIRMENT:OTHER | 300,000.00 | 250,000.00 | 265,000 | 280,900 |
| 1 | 10 | 35 | 10 | 5510000 | DEPRECIATION | 242,000.00 | 0 | 0 | 0 |
| | | | | | Computer Equipment | 60000 | 63600 | 67,416 | 71,916 |
| | | | | | Furniture and Office Equipment | 40000 | 42400 | 44,944 | 47,488 |
| | | | | | Other assets | 150000 | 159000 | 168,540 | 178,080 |
| 1 | 10 | 35 | 10 | 5617000 | NK 2154 : ISUZU TRAFFIC BAKKIE | 15,000.00 | 20,000.00 | 21,200 | 22,472 |
| 1 | 10 | 35 | 10 | 5654000 | CHEV CRUZ NK4957 | 15,000.00 | 20,000.00 | 21,200 | 22,472 |
| 1 | 10 | 35 | 10 | 5657000 | CHEV CRUZ NK 6274 | 30,000.00 | 40,000.00 | 42,400 | 44,944 |
| 1 | 10 | 35 | 10 | 5900000 | SPEED TIMING MACHINES | 10,000.00 | 10,000.00 | 10,600 | 11,236 |
| 1 | 10 | 35 | 10 | 5920000 | GENERATOR & ACCESSORIES | 1,000.00 | 5,000.00 | 5,300 | 5,618 |
| 1 | 10 | 35 | 10 | 6205000 | CELL PHONE CONTRACTS | 2,760.00 | 0 | 0 | 0 |
| 1 | 10 | 35 | 10 | 6511000 | AMMUNITION | 2,000.00 | 2,000.00 | 2,120 | 2,247.2 |
| 1 | 10 | 35 | 10 | 6690000 | ELECTRICITY | 75,000.00 | 80,000 | 84,800 | 89,888 |
| 1 | 10 | 35 | 10 | 6720035 | F&O: CHEV CRUZ (TRAFFIC) NK4957 | 40,000.00 | 50,000.00 | 53,000 | 56,180 |
| 1 | 10 | 35 | 10 | 6720040 | F&O: CHEV CRUZ (TRAFFIC) NK 6274 | 40,000.00 | 50,000.00 | 53,000 | 56,180 |
| 1 | 10 | 35 | 10 | 6720042 | F&O : GENERATOR (LC) | 2,000.00 | 5,000.00 | 5,300 | 5,618 |
| 1 | 10 | 35 | 10 | 6720047 | F&O : NK 2154 ISUZU TRAF FIC BAKKIE | 20,000.00 | 30,000.00 | 31,800 | 33,708 |
| 1 | 10 | 35 | 10 | 6955000 | LICENCES VEHICLES | 5,000.00 | 6,000.00 | 6,360 | 6,741.6 |
| 1 | 10 | 35 | 10 | 7060000 | POSTAGE | 5,000.00 | 10,000.00 | 10,600 | 11,236 |
| 1 | 10 | 35 | 10 | 7090000 | PRINTING & STATIONERY | 5,000.00 | 5,000.00 | 5,300 | 5,618 |
| 1 | 10 | 35 | 10 | 7180000 | RTI ENFORCEMENT VISIT | 1,000.00 | 5,000.00 | 5,300 | 5,618 |
| 1 | 10 | 35 | 10 | 7185000 | ROAD SAFETY EDUCATION | 1,000.00 | 5,000.00 | 5,300 | 5,618 |
| 1 | 10 | 35 | 10 | 7200000 | SCHOLAR PATROL | 80,000.00 | 0 | 0 | 0 |
| | | | | | | 3,436,131.00 | 3,729,025.50 | 3,952,767.03 | 4,189,933.05 |

RICHMOND MUNICIPALITY
2017/2018 Budget
SECURITY

| Tn | Fn | Dp | Sc | ItemSub | Description | Revised 2016/2017 | BUDGET 2017/2018 | BUDGET 2018/2019 | BUDGET 2019/2020 |
|----|----|----|----|---------|----------------------------|----------------------|---------------------|---------------------|---------------------|
| 1 | 10 | 35 | 20 | 5010000 | SALARIES | 1,666,900.00 | 2,138,181.00 | 2266471.86 | 2402460.172 |
| 1 | 10 | 35 | 20 | 5011000 | ANNUAL BONUS | 111,500.00 | 178,180.00 | 188870.8 | 200203.048 |
| 1 | 10 | 35 | 20 | 5040000 | OVERTIME | 15,000.00 | 20,000.00 | 21200 | 22472 |
| 1 | 10 | 35 | 20 | 5060000 | CELL PHONE ALLOWANCE | 7,380.00 | 5,688.00 | 6029.28 | 6391.0368 |
| 1 | 10 | 35 | 20 | 5094000 | PERFORMANCE INCENTIVE | 13,550.00 | 13,625.00 | 14442.5 | 15309.05 |
| 1 | 10 | 35 | 20 | 5100000 | PENSION | 195,000.00 | 209,625.00 | 222202.5 | 235534.65 |
| 1 | 10 | 35 | 20 | 5120000 | MEDICAL AID | 42,000.00 | 47,480.40 | 50329.224 | 53348.97744 |
| 1 | 10 | 35 | 20 | 5130000 | UNIFORMS | 100,000.00 | 100,000.00 | 106000 | 112360 |
| 1 | 10 | 35 | 20 | 5140000 | I/COUNCIL LEVY | 1,100.00 | 1,734.00 | 1838.04 | 1948.3224 |
| 1 | 10 | 35 | 20 | 5150000 | UIF | 18,000.00 | 31,620.00 | 33517.2 | 35528.232 |
| 1 | 10 | 35 | 20 | 5160000 | SKILLS LEVY | 16,000.00 | 31,620.00 | 33517.2 | 35528.232 |
| 1 | 10 | 35 | 20 | 5995000 | FIAT NK5360 | 15,000.00 | 15,000.00 | 15900 | 16854 |
| 1 | 10 | 35 | 20 | 6001000 | NK8292 - SECURITY VEHICL E | 20,000.00 | 20,000.00 | 21200 | 22472 |
| 1 | 10 | 35 | 20 | 6720025 | FULE & OIL - NK 5360 | 17,500.00 | 5,000.00 | 5300 | 5618 |
| 1 | 10 | 35 | 20 | 6720053 | F&O : NK8202 (SECURITY) | 7,500.00 | 20,000.00 | 21200 | 22472 |
| 1 | 10 | 35 | 20 | 6955000 | LICENCES VEHICLES | 1,000.00 | 3,000.00 | 3180 | 3370.8 |
| | | | | | | 2,247,430.00 | 2,840,753.40 | 3,011,198.60 | 3,191,870.52 |

RICHMOND MUNICIPALITY
2017/2018 Budget
LEARNERS LICENCE

| Tn | Fn | Dp | Sc | ItemSub | Description | Revised 2016/2017 | BUDGET 2017/2018 | BUDGET 2018/2019 | BUDGET 2019/2020 |
|----|----|----|----|---------|-------------------------------------|----------------------|---------------------|---------------------|---------------------|
| | 1 | 10 | 35 | 40 | 3590000 LEARNERS LICENCES | -230,000.00 | -253000 | -268180 | -284270.8 |
| | 1 | 10 | 35 | 40 | 3595000 DRIVERS LICENCES | - | -50,000.00 | -53000 | -56180 |
| | | | | 3620000 | MVL INCOME | | -570000 | -604200 | -640452 |
| | | | | | | -230,000.00 | -873,000.00 | -925,380.00 | -980,902.80 |
| | 1 | 10 | 35 | 40 | 5010000 SALARIES | 1,065,804.00 | 1,723,380.00 | 1826782.8 | 1936389.768 |
| | 1 | 10 | 35 | 40 | 5011000 ANNUAL BONUS | 90,484.00 | 143,615.00 | 152231.9 | 161365.814 |
| | 1 | 10 | 35 | 40 | 5040000 OVERTIME | 20,000.00 | - | 0 | 0 |
| | 1 | 10 | 35 | 40 | 5094000 PERFORMANCE INCENTIVE | 11,460.00 | 17,235.00 | 18269.1 | 19365.246 |
| | 1 | 10 | 35 | 40 | 5095000 NON PENSIONABLE ALLOWANCE E | 4,200.00 | - | 0 | 0 |
| | 1 | 10 | 35 | 40 | 5100000 PENSION | 156,403.00 | 212,950.00 | 225727 | 239270.62 |
| | 1 | 10 | 35 | 40 | 5120000 MEDICAL AID | 104,210.00 | 186,500.00 | 197690 | 209551.4 |
| | 1 | 10 | 35 | 40 | 5140000 I/COUNCIL LEVY | 770.00 | 1,020.00 | 1081.2 | 1146.072 |
| | 1 | 10 | 35 | 40 | 5150000 UIF | 12,413.00 | 18,600.00 | 19716 | 20898.96 |
| | 1 | 10 | 35 | 40 | 5160000 SKILLS LEVY | 12,413.00 | 18,600.00 | 19716 | 20898.96 |
| | 1 | 10 | 35 | 40 | 5580000 BUILDINGS | 20,000.00 | 30,000.00 | 31800 | 33708 |
| | 1 | 10 | 35 | 40 | 6110000 INTEREST EXTERNAL LOANS | 8,700.00 | 5,000.00 | 5300 | 5618 |
| | 1 | 10 | 35 | 40 | 6220000 HIRE PHOTOCOPIER | 8,000.00 | 40,000.00 | 42400 | 44944 |
| | 1 | 10 | 35 | 40 | 6310000 MUNICIPAL SECURITY | 669,560.00 | 800,000.00 | 848000 | 898880 |
| | 1 | 10 | 35 | 40 | 6610000 CLEANING MATERIALS | 10,000.00 | 10,000.00 | 10600 | 11236 |
| | 1 | 10 | 35 | 40 | 6665000 DTLC GRADING | - | - | 0 | 0 |
| | 1 | 10 | 35 | 40 | 7060000 POSTAGE | 5,000.00 | 10,000.00 | 10600 | 11236 |
| | 1 | 10 | 35 | 40 | 7090000 PRINTING & STATIONERY | 30,000.00 | 35,000.00 | 37100 | 39326 |
| | 1 | 10 | 35 | 40 | 7126000 PRODIBA | 90,000.00 | 90,000.00 | 95400 | 101124 |
| | | | | | | 2,319,417.00 | 3,341,900.00 | 3,542,414.00 | 3,754,958.84 |

RICHMOND MUNICIPALITY
2017/2018 Budget
MVL

| Tn | Fn | Dp | Sc | ItemSub | Description | Revised 2016/2017 | BUDGET 2017/2018 | BUDGET 2018/2019 | BUDGET 2019/2020 |
|----|----|----|----|---------|----------------------------|----------------------|---------------------|---------------------|---------------------|
| 1 | 10 | 40 | 20 | 3620000 | VEHICLE LICENCE COMMISSION | -515,570.00 | 0 | 0 | 0 |
| | | | | | | -515,570.00 | - | - | - |
| 1 | 10 | 40 | 20 | 5010000 | SALARIES | 343,530.00 | | 0 | 0 |
| 1 | 10 | 40 | 20 | 5011000 | ANNUAL BONUS | 27,960.00 | | 0 | 0 |
| 1 | 10 | 40 | 20 | 5094000 | PERFORMANCE INCENTIVE | 3,355.00 | | 0 | 0 |
| 1 | 10 | 40 | 20 | 5095000 | NON PENSIONABLE ALLOWANCE | 4,200.00 | | 0 | 0 |
| 1 | 10 | 40 | 20 | 5100000 | PENSION | 49,800.00 | | 0 | 0 |
| 1 | 10 | 40 | 20 | 5120000 | MEDICAL AID | 29,000.00 | | 0 | 0 |
| 1 | 10 | 40 | 20 | 5140000 | I/COUNCIL LEVY | 192.00 | | 0 | 0 |
| 1 | 10 | 40 | 20 | 5150000 | UIF | 3,650.00 | | 0 | 0 |
| 1 | 10 | 40 | 20 | 5160000 | SKILLS LEVY | 3,650.00 | | 0 | 0 |
| | | | | | | 465,337.00 | - | - | - |

RICHMOND MUNICIPALITY
2017/2018 Budget
CEMETRY

| Tn | Fn | Dp | Sc | ItemSub | Description | Revised 2016/2017 | BUDGET 2017/2018 | BUDGET 2018/2019 | BUDGET 2019/2020 |
|----------|----|----|----|---------|--------------------------------------|----------------------|---------------------|---------------------|---------------------|
| Cemetery | 1 | 10 | 25 | 10 | 4150000 FEES BURIAL | -25,000.00 | -20,000.00 | -21200 | -22472 |
| | 1 | 10 | 25 | 10 | 4155000 LEVY CEMETRY | -40,000.00 | -30,000.00 | -31800 | -33708 |
| | | | | | | -65,000.00 | -50,000.00 | -53,000.00 | -56,180.00 |
| | 1 | 10 | 25 | 10 | 5010000 SALARIES | 90,150.00 | 93,858.47 | 99,489.98 | 105,459.38 |
| | 1 | 10 | 25 | 10 | 5011000 ANNUAL BONUS | 7,350.00 | 7,821.54 | 8,290.83 | 8,788.28 |
| | 1 | 10 | 25 | 10 | 5094000 PERFORMANCE INCENTIVE | 880.00 | 939.00 | 995.34 | 1,055.06 |
| | 1 | 10 | 25 | 10 | 5100000 PENSION | 13,030.00 | 12,823.00 | 13,592.38 | 14,407.92 |
| | 1 | 10 | 25 | 10 | 5140000 I/COUNCIL LEVY | 96.00 | 102.00 | 108.12 | 114.61 |
| | 1 | 10 | 25 | 10 | 5150000 UIF | 955.00 | 1,860.00 | 1,971.60 | 2,089.90 |
| | 1 | 10 | 25 | 10 | 5160000 SKILLS LEVY | 955.00 | 1,860.00 | 1,971.60 | 2,089.90 |
| | 1 | 10 | 25 | 10 | 5510000 DEPRECIATION | 1,924.00 | | | |
| | | | | | Community assets | | 2039.44 | 2,161.81 | 2,291.51 |
| | 1 | 10 | 25 | 10 | 5612000 GENERAL MAINTENANCE | 10,000.00 | 10,000.00 | 10,600.00 | 11,236.00 |
| | 1 | 10 | 25 | 10 | 6310000 MUNICIPAL SECURITY | 280,150.00 | 322,175.00 | 341505.5 | 361995.83 |
| | 1 | 10 | 25 | 10 | 6570000 CHEMICALS | 5,000.00 | 5,000.00 | 5,300.00 | 5,618.00 |
| | 1 | 10 | 25 | 10 | 7360000 PAUPER BURIALS | 15,000.00 | 20,000.00 | 21,200.00 | 22,472.00 |
| | 1 | 10 | 25 | 10 | 7365000 BURIAL SUPPORT FOR INDIGENTS | 50,000.00 | 60,000.00 | 63,600.00 | 67,416.00 |
| | | | | | | 475,490.00 | 538,478.45 | 570,787.16 | 605,034.39 |
| | | | | | | 488,478.45 | 517,787.16 | | 548,854.39 |

RICHMOND MUNICIPALITY
2017/2018 Budget
Technical Services

| Tn | Fn | Dp | Sc | ItemSub | Description | Revised 2016/2017 | BUDGET 2017/2018 | BUDGET 2018/2019 | BUDGET 2019/2020 |
|----|----|----|----|---------|--|----------------------|---------------------|---------------------|---------------------|
| 1 | 10 | 30 | | 20 | 3672000 DME- ELECTRIFICATION PRO GRAMME | -9,000,000.00 | | | |
| 1 | 10 | 30 | | 20 | 3721000 MIG PRIOR YR | | | | |
| 1 | 10 | 30 | | 20 | 3750000 MUNICIPAL INFRASTRUCTURE GRANT (A | | | | |
| | | | | | | -9,000,000.00 | | | 0 |
| | | | | | SM:TECH_ Basic Salary | | | | |
| | | | | | SM:TECH_ Bonus | | | | |
| | | | | | SM:TECH_ Travel or motor allowance | | | | |
| | | | | | SM:TECH Medical Aid | | | | |
| | | | | | SM:TECH Pension | | | | |
| | | | | | SM:TECH_UIF | | | | |
| | | | | | SM:TECH_Bargaining Council | | | | |
| 1 | 10 | 30 | | 20 | 5010000 SALARIES | 2,164,500.00 | | | 0 |
| 1 | 10 | 30 | | 20 | 5011000 ANNUAL BONUS | 95,000.00 | | | 0 |
| 1 | 10 | 30 | | 20 | 5050000 HOUSING ALLOWANCE | 8,400.00 | | | 0 |
| 1 | 10 | 30 | | 20 | 5060000 CELL PHONE ALLOWANCE | 17,000.00 | | | 0 |
| 1 | 10 | 30 | | 20 | 5090000 TRAVELLING ALLOWANCE | 324,000.00 | | | 0 |
| 1 | 10 | 30 | | 20 | 5094000 PERFORMANCE INCENTIVE | 15,800.00 | | | 0 |
| 1 | 10 | 30 | | 20 | 5095000 NON PENSIONABLE ALLOWANCE E | 16,800.00 | | | 0 |
| 1 | 10 | 30 | | 20 | 5100000 PENSION | 228,000.00 | | | 0 |
| 1 | 10 | 30 | | 20 | 5120000 MEDICAL AID | 34,110.00 | | | 0 |
| 1 | 10 | 30 | | 20 | 5130000 UNIFORMS | 197,000.00 | | | 0 |
| 1 | 10 | 30 | | 20 | 5140000 /COUNCIL LEVY | 1,000.00 | | | 0 |
| 1 | 10 | 30 | | 20 | 5150000 UIF | 17,500.00 | | | 0 |
| 1 | 10 | 30 | | 20 | 5160000 SKILLS LEVY | 22,500.00 | | | 0 |
| 1 | 10 | 30 | | 20 | 5510000 DEPRECIATION | 1,435,000.00 | | | 0 |
| | | | | | Roads | | | | |
| 1 | 10 | 30 | | 20 | 5580000 BUILDINGS | 10,000.00 | 0 | | 0 |
| 1 | 10 | 30 | | 20 | 5652000 ISUZU 250 D - NK4315 (MECHANIC) | 14,000.00 | | | 0 |
| 1 | 10 | 30 | | 20 | 6205000 CELL PHONE CONTRACTS | 56,720.00 | | | 0 |
| 1 | 10 | 30 | | 20 | 6216000 RENTAL : GAS CYLINDERS | 6,490.00 | | | 0 |
| 1 | 10 | 30 | | 20 | 6310000 MUNICIPAL SECURITY | 382,605.00 | | | 0 |
| 1 | 10 | 30 | | 20 | 6569000 DME-ELECTRIFICATION PROGRAMME | 9,000,000.00 | | | 0 |
| 1 | 10 | 30 | | 20 | 6569001 ELECTRIFICATION PROJECTS: OWN FUNG | | | | 0 |
| 1 | 10 | 30 | | 20 | 6610000 CLEANING MATERIALS | 10,000.00 | | | 0 |
| 1 | 10 | 30 | | 20 | 6690000 ELECTRICITY | 30,000.00 | | | 0 |
| 1 | 10 | 30 | | 20 | 6720033 F&O BAKKIE MECHANIC - NK4315 | 35,000.00 | | | 0 |
| 1 | 10 | 30 | | 20 | 6725000 F&O GAINS AND LOSSES | 5,000.00 | | | 0 |
| 1 | 10 | 30 | | 20 | 6955000 LICENCES VEHICLES | 5,000.00 | | | 0 |
| 1 | 10 | 30 | | 20 | 6958000 PMU UNIT | | | | 0 |
| 1 | 10 | 30 | | 20 | 7090000 PRINTING & STATIONERY | 10,000.00 | | | 0 |
| 1 | 10 | 30 | | 20 | 7120000 PROFESSIONAL SUBS | 7,500.00 | | | 0 |
| 1 | 10 | 30 | | 20 | 7190000 SEMINARS & CONFERENCES | 10,000.00 | | | 0 |
| 1 | 10 | 30 | | 20 | 7225000 SDF REVIEW | 400,000.00 | | | 0 |
| 1 | 10 | 30 | | 20 | 7230000 SUBSISTENCE;TRAVEL &ACCO | 50,000.00 | | | 0 |
| | | | | | | 14,609,925.00 | | | 0 |

public toilets

RICHMOND MUNICIPALITY
2017/2018 Budget
Public Toilets

| Tn | Fn | Dp | Sc | ItemSub | Description | Revised 2016/2017 | BUDGET 2017/2018 | BUDGET 2018/2019 | BUDGET 2019/2020 |
|----|----|----|----|---------|-------------------------------------|----------------------|---------------------|---------------------|---------------------|
| 1 | 10 | 30 | 20 | 3672000 | DME- ELECTRIFICATION PRO GRAMME | | | | |
| 1 | 10 | 30 | 20 | 3721000 | MIG PRIOR YR | | | | |
| 1 | 10 | 30 | 20 | 3750000 | MUNICIPAL INFRASTRUCTURE GRANT (A | | | | |
| 1 | 10 | 30 | 20 | 5010000 | SALARIES | | 281,575.40 | 298,469.924 | 316,378.1194 |
| 1 | 10 | 30 | 20 | 5011000 | ANNUAL BONUS | | 23,464.62 | 24,872.4972 | 26,364.84703 |
| 1 | 10 | 30 | 20 | 5050000 | HOUSING ALLOWANCE | | | | |
| 1 | 10 | 30 | 20 | 5060000 | CELL PHONE ALLOWANCE | | | | |
| 1 | 10 | 30 | 20 | 5090000 | TRAVELLING ALLOWANCE | | | | |
| 1 | 10 | 30 | 20 | 5094000 | PERFORMANCE INCENTIVE | | | | |
| 1 | 10 | 30 | 20 | 5095000 | NON PENSIONABLE ALLOWANCE | | 2,815.75 | 2,984.695 | 3,163.7767 |
| 1 | 10 | 30 | 20 | 5100000 | PENSION | | 12,600.00 | 13,356 | 14,157.36 |
| 1 | 10 | 30 | 20 | 5120000 | MEDICAL AID | | 104,440.50 | 110,706.93 | 117,349.3458 |
| 1 | 10 | 30 | 20 | 5130000 | UNIFORMS | | | | |
| 1 | 10 | 30 | 20 | 5140000 | I/COUNCIL LEVY | | | | |
| 1 | 10 | 30 | 20 | 5150000 | UIF | | 306.00 | 324.36 | 343.8216 |
| 1 | 10 | 30 | 20 | 5160000 | SKILLS LEVY | | 5,580.00 | 5,914.8 | 6,269.688 |
| 1 | 10 | 30 | 20 | 5510000 | DEPRECIATION | | 5,580.00 | 5,914.8 | 6,269.688 |
| 1 | 10 | 30 | 20 | 5580000 | BUILDINGS | | | | |
| 1 | 10 | 30 | 20 | 5652000 | ISUZU 250 D - NK4315 (MECHANIC) | | | | |
| 1 | 10 | 30 | 20 | 6205000 | CELL PHONE CONTRACTS | | | | |
| 1 | 10 | 30 | 20 | 6216000 | RENTAL : GAS CYLINDERS | | | | |
| 1 | 10 | 30 | 20 | 6310000 | MUNICIPAL SECURITY | | | | |
| 1 | 10 | 30 | 20 | 6569000 | DME-ELECTRIFICATION PROG RAMME | | | | |
| 1 | 10 | 30 | 20 | 6569001 | ELECTRIFICATION PROJECTS : OWN FUNI | | | | |
| 1 | 10 | 30 | 20 | 6610000 | CLEANING MATERIALS | | | | |
| 1 | 10 | 30 | 20 | 6690000 | ELECTRICITY | | 10,000.00 | 10,600 | 11,236 |
| 1 | 10 | 30 | 20 | 6720033 | F&O BAKKIE MECHANIC - NK4315 | | | | |
| 1 | 10 | 30 | 20 | 6725000 | F&O:GAINS AND LOSSES | | | | |
| 1 | 10 | 30 | 20 | 6955000 | LICENCES VEHICLES | | | | |
| 1 | 10 | 30 | 20 | 6958000 | PMU UNIT | | | | |
| 1 | 10 | 30 | 20 | 7090000 | PRINTING & STATIONERY | | | | |
| 1 | 10 | 30 | 20 | 7120000 | PROFESSIONAL SUBS | | | | |
| 1 | 10 | 30 | 20 | 7190000 | SEMINARS & CONFERENCES | | | | |
| 1 | 10 | 30 | 20 | 7225000 | SDF REVIEW | | | | |
| 1 | 10 | 30 | 20 | 7230000 | SUBSISTENCE;TRAVEL &ACCO | | | | |
| | | | | | | | 446,362.27 | 473,144.01 | 501,532.65 |

public toilets

RICHMOND MUNICIPALITY
2017/2018 Budget
PMU

| Tn | Fn | Dp | Sc | ItemSub | Description | Revised 2016/2017 | BUDGET 2017/2018 | BUDGET 2018/2019 | BUDGET 2019/2020 |
|----|----|----|----|---------|-----------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 1 | 10 | 30 | 20 | 3721000 | MIG PRIOR YR | -2,117,371.74 | | | |
| 1 | 10 | 30 | 20 | 3750000 | MUNICIPAL INFRASTRUCTURE GRANT (A | -26,059,000.00 | -18,695,000.00 | -19,544,000.00 | -20,440,000.00 |
| | | | | | | -28,176,371.74 | -18,695,000.00 | -19,544,000.00 | -20,440,000.00 |
| 1 | 10 | 30 | 20 | 5010000 | SALARIES | | 1,101,262.40 | | |
| 1 | 10 | 30 | 20 | 5011000 | ANNUAL BONUS | | 85,351.87 | | |
| 1 | 10 | 30 | 20 | 5050000 | HOUSING ALLOWANCE | | | | |
| 1 | 10 | 30 | 20 | 5060000 | CELL PHONE ALLOWANCE | | | | |
| 1 | 10 | 30 | 20 | 5090000 | TRAVELLING ALLOWANCE | | 9,000.00 | | |
| 1 | 10 | 30 | 20 | 5094000 | PERFORMANCE INCENTIVE | | 132,000.00 | | |
| 1 | 10 | 30 | 20 | 5095000 | NON PENSIONABLE ALLOWANCE | | 11,012.62 | | |
| 1 | 10 | 30 | 20 | 5100000 | PENSION | | | | |
| 1 | 10 | 30 | 20 | 5120000 | MEDICAL AID | | | | |
| 1 | 10 | 30 | 20 | 5130000 | UNIFORMS | | 1,860.00 | | |
| 1 | 10 | 30 | 20 | 5140000 | I/COUNCIL LEVY | | 102.00 | | |
| 1 | 10 | 30 | 20 | 5150000 | UIF | | 1,860.00 | | |
| 1 | 10 | 30 | 20 | 5160000 | SKILLS LEVY | | | | |
| 1 | 10 | 30 | 20 | 5510000 | DEPRECIATION | | 1,860.00 | | |
| 1 | 10 | 30 | 20 | 5580000 | BUILDINGS | | 1,860.00 | | |
| 1 | 10 | 30 | 20 | 5652000 | PMU Bakkie | | | | |
| 1 | 10 | 30 | 20 | 6205000 | CELL PHONE CONTRACTS | | 3,000.00 | 3,000.00 | 3,000.00 |
| 1 | 10 | 30 | 20 | 6720033 | F&O BAKKIE PMU | | | | |
| 1 | 10 | 30 | 20 | 6955000 | LICENCES VEHICLES | | | | |
| 1 | 10 | 30 | 20 | 6958000 | PMU UNIT | | | | |
| 1 | 10 | 30 | 20 | 7090000 | PRINTING & STATIONERY | 520,000.00 | | | |
| 1 | 10 | 30 | 20 | 7120000 | PROFESSIONAL SUBS | | | | |
| 1 | 10 | 30 | 20 | 7190000 | SEMINARS & CONFERENCES | | | | |
| 1 | 10 | 30 | 20 | 7230000 | SUBSISTENCE;TRAVEL &ACCO | | | | |
| | | | | | | 520,000.00 | 1,347,308.89 | 3,000.00 | 3,000.00 |

934750 977200 1022000
412,558.89

RICHMOND MUNICIPALITY
2017/2018 Budget
GRASS CUTTING

| Tn | Fn | Dp | Sc | ItemSub | Description | Revised 2016/2017 | BUDGET 2017/2018 | BUDGET 2018/2019 | BUDGET 2019/2020 |
|----|----|----|----|---------|-------------------------------------|----------------------|---------------------|---------------------|---------------------|
| 1 | 10 | 45 | 40 | 3290000 | MUNICIPAL PLANTATIONS | -2,259,494.00 | -50,000.00 | - | - |
| 1 | 10 | 45 | 40 | 4260000 | SALES HAY | -7,000.00 | -7,000.00 | - | - |
| | | | | | | -2,266,494.00 | -57,000.00 | | |
| 1 | 10 | 45 | 40 | 5010000 | SALARIES | 1,355,430.00 | 1,428,025.00 | 1513706.5 | 1604528.89 |
| 1 | 10 | 45 | 40 | 5011000 | ANNUAL BONUS | 111,290.00 | 119,000.00 | 126140 | 133708.4 |
| 1 | 10 | 45 | 40 | 5040000 | OVERTIME | 5,000.00 | 5,000.00 | 5300 | 5618 |
| 1 | 10 | 45 | 40 | 5060000 | CELL PHONE ALLOWANCE | 11,088.00 | 5,688.00 | 6029.28 | 6391.0368 |
| 1 | 10 | 45 | 40 | 5094000 | PERFORMANCE INCENTIVE | 13,360.00 | 14,280.00 | 15136.8 | 16045.008 |
| 1 | 10 | 45 | 40 | 5095000 | NON PENSIONABLE ALLOWANCE | 46,200.00 | 37,800.00 | 40068 | 42472.08 |
| 1 | 10 | 45 | 40 | 5100000 | PENSION | 195,800.00 | 200,569.20 | 212603.352 | 225359.5531 |
| 1 | 10 | 45 | 40 | 5120000 | MEDICAL AID | 58,700.00 | 60,970.80 | 64629.048 | 68506.79088 |
| 1 | 10 | 45 | 40 | 5140000 | I/COUNCIL LEVY | 1,344.00 | 1,428.00 | 1513.68 | 1604.5008 |
| 1 | 10 | 45 | 40 | 5150000 | UIF | 17,600.00 | 26,040.00 | 27602.4 | 29258.544 |
| 1 | 10 | 45 | 40 | 5160000 | SKILLS LEVY | 14,600.00 | 26,040.00 | 27602.4 | 29258.544 |
| 1 | 10 | 45 | 40 | 5510000 | DEPRECIATION | 5,600.00 | | 0 | 0 |
| | | | | | Community assets | | | | |
| | | | | | Other Assets | | 2936 | 3112.16 | 3,298.89 |
| 1 | 10 | 45 | 40 | 5599000 | REPAIRS & MAINTENANCE (NCT) | | 3000 | 3180 | 3370.8 |
| 1 | 10 | 45 | 40 | 5665000 | R&M: TRACTOR NK 6939 | 22,000.00 | | 0 | 0 |
| 1 | 10 | 45 | 40 | 5870000 | LAWN MOWERS & BRUSH CUTTER | 36,000.00 | 50,000.00 | 53000 | 56180 |
| 1 | 10 | 45 | 40 | 5989000 | TOYOTA BAKKIE ESTATES NK1498 | 85,000.00 | 70,000.00 | 74200 | 78652 |
| 1 | 10 | 45 | 40 | 5990000 | ISUZU KB200 - NK5596 | 33,000.00 | 50,000.00 | 53000 | 56180 |
| 1 | 10 | 45 | 40 | 5996000 | TRACTOR NK 3552 | 33,000.00 | 50,000.00 | 53000 | 56180 |
| 1 | 10 | 45 | 40 | 6015000 | ALL TRAILERS | 30,000.00 | 50,000.00 | 53000 | 56180 |
| 1 | 10 | 45 | 40 | 6310000 | MUNICIPAL SECURITY | 30,000.00 | 30,000.00 | 31800 | 33708 |
| 1 | 10 | 45 | 40 | 6500000 | ADMIN COSTS | 200,000.00 | | 0 | 0 |
| 1 | 10 | 45 | 40 | 6570000 | CHEMICALS | 535,000.00 | | 0 | 0 |
| 1 | 10 | 45 | 40 | 6672000 | DWAS | 40,000.00 | 10,000.00 | 10600 | 11236 |
| 1 | 10 | 45 | 40 | 6720000 | FUEL & OIL | 90,000.00 | | 0 | 0 |
| 1 | 10 | 45 | 40 | 6720006 | FUEL & OIL - NK5596 | 1,500.00 | | 0 | 0 |
| 1 | 10 | 45 | 40 | 6720008 | FUEL & OIL - LAWN MOWERS A ND BRUSH | 50,000.00 | 80,000.00 | 84800 | 89888 |
| 1 | 10 | 45 | 40 | 6720024 | FUEL AND OIL TRAC-NK3552 | 135,000.00 | 120,000.00 | 127200 | 134832 |
| 1 | 10 | 45 | 40 | 6720028 | FUEL & OIL NK1498 | 30,000.00 | 50,000.00 | 53000 | 56180 |
| 1 | 10 | 45 | 40 | 6720045 | F&O: NEW TRACTOR NK 6939 | 45,000.00 | 50,000.00 | 53000 | 56180 |
| 1 | 10 | 45 | 40 | 6795000 | COMMISSION | 53,000.00 | 70,000.00 | 74200 | 78652 |
| 1 | 10 | 45 | 40 | 6955000 | LICENCES VEHICLES | 36,000.00 | | 0 | 0 |
| 1 | 10 | 45 | 40 | 7055000 | CONTRACTORS | 5,000.00 | 10,000.00 | 10600 | 11236 |
| 1 | 10 | 45 | 40 | 7065000 | PROFESSIONAL FEE | 2,100,000.00 | | 0 | 0 |
| | | | | | | 5,000.00 | | 0 | 0 |
| | | | | | | 5,430,512.00 | 2,620,777.00 | 2,778,023.62 | 2,944,705.04 |

2,563,777.00 2,778,023.62 2,944,705.04

RICHMOND MUNICIPALITY
2017/2018 Budget
SOLID WASTE

| Tn | Fn | Dp | Sc | ItemSub | Description | Revised 2016/2017 | BUDGET 2017/2018 | BUDGET 2018/2019 | BUDGET 2019/2020 |
|----|----|----|----|---------|---|----------------------|---------------------|---------------------|---------------------|
| 1 | 10 | 55 | | 10 | 3210000 REFUSE COLLECTION | -500,000.00 | -1,100,000.00 | -1166000 | -1235960 |
| 1 | 10 | 55 | | 10 | 6740000 FREE BASIC SERV GRANT | -40,000.00 | 30,000.00 | 31800 | 33708 |
| 1 | 10 | 55 | | 10 | 3420000 INTEREST ON ACCOUNTS | -3,153,655.00 | -40,000.00 | -42400 | -44944 |
| 1 | 10 | 55 | | 10 | 3680000 INTERGOVERNMENTAL- EQUIT ABLE SHARE | -3,693,655.00 | -3,249,142.00 | -998,250.00 | -1,060,000.00 |
| | | | | | | | -4,359,142.00 | -2,174,850.00 | -2,307,196.00 |
| 1 | 10 | 55 | | 10 | 5010000 SALARIES | 586,665.00 | 449,637.00 | 476615.22 | 505212.1332 |
| 1 | 10 | 55 | | 10 | 5011000 ANNUAL BONUS | 56,000.00 | 37,470.00 | 39718.2 | 42101.292 |
| 1 | 10 | 55 | | 10 | 5040000 OVERTIME | 50,000.00 | 30,000.00 | 31800 | 33708 |
| 1 | 10 | 55 | | 10 | 5050000 HOUSING ALLOWANCE | 3,000.00 | | 0 | 0 |
| 1 | 10 | 55 | | 10 | 5060000 CELL PHONE ALLOWANCE | 5,690.00 | | 0 | 0 |
| 1 | 10 | 55 | | 10 | 5094000 PERFORMANCE INCENTIVE | 6,720.00 | 4,500.00 | 4770 | 5056.2 |
| 1 | 10 | 55 | | 10 | 5095000 NON PENSIONABLE ALLOWANCE | 12,600.00 | 12,600.00 | 13356 | 14157.36 |
| 1 | 10 | 55 | | 10 | 5100000 PENSION | 141,000.00 | 121,156.80 | 128426.208 | 136131.7805 |
| 1 | 10 | 55 | | 10 | 5120000 MEDICAL AID | 18,440.00 | | 0 | 0 |
| 1 | 10 | 55 | | 10 | 5140000 I/COUNCIL LEVY | 580.00 | 408.00 | 432.48 | 458.4288 |
| 1 | 10 | 55 | | 10 | 5150000 UIF | 7,350.00 | 7,440.00 | 7886.4 | 8359.584 |
| 1 | 10 | 55 | | 10 | 5160000 SKILLS LEVY | 7,350.00 | 7,440.00 | 7886.4 | 8359.584 |
| 1 | 10 | 55 | | 10 | 5510000 DEPRECIATION | 10,000.00 | 0 | 0 | 0 |
| | | | | | Solid Waste Infrastructure | | | | |
| | | | | | Other Assets | | | | |
| 1 | 10 | 55 | | 10 | 5666000 SKIPPER TRUCK NK4477 | 40,000.00 | 4600 | 4876 | 5168.56 |
| 1 | 10 | 55 | | 10 | 5997000 ISUZU REFUSE TRUCK NK563 2 | 60,000.00 | 6000 | 6360 | 6741.6 |
| 1 | 10 | 55 | | 10 | 6550000 BAGS REFUSE | 50,000.00 | 50,000.00 | 53000 | 56180 |
| 1 | 10 | 55 | | 10 | 6720030 FUEL & OIL NK 5632 | 50,000.00 | 60,000.00 | 63600 | 67416 |
| 1 | 10 | 55 | | 10 | 6720039 F&O: REFUSE COMPACTOR | 100,000.00 | 70,000.00 | 74200 | 78652 |
| 1 | 10 | 55 | | 10 | 6720046 F&O:SKIPPER TRUCK NK4477 | 10,000.00 | 150,000.00 | 159000 | 168540 |
| 1 | 10 | 55 | | 10 | 6740000 FREE BASIC SERV GRANT | 30,000.00 | 50,000.00 | 0 | 0 |
| 1 | 10 | 55 | | 10 | 6955000 LICENCES VEHICLES | 50,000.00 | 50,000.00 | 53000 | 56180 |
| | | | | | | 20,000.00 | 10,000.00 | 0 | 0 |
| | | | | | | 1,265,395.00 | 1,071,251.80 | 1,135,526.91 | 1,203,658.52 |
| | | | | | | | -3,287,890.20 | -1,039,323.09 | -1,103,537.48 |

-4,379,142.00

4,379,141.47

-0.53

RICHMOND MUNICIPALITY
2017/2018 Budget
STREET CLEANING

| Tn | Fn | Dp | Sc | ItemSub | Description | Revised 2016/2017 | BUDGET 2017/2018 | BUDGET 2018/2019 | BUDGET 2019/2020 |
|----|----|----|----|---------|---------------------------|----------------------|---------------------|---------------------|---------------------|
| 1 | 10 | 55 | 20 | 5010000 | SALARIES | 615,000.00 | 728,976.29 | 772714.8674 | 819077.7594 |
| 1 | 10 | 55 | 20 | 5011000 | ANNUAL BONUS | 58,800.00 | 60,748.02 | 64392.9012 | 68256.47527 |
| 1 | 10 | 55 | 20 | 5050000 | HOUSING ALLOWANCE | - | 8,400.00 | 8904 | 9438.24 |
| 1 | 10 | 55 | 20 | 5060000 | CELL PHONE ALLOWANCE | - | 5,688.00 | 6029.28 | 6391.0368 |
| 1 | 10 | 55 | 20 | 5094000 | PERFORMANCE INCENTIVE | 7,050.00 | 7,289.76 | 7727.1456 | 8190.774336 |
| 1 | 10 | 55 | 20 | 5095000 | NON PENSIONABLE ALLOWANCE | 23,600.00 | 16,800.00 | 17808 | 18876.48 |
| 1 | 10 | 55 | 20 | 5100000 | PENSION | 128,300.00 | 116,397.00 | 123380.82 | 130783.6692 |
| 1 | 10 | 55 | 20 | 5120000 | MEDICAL AID | 10,500.00 | 7,722.00 | 8185.32 | 8676.4392 |
| 1 | 10 | 55 | 20 | 5140000 | I/COUNCIL LEVY | 770.00 | 714.00 | 756.84 | 802.2504 |
| 1 | 10 | 55 | 20 | 5150000 | UIF | 7,650.00 | 13,020.00 | 13801.2 | 14629.272 |
| 1 | 10 | 55 | 20 | 5160000 | SKILLS LEVY | 7,650.00 | 13,020.00 | 13801.2 | 14629.272 |
| | | | | | | 859,320.00 | 978,775.07 | 1,037,501.57 | 1,099,751.67 |

RICHMOND MUNICIPALITY
2017/2018 Budget
LANDFILL SITE

[illegible]

RICHMOND MUNICIPALITY
CAPITAL BUDGET-2017/2018
BASIC CAPITAL

| <u>DEPARTMENT</u> | <u>DESCRIPTION</u> | <u>FUNDING</u> | <u>2017/2018</u> | <u>2018/2019</u> | <u>2019/2020</u> | <u>new</u> | <u>renewal</u> |
|---------------------------------|--|-----------------------|-------------------------|-------------------------|-------------------------|-------------------|-----------------------|
| <u>Municipal Manager</u> | | | | | | | |
| <u>Finance</u> | Speakers | RM | 25,000.00 | | | 25,000.00 | |
| | 3 Desktops | RM | 35,000.00 | | | 35,000.00 | |
| <u>Community - Admin</u> | SM Community Services : laptop | RM | 15,000.00 | | | 15,000.00 | |
| | Disaster Light | RM | 10,000.00 | | | 10,000.00 | |
| <u>Community - Halls</u> | | | | | | | |
| <u>Traffic</u> | Ntsongeni Sport field Fencing | RM | 400,000.00 | | | | 400,000.00 |
| | Dash Camera x 3 | RM | 10,000.00 | | | | |
| <u>Security unit</u> | Completion of Drivers Testing Ground | RM | 2,000,000.00 | | | 10,000.00 | |
| | Guard House and Toilets at Play Ground | RM | 100,000.00 | | | | 2,000,000.00 |
| <u>Technical</u> | 4 9mm Fire Arms | RM | 50,000.00 | | | 100,000.00 | |
| | Solar Street Lights | RM | 600,000.00 | | | 50,000.00 | |
| | | | | | | 600,000.00 | |
| TOTAL BASIC CAPITAL | | | 3,245,000.00 | - | - | 845,000.00 | 2,400,000.00 |

DEPARTMENT
ADHOC

Mig funded projects

| | <u>FUNDING</u> | <u>2017/2018</u> | <u>2018/2019</u> | <u>2019/2020</u> | new | renewal |
|---|----------------|------------------|------------------|------------------|--------------|---------------|
| Resurfacing of residential Roads Ward 3 | MIG | 2,856,060.00 | | | | 2,856,060.00 |
| Tarring of internal roads - Ward 4 | MIG | 1,529,750.00 | 1500000 | | | 1,529,750.00 |
| Construction of KwaBulawayo Sportstfield - Ward 5 | MIG | 1,386,968.00 | | | 1,386,968.00 | |
| Asphalting of Smozomeni Main road - Ward 6 | MIG | 7,587,472.00 | 11544000 | | | 7,587,472.00 |
| Richmond Multi Purpose Sports Centre Ward 1 | MIG | 4,000,000.00 | | | 4,000,000.00 | |
| Roads Ward 2 and Ward 7 | MIG | | 5522800.0.00 | 19418000 | | |
| Bus Shelter Ward 2 | MIG | 400,000.00 | | | 400,000.00 | |
| | | 17,760,250.00 | 18,566,800.00 | 19,418,000.00 | 5,786,968.00 | 11,973,282.00 |
| | | 21,005,250.00 | 18,566,800.00 | 19,418,000.00 | 6,631,968.00 | 14,373,282.00 |
| | | | | | 0.32 | 0.68 |

Reconciliation
Richmond Municipality
MIG

| | |
|------------------------|---------------|
| ORIGINAL BUDGET | |
| 3,245,000.00 | |
| 17,760,250.00 | 18,566,800.00 |
| 21,005,250.00 | 19,418,000.00 |

Departmental

Executive and Council

0.85

Council

Municipal Manager

Budget and Treasury

25,000.00

Finance

Corporate

Community and Social Services

Library

35,000.00

Community - Admin

Sportsfields and Halls

25,000.00

400,000.00

Economic and Development Planning

LED

TECHNICAL

Police

Traffic

Security

Learners and Drivers Centre

10,000.00

150,000.00

2,000,000.00

Grass Cutting

Roads

5,386,968.00

0

12,973,282.00

18,566,800.00

19418000

Solid Waste

21,005,250.00

18,566,800.00


19,418,000.00

2.15 Municipal manager's quality certificate

I Mr S D MKHIZE, Acting Municipal manager of Richmond Municipality, hereby certify that the annual budget and supporting documentation have been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act, and that the annual budget and supporting documents are consistent with the Integrated Development Plan of the municipality.

Mr S D MKHIZE

Acting Municipal manager of **RICHMOND MUNICIPALITY (KZ227)**

Signature 

Date 30/05/2017

A: Rates

| | 2016/2017 | 2017/2018 | Percentage Increase |
|--|-----------|-----------|---------------------|
| Residential Property | 0.0072645 | 0.0072645 | 0% |
| Business, Commercial and Industrial property | 0.0146662 | 0.0146662 | 0% |
| Vacant Land | 0.0217935 | 0.0231011 | 6% |
| Agricultural Property | 0.0018161 | 0.0018161 | 0% |
| Public Service Purposes | 0.0146662 | 0.0155461 | 6% |
| Public Service Infrastructure | 0.0018161 | 0.0018161 | 0% |
| Public benefit organisation property | 0.0018161 | 0.0018161 | 0% |
| Other | 0.0042588 | 0.0045143 | 6% |
| Unauthorised Use | 0.0217935 | 0.0231011 | 6% |

Notes / General

NB: All rebates and exemptions are contained in the rates policy and may in certain instances be applied to the rates as assessed above.

1. Rates will be payable monthly in ten (10) equal instalments with the first instalment payable on 29 September 2017 and the last instalment payable on 30 June 2018.
2. The date on which the determination of rates come into operation is 1 July 2017.
3. Any rates remaining unpaid longer than 3 months will be subject to legal action to be instituted to recover the arrear amounts.
4. Any rates that are not paid on the due date will be subject to interest at the rate of 1.25% per month or part thereof.
5. A collection fee of 10% will be raised on the amount outstanding as at 1 May 2018 for annual rates and 1 June 2018 for monthly rates.

B: Tariff of Charges

1. BUILDINGS

(a) Plan inspection fee to accompany application for Approval of building plans for swimming pools

(i) Where the total area of the building or buildings Depicted on the plan of a new building does not exceed 30 square metres

| | | |
|--------|--------|----|
| 300.72 | 318.76 | 6% |
|--------|--------|----|

(ii) for each additional 10 square meters of floor area or part thereof by which such floor area exceeds 30 square meters

| | | |
|-------|-------|----|
| 75.18 | 79.69 | 6% |
|-------|-------|----|

(iii) for additions to a building where the floor area is increased, in respect of the proposed increased floor area

| | | |
|--------------------------------|--------------------------------|--|
| In accordance with i & 2 above | In accordance with i & 2 above | |
|--------------------------------|--------------------------------|--|

(iv) for structural alterations to a building where the floor area is not increased

| | | |
|--------|--------|----|
| 300.72 | 318.76 | 6% |
|--------|--------|----|

(v) for any proposed structure which is of such a nature that the floor area cannot be measured, for each R1000,00 (or part thereof) in value as assessed by the Engineer/ Building Inspector

| | | |
|----------------------------|----------------------------|----|
| 87.00 with a min of 200.00 | 87.00 with a min of 200.00 | 6% |
|----------------------------|----------------------------|----|

(b) Plan inspection fee to accompany application for approval of swimming pool building plans

| | | |
|--------|--------|----|
| 526.27 | 557.85 | 6% |
|--------|--------|----|

(c) for every preliminary plan submitted for scrutiny, consideration and comment prior to the submission of plans and application in terms of paragraph 1(a) above

| | | |
|---------------|---------------|--|
| Cost plus 10% | Cost plus 10% | |
|---------------|---------------|--|

(d) for each building site inspection by the Building Inspector

| | | |
|--------|--------|----|
| 150.37 | 159.39 | 6% |
|--------|--------|----|

(e) Damage caused by building operations: Deposit

Where it is proposed to erect a new building or construct a swimming pool, the owner of the site shall, before commencing the proposed work, make a deposit with the Chief Financial Officer to cover or offset any cost of repair or reinstatement of the road verge, paving or guttering damaged as a result of such work. If any refund is due, the refund shall be made by the Chief Financial Officer following the signing of the relevant completion certificate.

| | | |
|--------|--------|----|
| 375.91 | 398.46 | 6% |
|--------|--------|----|

2. CEMETERY

(a) Burial Fee

i. Adult

| | | |
|--------|--------|----|
| 375.91 | 398.46 | 6% |
|--------|--------|----|

ii. Child under 12 years of age

| | | |
|--------|--------|----|
| 187.95 | 199.23 | 6% |
|--------|--------|----|

iii. Child under 1 year of age or still born

| | | |
|--------|--------|----|
| 142.07 | 150.63 | 6% |
|--------|--------|----|

(a) (1) Maintenance levy

i. Adult

| | | |
|--------|--------|----|
| 751.76 | 796.86 | 6% |
|--------|--------|----|

ii. Child under 12 years of age

| | | |
|--------|--------|----|
| 751.76 | 796.86 | 6% |
|--------|--------|----|

iii. Child under 1 year of age or still born

| | | |
|--------|--------|----|
| 751.76 | 796.86 | 6% |
|--------|--------|----|

If burial is on a Saturday/Sunday or Public holiday an overtime deposit will be charged

| | | |
|--------|--------|----|
| 500.00 | 500.00 | 0% |
|--------|--------|----|

Notes: 1. The charge for the burial of a new born child and mother in the same coffin shall be the same as for a single adult.

2. Maintenance levies shall be used for the general upkeep of the cemetery.

3. The municipality undertakes no responsibility for the repairing of monuments, gravestones or other erections.

(b) Grave site reservations

| | | |
|--------|--------|----|
| 451.08 | 478.14 | 6% |
|--------|--------|----|

| | 2016/2017 | 2017/2018 | ANNEXURE A2 Percentage Increase |
|---|------------------------------|------------------------------|--|
| © Miscellaneous charges | | | |
| (i) Exhumation of body | Cost plus 10% | Cost plus 10% | |
| (ii) Overtime labour charges, in addition, to the normal burial fees, for burials on a Saturday, Sunday and Public Holidays and for funerals conducted after working hours on other days | Cost plus 10% | Cost plus 10% | |
| (iii) Interment of ashes in existing grave | 227.09 | 240.74 | 6% |
| (iv) Containing ashes in Wall of Remembrance | 300.72 | 318.76 | 6% |
| Note: All work to be undertaken at the cost plus 10% tariffs shall be subject to payment of a R250,00, deposit prior to such work being embarked upon. | 350.00 | 350.00 | 0% |
| (d) The scale of charges for non-residents shall be double that made for residents, with the exception of overtime labour charge, the maintenance levy and the grave reservation fee shall be the same for residents and non-residents. | | | |
| 3. DOGS | | | |
| (a) Impounding fee per animal per day | 300.72 | 318.76 | 6% |
| (b) Charge for keeping and maintenance of impounded dogs, per day | Cost plus 10% | Cost plus 10% | |
| (c) Veterinary charges | Cost plus 10% | Cost plus 10% | |
| 4. DRAINAGE | | | |
| (a) Plan inspection fee to accompany application for approval of sanitary/storm water drainage plans which are not included with building plans | 150.37 | 159.39 | 6% |
| Note: All work to be undertaken at the cost plus 10% tariff shall be subject to the payment of R100,00 deposit prior to such work being embarked on | | | |
| 5. ENCROACHMENTS | | | |
| (a) Verandahs, balconies, signboards, pumps and appliances and any other projections built or erected across or on any public sidewalk or road reserve with the Council's consent per annum or part thereof payable in advance with effect 1 July each year | 240.76 | 255.24 | 6% |
| (b) For every application to erect or display any sign or boarding within the municipal area | 150.37 | 159.39 | 6% |
| 6. HIRE OF MUNICIPAL HALLS, SPORTFIELDS, KITCHEN EQUIPMENT AND FITTINGS | | | |
| (a) Hire of Memorial Hall | | | |
| (i) Weekdays | | | |
| 09h00 to 16h30 - per hour | 44.73 | 47.42 | 6% |
| 16h30 to 24h00 - per hour | 44.73 | 47.42 | 6% |
| (ii) After 24h00 - per hour | 75.18 | 79.69 | 6% |
| (iii) Saturdays, Sundays and Public Holidays | | | |
| 09h00 to 24h00 - per hour | 44.73 | 47.42 | 6% |
| After 24h00 - per hour | 44.73 | 47.42 | 6% |
| (iv) Hire of kitchen - per hour | 75.18 | 79.69 | 6% |
| Hire of all other halls in the municipal area | | | |
| (i) Weekdays | | | |
| Minimum | R 376.30.00 for 4hrs | R 398.88 for 4hrs | 6% |
| | + R45.58 per hour thereafter | + R48.31 per hour thereafter | 6% |
| (ii) After 24h00 -per hour | 71.04 | 75.32 | 6% |
| (iii) Saturdays, Sundays and Public Holidays | | | |
| Minimum | R 453.68 for 4hrs | R 480.90 for 4hrs | 6% |
| | + R68.11 per hour thereafter | + R72.20 per hour thereafter | 6% |
| (iv) Hire of kitchen | 60.20 | 63.82 | 6% |
| (b) Reduced rate hire under paragraphs (a) will be on written application and subject to approval by the Municipal Manager. The hire of the halls for burials or funerals | 150.37 150.37 | 159.39 159.39 | 6% 6% |
| (c) Hire of hall for reward, commercial or political purposes : double the charges set out in paragraph 6 (a) . | | | |

Notes: The Municipal Manager shall have the discretion to call upon any applicant to pay a deposit of R300,00 for offsetting the cost of repairing damage which the hirers use might rise to, or to refuse any application for hire or to discontinue periods of hire, subject to the applicant/hirer having a right of appeal to the municipality.

**ANNEXURE
A3
Percentage
Increase**

7. LIBRARY

2016/2017

2017/2018

(a) Charge for each item loaned from libraries and retained beyond the due or expired date

As per Library
Services

As per
Library
Services

(i) Items other than video tapes per week or part thereof

As per Library
Services

As per
Library
Services

(ii) Scanning of Documents

R1.00 per
page

New

8. SANITARY SERVICES

(a) Disposal of animal carcasses

(i) Large animal (horses, cow etc)

(ii) Small animal (dog, cat etc)

Cost plus 10%
45.23

Cost plus 10%
47.96

6%

(b) Destruction, removal of items (subject to minimum charge of R20,00)

Cost plus 10%

Cost plus 10%

(c) Clearing of rank vegetation and overgrowth from private land

Cost plus 10%

Cost plus 10%

(d) Supply of disposable refuse bags (each)

Suppliers cost plus 10%

(e) Removal of domestic and commercial refuse

(i) from lots within municipal area (to be raised against the owner)

- Domestic once a week

- Refuse residential - Complex/old age homes etc

- Commercial twice a week

- Commercial five times a week

- Commercial Bulk

- Commercial Daily

40.15

42.72

625.00

303.47

322.89

948.86

1,250.00

2,500.00

3,000.00

New

5%

32%

New

New

Residents

(i) Per entry per sedan

(ii) Per entry per sedan and trailer

(iii) Per entry per half ton LDV

(iv) Per entry per one ton LDV and trailer

(v) Per entry per one ton LDV

(vi) Per entry per one ton LDV and trailer

(vii) Per entry per 3.5 ton truck

(viii) Per entry per 6 cubic meter truck

(ix) Per entry per 10 cubic meter truck

FREE

14.25

14.25

42.50

42.50

63.77

106.28

141.79

212.83

FREE

15.12

15.12

45.04

45.04

67.59

112.64

150.29

225.61

0%

5%

6%

6%

6%

6%

6%

6%

9. TOWN PLANNING

(a) Town Planning scheme, per copy

Suppliers price plus 10%

(b) Application in terms of Section 47 bis A(1) of Ordinance 27 of 1949

Area of land to be rezoned

Less than 1 hectare

1 hectare but less than 5 hectares

5 hectares but less than 10 hectares

10 hectares and over

1,202.90

1,428.46

1,503.63

1,503.63

plus R300,00

for every hectare

or part thereof

in excess of 10

hectares

1,275.08

1,514.16

1,593.85

1,593.85

plus R300,00

for every hectare

or part thereof

in excess of 10

hectares

6%

6%

6%

6%

(no fees shall be payable for application by the state, and the municipality may reduce or waive fees where the applicant is a charitable institution.)

Zoning certificate

75.18

79.69

6%

(c) GIS Data

Hard copy - per item

Paper size A0

(i) Plain paper - map

(ii) Plain paper - topo/ortho

(iii) Gloss paper - map

(iv) Gloss paper - topo/ortho

(v) Black and white copy

119.26

142.89

237.60

284.53

31.58

126.44

151.47

251.86

301.62

33.46

6%

6%

6%

6%

6%

Paper size A1

(i) Plain paper - map

(ii) Plain paper - topo/ortho

(iii) Gloss paper - map

(iv) Gloss paper - topo/ortho

(v) Black and white copy

94.70

111.35

189.37

221.04

22.49

100.37

118.03

200.73

234.28

23.83

6%

6%

6%

6%

6%

| | 2016/2017 | 2017/2018 | ANNEXURE A4 Percentage increase |
|---|----------------|----------------|--|
| Paper size A2 | | | |
| (i) Plain paper - map | 72.34 | 76.68 | 6% |
| (ii) Plain paper - topo/ortho | 87.24 | 92.48 | 6% |
| (iii) Gloss paper - map | 142.89 | 151.48 | 6% |
| (iv) Gloss paper - topo/ortho | 172.86 | 183.22 | 6% |
| (v) Black and white copy | 22.49 | 23.83 | 6% |
| Paper size A3 | | | |
| (i) Plain paper - map | 22.49 | 23.83 | 6% |
| (ii) Plain paper - topo/ortho | 29.96 | 31.74 | 6% |
| (iii) Gloss paper - map | 45.23 | 47.96 | 6% |
| (iv) Gloss paper - topo/ortho | 60.20 | 63.82 | 6% |
| (v) Black and white copy | 0.65 | 0.68 | 4% |
| Paper size A4 | | | |
| (i) Plain paper - map | 14.97 | 15.86 | 6% |
| (ii) Plain paper - topo/ortho | 22.49 | 23.83 | 6% |
| (iii) Gloss paper - map | 29.96 | 31.74 | 6% |
| (iv) Gloss paper - topo/ortho | 45.23 | 47.96 | 6% |
| (v) Black and white copy | 0.48 | 0.52 | 8% |
| Map book - Thematic Maps | 300.72 | 318.76 | 6% |
| Map book - Census | 451.09 | 478.15 | 6% |
| (f) Search fee (town planning) | 19.98 | 21.20 | 6% |
| (g) Copies of documents | | | |
| - A4 | 2.40 | 2.54 | 6% |
| - A3 | 3.49 | 3.69 | 6% |
| (h) Amendment to a scheme | 4.255.56 | 4.510.89 | 6% |
| (i) Consent in terms of scheme | 4.255.56 | 4.510.89 | 6% |
| (j) Subdivision of land up to 5 pieces of land | | | |
| - basic fee (exclu advert) | 1.418.52 | 1.503.64 | 6% |
| - Plus per subdivision + remainder | 247.09 | 261.94 | 6% |
| (k) Subdivision of land over 5 pieces of land | | | |
| - basic fee (exclu advert) | 2.837.04 | 3.007.26 | 6% |
| - Plus per subdivision + remainder | 127.55 | 135.19 | 6% |
| (l) Subdivision for government subsidised townships for low income housing project | | | |
| - basic fee (exclu advert) | 234.10 | 248.16 | 6% |
| - Plus per subdivision + remainder | 24.12 | 25.57 | 6% |
| (m) Cancellation of approved layout plan | 1.418.52 | 1.503.64 | 6% |
| (n) Consolidation of land | | | |
| - basic fee | 354.63 | 375.90 | 6% |
| - plus per component | 72.24 | 76.59 | 6% |
| (o) Processing of DFA applications - basic fee | 7.092.60 | 7.518.15 | 6% |
| (p) Preparation of service agreements - basic fee | 1.418.52 | 1.503.64 | 6% |
| (q) Relaxation of municipal omnibus servitudes - basic fee | 283.59 | 300.58 | 6% |
| (r) Alteration, suspension and deletion of condition of title relating to land - basic fee | 2.837.04 | 3.007.26 | 6% |
| (s) Development situated outside the area of a scheme | 4.255.56 | 4.510.89 | 6% |
| (t) Alteration, suspension and deletion of condition of approval relating to land - basic | 4.255.56 | 4.510.89 | 6% |
| (u) Closure of municipal road - basic fee | 4.255.56 | 4.510.89 | 6% |
| (v) Closure of public place | 4.255.56 | 4.510.89 | 6% |
| (w) Rural settlement development | 2.127.77 | 2.255.44 | 6% |
| (x) Advertisements costs shall be borne by the applicant. Upon confirmation of the application being complete and the 14 day acknowledgement period having lapsed, the Technical Services Department shall, within a period of 14 working days, supply the applicant with the text of the notice to be advertised in the two official languages of the region, which the applicant shall place in the local newspaper at their cost, and serve copies thereof on affected property owners as directed by the development officer. | | | |
| (y) Enforcements | | | |
| - Spot fine - applicable to buildings after July 2008 | 7.092.59 | 7.518.15 | 6% |
| - Daily rate for transgression until submission of application for regularisation | 709,25 per day | 751,81 per day | 6% |

| | <u>2016/2017</u> | <u>2017/2018</u> | <u>ANNEXURE A5 Percentage increase</u> |
|--|-------------------------|--------------------------|--|
| 10. MISCELLANEOUS TARIFFS | | | |
| (a) Copy of valuation roll | 150.72 | 159.87 | 6% |
| (b) Copy of voters list per copy | Cost plus 10% | Cost plus 10% | 0% |
| (c) Copy of By-Laws, per page | 7.47 | 7.91 | 6% |
| (d) Plans of townships | Suppliers price plus | Suppliers price plus 10% | |
| (e) Photostat copies, per sheet A4 | 1.06 | 1.12 | 6% |
| Photostat copies, per sheet A3 | 1.59 | 1.69 | 6% |
| (f) Section 160 (3) of Ordinance 25 of 1974 Valuation appeal fee | 75.18 | 79.69 | 6% |
| (g) Ranks or stands for public buses/taxis per annum or part thereof (permits renewable with effect 1 July) | | | |
| (i) Buses | 150.37 | 159.39 | 6% |
| (ii) Taxis (Nelson) | 150.37 | 159.39 | 6% |
| Taxis (Shepstone) | 150.37 | 159.39 | 6% |
| (h) Construction of gutter bridges, dish drains and other works in terms of Section 209 (2) of ordinance 25 of 1974 | Cost plus 10% | Cost plus 10% | |
| (i) Issue of any certificates, including rates clearance certificate | 75.18 | 79.69 | 6% |
| (j) Negotiable instrument tendered in payment and dishonoured upon presentation for payment, penalty | 120.40 | 127.64 | 6% |
| (k) Storage of abandoned or seized motor vehicles per day | 300.72 | 318.76 | 6% |
| (l) Charge for work carried out on private property on request in case of need or because of default and otherwise provided for elsewhere in the tariff of charges | Cost plus 10% | Cost plus 10% | |
| (m) Search fee for each plan, document or file produced, excluding inspection of municipal minutes | 70.93 | 75.19 | 6% |
| (n) Certified copy or extract from minutes and or hearing, per (100) words or part thereof | 15.03 | 15.93 | 6% |
| (q) Storage of impounded livestock per animal per day | 300.72 | 318.76 | 6% |
| (r) Illegal parking in staff parking | 70.93 | 75.19 | 6% |
| (s) Fax charges per page | 6.38 | 6.76 | 6% |
| (t) Business Licence and associated costs | as per the business act | | |
| (u) Tender document fees | 315.79 | 315.79 | 0% |

Please note that the above tariffs are exclusive of vat.

Please note that interest will be raised at 16% p.a. on all outstanding accounts.

These tariffs will come into operation on 1 July 2017.

The date on which the determination of rates will come into operation is 1 July 2017.

Any person who desires to object to the rates determination shall do so in writing within fourteen(14) days after by delivering such objection to the Municipal Manager, 67 Shepstone Street, Richmond, KwaZulu - Natal on weekdays from 08h00 to 16h00 or by posting the objection to the Municipal Manager P/Bag X1028, Richmond, 3780.

RICHMOND **MUNICIPALITY**

Schedule of Service Delivery Standards Table

Province: RICHMOND Municipality(KZN227) - Schedule of Service Delivery Standards Table

Description

| Standard | Description | Service Level |
|--|-------------|----------------|
| Solid Waste Removal | | |
| Premise based removal (Residential Frequency) | | ONCE A WEEK |
| Premise based removal (Business Frequency) | | TWICE A WEEK |
| Bulk Removal (Frequency) | | 5 TIMES A WEEK |
| Removal Bags provided(Yes/No) | | NO |
| Garden refuse removal Included (Yes/No) | | YES |
| Street Cleaning Frequency in CBD | | DAILY |
| Street Cleaning Frequency in areas excluding CBD | | ONCE A WEEK |
| How soon are public areas cleaned after events (24hours/48hours/longer) | | 24 HOURS |
| Clearing of illegal dumping (24hours/48hours/longer) | | 72 HOURS |
| Recycling or environmentally friendly practices(Yes/No) | | YES |
| Licensed landfill site(Yes/No) | | YES |
| Water Service | | |
| Water Quality rating (Blue/Green/Brown/NO drop) | | N/A |
| Is free water available to all? (All/only to the indigent consumers) | | N/A |
| Frequency of meter reading? (per month, per year) | | N/A |
| Are estimated consumption calculated on actual consumption over (two month's/three month's/longer period) | | N/A |
| On average for how long does the municipality use estimates before reverting back to actual readings? (months) | | N/A |
| Duration (hours) before availability of water is restored in cases of service interruption (complete the sub questions) | | |
| One service connection affected (number of hours) | | N/A |
| Up to 5 service connection affected (number of hours) | | N/A |
| Up to 20 service connection affected (number of hours) | | N/A |
| Feeder pipe larger than 800mm (number of hours) | | N/A |
| What is the average minimum water flow in your municipality? | | N/A |
| Do you practice any environmental or scarce resource protection activities as part of your operations? (Yes/No) | | N/A |
| How long does it take to replace faulty water meters? (days) | | N/A |
| Do you have a cathodic protection system in place that is operational at this stage? (Yes/No) | | N/A |
| Electricity Service | | |
| What is your electricity availability percentage on average per month? | | N/A |
| Do your municipality have a ripple control in place that is operational? (Yes/No) | | N/A |
| How much do you estimate is the cost saving in utilizing the ripple control system? | | N/A |
| What is the frequency of meters being read? (per month, per year) | | N/A |
| Are estimated consumption calculated at consumption over (two month's/three month's/longer period) | | N/A |
| On average for how long does the municipality use estimates before reverting back to actual readings? (months) | | N/A |

| | |
|--|-----------|
| Duration before availability of electricity is restored in cases of breakages (immediately/one day/two days/longer) | N/A |
| Are accounts normally calculated on actual readings? (Yes/no) | N/A |
| Do you practice any environmental or scarce resource protection activities as part of your operations? (Yes/No) | N/A |
| How long does it take to replace faulty meters? (days) | N/A |
| Do you have a plan to prevent illegal connections and prevention of electricity theft? (Yes/No) | N/A |
| How effective is the action plan in curbing line losses? (Good/Bad) | N/A |
| How soon does the municipality provide a quotation to a customer upon a written request? (days) | N/A |
| How long does the municipality takes to provide electricity service where existing infrastructure can be used? (working days) | N/A |
| How long does the municipality takes to provide electricity service for low voltage users where network extension is not required? (working days) | N/A |
| How long does the municipality takes to provide electricity service for high voltage users where network extension is not required? (working days) | N/A |
| Sewerage Service | |
| Are your purification system effective enough to put water back in to the system after purification? | N/A |
| To what extend do you subsidize your indigent consumers? | N/A |
| How long does it take to restore sewerage breakages on average | |
| Severe overflow? (hours) | N/A |
| Sewer blocked pipes: Large pipes? (Hours) | N/A |
| Sewer blocked pipes: Small pipes? (Hours) | N/A |
| Spillage clean-up? (hours) | N/A |
| Replacement of manhole covers? (Hours) | N/A |
| Road Infrastructure Services | |
| Time taken to repair a single pothole on a major road? (Hours) | 1 hours |
| Time taken to repair a single pothole on a minor road? (Hours) | 1 hours |
| Time taken to repair a road following an open trench service crossing? (Hours) | 2 hours |
| Time taken to repair walkways? (Hours) | 1-2 hours |
| Property valuations | |
| How long does it take on average from completion to the first account being issued? (one month/three months or longer) | ONE MONTH |
| Do you have any special rating properties? (Yes/No) | NO |
| Financial Management | |
| Is there any change in the situation of unauthorised and wasteful expenditure over time? (Decrease/Increase) | DECREASE |
| Are the financial statement outsources? (Yes/No) | NO |
| Are there Council adopted business process restructuring the flow and management of documentation feeding to Trial Balances? | YES |
| How long does it take for an Tax/Invoice to be paid from the date it has been received? | 30 DAYS |
| Is there advance planning from SCM unit linking all departmental plans quarterly and annually including for the next two to three years procurement plans? | YES |
| Administration | |

| | |
|---|--------------------------------|
| Reaction time on enquiries and requests? | |
| Time to respond to a verbal customer enquiry or request? (working days) | 3 Days |
| Time to respond to a written customer enquiry or request? (working days) | same time |
| Time to resolve a customer enquiry or request? (working days) | 3 Days |
| What percentage of calls are not answered? (5%, 10% or more) | 5 Days |
| How long does it take to respond to voice mails? (hours) | 5% |
| Does the municipality have control over locked enquiries? (Yes/No) | 1 hour |
| Is there a reduction in the number of complaints or not? (Yes/No) | yes |
| How long does it take to open an account to a new customer? (1 day/ 2 days/ a week or longer) | yes |
| How many times does SCM Unit, CFO's Unit and Technical unit sit to review and resolve SCM process delays other than normal monthly management meetings? | 1 DAY |
| Community safety and licensing services | WEEKLY OR AS AND WHEN REQUIRED |
| How long does it take to register a vehicle? (minutes) | 4 MINUTES |
| How long does it take to renew a vehicle license? (minutes) | 4 MINUTES |
| How long does it take to issue a duplicate registration certificate vehicle? (minutes) | 5 MINUTES |
| How long does it take to de-register a vehicle? (minutes) | 5 MINUTES |
| How long does it take to renew a drivers license? (minutes) | 7 MINUTES |
| What is the average reaction time of the fire service to an incident? (minutes) | 20 MINUTES |
| What is the average reaction time of the ambulance service to an incident in the urban area? (minutes) | 30 MINUTES |
| What is the average reaction time of the ambulance service to an incident in the rural area? (minutes) | 120 MINUTES |
| Economic development | |
| How many economic development projects does the municipality drive? | |
| How many economic development programme are deemed to be catalytic in creating an enabling environment to unlock key economic growth projects? | 10 |
| What percentage of the projects have created sustainable job security? | 80% |
| Does the municipality have any incentive plans in place to create an conducive environment for economic development? (Yes/No) | Yes - Draft |
| Other Service delivery and communication | |
| Is a information package handed to the new customer? (Yes/No) | No |
| Does the municipality have training or information sessions to inform the community? (Yes/No) | No |
| Are customers treated in a professional and humanly manner? (Yes/No) | Yes |

RICHMOND **MUNICIPALITY**

Policies

RICHMOND MUNICIPALITY



RATES POLICY

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RATES POLICY

PREAMBLE

WHEREAS:

The Council of the Richmond Municipality has resolved to levy rates on the market value of all rateable properties in its area jurisdiction as reflected in its property register compiled in terms of section 23 of the Act in order to provide a reliable source of revenue to provide basic services and perform its functions.

The Municipality must in accordance with the provision of section 3 of the Act adopt a rates policy consistent with the Municipal Property Rates Act, 2004 (Act No. 6 of 2004) on the levying of rates in the municipality.

Revenue raised from property rates will be used to fund services that benefit the community as a whole as opposed to individual households, and these services include, but are not limited to, the maintenance of streets, roads, sidewalks, lighting, storm drainage facilities, municipal and recreation facilities, cemeteries as well as the municipal administration in general.

DEFINITIONS

Any words and phrases referred to in this policy shall have the same meaning and interpretation assigned in terms of the Municipal Property Rates Act 6 of 2004 ("the Act") and for this purpose lists hereunder the definitions used in the Act.

In this Act, unless the context indicates otherwise—

"agent", in relation to the owner of a property, means a person appointed by the owner of the property—

- (a) to receive rental or other payments in respect of the property on behalf of the owner; or
- (b) to make payments in respect of the property on behalf of the owner;

"agricultural purpose", means property that is used primarily for agricultural purposes but, without derogating from section 9, excludes any portion that is used commercially for the hospitality of guests and excludes the use of

- (a) the property for the purpose of eco-tourism or for the trading in or hunting of game;

"annually" means once every financial year;

"appeal board" means a valuation appeal board established in terms of section 56;

“assistant municipal valuer” means a person designated as an assistant municipal valuer in terms of section 35 (1) or (2);

“category”—

- (a) in relation to property, means a category of properties determined in terms of section 8; and
- (b) in relation to owners of properties, means a category of owners determined in terms of section 15 (2);

“data-collector” means a person designated as a data-collector in terms of section 36;

“date of valuation” means the date determined by a municipality in terms of section 31 (1);

“day” means when any number of days are prescribed for the performance of any act, those days must be reckoned by excluding the first and including the last day, unless the last day falls on a Saturday, Sunday or Public Holiday, in which case the number of days must be reckoned by excluding the first day and also any such Saturday, Sunday or public Holiday;

“district municipality” means a municipality that has municipal executive and legislative authority in an area that includes more than one municipality, and which is described in section 155 (1) of the Constitution as a category C municipality;

“dominant use” shall be assessed on the higher of either;

13.3.2.1 the measured extent under use (land and/or buildings), or

13.3.2.2 the gross rental value of the area under use (land and/or buildings)
where at least 66% of that property is used for a particular purpose.

“effective date”—

(a) in relation to a valuation roll, means the date on which the valuation roll takes effect in terms of section 32 (1); or

(b) in relation to a supplementary valuation roll, means the date on which a supplementary valuation roll takes effect in terms of section 78 (2) (b);

“exclusion”, in relation to a municipality’s rating power, means a restriction of that power as provided for in section 17;

“exemption”, in relation to the payment of a rate, means an exemption granted by a municipality in terms of section 15;

“financial year” means the period starting from 1 July in a year to 30 June the next year;

“Income Tax Act” means the Income Tax Act, 1962 (Act No. 58 of 1962);

“land reform beneficiary”, in relation to a property, means a person who—

- (a) acquired the property through—

- (i) the Provision of Land and Assistance Act, 1993 (Act No. 126 of 1993); or
- (ii) the Restitution of Land Rights Act, 1994 (Act No. 22 of 1994);
- (b) holds the property subject to the Communal Property Associations Act, 1996 (Act No. 28 of 1996); or
- (c) holds or acquires the property in terms of such other land tenure reform legislation as may pursuant to section 25 (6) and (7) of the Constitution be enacted after this Act has taken effect;

“land tenure right” means a land tenure right as defined in section 1 of the Upgrading of the Land Tenure Rights Act, 1991 (Act no. 112 of 1991);

“local community”, in relation to a municipality—

(a) means that body of persons comprising—

- (i) the residents of the municipality;
- (ii) the ratepayers of the municipality;
- (iii) any civic organizations and non-governmental, private sector or labour organizations or bodies which are involved in local affairs within the municipality; and
- (iv) visitors and other people residing outside the municipality who, because of their presence in the municipality, make use of services or facilities provided by the municipality; and

(b) includes, more specifically, the poor and other disadvantaged sections of such body of persons;

“local municipality” means a municipality that shares municipal executive and legislative authority in its area with a district municipality within whose area it falls, and which is described in section 155 (1) of the Constitution as a category B municipality;

“market value”, in relation to a property, means the value of the property determined in accordance with section 46;

“MEC for local government” means the member of the Executive Council of a province who is responsible for local government in that province;

“metropolitan municipality” means a municipality that has exclusive executive and legislative authority in its area, and which is described in section 155 (1) of the Constitution as a category A municipality;

“Minister” means the Cabinet member responsible for local government;

“multiple purposes”, in relation to a property, means the use of a property for more than one purpose, subject to section 9;

“municipal council” or “council” means a municipal council referred to in section 18 of the Municipal Structures Act;

“Municipal Finance Management Act” means the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003);

“municipal manager” means a person appointed in terms of section 82 of the Municipal Structures Act;

“Municipal Structures Act” means the Local Government: Municipal Structures Act, 1998 (Act No. 117 of 1998);

“Municipal Systems Act” means the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000);

“municipal valuer” or “valuer of a municipality” means a person designated as a municipal valuer in terms of section 33 (1);

“newly rateable property” means any rateable property on which property rates were not levied before the end of the financial year preceding the date on which this Act took effect, excluding—

- (a) a property which was incorrectly omitted from a valuation roll and for that reason was not rated before that date; and
- (b) a property identified by the Minister by notice in the Gazette where the phasing-in of a rate is not justified;

“occupier”, in relation to a property, means a person in actual occupation of a property, whether or not that person has a right to occupy the property;

“office bearer”, in relation to places of public worship, means the primary person who officiates at services at the place of worship;

“official residence” in relation to places of public worship, means-

- a) a portion of the property used for residential purposes; or
- b) one residential property, if the residential property is not located on the same property as the place of public worship,

registered in the name of a religious community or registered in the name of trust established for the sole benefit of a religious community and used as a place of residence for the office bearer;

“organ of state” means an organ of state as defined in section 239 of the Constitution;

“owner”—

- (a) in relation to a property referred to in paragraph (a) of the definition of “property”, means a person in whose name ownership of the property is registered;
- (b) in relation to a right referred to in paragraph (b) of the definition of “property”, means a person in whose name the right is registered;

- (bA) in relation to a time sharing interest contemplated in the Property Time- Sharing control Act, 1983 (Act no 75 of 1983), means the management association contemplated in regulations made in terms of Section 112 of the Property Time-Sharing control Act, 1983, and published in government notice R327 of 24 February 1984;
- (bB) in relation to a share in a share block company, the share block company is defined in the Share Blocks Control Act, 1980 (Act no. 59 of 1980);
- (bC) in relation to buildings, other immovable structures and infrastructure referred to in section 17(1)(f), means the holder of the mining right or the mining permit;
- (c) in relation to a land tenure right referred to in paragraph (c) of the definition of "property", means a person in whose name the right is registered or to whom it was granted in terms of legislation; or
- (d) in relation to public service infrastructure referred to in paragraph (d) of the definition of "property", means the organ of state which owns or controls that public service infrastructure as envisaged in the definition of "publicly controlled", provided that a person mentioned below may for the purposes of this Act be regarded by a municipality as the owner of a property in the following cases:
- (i) A trustee, in the case of a property in a trust excluding state trust land;
 - (ii) an executor or administrator, in the case of a property in a deceased estate;
 - (iii) a trustee or liquidator, in the case of a property in an insolvent estate or in liquidation;
 - (iv) a judicial manager, in the case of a property in the estate of a person under judicial management;
 - (v) a curator, in the case of a property in the estate of a person under curatorship;
 - (vi) a person in whose name a usufruct or other personal servitude is registered, in the case of a property that is subject to a usufruct or other personal servitude;
 - (vii) a lessee, in the case of a property that is registered in the name of a municipality and is leased by it;
 - (viiiA) a lessee, in the case of property to which a land tenure right applies and which is leased by the holder of such right; or
 - (viii) a buyer, in the case of a property that was sold by a municipality and of which possession was given to the buyer pending registration of ownership in the name of the buyer;

“permitted use”, in relation to a property, means the limited purposes for which the property may be used in terms of—

- (a) any restrictions imposed by
 - (i) a condition of title;
 - (ii) a provision of a town planning or land use scheme; or
- (b) any legislation applicable to any specific property or properties; or
- (c) any alleviation of any such restrictions;

“person” includes an organ of state;

“place of public worship” means property used primarily for the purposes of congregation, excluding a structure that is primarily used for educational instruction in which secular or religious education is the primary instructive medium; Provided that the property is –

- a) registered in the name of the religious community;
- b) registered in the name of a trust established for the sole benefit of a religious community; or
- c) subject to a land tenure right;

“prescribe” means prescribe by regulation in terms of section 83;

“property” means—

- (a) immovable property registered in the name of a person, including, in the case of a sectional title scheme, a sectional title unit registered in the name of a person;
- (b) a right registered against immovable property in the name of a person, excluding a mortgage bond registered against the property;
- (c) a land tenure right registered in the name of a person or granted to a person in terms of legislation; or
- (d) public service infrastructure;

“property register” means a register of properties referred to in section 23;

“protected area” means an area that is or has to be listed in the register referred to in section 10 of the Protected Areas Act;

“Protected Areas Act” means the National Environmental Management: Protected Areas Act, 2003;

“public benefit organization” properties owned by public benefit organisations and used for any specific activities listed in Part 1 of the Ninth Schedule of the Income tax Act;

“publicly controlled” means owned by or otherwise under the control of an organ of state, including—

- (a) a public entity listed in the Public Finance Management Act, 1999 (Act No. 1 of 1999);

(b) a municipality; or

(c) a municipal entity as defined in the Municipal Systems Act;

“public service infrastructure” means publicly controlled infrastructure of the following kinds:

- (a) national, provincial or other public roads on which goods, services or labour move across a municipal boundary;
- (b) water or sewer pipes, ducts or other conduits, dams, water supply reservoirs, water treatment plants or water pumps forming part of a water or sewer scheme serving the public;
- (c) power stations, power substations or power lines forming part of an electricity scheme serving the public;
- (d) gas or liquid fuel plants or refineries or pipelines for gas or liquid fuels, forming part of a scheme for transporting such fuels;
- (e) railway lines forming part of a national railway system;
- (f) communication towers, masts, exchanges or lines forming part of a communications system serving the public;
- (g) runways or aprons at national or provincial airports;
- (h) breakwaters, sea walls, channels, basins, quay walls, jetties, roads, railway or infrastructure used for the provision of water, lights, power, sewerage or similar services of ports, or navigational aids comprising lighthouses, radio navigational aids, buoys, beacons or any other device or system used to assist the safe and efficient navigation of vessels;
- (i) any other publicly controlled infrastructure as may be prescribed; or
- (j) rights of way, easements or servitudes in connection with infrastructure mentioned in paragraphs (a) to (i);

“public service purposes” in relation to the use of a property, means property owned and used by an organ of state as-

(a) hospitals or clinics;

(b) schools, pre-schools

“rate” means a municipal rate on property envisaged in section 229 (1) (a) of the Constitution;

“rateable property” means property on which a municipality may in terms of section 2 levy a rate, excluding property fully excluded from the levying of rates in terms of section 17;

“ratio” means the relationship between the cent amount in the rand applicable to residential properties and different categories of non-residential properties: provided that the two relevant cent amounts in the rand are inclusive of any relieve

“rebate”, in relation to a rate payable on a property, means a discount granted in terms of section 15 on the amount of the rate payable on the property;

“reduction”, in relation to a rate payable on a property, means the lowering in terms of section 15 of the amount for which the property was valued and the rating of the property at that lower amount;

“register”—

- (a) means to record in a register in terms of—
 - (i) the Deeds Registries Act, 1937 (Act No. 47 of 1937); or
 - (ii) the Mining Titles Registration Act, 1967 (Act No. 16 of 1967); and
- (b) includes any other formal act in terms of any other legislation to record—
 - (i) a right to use land for or in connection with mining purposes; or
 - (ii) a land tenure right;

“residential property” means a property included in a valuation roll in terms of section 48 (2) (b) as residential in respect of which the permitted use is for residential purposes without derogating from section 9;

“Rural Communal Land” means State Trust Land which is either registered in the name of or vested in the ownership of the State or the Ingonyama Trust Board and which is held in Trust and communally inhabited in terms of old order rights or new order rights, including a traditional system of land tenure.

“Sectional Titles Act” means the Sectional Titles Act, 1986 (Act No. 95 of 1986);

“sectional title scheme” means a scheme defined in section 1 of the Sectional Titles Act;

“sectional title unit” means a unit defined in section 1 of the Sectional Titles Act;

“specified public benefit activity” means an activity listed in item 1 (welfare and humanitarian), item 2 (health care) and item 4 (education and development) of Part 1 of the Ninth Schedule to the Income Tax Act;

“state trust land” means land owned by the state—

- (a) in trust for persons communally inhabiting the land in terms of a traditional system of land tenure;
- (b) over which land tenure rights were registered or granted; or
- (c) which is earmarked for disposal in terms of the Restitution of Land Rights Act, 1994 (Act No. 22 of 1994);

“this Act” includes regulations made in terms of section 83.

- (a) In this Act, a word or expression derived from a word or expression defined in subsection (1) has a corresponding meaning unless the context indicates that another meaning is intended;

“vacant land” means land where no immovable improvements have been erected or in the case of properties in the process of construction and the final occupation certificate has not been issued where the property cannot be permanently occupied.

Other Definitions

"child headed household" means any child who is or is a blood relative of the owner of the property and which child is responsible for the care of siblings or parents

"disabled" means a person who qualifies to receive relief in terms of the Social Services Act. 1992 (Act No. 59 of 1992) or has been certified as disabled by a medical practitioner;

"Indigent owner" means an owner of property who is in permanent occupation of the property and qualifies for indigent relief in terms of the municipality's indigent policy.;

"The Municipality" means the Richmond Municipality;

"Owners of property in an area affected by a disaster" means owners of property situated within an area affected by:

(a) a disaster within the meaning of the **Disaster Management Act 57 of 2002**;

(b) any other serious adverse social or economic conditions;

"Pensioner" means

(a) a person in receipt of a social pension; or

(b) a person over the age of 60 years; or

© a person who has retired prematurely from employment due to medical reasons

"Retiree" means a person who has retired from employment in terms of that persons employment or who has reached the age of a pensioner;

"Temporarily without income" means;

(a) in the case of an employee –

(i) the period for which the person is entitled to benefits in terms of the Unemployment Insurance Act; or

(ii) 90 days whichever is the longer; or

(c) in any other case, a period of 90 days determined from the date of application by that person for relief in terms of the Municipality's policy;

"Non-profit organizations" means any organization which is registered in terms of the Non- profit Organizations Act.

1. **IMPLEMENTATION OF THIS POLICY AND EFFECTIVE DATE**

1.1. This policy takes effect from 1 July 2017.

1.2. The Rates Policy must be reviewed annually, and if necessary amended by the Municipal Council, such amendments to be effected in conjunction with the Municipality's annual budget in terms of Sections 22 and 23 of the Municipal Financial Management Act.

1.3 The Municipality has adopted by-laws to give effect to the implementation of its Rates policy and such by-laws must be read in conjunction with this policy. The rates by-laws may differentiate between:

1.3.1 categories of properties; and

1.3.2 categories of owners of properties.

1.4 The by-laws adopted in terms of Item 1.3 may be reviewed annually, and if necessary be amended by the Municipal Council, in conjunction and in accordance with the Rates Policy.

2. **FUNDAMENTAL PRINCIPLES OF THIS POLICY**

The principles of the policy are to ensure that:-

2.1 the power of the municipality to impose rates on property will not be exercised in a way that materially and unreasonably prejudices national economic policies, economic activities or the national mobility of goods services, capital or labour in terms of Section 229 of the Constitution of the Republic of South Africa;

2.2 all ratepayers, in a specific category, as determined by council from time to time, will be treated equitably;

2.3 property rates will be assessed on the market value of all rateable properties in the jurisdiction of the municipality and for the purpose of generating revenue to balance the budget after taking into account:

- 2.3.1 profits generated on trading and economic services; and
- 2.3.2 the amounts required to finance exemptions, rebates and reductions of rates as approved by council from time to time;
- 2.4 property rates will not be used to subsidize trading and economic services;
- 2.5 the rates income generated by the municipality will take into account relief measures to address the social and economic needs of the community;
- 2.6 this Policy was developed in consultation with the community and in compliance with a process of community participation in terms of Chapter 4 of the Municipal Systems Act.
- 3. **THE PURPOSE OF THIS POLICY**
The purpose of this policy is to:
 - 3.1 comply with the provisions section 3 of the Municipal Property Rates Act, 2004 (Act No. 6 of 2004);
 - 3.2 give effect to the principles outlined above;
 - 3.3 determine the methodology and to prescribe procedures for the implementation of the Act;
 - 3.4 determine criteria to be applied for the levying of differential rates for different categories of properties;
 - 3.5 determine or provide criteria for the determination of categories of properties and categories of owners of properties for categories of properties;
 - 3.6 determine criteria to be applied for granting exemptions, rebates and reductions;
 - 3.7 determine how the municipality's powers must be exercised in relation to multi purpose properties;
 - 3.8 determine measures to promote local economic and social development; and

- 3.9 identify which categories of properties the municipality has elected not to rate as provided for in section 7 of the Act.

4. **EQUITABLE TREATMENT OF RATEPAYERS**

This municipality is committed to treating all ratepayers on an equitable basis. "Equitable" does not necessarily mean "equal" treatment of ratepayers. The circumstances of each category of owner or category of property will be considered in a fair manner, and within the limitations set out in the Act. The Municipality may adopt measures to ensure equitable and fair treatment of ratepayers.

Any differentiation in levying rates must not constitute unfair discrimination.

5. **DISCRETIONARY DECISIONS ADOPTED BY THE MUNICIPALITY WITH RESPECT TO LEVYING OF RATES**

It is recorded that the Municipality has adopted the following resolutions:

- 5.1 To levy rates on all rateable property in its area of jurisdiction.
- 5.2 To determine the date of implementation as provided above.
- 5.3 To determine the date of general valuation.
- 5.4 To levy different cents in the rand for different categories of rateable property.
- 5.5 That the categories of properties for the purpose of differential rating referred to in 5.4 above are those specified in SECTION 6.1.1.
- 5.6 That the criteria for the assessment of market value in terms of section 8(1) of the MPRA shall be Actual use.
- 5.7 To determine that the valuations for multiple purpose usage will be assessed according to the dominant use of the property.
- 5.8 To not rate properties of which the municipality is the owner, except where the property is leased to a third party or where the property has been sold but not transferred to a third party.
- 5.9 To rate public service infrastructure (excluding municipal public service infrastructure) that is identifiable and to which a market related value can be determined with the proviso that the municipality may extend this annually to include other identifiable entities as the data set is available.

6. **CATEGORIES OF RATEABLE PROPERTY AND DIFFERENTIAL RATING**

6.1 Different rates may be levied for different categories of rateable property.

6.1.1 The different categories are as follows:

| | |
|-------------------------------|-----|
| Residential | R |
| Commercial | C |
| Vacant Land | VL |
| Industrial | C |
| Agricultural | AG |
| Public Service Purposes | PS |
| Other | O |
| Public Service Infrastructure | PSI |
| Public Benefit Organisation | PBO |
| Unauthorised Use | UU |

R as recorded

C means property used for commercial, industrial or business purposes

VL means property which is undeveloped and is not classified as any of the other listed categories.

AG means farm property used for agricultural purposes i.e. production of crops, livestock or generally recognized agricultural activities with those buildings which are generally considered necessary for agricultural activities.

PSP as recorded

O Means any property which is not associated with any of the categories of property listed above.

PSI as recorded

PBO means an activity listed in item 1 (welfare and humanitarian), item 2 (health care) and item 4 (education and development) of Part 1 of the Ninth Schedule to the Income Tax Act.

UU means any property used for any purpose other than its permitted zoned use or that has not been granted special consent by the municipality in terms of its Town Planning Scheme; or that has any unauthorized structures on the property that are not part of the approved plan; and that cannot therefore be placed into any of the existing current permitted use categories approved by Council in the Rates Policy.

6.2 A municipality may not levy:

- 6.2.1 different rates on residential properties, except as provided for in sections 11(1)(b), 21 and 89 of the Act;
- 6.2.2 a rate on non-residential properties that exceeds a prescribed ratio to the rate on residential properties determined in terms of section 1(1)(a) of the Act. As at the date of adoption hereof no rate has been prescribed;
- 6.2.3 rates which unreasonably discriminate between categories of non-residential properties; or
- 6.2.4 additional rates except in Special Rating Areas as provided for in the Act.

6.3 With due regard to the above, the following ratios are determined for differential rating purposes:

| The rate on the categories on non-residential properties listed in the first column of this table may not exceed the ratio to the rate on residential properties listed in the second column of the table. The first number in the ratio represents residential property. | |
|---|---|
| CATEGORY OF PROPERTY | RATIO IN RELATION TO RESIDENTIAL PROPERTY |
| Residential | 1:1 |
| Commercial | 1:2 |
| Vacant Land | 1:2 |
| Industrial | 1:2 |
| Agricultural | 1:0.25 |
| Public Service Purposes | 1:0.25 |
| Other | 1:0.52 |
| Public Service Infrastructure | 1:0.25 |
| Public Benefit Organisation | 1:0.25 |
| Unauthorised Use | 1:3 |

7. RELIEF MEASURES FOR RATEPAYERS

- 7.1.1 the need to grant relief to certain ratepayers (including the poor) with a view to providing for appropriate measures to alleviate the impact of the rates burden on them;
 - 7.1.2 the effect of rates on non profit organizations whose income is applied solely to further the aims and objectives of the said organization, and which may be registered in terms of the Income Tax Act for tax reductions because of those activities;
 - 7.1.3 the specified public benefit activities recognized by the act relating to those activities listed in item 1 (welfare and humanitarian), item 2 (health care) and item 4 (education and development) of Part 1 of the Ninth schedule to the Income Tax Act, 1962 (Act No. 58 of 1962), and these public benefit organizations have been granted the relief identified below.
- 7.4 The Municipality will only consider the grant of relief to those organizations who meet the requirements set out in clause 7.1.2 and 7.1.3 above and whose activities are of a public and/or charitable nature.
- 7.5 The municipality will not grant relief in respect of the payment of rates other than by way of an exemption, a rebate or a reduction provided for in its rates policy and granted in terms of section 15 of the Act to:
- 7.5.1 a category of properties, or
 - 7.5.2 a category of owners of properties as provided hereunder.
- 7.6 The municipality will not grant relief to the owners of properties on an individual basis.

8. **CATEGORIES OF OWNERS ENTITLED TO RELIEF**

This municipality has identified the categories of owners below for purposes of granting exemptions, rebates or reductions in terms of section 15 of the Act:

- 8.1.1 indigent owners;
- 8.1.2 pensioners;
- 8.1.3 owners temporarily without an income;
- 8.1.4 owners of property situated within an area affected by:
 - 8.1.4.1 a disaster within the meaning of the Disaster Management Act 57 of 2002;
 - 8.1.4.2 any other serious adverse social or economic conditions;
- 8.1.5 public benefit organizations who conduct the following specified public benefit activities:
 - 8.1.5.1 welfare and humanitarian; or
 - 8.1.5.2 health care; or
 - 8.1.5.3 education; and
 - 8.1.5.4 are registered in terms of the Income Tax Act for tax reductions because of the activities referred to in (8.1.6);
- 8.1.6 non-profit organizations registered in terms of the Non-profit Organizations Act whose activities are that of a public and charitable nature as may be specified by the Municipality from time to time;
- 8.1.7 minor children who are the head of a household as defined in child headed household;
- 8.1.8 disabled persons;
- 8.1.9 retirees;

9. **EXEMPTIONS**

An exemption is a release from liability for the payment of rates.

A. **EXEMPTIONS GRANTED TO CATEGORIES OF PROPERTIES**

9.1 The Municipality has exempted in total, from payment of rates the following categories of properties:

- 9.1.1 Property registered in the name of and used primarily as a place of public worship by a religious community including an official residence also

registered in the name of that community, which is occupied by an office bearer who officiates at services at that place of public worship.

9.1.2 Non-Profit organization/s conducting sporting and recreation activities.

9.1.3 Properties situated on rural communal land and which are used exclusively as public places of worship by a religious community including an official residence also registered in the name of that community, which is occupied by an office bearer who officiates at services at that place of public worship.

B. EXEMPTIONS GRANTED TO CATEGORIES OF OWNERS OF PROPERTIES

9.2 The Municipality has resolved to exempt from the payment of rates the following categories of owners of properties:

9.2.1 Properties owned by public benefit organizations which are used for any specific public benefit activities listed in Part 1 of the 9th Schedule to the Income Tax Act;

9.3 All applications for exemption shall be granted on an annual basis

9.4 In order to qualify for exemption all applicants shall comply with the following requirements:

9.4.1 written applications for exemption for each financial year must be lodged in the prescribed format with the Municipal Manager on or before the last working day of October ;

9.4.2 in the case of public benefit organizations upon proof of:

9.4.2.1 registration in terms of the requirements of the Income Tax Act;

9.4.2.2 an affidavit signed by the head of the public benefit organization or non profit organization before a Commissioner of Oaths that the property is used primarily for the specified public benefit activities and purposes of the said public benefit organization;

9.4.3 in the case of a religious community upon proof of submission that:

9.4.3.1 the property is used primarily as a place of public worship; and

- 9.4.3.2 in the case of the residence owned by the public benefit organization that property is occupied by an office bearer who officiates at services at that place of worship;
 - 9.4.3.3 a copy of the title deed issued by the Deeds Registry within the last 2 months reflecting that the property is registered in the name of the applicant. Note that the requirement does not apply to exemptions in terms of 9.1.3 hereof.
- 9.5. In the case of properties owned by non profit organizations upon proof of submission of:
 - 9.5.1 an affidavit signed by the head of the non profit organization before a Commissioner of Oaths that the property is used primarily for the aims and objective of the said non profit organization ;
 - 9.5.2 that no private pecuniary profit is made from the property;
 - 9.5.3 that no rent is received by the applicant for any use of the property by other persons.
- 9.6 The Municipality reserves the right to specify such other requirements as the municipal council deems necessary from time to time.

10. **REDUCTIONS**

A reduction is the lowering of the value of the property upon which rates will be levied.

- 10.1 It is recorded that the municipality is precluded in terms of section 17(1)(h) of the Act from levying rates on the first R15 000 of the market value of a property assigned in the valuation roll or supplementary valuation roll of a municipality to a category determined by the municipality:
 - 10.1.1 for residential properties; or
 - 10.1.2 for properties used for multiple purposes provided one or more components of the property are used for residential purposes.
- 10.2 The municipality has resolved to further reduce the value upon which rates will be levied by an amount not exceeding R 35 000,00 in respect of all developed properties or properties used for multiple purposes provided that one or more components of the property are used for residential purposes.

11. **REBATES**

A rebate is a discount granted on the amount of rates payable by the ratepayer.

11.1 The municipality has resolved to grant the following rebates, to the following categories of owners of properties in addition to the rebate granted to the category of properties in 11.1 above:

Schedule of the categories of properties granted rebates:

| 11.1 Indigent owners | | |
|------------------------------|--|---|
| 11.1.1. Criteria | In order to qualify as an indigent owner, the owner must: | |
| | (a) | Be the sole owner of the property or owner jointly with his/her spouse; |
| | (b) | Be living permanently on the property; |
| | © | Not own any other property; |
| | (d) | Have an aggregate gross annual income not greater than: <ul style="list-style-type: none"> • Single person : one state pension • Married person : two state pension |
| | (e) | Provide proof of identity in the form of an identity document; |
| | (f) | Substantiate items 8.1.1.(a) above by way of a sworn affidavit before a Commissioner of Oaths; |
| | (g) | Provide proof of income on a sworn declaration and supported by documentation; |
| | (h) | Provide any other supporting documentation as may be specified by the municipality from time to time; and |
| | (i) | Make application annually on the prescribed form and within the prescribed time period. |
| 11.1.2 Rebate granted | Gross Annual Household Income | Percentage Rebate |
| | Single person – not exceeding one state pension | 50% |
| | Married person – not exceeding two state pensions | 50% |

| 11.2. Rebates for the Aged | | |
|-----------------------------------|--|---|
| 11.2.1 Criteria | In order to qualify , the owner must:- | |
| | (a) | Be at least 60 years of age at the date of application; |
| | (b) | Be the sole owner of the property or owner jointly with his/her spouse; |
| | © | Be living permanently on the property, |
| | (d) | All prior years rates and service charges concerning the account to which the rebate applies must be paid up in full before the start of the rebate year being applied for |
| | (e) | Provide proof of identity in the form of an identity document; |
| | (f) | Substantiate items 11.2.1.(a) to (d) above by way of a sworn affidavit before a Commissioner of Oaths; |
| | (g) | Be a rate payer in Richmond for at least 7 years or more; |
| | (h) | Provide any other supporting documentation as may be specified by the municipality from time to time; |
| | (i) | Make application annually (by the last working day of November) on the prescribed form and within the prescribed time period. |
| | (j) | Rebates will be reversed / not applicable should a transfer of the property occur during the course of the financial year applicable |
| 11.2.2 Rebate Granted | Category | Percentage rebate |
| | 7- 15 years | 20% |
| | 15 – 20 years | 40% |
| | 20 years and above | 80% |

11.3 The Municipality will not grant relief in respect of the payment of a rate:

11.3.1 to a category of owners of properties, or to the owners of a category of properties, other than by way of an exemption, a rebate or a reduction as provided for in this policy and granted in terms of Section 15 of the Act; or

11.3.2 to the owners of properties on an individual basis.

11.3.3 If the property ownership is changed with in the year of assessment (excluding spouse transfers) no rebate will be given, if the rebate has been given that rebate will forfeited and will not be apportioned.

11.4 Applicants qualifying and meeting the criteria for all rebates as listed above, will only receive the rebate most beneficial to them.

12. **CRITERIA FOR DIFFERENTIAL RATING**

12.1 Differential rating is the levying of different rates for different categories of properties. The Municipality has resolved to levy differential rates for different categories of rateable property properties as reflected in Section 6.1.1 above and the rates applicable to the different categories of properties are as resolved by the council and gazetted:

13. **MULTIPLE PURPOSE PROPERTIES**

13.1 The municipality has resolved to valuations according to the dominant use of the property.

13.2 Section 9 of the Act provides for the value of properties to be based on one of the following criteria namely:

13.2.1 the permitted use (section 9(a));

13.2.2 the dominant use (section 9(b));

13.2.3 pro rata based on the various multi-purpose usage (Section 9(c)).

13.3 It is recorded that this municipality has determined that for the purpose of assessing the value of multi purpose properties the following criteria will apply:

13.3.1 option 13.2.1 will apply only in respect of vacant land which has not been put to any use. In this instance the zoning or permitted use prevails. If indeterminate, then the valuer will establish the Highest and Best Use of the property;

13.3.2 dominant usage as in 13.2.2 will be determined by the valuer as a basis for determining the use category. Dominant in this instance shall be measured as the higher of either;

13.3.2.1 the measured extent under use (land and/or buildings), or

13.3.2.2 the gross rental value of the area under use (land and/or buildings).

13.4 Properties will be assessed on dominant use where at least 66% of that property is used for a particular purpose. The entire property will be assigned to that category of usage and the value will be assessed based on that usage only.

13.5 Section 9(c) of the Act allows for that multiple purpose properties to be determined by apportioning the market value of the property to the different purposes for which the property is used and then applying the respective rate randage to the different usages on a pro rata basis.

13.6 This municipality has resolved that:

13.6.1 generally properties will be assigned to a category based on its dominant usage.

14. **COMMUNITY PARTICIPATION**

It is recorded that every municipality may only adopt its rates policy or any amendment thereof or any review of its policy after following a process of community participation in accordance with chapter 4 of the Municipal systems Act, 2000.

14.1 This Municipality will comply with its community participation and consultation obligations in terms of Chapter 4 of the Municipal Systems Act and Sections 4 and 5 of the Act before the Rates Policy or any review thereof is finally adopted. In terms of chapter 4 of the Municipal systems Act, 2000 (Act No. 32 of 2000) the Municipality is committed to:

14.1.1 building capacity of the local community to enable it to participate in the affairs of the Municipality; and

14.1.2 to foster community participation for which the municipality will allocate funds in its budget for such processes.

- 14.2 The Participation by the local community in municipal affairs will take place through the political structures; the mechanisms, processes and procedures for participation in municipal governance and any other appropriate mechanisms processes and procedures established by the municipality and generally to apply the provisions for participation as required by this act .
- 14.3 The municipality will provide for:
- 14.3.1 the receipt processing and consideration of petitions, objections and comments lodged by the members of the local community;
 - 14.3.2 public meetings and hearings by the municipal council and other political structures (e.g. ward committees) and political office bearers of the municipality;
 - 14.3.3 consultative sessions with locally recognized community organizations and where appropriate traditional authorities;
- 14.4 Communication with the public relating to the Rates Policy will be in terms of section 4(2) of the act by notice in:
- 14.4.1 local newspapers circulating in its area and determined by this council as a newspaper of record; and/or
 - 14.4.2 official notice boards and other public places accessible to the public including the library and the municipal offices;
 - 14.4.3 on the municipal website *(if applicable)*;
- and inviting the local community to submit comments and representations within the time specified in the notice.
15. **ANNUAL RATES INCREASE / DECREASE**

The Rates tariff will be reviewed (increased / decreased) annually during the budget process. On written application, and on good cause shown, the municipality may apply for exemption from the upper limit set by the National Treasury, on the percentage by which rates on properties or a rate on a specific category of properties may be increased.

16. **RECOVERY OF RATES**

- 16.1 The following people shall be liable for the payment of rates levied by the Municipality:
- 16.1.1 owner of a property;
 - 16.1.2 joint owners of a property, who shall be liable jointly and severally;
 - 16.1.3 the owner of a sectional title unit; and
 - 16.1.4 in relation to agricultural properties:
 - 16.1.4.1 any one joint owner of the agricultural property for all the rates levied on the agricultural property; or
 - 16.1.4.2 each individual joint owner for that portion of rates levied on the joint owner's undivided share in the agricultural property, which ever option the Municipality may choose in relation to agricultural properties.
- 16.2 In terms of Section 26 of the Act the Municipality will recover rates:
- 16.2.1 on a monthly basis levied over a ten (10) month period commencing with the first rate account being raised in August and the last account raised in May of each year. Payment for each monthly rates account must be made on or before the last working day following the month in which the account was raised.
 - 16.2.2 payment on an annual basis may only be made by agreement with the municipality and payment must be effected on or before a date as determined annually by council.
- 16.3 The Municipality will furnish each person liable for the payment of rates with a written account in terms of Section 27 of the Act.
- 16.4 A Municipality may recover rates in arrears from tenants and occupiers in accordance with the provisions of Section 28 of the Act.
- 16.5 A Municipality may recover rates due, either whole or in part, from the agent of the owner if this is more convenient for the Municipality and in terms of Section 29 of the Act.
- 16.6 The municipalities Credit Control Policy shall apply to the collection of arrear rates.

17. **CONSOLIDATION AND APPORTIONMENT OF PAYMENTS**

Separate accounts of persons liable for payment to the municipality for either rates or services will be consolidated in one account and any appropriation of payments will be done in accordance with the municipality's credit control policy.

18. **DEFERMENT OF RATES**

18.1 The Municipality will on application defer the payment of rates in terms of section 26(3) of the Act under the following special circumstances. To qualify for deferment of rates, the Applicant: -

18.1.1 must be a pensioner, indigent, disabled, over 60 years of age, or who is not above 60 years of age, but has or has been retired from employment by reason of any illness or disability certified by a medical practitioner, dentist, psychologist, intern or intern psychologist contemplated in the Medical, Dental and Supplementary Health Service Professions Act, 1974 (Act 56 of 1974), and whose income from all sources whatsoever must not exceed the amount as disclosed in the Municipality's Indigent Policy. (including the income of the spouse, if applicable) and the Municipal valuation of the property must not exceed R 50 000;

18.1.2 must reside permanently on the property concerned;

18.1.3 must be the registered owner of the property.

18.2 Application must be made annually in writing on the prescribed form:

18.2.1 not later than the final date for payment of such rates provided that the council may in special circumstances grant a deferment of the payment of rates after the final date for such payment notwithstanding that such application was made after such final date for payment;

- 18.3 Deferment will be considered provided that the total amount of all rates so deferred together with accumulated interest accumulated thereon shall not at any time exceed 50% of the value of the property concerned as shown in the valuation roll.
- 18.4 The final date for payment of the rates on the property concerned shall not be affected by reason of any application for deferment in terms of subsection 17.2 above, provided that if the council allows such application, the portion of the rates in respect of which payment is deferred shall be refunded to the applicant.
- 18.5 The accumulated amount of the deferred rates shall bear interest at a rate determined from time to time by the council and the council may also approve the waiver of such interest.
- 18.6 Only the current year's rates can be considered for deferment and then only if the Applicant's rates are not in arrears.
- 18.7 Any deferment granted in terms of here of shall terminate immediately: -
- 18.7.1 upon the death of the registered owner; provided that the council may continue such deferment, in any case where it is established to its satisfaction that the property concerned has been inherited by the surviving spouse and that such spouse is continuing in occupation of the property;
 - 18.7.2 upon the expropriation, sale or other disposal of the property concerned;
 - 18.7.3 upon the owner ceasing to reside permanently on the property concerned;
 - 18.7.4 if the owner fails by the final date for the payment thereof, to pay rates or any part thereof owing in respect of the property concerned, after allowing for the amount of the deferment; and
 - 18.7.5 on expiry of the period of deferment.
19. **IMPERMISSIBLE RATES IN TERMS OF SECTION 17 OF THE ACT**
- 19.1 It is recorded that the Municipality may not, in terms of section 17 of the Act levy a rate on-
- 19.1.1 the first 30% of the market value of public service infrastructure;

- 19.1.2 those parts of a special nature reserve, national park or nature reserve within the meaning of the Protected Areas Act, or of a national botanical garden within the meaning of the National Environmental Management: Biodiversity Act, 2004, which are not developed or used for commercial, business, agricultural or residential purposes;
 - 19.1.3 a property belonging to a land reform beneficiary or his or her heirs, provided that this exclusion lapses ten years from the date on which such beneficiary's title was registered in the office of the Registrar of Deeds;
 - 19.1.4 the first R15 000 of the market value of a property assigned in the valuation roll or supplementary valuation roll of a municipality to a category determined by the municipality-
 - 19.1.4.1 residential purposes;
 - 19.1.4.2 for properties used for multiple purposes, provided one or more components of the property are used for residential purposes; or
 - 19.1.5 on a property registered in the name of and used primarily as a for place of public worship by a religious community, including an official residence registered in the name of that community which is occupied by an office-bearer of that community who officiates at services at that place of worship.
- 19.2 The exclusion from rates of a property referred to in subsection 18.1.5 lapses if the declaration of that property as a special nature reserve, national park, nature reserve or national botanical garden, or as part of such a reserve, park or botanical garden, is withdrawn in terms of the applicable Act mentioned in that subsection.
- 19.3 If the property in respect of which the declaration is withdrawn is privately owned, the owner, upon withdrawal of the declaration, becomes liable to the municipality concerned for any rates that, had it not been for subsection 18.1.5, would have been payable on the property during the period commencing from the effective date of the current valuation roll of the municipality. If the property was declared as a protected area after the effective date of the current valuation roll, rates are payable only from the date of declaration of the property.

19.4 The amount for which an owner becomes liable in terms of paragraph (b) must be regarded as rates in arrears, and the applicable interest on that amount is payable to the municipality.

19.5 Paragraphs 18.2 and 18.3 apply only if the declaration of the property was withdrawn because of-

19.5.1 a decision by the private owner for any reason to withdraw from the agreement concluded between the private owner and the state in terms of the Protected Areas Act, and in terms of which the private owner initially consented to the property being declared as a protected area; or

19.5.2 a decision by the state to withdraw from such agreement because of a breach of the agreement by the private owner.

20. CONSTITUTIONALLY IMPERMISSIBLE RATES

20.1 The Act provides that in terms of Section 229(2)(a) of the Constitution a Municipality may not exercise its power to levy rates on property in a way that would materially and unreasonably prejudice -

20.1.1 national economic policies;

20.1.2 economic activities across its boundaries; or

20.1.3 the national mobility of goods, services, capital or labour.

21) LAND TENURE RIGHTS

Tenure rights and tenure holders are primarily associated with rural land. The character of a tenure right is one of communal living in terms of limited rights which exclude ownership in freehold, and provide for the right of use and enjoyment mainly for residential or agricultural purposes, but also embraces commercial use. The occupancy is associated with family, community and/or a traditional authority and not the cadastral or land parcel boundaries. Occupation and use will often straddle cadastral boundaries. Given the definition of 'property' and 'owner' Land Tenure Rights must be identified, valued and rated.

The identification, valuation and rating of the residential old order rights and residential Permission to Occupy and other residential Land Tenure rights have been excluded from separate rating for this valuation cycle, and will be valued as part of the parent property under the category rural communal

land. The basis of this approach is informed by the character of the State Trust Land which precludes the identification of all usage at this stage. The cost and time implications outweigh the benefit of any revenue generation received, and which revenue will not be capable of being recouped especially in light of the legislative requirement to phase in the rating over a three year period. For this valuation cycle only the commercial and institutional units be identified, valued and rated separately.

RICHMOND MUNICIPALITY



INDIGENT & FREE BASIC SERVICES POLICY

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- PART 5 CRITERIA AND PROCESS FOR IDENTIFYING INDIGENTS
- PART 6 APPLICATION OF THE POLICY
- PART 7 NON-COMPLIANCE OF HOUSEHOLDS REGISTERED
AS INDIGENT
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PART 1 KEY DEFINITIONS

"Household" is defined as a person, or a group of persons, who occupy a common dwelling (or a registered owner or tenant with children who reside on the same premises);

"Indigent" means any household which is responsible for the payment of municipal services, earning a combined gross income equivalent to or less than two times the Government pension grant as prescribed by the National Department of Social Development or in line with the National Indigence Framework issued by the Department Local Government (DLG), who qualify, according to the policy, for rebates/remissions, support or a services subsidy. Examples hereof include pensioners, the unemployed and child-headed families who are unable to fully meet their payment obligations for municipal services.

"Occupier" means the person who controls and resides on or controls and otherwise uses immovable property, provided that –

[a] the spouse of the owner of immovable property, which is used by such spouse or owner as a dwelling at any time, shall be deemed to be the occupier thereof;

[b] where both spouses reside on immovable property and one of them is an occupier thereof, the other shall also be deemed an occupier;

"Owner", in relation to immovable property, means –

[a] the person in whom the legal title to the property is vested provided that –

[i] the lessee of immovable property which is leased for a period of not less than fifty years, whether the lease is registered or not, shall be deemed to be the owner thereof; and

[ii] the occupier of immovable property occupied in terms of a servitude or right analogous thereto shall be deemed the owner thereof;

[b] if the owner is deceased, insolvent, has assigned his or her estate for the benefit of his or her creditors, has been placed under curatorship by order of

court or is a company being wound up or under judicial management, then the person in whom the administration of such property is vested as executor, administrator, trustee, assignee, curator, liquidator or judicial manager, as the case may be;

[c] if the owner is absent from the Republic or if his or her address is unknown to the municipality, then any person who as agent or otherwise receives or is entitled to receive the rent in respect of such property; or

[d] if the municipality is unable to determine who such person is, then the person who is entitled to the beneficial use of such property;

“Premises” includes any piece of land, the external surface boundaries of which are delineated on –

[a] a general plan or diagram registered in terms of the Land Survey Act, 1997 [Act No. 8 of 1997] or in terms of the Deeds Registries Act, 1937 [Act No. 47 of 1937];

[b] a general plan registered in terms of the Sectional Titles Act, 1986 [Act No. 95 of 1986], and situated within the jurisdiction of the municipality;

“Property” means land in the Republic and any fixtures thereon;

“Free Basic Services” includes electricity, rates, refuse and sewerage

PART 2 OBJECTIVE

Because of the level of unemployment and subsequent poverty in the municipal area, there are households which are unable to pay for normal municipal services. The municipality therefore adopts this indigency management policy to ensure that these households have access to at least basic municipal services,

and is guided in the formulation of this policy by the national government's policy in this regard.

PART 3 WHO QUALIFIES FOR INDIGENT SUPPORT AND FREE BASIC SERVICES

INDIGENT SUPPORT

Households where verified total gross monthly income of all occupants over 18 years of age does not exceed **an old age state pension times two** applicable at the time, or such other amount as the council may from time to time determine, qualify for a subsidy on property rates, service charges for refuse removal, the service fee levy, and will additionally receive 50 kWh of electricity per month free of charge (**pre-paid**) and an equivalent monetary value for conventional meters.

Only households where the accountholder or property owner has registered as indigent in terms of the municipality's annual registration programme, and whose registration has been accepted and entered into the register of indigents shall qualify for the above concessions.

For a household to qualify for subsidies or rebates on the major service charges (see part 3 below), the registered indigent must be the full-time occupant of the property concerned, and if not also the owner of the property concerned, may not own any other property, whether in or out of the municipal area.

For a household to qualify for a rebate on rates, the registered indigent must be both the owner and fulltime occupant of the property concerned, and may not own any other property, whether in or out of the municipal area.

Indigency relief shall apply for a period not extending beyond the financial year in which the particular household is registered as indigent. Registration must be renewed in each registration programme if relief is to continue.

To register as an indigent, the relevant property owner or accountholder must personally complete and sign the registration form provided by the municipality for this purpose, and furnish such further documentation as the municipality specifies. The municipal manager will provide assistance to persons who cannot read or write, at such times and places as are specified in the notices published to indicate that the registration programme is to take place. Registration will take place on dates and at times and places determined by the council, but shall generally be undertaken during **March and May each year.**

FREE BASIC SERVICES:

Households where the verified gross monthly incomes off all occupants over 18 years of age does not exceed two times the old age state pension applicable at the time. Owners with more than one property do not qualify. Proof of unemployment

Application should be made on a prescribed form. A payment arrangement in addition to the grant should be made if account is in arrears. Application shall be made every 12 months. The grant will take effect from the date of approval of the application. All Pay pension card or salary advices must be submitted with the application.

The grant period is dependent on the funds available from Government. The grant is given only if the tenant of municipal property or owner is staying on the premises. The allocation of free services may vary on an annual basis depending on tariff structures and availability of equitable share funds. The subsidy grant is as annually determined by Council which will be credited towards the current account during the monthly billing.

Pensioners in old age home where the home's sewerage and refuse account will be credited with the prescribed amount as determined by Council per pensioner (room), who qualifies, residing in the old age home after an application form and

affidavit is completed stating the number etc. Individuals who make themselves guilty of any malpractices will forfeit the payment of the grant.

PART 4 COMMUNICATION PROCEDURES

The municipality will utilise its communication strategy for purposes of informing and educating communities in order to have a clear understanding of this policy and its implementation. Regular information dissemination through ward committees, community based organisations and face-to-face contact by means of imbizo's will be undertaken to eliminate unrealistic expectations both in terms of qualifying for subsidy as well as service delivery in general.

PART 5 APPLICATION OF THE POLICY

The subsidies on rates and the specified service charges will be determined as part of each annual budget and in terms of the municipality's policies on property rates and tariffs.

Electricity – Households qualifies for free electricity with a connection of 20 amps, up to certain amount as determined by council from time to time. The benefits are reserved for consumers who are prepared to limit their electricity current demand to 20 amps

In respect of household refuse removal, the relief granted shall not be less than a rebate of 50% on the monthly amount billed for the service concerned.

Burial – The benefit will be determined as part of each budget as determined by council from time to time.

PART 6 NON-COMPLIANCE OF HOUSEHOLDS REGISTERED AS INDIGENT

When a property owner or accountholder who has registered as an indigent fails to comply with any arrangements or conditions materially relevant to the receipt of indigency relief, such person will forfeit his or her status as a registered indigent with immediate effect, and will thereafter be treated as an ordinary residential property owner or accountholder for the financial year concerned.

The onus is on each registered indigent to advise the municipal manager of such failure to comply.

It may happen that even with the introduction of the indigent policy, certain households may fall into arrears in respect of the amounts due by them. The property owner or accountholder concerned will have to make immediate arrangements with the municipal manager to pay off these arrears owing within a reasonable time determined by the municipal manager in terms of the municipality's credit control and debt collection policy. If these arrangements are not made, no subsidies will be paid or free services provided, and services may be terminated in terms of the municipality's credit control and debt collection policy.

The relief to indigents may be withdrawn at the discretion of the municipal manager if:

- a registered indigent who qualifies for such relief fails to keep to the terms of the policy agreement; or
- any tampering with the installations of the municipality is detected.

If a registered indigent is found to have provided fraudulent information to the municipality in regard to any material condition for registration as an indigent, such person shall immediately be removed from the register of indigents, and shall be liable to repay to the municipality with immediate effect all indigency

relief received from the date of such fraudulent registration. Moreover, such person may not again be considered for indigency relief for a period extending for 5 (five) years beyond the financial year in which the misdemeanour is detected.

Indigency relief will not apply in respect of property owners owning more than one property, whether in or outside the municipal area.

PART 7 REPORTING REQUIREMENTS

The municipal manager shall report on a monthly basis to the executive mayor or executive committee, as the case may be, for the month concerned and by municipal ward:

- the number of households registered as indigents and a brief explanation of any movements in such numbers;
 - the monetary value of the actual subsidies and rebates granted;
 - the budgeted value of the subsidies and rebates concerned; and
- the above information cumulatively for the financial year to date.

The executive mayor or executive committee, as the case may be, shall submit the above reports on a quarterly basis to the council and to the municipality's ward committees, or monthly frequently to any ward committees if so requested.

RICHMOND MUNICIPALITY

VIREMENT POLICY

3. **Objective**

To allow limited flexibility in the use of budgeted funds to enable management to act on occasions such as disasters, unforeseen expenditure or savings, etc. as they arise to accelerate service delivery in a financially responsible manner.

4. **Virement Clarification**

Virement is the process of transferring budgeted funds from one line item number to another, with the approval of the relevant Manager and C.F.O., to enable budget managers to amend budgets in the light of experience or to reflect anticipated changes. (Section 28(2)(c) MFMA)

5. **Financial Responsibilities**

Strict budgetary control must be maintained throughout the financial year in order that potential overspends and / or income under-recovery within individual vote departments are identified at the earliest possible opportunity. (Section 100 MFMA)

The Chief Financial Officer has a statutory duty to ensure that adequate policies and procedures are in place to ensure an effective system of financial control. The budget virement process is one of these controls. (Section 27(4) MFMA)

It is the responsibility of each General Manager to which funds are allotted, to plan and conduct assigned operations so as not to expend more funds than budgeted. In addition, they have the responsibility to identify and report any irregular or fruitless and wasteful expenditure in terms of the MFMA sections 78 and 102.

6. **Virement Restrictions**

- a) No funds may be viremented between votes (GFS Classifications) without approval of both vote holders and the Chief Financial Officer.
- b) Virements may not exceed a maximum of 0.1% of the total approved operating expenditure budget.
- c) A virement may not create new policy, significantly vary current policy, or alter the approved outcomes / outputs as approved in the IDP for the current or subsequent years. (section 19 and 21 MFMA)
- d) Virements resulting in adjustments to the approved SDBIP need to be submitted with an adjustments budget to the Council with altered

the procurement/supply chain management policy of Council as periodically reviewed.

q) Virements may not be made between Expenditure and Income.

7. Virement Procedure

- a) All virement proposals must be completed on the appropriate documentation and forwarded to the Chief Financial Officer for checking and implementation.
- b) All virements must be signed by the General Manager within which the vote is allocated. (Section 79 MFMA)
- c) A virement form must be completed for all Budget Transfers.
- d) Virements in excess of R100 000.00 with a maximum as determined under section 6a requires the approval of the Chief Financial Officer. (Section 79 MFMA)
- e) Must include changes to the SDBIP.
- f) All documentation must be in order and approved before any expenditure can be committed or incurred. (Section 79 MFMA)
- g) The Municipal Manager will report to the Mayor on a quarterly basis on those virements that have taken place during that quarter.

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|-------------------------------------|---------------------------|-------------------|--------------------------------------|
| Economic Development & Growth | Planning & Development | 34 : LED & Growth | GM: Economic Development & Growth |
|-------------------------------------|---------------------------|-------------------|--------------------------------------|

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|------------------|--------------|
| Date Approved | 31 May 2010 |
| Date Implemented | 01 July 2010 |

1. **Definitions**

1. **"Accounting Officer"** The municipal manager of a municipality is the accounting officer of the municipality in terms of section 60 of the MFMA.
2. **"Approved budget"** means an annual budget approved by a municipal council.
3. **"Budget-related policy"** means a policy of a municipality affecting or affected by the annual budget of the municipality.
4. **"Chief Financial Officer"** means a person designated in terms of the MFMA who performs such budgeting, and other duties as may in terms of section 79 of the MFMA be delegated by the accounting officer to the Chief Financial Officer.
5. **"Capital Budget"** This is the estimated amount for capital items in a given fiscal period. Capital items are fixed assets such as facilities and equipment, the cost of which is normally written off over a number of fiscal periods.
6. **"Council"** means the council of a municipality referred to in section 18 of the Municipal Structures Act.
7. **"Financial year"** means a 12-month year ending on 30 June.
8. **"Line Item"** an appropriation that is itemised on a separate line in a budget adopted with the idea of greater control over expenditures.
9. **"Operating Budget"** The Municipality's financial plan, which outlines proposed expenditures for the coming financial year and estimates the revenues used to finance them.
10. **"Ring Fenced"** an exclusive combination of line items grouped for specific purposes for instance salaries and wages.
11. **"Service delivery and budget implementation plan"** means a detailed plan approved by the mayor of a municipality in terms of section 53(1)(c)(ii) for implementing the municipality's delivery of municipal services and its annual budget.
12. **"Virement"** is the process of transferring an approved budget allocation from one operating line item or capital project to another,

LOCKING CERTIFICATE

Certification that the adopted budget for 2017/18 is correctly captured and locked on the municipality's financial management system

(as requested by National Treasury in terms of section 74 of the MFMA, with reference to paragraph 6.3 of MFMA Budget Circular 59 dated 16 March 2012)

I, **MR S D MKHIZE** in my capacity as accounting officer of the municipality, hereby certify that:

- The adopted annual budget has been captured on the municipality's financial system;
- There is 100 per cent reconciliation between the budget on the system and the budget adopted by council;
- The adopted annual budget on the municipality's financial system is locked and will not be changed as it serves as the baseline against which to monitor and measure performance; and
- The relevant budget return forms have been submitted to the local government database.

I, further certify that the municipality has in place controls to ensure that any changes to the adopted budget will be captured separately and only in accordance with:

- a virement authorised by the municipal manager, or duly delegate official, in terms of a council approved virements policy; and
- an adjustments budget approved by council.

Print Name _____ **MR S D MKHIZE** _____

Municipal manager of _____ **RICHMOND MUNICIPALITY – KZN 227** _____
(name and demarcation code of municipality)

Signature _____  _____

Date _____ **31 MAY 2017** _____

This certificate must be submitted to National Treasury by close of business 16 July 2017 at the following email address: lgdocuments@treasury.gov.za.

Also send copies to the *Auditor General* and the relevant provincial treasury

2017/2018 IDP